

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, May 26, 2026 – 6:00 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

CONNER	Present
DEMKO	Absent
GÜT-ZIPPERT	Present
JOLLEY	Present
LEWIS	Present – virtual
OCHES	Absent
SABAIUDUC	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Stephanie Kendrick	Director of Services & Support
Becky Martin	Director of Education / Principal
Jamie Bartee	Assistant Principal
Heather Clemons	Community Inclusion Coordinator, ABEA

3. Dr. Jolley read the Mission Statement.
4. Sabaiduc motioned to approve the agenda.

MOTION#: 5-26-26-1
MOTION: SABAIUDUC
SECOND: GÜT-ZIPPERT
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIUDUC
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Güt-Zippert motioned to approve new Administrative Policy 24a – Athens County Credit Card Policy (Exhibit 1, Pages 1-14).

Dr. Davis walked the board members through the exhibit. He explained this change is in order to align with the Athens County Commissioners' policy. There was brief discussion about the accumulated points, the process for logging transactions, and the process for using the single credit card.

MOTION#: 5-26-26-2
MOTION: GÜT-ZIPPERT
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- b. Board members discussed future meetings/trainings. Dr. Jolley shared he will be traveling for work next board meeting night and mentioned there is a chance he will be absent for this reason.

- i. Board training: Tuesday, June 23, 2026, 5 p.m. – InterRAI
- ii. Regular meeting: Tuesday, June 23, 2026, 6 p.m.

Motions for vote:

- a. Dr. Lewis motioned to approve April Board Meeting Minutes (Exhibit 2, Page 15-19).

MOTION#: 5-26-26-3
MOTION: LEWIS
SECOND: SABAIDUC
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- b. Sabaiduc motioned to approve retaining part-time Nurse for Beacon School for the 2026-27 school year (Exhibit 3, Pages 20-23).

Dr. Davis walked the board members through the exhibit, which outlines the justification for the position.

MOTION#: 5-26-26-4
MOTION: SABAIDUC
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- c. Dr. Lewis motioned to approve amended contract with Sally Biancone for photography/yearbook services, pending prosecuting attorney approval (Exhibit 4, Pages 24-27).

Dr. Davis provided an updated summary and contract, which listed the correct hourly rate of \$27, with the maximum for the contract not exceeding \$5,400.

MOTION#: 5-26-26-5
MOTION: LEWIS
SECOND: SABIDUC
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABIDUC
CARRIES: YES

- d. Dr. Güt-Zippert motioned to approve the MEORC Intent to Purchase Agreement for 2027-2028, pending prosecuting attorney approval (Exhibit 5, Pages 28-41).

Dr. Davis walked the board members through the exhibit and recommended approving the Purchase Agreement for 2027-2028. He highlighted the rates for some services increased slightly, resulting in an approximate increase of \$4,000 from last year.

MOTION#: 5-26-26-6
MOTION: GÜT-ZIPPERT
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABIDUC
CARRIES: YES

- f. Dr. Güt-Zippert motioned to approve the ACBDD requesting authorization from the Athens County Board of County Commissioners to have our employees under its authority use a credit card held by the ACBDD to pay for any expense allowable under Ohio Revised Code (ORC) 301.27(E)(1), without submitting a monthly estimate of the employee's work-related expenses as permitted under ORC 301.27(F)(2) (Exhibit 7, Pages 42).

Dr. Davis walked the board members through the exhibit. Board members approved items f, g, h, and i together in one motion.

MOTION#: 5-26-26-7
MOTION: GÜT-ZIPPERT
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABIDUC
CARRIES: YES

- g. Dr. Güt-Zippert motioned to approve designating Scott Zielinski as the Program Coordinator and Amy Sheridan as Alternate Coordinator in the management of the ACBDD credit card system, as required by the Athens County Commissioners' policy (Exhibit 7, Pages 42).

MOTION#: 5-26-26-7
MOTION: GÜT-ZIPPERT

SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- h. Dr. Güt-Zippert motioned to approve the ACBDD requesting one credit card from the Athens County Board of County Commissioners to be issued under the name of “The Athens County Board of Developmental Disabilities” with the maximum limits outlined in item “h” the Exhibit (Exhibit 7, Pages 42).

MOTION#: 5-26-26-7
MOTION: GÜT-ZIPPERT
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- i. Dr. Güt-Zippert motioned to approve the ACBDD appropriating sufficient funds for CY26 to the newly created Credit Card line item and any future adjustments to ensure obligations for these purposes are able to be paid (Exhibit 7, Pages 42).

MOTION#: 5-26-26-7
MOTION: GÜT-ZIPPERT
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

- j. Sabaiduc motioned to approve contract with broker Hylant Insurance for property, violence, auto, cybersecurity, and liability insurance, for period of one year beginning July 1, 2026 (Exhibit 8, Pages 43-72).

MOTION#: 5-26-26-8
MOTION: SABAIDUC
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 73-74).
Report stands. Dr. Davis also shared an update on the list of concepts being explored by the Ohio Association of County Boards (OACB) in collaboration with some county boards. The list started with 20+ concepts. The list is now down to 9 concepts. Dr. Jolley, who is the OACB president, is advocating county board members be surveyed to better understand their priorities. He hopes this survey will come out in the fall. With regard to property taxes, he also shared a new resource called Ohioans to Protect Public Services. OACB is one of the partners. The website provides good information that may be of interest.

- b. Director of Education, Becky Martin (Exhibit 10, Page 75-79).
Report stands.
 - c. Director of Finance, Scott Zielinski (Exhibit 11, Pages 80-89).
Report stands.
 - d. Director of Human Resources, Tristin Lawrence (Exhibit 12, Pages 90-96).
Report stands.
 - e. Director of Facilities and Transportation, Chris Linscott (Exhibit 13, Pages 97-98).
Report stands.
 - f. MUI Coordinator, Angela Patrick (Exhibit 14, Page 99).
Report stands.
 - g. Director of Service and Support, Stephanie Kendrick (Exhibit 15, Pages 100-102).
Report stands.
 - h. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 103-106).
Report stands. She is gearing up for summer youth employment and summer camp. Still need to hire a lifeguard, so please help us spread the word. Dr. Davis shared there is a change this year, which was made in the fall. This year, we are doing bus stops throughout the county, as opposed to door-to-door transport. We do not have enough drivers to do door-to-door. This was shared with families early in the year; however, some families are only now reacting to this news. Board members are welcome to stop in any time during camp to see the program in action.
 - i. Assistant Superintendent, Arian Smedley (Exhibit 17, Pages 107-118).
Report stands. She highlighted the successful completion of the three Family Forums for Transition Services. She added that for all of the forum, it has been a priority to include the voices of those who receive services. This has been an important component that provides valuable context for those who are seeking services.
- 7. No comments from Visitors relative to the agenda.
 - 8. Regarding comments from Unions relative to the agenda, Heather Clemons expressed appreciation to Dr. Davis, Bartee and Martin for their collaboration and support, as it has been a great year. Dr. Jolley also expressed appreciation to the teaching staff.
 - 9. No comments from the Board.
 - 10. Dr. Güt-Zippert motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the employment of a public employee at 6:35 p.m.

MOTION#: 5-26-26-10

MOTION: GÜT-ZIPPERT
SECOND: SABAIDUC
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

11. Sabaiduc motioned to return from Executive Session at 6:45 p.m.

MOTION#: 5-26-26-11
MOTION: SABAIDUC
SECOND: LEWIS
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES

12. Conner motioned to adjourn at 6:45 p.m.

MOTION#: 5-26-26-12
MOTION: CONNER
SECOND: SABAIDUC
AYES: CONNER, GÜT-ZIPPERT, JOLLEY, LEWIS, SABAIDUC
CARRIES: YES