

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, Feb. 3, 2026 – 6:15 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board President, called the meeting to order at 6:29 p.m.
2. Arian Smedley did roll call.

CONNER	Present
DEMKO	Present
GÜT-ZIPPERT	Present
JOLLEY	Present
LEWIS	Present
OCHES	Present
SABAIDUC	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Tristin Lawrence	Director of HR
Stephanie Kendrick	Director of Services & Support
Chris Linscott	Director of Facilities & Transportation
Autumn Brown	Director of Integrate Athens
Mary Howell	Service & Support Administrator, PGO
Heather Clemons	Community Inclusion Coordinator, ABEA

3. Dr. Jolley read the Mission Statement.
4. Oches motioned to approve the agenda.

MOTION#: 2-3-26-1
MOTION: OCHES
SECOND: SABAIDUC
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIDUC
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Davis walked the board members through the 2025 ACBDD Strategic Plan Progress Report Tracking Tool – Q4 Update (Exhibit 1, Pages 1-14), which closed out the tracking from 2025. There was one question about a financial objective.
- b. Dr. Davis walked the board members through the 2025 ACBDD Strategic Plan Progress Report (Exhibit 2, Page 15). He shared this is a new format for us. This will be how we highlight a year’s work going forward.
- c. Dr. Davis reminded the board members about the 2025-2027 ACBDD Strategic Plan (Enclosed), specifically the Goals listed in the Strategy Map. This reminder was to help prepare for discussing Item D. He added we worked with Oches to improve the tracking tool for 2026.
- d. Dr. Davis walked the board members through the 2026 ACBDD Strategic Plan Progress Report Tracking Tool (Exhibit 3, Pages 16-20). He pointed out the Goals in the Strategy Map are now easily identified in the Tracking Tool. This is designed to better align yearly objectives with the agency’s three-year strategic plan.
- e. Oches motioned to approve the update to policy 6-5 Military Leave (Exhibit 4, Pages 21-26).

MOTION#: 2-3-26-2
MOTION: OCHES
SECOND: LEWIS
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- f. Board members discussed future meetings/trainings:
 - i. Training: March 24, 2026, 5 p.m.
 - ii. Regular meeting: Tuesday, March 24, 2026, 6 p.m.

Motions for vote:

- a. Demko motioned to approve December Board Meeting Minutes (Exhibit 5, Pages 27-34).

MOTION#: 2-3-26-3
MOTION: DEMKO
SECOND: GÜT-ZIPPERT
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
ABSTAIN: SABAIUDUC
CARRIES: YES

- b. Dr. Lewis motioned to approve Superintendent Professional Development Plan (Exhibit 6, Page 35).

MOTION#: 2-3-26-4
MOTION: LEWIS
SECOND: OCHES
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- c. Sabaiduc motioned to approve resolution affirming support for local control of locally approved levy dollars (Exhibit 7, Pages 36-37).

Discussion: Dr. Davis walked the board members through the exhibit, which included an informational document with background information and a resolution. The resolution is in response to the OACB's Mandate for Change initiative. It was stated that there are many things in this initiative we agree with, but there are some concerns over some of the concepts, specifically ones that impact how the agency allocates locally generated levy dollars. Dr. Davis made it clear the resolution is a symbolic gesture. In addition, Dr. Davis shared an update on Concept 22. This concept is no longer is moving forward as concept under consideration, which is good news. Our advocacy against Concept 22 proved fruitful.

MOTION#: 2-3-26-5
MOTION: SABAIUDUC
SECOND: DEMKO
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- d. Demko motioned to approve the administrative analysis of all formal complaints from 2025 (Exhibit 8, Page 38-39).

MOTION#: 2-3-26-6
MOTION: DEMKO
SECOND: LEWIS
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- e. Dr. Güt-Zippert motioned to approve the paying of the 2026 invoice for the MEORC Intent to Purchase Agreement for 2025-2026 (Exhibit 9, Pages 40-43).

Discussion: Dr. Davis shared this was already board approved in 2024, since the Intent to Purchase is a two-year agreement. Given it has been a year and a half and we are about to pay invoice for the second year, it was preferred to re-present it before the board to approve again.

MOTION#: 2-3-26-7
MOTION: GÜT-ZIPPERT
SECOND: OCHES
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- f. Dr. Lewis motioned to approve administration making plans and entering into necessary agreements related to the 2026 Ray's Days! Summer Camp (Exhibit 10, Pages 44-45).

MOTION#: 2-3-26-8
MOTION: LEWIS
SECOND: OCHES
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- g. Demko motioned to authorize META Solutions to advertise and receive bids on the ACBDD's behalf as per the specifications submitted for the cooperative purchase of a School Bus (Exhibit 11, Page 46).

MOTION#: 2-3-26-9
MOTION: DEMKO
SECOND: GÜT-ZIPPERT
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

- h. Oches motioned to approve increase a 5% increase, retroactive to January 1, 2026, in annual salary for non-union employees (managers, administrative assistants), who were employed in their current position on or before January 1, 2026 (Exhibit 12, Page 47).

Discussion: Dr. Davis walked the board members through the exhibit, which outlines various scenarios to consider and the impacted positions (13 management and 9 non-management). There was discussion about inflation, health insurance costs, and the financial forecasts.

MOTION#: 2-3-26-10
MOTION: OCHES
SECOND: LEWIS
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 13, Pages 48-49).
Report stands.
- b. Director of Education, Becky Martin (Exhibit 14, Page 50-51).
Report stands.

- c. Director of Finance, Scott Zielinski (Exhibit 15, Pages 52-59).
Report stands.
 - d. Director of Human Resources, Tristin Lawrence (Exhibit 16, Pages 60-63).
Report stands. She expressed appreciation to the board for their approval of the annual increase.
 - e. Director of Facilities and Transportation, Chris Linscott (Exhibit 17, Pages 64-65).
Report stands. He shared the recent hire of an Assistant Custodian, which is going well.
 - f. MUI Coordinator, Angela Patrick (Exhibit 18, Page 66).
Report stands.
 - g. Director of Service and Support, Stephanie Kendrick (Exhibit 19, Pages 67-68).
Report stands.
 - h. Director of Integrate Athens, Autumn Brown (Exhibit 20, Pages 69-71).
Report stands. She expressed appreciation for approval to move forward with Summer Camp.
 - i. Assistant Superintendent, Arian Smedley (Exhibit 21, Pages 72-75).
Report stands.
7. No comments from Visitors relative to the agenda.
 8. No comments from Unions relative to the agenda.
 9. Regarding comments from the Board, Sabaiduc expressed appreciation to the leadership for his onboarding and for the overall organization of the board meetings.
 10. Oches motioned to enter into Executive Session per ORC 121.22 (G)(2) to consider the purchase and sale of property for public purposes at 7 p.m.

MOTION#: 2-3-26-11
MOTION: OCHES
SECOND: DEMKO
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

11. Dr. Güt-Zippert motioned to return from Executive Session at 7:12 p.m.

MOTION#: 2-3-26-12
MOTION: GÜT-ZIPPERT
SECOND: SABAIUDUC

AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES

12. Conner motioned to adjourn at 7:13 p.m.

MOTION#: 2-3-26-13
MOTION: CONNER
SECOND: DEMKO
AYES: CONNER, DEMKO, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES, SABAIUDUC
CARRIES: YES