

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, Sept. 23, 2025 – 6:00 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board Vice President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call.

BOND	Present
CONNER	Absent
DEMKO	Absent
GÜT-ZIPPERT	Present
JOLLEY	Present
LEWIS	Present – virtual
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Tristin Lawrence	Director of Human Resources
Stephanie Kendrick	Director of Service & Support Administration
Chris Linscott	Director of Transportation / Facilities
Becky Martin	Director of Education / Principal
Jamie Bartee	Assistant Principal
Autumn Brown	Director of Integrate Athens
Mary Howell	SSA, PGO
Beth Griffith	SSA, PGO
Kristine O’Neill	SSA, PGO
Heather Clemons	Community Inclusion Coordinator, ABEA
Brie Stammler	Instructor, ABEA

3. Dr. Jolley read the Mission Statement.
4. Bond motioned to approve the agenda.

MOTION#: 9-23-25-1
MOTION: BOND
SECOND: OCHES

AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Davis walked the board members through the ACBDD's latest newsletter (Enclosed).
- b. The board watched a video using the new audio/visual equipment in gym as a demonstration of the new system.
- c. Dr. Davis discussed the InterRAI Rollout update by walking board members through the exhibit (Exhibit 1, Pages 1-2). There was brief discussion about the wide use of the system, how the state came to decide to pick this system, questions about the possibility of bottlenecks, how many assessments our county would need in a given year, the value of local control for consistency and relationship development, and plans for after the pilot.
- d. Dr. Davis walked the board members through the budget exhibit update (Exhibit 2, Pages 3-5). The update provided board members an overview of where the agency stands financially, which is that we are on target, based on the board-approved budget for the year. He also highlighted the agency's carryover balance over the years, which also demonstrated the agency is the healthiest it has been in the last five years. There was additional discussion about carryover rates locally and statewide.
- e. Dr. Davis walked the board members through the exhibit pertaining to the Superintendent's evaluation (Exhibit 3, Page 6). Board members discussed the two recommendations and decided to add an executive session to the regular October board meeting.
- f. Board members discussed future meetings/trainings:
 - i. Board Training: Tuesday, October 28, 2025, 5:00 p.m.
Presenter: Adam Herman, Executive Director of OACB
 - ii. Regular meeting: Tuesday, October 28, 2025, 6:00 p.m.

Motions for vote:

- a. Güt-Zippert motioned to approve August Board Meeting Minutes (Exhibit 4, Pages 7-12).

MOTION#: 9-23-25-2
MOTION: GÜT-ZIPPERT
SECOND: OCHES
AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
CARRIES: YES

- b. Güt-Zippert motioned to approve naming the Beacon School cafeteria the Pam Bond Cafeteria, in honor of Pam Bond's 13 years of service to the ACBDD board (Exhibit 5, Page 13).

MOTION#: 9-23-25-3
MOTION: GÜT-ZIPPERT
SECOND: OCHES
AYES: GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
ABSTAIN: BOND
CARRIES: YES

- c. Dr. Lewis motioned to approve an estimated \$48,000 in renovations to property located on Garfield Avenue. (Exhibit 6, Page 14).

Discussion: Dr. Davis added these renovations would allow an individual to move into a home that better meets the individual's needs, and it would give the agency a much-needed respite home in the event individuals served are in need of respite or emergency housing.

MOTION#: 9-23-25-4
MOTION: LEWIS
SECOND: BOND
AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
CARRIES: YES

- d. Oches motioned to approve renewed service agreement with the Athens County Public Library (Exhibit 7, Pages 15-16).

MOTION#: 9-23-25-5
MOTION: OCHES
SECOND: BOND
AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 8, Pages 17-23).
Report stands. There was a question about the attendance to the board update meetings. Dr. Davis shared that staff do not attend those. Managers have been instructed to remind staff of the days and times of these meetings.
- b. Director of Education, Becky Martin (Exhibit 9, Page 24-25).
Report stands.
- c. Director of Finance, Scott Zielinski (Exhibit 10, Pages 26-35).
Report stands. He extended thanks to the board for approving a change last meeting, which has already resulted in improved workflow and staff time savings during the payroll process.
- d. Director of Human Resources, Tristin Lawrence (Exhibit 11, Pages 36-40).
Report stands.

- e. Director of Facilities and Transportation, Chris Linscott (Exhibit 12, Page 41).
Report stands. He shared an update that the agency's new bus has arrived, has passed inspection and is now on the road.
 - f. MUI Coordinator, Angela Patrick (Exhibit 13, Page 42).
Report stands.
 - g. Director of Service and Support, Stephanie Kendrick (Exhibit 14, Pages 43-45).
Report stands. She provided an update on the department's staffing. The department has completed all of its hiring and will soon be fully staffed. She introduced two new SSAs, who were in attendance this evening – Beth Griffith and Kristine O'Neill. Two more SSAs will be starting in the coming weeks.
 - h. Director of Integrate Athens, Autumn Brown (Exhibit 15, Pages 46-48).
Report stands. She highlighted the agency's new FANs Coordinator has started.
 - i. Assistant Superintendent, Arian Smedley (Exhibit 16, Pages 49-53).
Report stands.
- 7. No comments from Visitors relative to the agenda.
 - 8. No comments from Unions relative to the agenda.
 - 9. Regarding comments from the Board, Oches shared he brought levy yard signs in for anyone to take home.
 - 10. Oches motioned to enter into Executive Session per ORC 121.22 (G)(2) to consider the purchase and sale of property for public purposes at 6:50 p.m.

MOTION#: 9-23-25-6
 MOTION: OCHES
 SECOND: BOND
 AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
 CARRIES: YES

- 11. Güt-Zippert motioned to return from Executive Session at 6:54 p.m.

MOTION#: 9-23-25-7
 MOTION: GÜT-ZIPPERT
 SECOND: BOND
 AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
 CARRIES: YES

- 12. Bond motioned to adjourn at 6:55 p.m.

MOTION#: 9-23-25-8
 MOTION: BOND

SECOND: GÜT-ZIPPERT
AYES: BOND, GÜT-ZIPPERT, JOLLEY, LEWIS, OCHES
CARRIES: YES