

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, June 27, 2023 – 6:00 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Absent (arrived by 6:09 p.m.)
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Absent
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Gwen Brooks	Director of Human Resources
Tristin Lawrence	Director of Services & Support
Chris Linscott	Director of Facilities & Transportation
Stephanie Kendrick	MUI Coordinator
Becky Martin	Director of Education
Autumn Brown	Director of Integrate Athens
Clayton Ray	SSA, PGO
Susan Cablish-Krisofco	Beacon, ABEA

3. Oches read the Mission Statement.
4. Dr. Allen motioned to approve the agenda.

MOTION#: 6-27-23-1
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. For the budget update, Dr. Davis shared two items. For the 8th year in a row, the agency has not been asked to present before the budget commission. This is even with the transition from Kramer to Zielinski. Demko expressed her appreciation for this. Dr. Davis also shared an update regarding the DODD's waiver redesign efforts. He has been asked to serve on the state-level workgroup. This is a great opportunity to ensure the agency's perspective is considered.
- b. Dr. Davis shared we will be conducting another board survey. This will be launched sometime this summer.
- c. Board members reviewed and discussed the Administrative Policy 3085 Portable Computing Devices (Exhibit 1, Pages 1-4). Discussion included ways to allow for flexibilities for hands-free use or navigation in a vehicle. The suggestion was to word it in such a way to allow flexibilities, in accordance with state law. Administration will make adjustments to the policy to reflect that. It will be presented again during the August board meeting.
- d. Board members discussed reminders on future meetings/trainings:
 - Next regular meeting: Tuesday, August 22, 6:00 p.m.

Motions for vote:

- a. Oches motioned to approve May 2023 Board Meeting Minutes (Exhibit 2, Pages 5-9).

MOTION#: 6-27-23-2
MOTION: OCHES
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, JOLLEY, OCHES
ABSTAIN: DEMKO
CARRIES: YES

- b. Dr. Allen motioned to approve a \$2.75/hour stipend for ESC Paraprofessionals assigned to Beacon School for the 2023-2024 school year, pending Prosecuting Attorney's approval (Exhibit 3, Pages 10-11).

During the discussion, Dr. Davis provided an update. The ESC decided to increase their hourly rate by \$0.50. A handout was provided with this update, including options for the ACBDD's stipend and costs to the agency. Other discussion items included recruitment and retention rates, other benefits, and historical increases.

MOTION#: 6-27-23-3

MOTION: ALLEN
SECOND: OCHES
AYES: ALLEN, CONNER, DEMKO, JOLLEY, OCHES
NAYS: BOND
CARRIES: YES

- c. Dr. Jolley motioned to approve agreement with Athens-Meigs Educational Service Center for OT services at Beacon School, pending Prosecuting Attorney's approval (Exhibit 4, Page 12).

MOTION#: 6-27-23-4
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- d. Bond motioned to approve agreement with Athens-Meigs Educational Service Center for PT services at Beacon School, pending Prosecuting Attorney's approval (Exhibit 5, Pages 13-15).

MOTION#: 6-27-23-5
MOTION: BOND
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- e. Bond motioned to approve covering the cost of Beacon School breakfast and lunch for students during the 2023-2024 academic year (Exhibit 6, Page 16).

MOTION#: 6-27-23-6
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, OCHES
ABSTAIN: JOLLEY
CARRIES: YES

- f. Dr. Jolley motioned to approve renewed agreement with the Athens County Family & Children First Council (FCFC), pending Prosecuting Attorney's approval (Exhibit 7, Pages 17-21).

MOTION#: 6-27-23-7
MOTION: JOLLEY
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- g. Dr. Allen motioned to approve contract with Hylant Insurance for property, violence, auto and liability insurance, for period of one year beginning July 1, 2023 (Exhibit 8, Pages 22-50).

MOTION#: 6-27-23-8

MOTION: ALLEN

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- h. Dr. Jolley motioned to approve the MEORC Intent to Purchase Agreement for 2023-2024, pending Prosecuting Attorney's approval (Exhibit 9, Pages 51-52).

In the discussion, Dr. Davis pointed out the form was updated to check mark Provider Support Services. Dr. Jolley at this time also asked about board member training.

MOTION#: 6-27-23-9

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- i. Oches motioned to approve renewed Admission Agreements with the Columbus Developmental Center (CDC), pending Prosecuting Attorney's approval (Exhibit 10, Pages 53-60).

MOTION#: 6-27-23-10

MOTION: OCHES

SECOND: BOND

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 61-66).
Report stands. He highlight the Emerging Leaders Program, and he said it has been going very well.
- b. Director of Finance, Scott Zielinski (Exhibit 12, Pages 67-77).
Report stands. He highlighted Kris Dunlap's help with finalizing the cyber security plan. He also shared a cyber-security grant will be applied to this year's cost, which will help offset the increase for the plan's coverage.

- c. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 78-80).
Report stands.
 - d. Director of Facilities and Transportation, Chris Linscott (Exhibit 14, Page 81).
Report stands. He highlighted they have tentatively hired a new driver. They are just waiting for some final paperwork to be completed. He also shared the roof project is moving forward as planned. At present, they are on track to complete the project before the start of the school year.
 - e. MUI Coordinator, Stephanie Kendrick (Exhibit 15, Page 82).
Report stands. She highlighted the work of Angela Carter, who is now serving as the MUI/UI Assistant, in addition to her role as Director of PersonnelPlus.
 - f. Director of Service and Support, Tristin Lawrence (Exhibit 16, Pages 83-87).
Report stands. She highlighted that SSAs have been appreciative of the new board-issued cell phones. Also, SSAs are making good progress in transitioning to the OhioISP in Brittco. Demko complimented the letter that was sent out, saying it was worded very well.
 - g. Director of Education, Becky Martin (Exhibit 17, Pages 88-90).
Report stands. She highlighted that Susan Kristofco will be moving to the Intermediate II classroom. Hannah Rowan will be in the Intermediate I classroom. In addition, she is still interviewing candidates for the Primary I classroom.
 - h. Director of Employment Options, Angela Carter (Exhibit 18, Page 91).
Report stands.
 - i. Director of Integrate Athens, Autumn Brown (Exhibit 19, Pages 92-94).
Report stands. She highlighted the success of ATCO Idol, Take 2. She also shared Summer Camp is going well.
 - j. Assistant Superintendent, Arian Smedley (Exhibit 20, Pages 95-100).
Report stands. She highlighted Teen Time will be extended to the summer. It is open to anyone 13-21 who receives services from the ACBDD.
7. No comments from Visitors relative to the agenda.
8. Regarding comments from Unions, Ray of PGO reiterated how helpful the new cell phones have been.
9. Regarding comments from the Board, Dr. Jolley provided an update on the employee engagement survey. He shared they expect to have a contract to review in August, with the survey to be conducted in September. The timing is such to ensure all staff have an opportunity to participate, if they so choose.

10. Dr. Jolley motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee at 6:48 p.m.

MOTION#: 6-27-23-11
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

11. Bond motioned to return from Executive Session at 7:47 p.m.

MOTION#: 6-27-23-12
MOTION: BOND
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

12. Bond motioned to adjourn at 7:48 p.m.

MOTION#: 6-27-23-13
MOTION: BOND
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES