

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, February 28, 2023 – 6:00 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Absent
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Gwen Brooks	Director of Human Resources
Tristin Lawrence	Director of Services & Support
Chris Linscott	Director of Facilities & Transportation
Stephanie Kendrick	MUI Coordinator
Becky Martin	Director of Education
Angela Carter	Director of Employment Options
Autumn Brown	Director of Integrate Athens
Doug Mitchell	Transition Coordinator
Jerry Swackhamer	SSA, PGO
Crestlyn Chaney	Instructor Assistant, ABEA

3. Dr. Allen read the Mission Statement.
4. Martin provided a tour of one of the renovated sensory rooms for board members.
5. Oches motioned to approve the agenda.

MOTION#: 2-28-23-1
MOTION: OCHES

SECOND: ALLEN
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

6. New Business:

Items for review and discussion:

- a. Dr. Davis provided the board with a budget updated focused on the agency's financial security measures (Handout). There was brief discussion about a recent situation at the county's metropolitan housing authority involving the alleged misappropriation of funds. This prompted Dr. Davis to put together a list of measures that currently exist that ensure a similar situation could not happen at the ACBDD.
- b. Dr. Davis walked the board members through the 2023 Managers List (Exhibit 1, Pages 1-2). It is different this year, in that the divisions involved in accreditation will be expected to focus primarily on a successful review. The other divisions will have a select number of objectives for the year.
- c. Dr. Davis reviewed the plans/activities for this year's Developmental Disability Awareness Month (Exhibit 2, Pages 3-7).
- d. Dr. Davis provided an overview of the Staff Engagement Survey (Exhibit 3, Pages 7-14). He highlighted the lower response rate and the lower scores (based on historical data). Overall, however, the scores were relatively high. Dr. Davis reminded board members the survey was launched on the heels of union negotiations and that some members of that union are still upset, which likely impacted the survey results. There was brief discussion about specific areas and ways to see improvement in the future.
- e. Board members discussed future meetings/trainings:
 - Next regular meeting: Tuesday, March 28, 6:00 p.m.

Motions for vote:

- a. Dr. Jolley motioned to approve 2023 Organizational Meeting Minutes (Exhibit 4, Pages 15-17).

MOTION#: 2-28-23-2
MOTION: JOLLEY
SECOND: LEWIS
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- b. Dr. Allen motioned to approve 2023 January Board Meeting Minutes (Exhibit 5, Pages 18-23).

MOTION#: 2-28-23-3
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- c. Dr. Lewis motioned to authorize administration to explore the possibility of hosting a Beacon School Summer Camp, in partnership with Ohio University, dependent on health and safety protocols in place at the time (Exhibit 6, Page 24).

MOTION#: 2-28-23-4
MOTION: LEWIS
SECOND: ALLEN
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- d. Oches motioned to approve resolution expressing appreciation to the Albany VFW for hosting and organizing the fifth annual Polar Bear Plunge and their subsequent donation of \$15,000 to the Beacon School PTA (Exhibit 7, Page 25).

MOTION#: 2-28-23-5
MOTION: OCHES
SECOND: JOLLEY
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- e. Dr. Jolley motioned to approve FANs COMCorps Agreement, pending prosecuting attorney's approval (Exhibit 8, Page 26). Dr. Davis shared this was a position we considered not refilling. However, we received a grant through Ohio Sibs to launch a new program to support siblings of individuals with developmental disabilities. The FANs coordinator will focus on this project, and the grant will help offset the cost of the COMCorps fee.

MOTION#: 2-28-23-6
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

7. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 27-37).
Report stands.
 - b. Director of Finance, Scott Zielinski (Exhibit 10, Pages 38-45).
Report stands.
 - c. Director of Human Resources, Gwen Brooks (Exhibit 11, Pages 46-48).
Report stands.
 - d. Director of Facilities and Transportation, Chris Linscott (Exhibit 12, Page 49).
Report stands.
 - e. MUI Coordinator, Stephanie Kendrick (Exhibit 13, Pages 50-53).
Report stands.
 - f. Director of Service and Support, Tristin Lawrence (Exhibit 14, Pages 54-56).
Report stands.
 - g. Director of Education, Becky Martin (Exhibit 15, Pages 57-58).
Report stands.
 - h. Director of Employment Options, Angela Carter (Exhibit 16, Page 59).
Report stands.
 - i. Director of Integrate Athens, Autumn Brown (Exhibit 17, Pages 60-62).
Report stands.
 - j. Assistant Superintendent, Arian Smedley (Exhibit 18, Pages 63-70).
Report stands.
8. No comments from Visitors relative to the agenda.
9. No comments from Unions relative to the agenda.
10. No comments from the Board.
11. Oches motioned to adjourn at 6:37 p.m.

MOTION#: 2-28-23-7
MOTION: OCHES
SECOND: JOLLEY
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES