

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, January 24, 2023 – 6:15 P.M.  
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our  
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:15 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OCHES	Absent

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Becky Martin	Director of Education

3. Demko read the Mission Statement.
4. Dr. Allen motioned to approve the agenda.

MOTION#: 1-24-23-1  
MOTION: ALLEN  
SECOND: JOLLEY  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

5. New Business:

**Items for review and discussion:**

- a. Dr. Davis provided a budget update. He shared a recent news article announcing the Montgomery County Board of DD declaring fiscal emergency. He shared their financial issues are similar to the ones we have been preparing for in Athens County – increase in demand for services, increase in cost for services, etc. There was some discussion about

the budget process, provider hourly rates, and the lack of provider oversight/authority. The next part of the budget update included an overview of the agency's financial position. The agencies finances are healthy. This should will allow us to make some investments, which will be discussed later in the meeting and later in the year.

- b. Board members discussed future meetings/trainings:
  - Next regular meeting: Tuesday, Feb. 28, 6:00 p.m.

**Motions for vote:**

- a. Dr. Lewis motioned to approve December 2022 Meeting Minutes (Exhibit 1, Pages 1-6).

MOTION#: 1-24-23-2  
MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- b. Dr. Jolley motioned to approve the 2023 Superintendent Professional Development Plan (Exhibit 2, Page 7).

MOTION#: 1-24-23-3  
MOTION: JOLLEY  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- c. Dr. Allen motioned to approve a 3% cost-of-living increase in annual salary for non-union employees (managers, administrative assistants), who were employed in their current position on or before January 1, 2023 (Handout).

MOTION#: 1-24-23-4  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- d. Dr. Jolley motioned to approve resolution to move unexpended funds from Fund 403 (Supported Living) to Fund 401 (General Fund) and to close Fund 403 (Exhibit 3, Page 8).

Dr. Davis added the term "Supported Living" is not the same as it is used today. This is from an old program that no longer exists. This fund has not been used since 2001. In order to use these funds, a resolution must be passed to move it into the General Fund.

MOTION#: 1-24-23-5  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- e. Dr. Jolley motioned to approve administration to accept bids for the Admin/Beacon School roof project (Handout).

Dr. Davis added this project was put on hold due to a previous unsuccessful bid process related to significant increase in the cost of materials.

MOTION#: 1-24-23-6  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- f. Bond motioned to approve renewing membership with the Ohio Association of County Boards of DD (OACB), pending prosecuting attorney's approval (Exhibit 4, Page 9).

There was discussion about some concerns about the association's direction, but ultimately there was agreement to remain a member.

MOTION#: 1-24-23-7  
MOTION: BOND  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS  
ABSTAIN: JOLLEY  
CARRIES: YES

- g. Dr. Lewis motioned to approve affiliate agreement with Hocking College for the purpose of providing clinical enrichment educational experiences for Hocking College students at Beacon School (Exhibit 5, Pages 10-20).

MOTION#: 1-24-23-8  
MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- h. Dr. Allen motioned to approve up to \$10,000 for a pool chair lift for the Beacon School pool (Handout).

MOTION#: 1-24-23-9  
MOTION: ALLEN  
SECOND: BOND  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- i. Dr. Lewis motioned to approve services contract with SOCOG, pending prosecuting attorney's approval (Exhibit 6, Page 21-24).

MOTION#: 1-24-23-10  
MOTION: LEWIS  
SECOND: JOLLEY  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- j. Dr. Jolley motioned to approve contracting with Gator Shredding for shredding services agency wide, pending prosecuting attorney's approval (Exhibit 7, Page 25-26).

MOTION#: 1-24-23-11  
MOTION: JOLLEY  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- k. Dr. Allen motioned to approve the purchase of a replacement serving, preparation and heating table for the Beacon School kitchen, not to exceed \$20,000 (Exhibit 8, Page 27).

MOTION#: 1-24-23-12  
MOTION: ALLEN  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, CONNER, JOLLEY, LEWIS  
CARRIES: YES

- l. Dr. Jolley motioned to approve using the agency's GEER II award of \$32,870.02 to purchase three interactive Smartboards from the Hatch Early Learning Company, primarily for Beacon School use (Exhibit 9, Pages 28-30).

MOTION#: 1-24-23-13  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- m. Dr. Lewis motioned to approve providing \$3,000 as local match toward the 2023 Mobility Management Grant, managed by HAPCAP (Exhibit 10, Page 31).

MOTION#: 1-24-23-14  
MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

- n. Dr. Davis shared information about the agency's current vans, in preparation for a proposal for a future board meeting. He said he would like to see about exchanging the four vans for two new ones. More information will be available at a future board meeting.

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 32-39).  
Report stands.
- b. Director of Finance, Scott Zielinski (Exhibit 12, Pages 40-53).  
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 54-56).  
Report stands.
- d. Director of Facilities and Transportation, Chris Linscott (Exhibit 14, Page 57).  
Report stands.
- e. MUI Coordinator, Stephanie Kendrick (Exhibit 15, Page 58).  
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 16, Pages 59-62).  
Report stands.
- g. Director of Education, Becky Martin (Exhibit 17, Pages 63-64).  
Report stands. Martin thanked the board for the approval to make investments into the school and for the 3% increase for non-union staff.
- h. Director of Employment Options, Angela Carter (Exhibit 18, Page 65).  
Report stands.
- i. Director of Integrate Athens, Autumn Brown (Exhibit 19, Pages 66-68).  
Report stands.
- j. Assistant Superintendent, Arian Smedley (Exhibit 20, Pages 69-73).  
Report stands.

7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. No comments from the Board.
10. Dr. Allen motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee at 6:45 p.m.

MOTION#: 1-24-23-15  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS  
CARRIES: YES

11. Dr. Allen motioned to return from Executive Session at 7:15 p.m.

MOTION#: 1-24-23-16  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, DEMKO, CONNER, JOLLEY, LEWIS  
CARRIES: YES

12. Dr. Jolley motioned to increase the salaries of the Assistant Superintendent and Information Technology Manager by 15%, effective February 1, 2023, to bring them in line with market rates for those respective positions.

MOTION#: 1-24-23-17  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, CONNER, JOLLEY, LEWIS  
CARRIES: YES

13. Bond motioned to adjourn at 7:16 p.m.

MOTION#: 1-24-23-18  
MOTION: BOND  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, CONNER, JOLLEY, LEWIS  
CARRIES: YES