

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, December 13, 2022 – 6:00 P.M.
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Absent (arrived by 6:13 p.m.)
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Scott Zielinski	Director of Finance
Gwen Brooks	Director of Human Resources
Stephanie Kendrick	MUI Coordinator
Jerry Swackhamer	SSA / PGO
Doug Mitchell	Transition Coordinator

3. Oches read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#: 12-13-22-1
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Davis took a moment to express appreciation for the Board Members. He thanked them for their years of service and for their volunteerism.
- b. For the budget update, Dr. Davis walked the board members through the Healthy Futures Workgroup year-end summary. The document lists all of the proposals assessed by the workgroup. The summary assigned each proposal into one of three “buckets” – “we should proceed with idea,” “good idea but not something we can implement right now,” and “not something we should pursue.” Dr. Davis welcomed input or feedback from the board. He also invited them to participate in the process, if they had an interest. Starting early next year, the evaluations will continue with a new list of proposals.
- c. Dr. Jolley motion to approve updated Personnel and Administrative policies – Policy 5.7 – Expense Reimbursement, Policy 5.21 – Non-Travel Related Expense Reimbursement & Policy 25 – Facilities Management & Usage (Exhibit 1, Pages 1-6).

MOTION#: 12-13-22-2
 MOTION: JOLLEY
 SECOND: LEWIS
 AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OCHES
 CARRIES: YES

- d. Dr. Davis walked the board members through the levy assessment and recommendation summary in the packet (Exhibit 2, Page 7-9). The summary stated it is necessary to run a levy in 2025 or 2026 for the term levy, but it is not yet certain in what form. One continuing levy could also be revisited. There was brief discussion about the process for getting on the ballot and the cost associated with getting on the ballot.
- e. Dr. Davis shared the agency was once again able to offer a turkey or ham to Beacon School families. This year, the agency supported families with 16 turkeys and 25 hams, costing the agency \$1,300.
- f. Dr. Davis shared with the board the 2023 Program Calendar for 260-day employees (Exhibit 3, Page 10). The Beacon School and EI calendars are shared later in the year.
- g. Board members discussed future meetings/trainings:
 - Organizational meeting: Tuesday, Jan. 24, 6:00 p.m.
 - Next regular meeting: Tuesday, Jan. 24, 6:15 p.m.

Motions for vote:

- a. Oches motioned to approve October 2022 Meeting Minutes (Exhibit 4, Pages 11-15).

MOTION#: 12-13-22-3

MOTION: OCHES
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, JOLLEY, OCHES
ABSTAIN: DEMKO, LEWIS
CARRIES: YES

- b. Dr. Lewis motioned to approve contract with Adrienne Nagy, PT, for PT services and custom home/equipment modifications and wheelchair evaluations, pending Prosecuting Attorney's approval (Exhibit 5, Pages 16-18).

MOTION#: 12-13-22-4
MOTION: LEWIS
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- c. Oches motioned to approve contract with Primary Solutions, pending Prosecuting Attorney's approval (Exhibit 6, Pages 19-21).

MOTION#: 12-13-22-5
MOTION: OCHES
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- d. Dr. Allen motioned to approve contract with Blaugrund Haynes Kessler Myers & Postalakis, pending Prosecuting Attorney's approval (Exhibit 7, Pages 22-24).

MOTION#: 12-13-22-6
MOTION: ALLEN
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- e. Dr. Allen motioned to approve HAPCAP MOU, pending Prosecuting Attorney's approval (Exhibit 8, Pages 25-26).

MOTION#: 12-13-22-7
MOTION: ALLEN
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- f. Dr. Jolley motioned to approve 2023 FSS allocation (Exhibit 9, Page 27).

MOTION#: 12-13-22-8
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

- g. Dr. Jolley motioned to approve 2023 operating budget (Handout).

MOTION#: 12-13-22-9
MOTION: JOLLEY
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 28-32).
Report stands.
- b. Director of Finance, Scott Zielinski (Exhibit 12, Pages 33-39).
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 40-42).
Report stands.
- d. Director of Facilities and Transportation, Chris Linscott (Exhibit 14, Page 43).
Report stands.
- e. MUI Coordinator, Stephanie Kendrick (Exhibit 15, Pages 44-45).
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 16, Pages 46-48).
Report stands.
- g. Director of Education, Becky Martin (Exhibit 17, Pages 49-51).
Report stands.
- h. Director of Employment Options, Angela Carter (Exhibit 18, Pages 52-53).
Report stands.
- i. Director of Integrate Athens, Autumn Brown (Exhibit 19, Pages 54-57).
Report stands.
- j. Assistant Superintendent, Arian Smedley (Exhibit 20, Pages 58-66).

Report stands.

7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. Regarding comments from the Board, Dr. Jolley briefly discussed board member required trainings. Demko announced the Night to Shine event is coming up on Feb. 10. It was requested the board members be sent the registration link.
10. Dr. Allen motioned to enter into Executive Session per ORC 121.22 (G)(4) preparing for, conducting, or reviewing collective bargaining and per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee at 6:47 p.m.

MOTION#: 12-13-22-10
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

11. Dr. Jolley motioned to return from Executive Session at 8:19 p.m.

MOTION#: 12-13-22-11
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

12. Dr. Jolley motioned to approve providing up to a \$2/hour increase for any staff person who provides transportation (van or bus) to Beacon School students, and up to \$1.50/hour increase for all other staff within the Teamsters Bargaining unit, effective Monday, Oct. 31, 2022.

MOTION#: 12-13-22-12
MOTION: JOLLEY
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

13. Dr. Allen motioned to approve the following changes to the Superintendent's contract – extend the terms by one year, add five additional personal leave days/year, and include the Superintendent in the salary adjustment formula for managers to be determined in January 2023.

MOTION#: 12-13-22-13
MOTION: ALLEN

SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES

14. Bond motioned to adjourn at 8:20 p.m.

MOTION#: 12-13-22-14
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES
CARRIES: YES