



BOARD MEETING

October 25, 2022



October Board Meeting Agenda

Tuesday, October 25, 2022 – 6:00 p.m.

801 W. Union Street, Athens

**The Mission of the Athens County Board of Developmental Disabilities
is to serve our community with compassion, innovation, and transparency**

1. Call to Order – Board President.
2. Board Member Roll Call – Arian Smedley.
3. Reading of Mission Statement.
4. Motion to approve amended Agenda.
5. New Business:

Items for review and discussion:

- a. Presentation from staff.
- b. Budget update.
- c. Board member training reminders.
- d. Strategic Plan Action Plan update (Exhibit 1, Pages 1-5).
- e. Reminders on future meetings/trainings:
 - i. Next regular meeting: Tuesday, Dec. 13, 6:00 p.m.

Motions for vote:

- a. Approve September 2022 Meeting Minutes (Exhibit 2, Pages 6-10).
- b. Approve contract with Health Recovery Services (HRS) for psychological services, pending Prosecuting Attorney's approval (Exhibit 3, Pages 11-14).
- c. Approve Services Agreement with Athens County Public Library (Exhibit 4, Page 15)

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 5, Pages 16-18).
- b. Director of Finance, Scott Zielinski (Exhibit 6, Pages 19-27).
- c. Director of Human Resources, Gwen Brooks (Exhibit 7, Pages 28-30).
- d. Director of Facilities and Transportation, Chris Linscott (Exhibit 8, Page 31).
- e. MUI Coordinator, Stephanie Kendrick (Exhibit 9, Page 32).
- f. Director of Service and Support, Tristin Lawrence (Exhibit 10, Pages 33-35).
- g. Director of Education, Becky Martin (Exhibit 11, Pages 36-37).
- h. Director of Employment Options, Angela Carter (Exhibit 12, Pages 38-39).
- i. Director of Integrate Athens, Autumn Brown (Exhibit 13, Pages 40-41).
- j. Assistant Superintendent, Arian Smedley (Exhibit 14, Pages 42-49).

7. Comments from Visitors relative to the agenda.
8. Comments from Unions relative to the agenda.

9. Comments from the Board.
10. Group photo.
11. Motion to adjourn.

ACBDD Regular Board Meetings and Board Trainings for 2022

Board Meeting Trainings

Tuesday, April 26	Beacon School	MUI / UI	5 p.m.
Tuesday, May 24	Beacon School	MEORC	5 p.m.

Remaining Regular Board Meetings

Tuesday, Oct. 25	Beacon School		6 p.m.
November	No meeting		
Tuesday, Dec. 13	Beacon School		6 p.m.

Strategic Plan Progress Report October 2022

For the 2022-2024 Strategic Plan, the ACBDD has identified 17 initiatives. Of those, 9 are in progress and 6 are completed. Below, you will find status updates on the initiatives that are in progress and the initiatives that are completed.

Financial

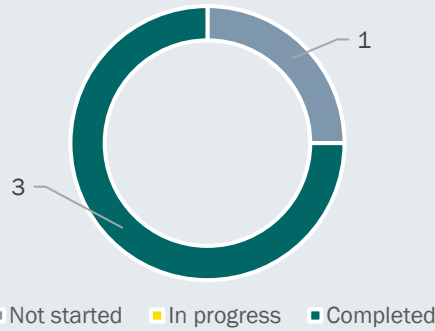
Initiative	Tasks For Initiative	Completed/In Progress Actions
Manage waiver allocation & sustainability	Total tasks: 3 <p>Legend: Not started (grey), In progress (yellow), Completed (green)</p>	Healthy Futures Workgroup The first round of proposals are being reviewed by the workgroup. Assessments are shared with the board as they are completed. Formal recommendations are expected later in the year.
Assess healthcare and labor costs	Total tasks: 7 <p>Legend: Not started (grey), In progress (yellow), Completed (green)</p>	Total Compensation Statements Statements have been distributed. Evaluate medical insurance options Evaluation and decision are completed. New plan begins in January 2023.

Customer

Initiative	Tasks For Initiative	Completed/In Progress Actions
Enhance Beacon School	Total tasks: 19 <p>Legend: Not started (grey), In progress (yellow), Completed (green)</p>	PBIS at Beacon Significant progress has been made in implementing the plan school-wide. Data points have been identified and regular meetings have been scheduled for the academic year. Healthy habits curriculum The plan has been developed and implemented this school year. Increase collaboration between districts The Young Adult classroom goes to Morrison-Gordon weekly to learn how to work in their library. Collaborations with other classrooms are being explored. Students of Alexander Local Schools have been invited for a swim day. We are awaiting a response. Complete new sensory rooms Team will meet soon to make final decision on a new slide. Ribbon cutting expected once that has been installed.

Continue provider support

Total tasks: 4

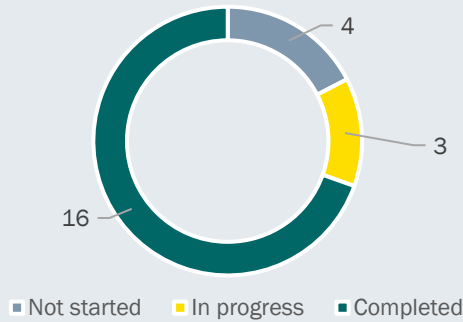


Explore options with MEORC

We have learned of great opportunities around provider support through MEORC. We have decided to use their services for both agency and independent providers. We meet with MEORC in October to discuss details.

Strengthen community partnerships

Total tasks: 23



Updating MUI MOU

This has been completed.

Complete EI TA Plan & explore expanding use of Brittco

This has been completed.

Create EPIC Parent Guide

A draft has been completed.

Create yearround ATCO Idol

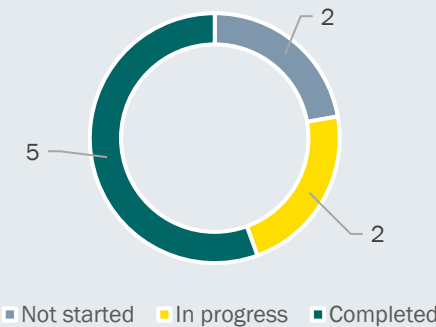
Plans are underway. The big event for 2022 took place over the summer.

Collaborate on one new inclusive initiative with Arts, Parks & Rec

Input sought from SSAs, Transition Coordinator and teachers to help identify interests in activities and best ways to communicate events at the Community Center.

Serve those with complex needs

Total tasks: 9



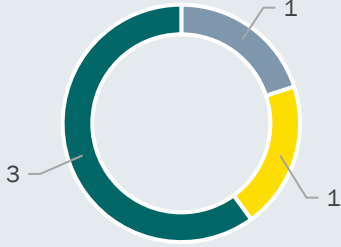
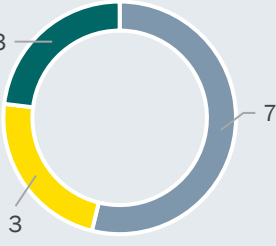

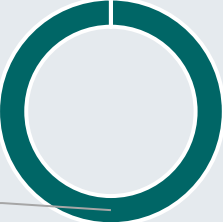
Place 24 individuals in jobs

Informational meeting with SSAs completed. Plan is to reach out to other entities to promote referrals to employment programs.




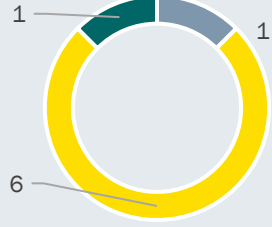
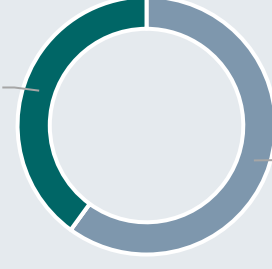
Launch store training

Store area cleaned up and register set up. Developing process for implementation.

Internal Processes

Initiative	Tasks For Initiative	Completed/In Progress Actions
<p>Standardize transition services</p>	<p>Total tasks: 5</p>  <p>■ Not started ■ In progress ■ Completed</p>	<p>Explore job trainer position Need assessed, position posted and filled.</p> <p>Identify data sources Data points identified and collection has begun</p> <p>Develop presence in all of the schools Some contact established. Solidifying connections in progress.</p>
<p>Adopt new OISP</p>	<p>Total tasks: 13</p>  <p>■ Not started ■ In progress ■ Completed</p>	<p>Ohio ISP transition Completed departmental trainings. Adjusted internal timelines to meet state changes in deadlines. Started pilot project using the state's system.</p>
<p>Initiate process improvement</p>	<p>Total tasks: 11</p>  <p>■ Not started ■ In progress ■ Completed</p>	<p>MUI Prevention Plans New process developed and implemented for SSA department.</p> <p>Streamline processes btw SSA and Finance Processes identified; new workflows discussed; processes completed.</p> <p>Re-evaluate previous Admin position New job description developed; position filled.</p>
<p>Strengthen self-advocacy and guardianship opportunities</p>	<p>Total tasks: 2</p>  <p>■ Not started ■ In progress ■ Completed</p>	<p>Explore options with MEORC and 317 Board Several meetings hosted to discuss details. Decision made and contract has been approved.</p>

Learning and Growth

Initiative	Tasks for Initiative	Completed/In Progress Actions
<p>Develop succession plan</p>	<p>Total tasks: 6</p>  <p>6</p> <p>■ Not started ■ In progress ■ Completed</p>	<p>Finance Department succession plan Plan developed, initial overview completed, detailed training completed.</p>
<p>Improve evaluation process</p>	<p>Total tasks: 6</p>  <p>6</p> <p>■ Not started ■ In progress ■ Completed</p>	<p>Supt., PGO, ABEA evaluation tools Redesigns completed</p> <p>Teamster, manager, support staff evaluation tools Redesigned completed.</p>
<p>Explore remote work options</p>	<p>Total tasks: 5</p>  <p>5</p> <p>■ Not started ■ In progress ■ Completed</p>	<p>Remote Work Policy & Procedure Committee convened to discuss options, policy and procedure drafted and approved by board.</p>
<p>Explore technology options</p>	<p>Total tasks: 8</p>  <p>1 1 6</p> <p>■ Not started ■ In progress ■ Completed</p>	<p>MUI Dept. transition to paperless Paperless process adopted. Scanning of all documents in process.</p> <p>Develop “Smart Home” Plans for implementation are developed.</p>
<p>Strengthen sense of team</p>	<p>Total tasks: 16</p>  <p>6 9</p> <p>■ Not started ■ In progress ■ Completed</p>	<p>Schedule 6 “Chats with Supt.” or other feedback loops Three “Chats” hosted to date. Meetings with departments scheduled.</p> <p>Host managers retreat A successful retreat was hosted over the summer.</p> <p>Staff development for Transportation/Facilities Department Weekly team meetings established. Cross training scheduled.</p>

Strategy Map



Vision	An integrated and inclusive Athens County	
Mission	To serve our community with compassion, innovation, and transparency	
Values	Respecting Everyone, Spending Responsibly, Thriving Communities, Working Together, New Ideas, Openness, Honesty, Reliability	

	Objectives	Initiatives	Measures	Targets
Financial	<ul style="list-style-type: none"> Fiscal Sustainability Transparency 	<ul style="list-style-type: none"> Manage waiver allocation & sustainability Assess healthcare & labor costs Strengthen marketing of services 	<ul style="list-style-type: none"> Balanced budget Community awareness 	<ul style="list-style-type: none"> Expenses remain under budget Increase in community awareness
Customer	<ul style="list-style-type: none"> Engage, Support, and Understand Customers 	<ul style="list-style-type: none"> Evolve Beacon School Continue provider support Strengthen community partnerships Serving those with complex needs 	<ul style="list-style-type: none"> Customer service satisfaction survey Number of individuals employed in the community 	<ul style="list-style-type: none"> Improvement in customer service satisfaction survey Increase in individuals community employed by five per year
Internal Processes	<ul style="list-style-type: none"> Implement Needed Services Implement Process Improvements 	<ul style="list-style-type: none"> Standardize transition services Adopt new OISP Initiate process improvement Strengthen self-advocacy & guardianship opportunities 	<ul style="list-style-type: none"> Number of process improvements Identify guardianship opportunities 	<ul style="list-style-type: none"> Improve three processes agency wide per year Meet guardianship needs
Learning & Growth	<ul style="list-style-type: none"> Increase Use of Technology and Remote Work Workforce Stabilization 	<ul style="list-style-type: none"> Develop succession plan Improve evaluation process Explore remote work options Explore technology options Develop key employee recruitment plan 	<ul style="list-style-type: none"> Employee engagement survey Recruitment & retention 	<ul style="list-style-type: none"> Increase employee participation in survey Improve recruitment & retention Maximize technology to enhance the flexibility of workforce

Exhibit 2

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, September 27, 2022 – 6:00 P.M.
Beacon School – 801 W. Union Street

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

DRAFT UNTIL BOARD APPROVED

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Absent
LEWIS	Present
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Steve Kramer	Director of Finance
Scott Zielinski	Director of Finance
Tristin Lawrence	Director of Service & Support
Becky Martin	Director of Education
Autumn Brown	Director of Integrate Athens
Clayton Ray	SSA / PGO

3. Bond read the Mission Statement.
4. Dr. Lewis motioned to approve the amended agenda (removed Executive Session).

MOTION#: 9-27-22-1
MOTION: LEWIS
SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Davis provided the board with a budget update. He walked the board members through a handout showing the agency's 10-year cost projections in three different scenarios – with the 6.5% provider retention payments already approved, a scenario with an additional 3% (for a total of 9%), and a scenario with an additional 6.5% (for a total of 13%).

Dr. Davis explained the 6.5% (approximately \$358,000 annually) is moving forward and so planning must adjust accordingly. However, he added there are talks of implementing another increase, which explains the different scenario increases. It is unclear at this time how much support there would be for another increase and how much the increase would be.

Based on the projections, the 6.5% provider retention payments shows the agency deficit spending by 2024 by approximately \$25,000. If the increase is 9% (approximately \$524,000 annually), the agency deficit spends the same year by \$190,000. If the increase is 13% (approximately \$716,000 annually), the agency deficit spends in 2023 by \$39,000.

In all of these scenarios, the agency continues deficit spending in the future years. Dr. Davis noted that in all three scenarios, the agency would not need to dip into the Medicaid reserve account until 2028.

Dr. Davis reminded the board these financial projections are assuming the board can renew its levy in 2023 or 2024. The term levy expires in 2025. He also reminded the board of the Medicaid "statewidness" issue – that the majority of counties will have a say in what happens and Athens County will have to do the same. He added that he serves on the state's financial hardship group to help plan, and that he voices the concerns of our county often.

He said he will keep the board updated as developments happen.

There was brief discussion about accountability with the increases for DSPs, the effectiveness of a rate increase on recruitment and retention, and about what happens when counties are unable to financially sustain these increases. Some questions remain unanswered at this time. Planning and discussion at the state level continues.

Dr. Davis then walked the board through another handout focused on the progress made with the agency's Healthy Futures Workgroup. He first showed the board the list of cost saving or revenue generating ideas brought up by the workgroup, which has representation from across the agency. All are just ideas at this point – no decision has been made to act on any idea. The ideas then go through a rigorous and consistent evaluation to assess the idea's potential impact on various stakeholders. At the end of the evaluation, the idea is given a number and is summarized as one of four possibilities: 1) low cost saving / low negative impact, 2) high cost saving / low negative impact, 3) low cost saving / high negative impact, 4) or high cost saving / high negative impact. If a proposal falls into the first or second category, it is possible to consider pursuing. If it falls into the third or fourth, it is unlikely

Exhibit 2

something that will be pursued. Dr. Davis walked the board through the first seven proposals evaluated by the workgroup. At present, there are a total of 39 proposals – this number may decrease or increase, based on the conversations within the workgroup. The board will be presented with a new batch of proposals every month. The goal remains the same – maintain current programming for as long as we can while finding cost saving opportunities. If it is decided to move forward with any proposal, the board will be made aware. Board members are welcome to share any ideas or suggestions for consideration.

- b. Dr. Allen motioned to approve updated policies:
- Policy 31. Development and Implementation of Behavioral Support Strategies (Exhibit 1, Pages 1-2).
 - Policy 44. Title XX Social Services Reimbursement (Exhibit 2, Pages 3-4).
 - Policy 5-2. Overtime Pay and Overtime Pay and Compensatory Time Accrual and Use (Exhibit 3, Pages 5-9).

MOTION#: 9-27-22-2
MOTION: ALLEN
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES
CARRIES: YES

- c. Board members discussed future meetings/trainings. Next regular meeting is Tuesday, Oct. 25, 6:00 p.m. There was discussion of possible absences.

Motions for vote:

- a. Oches motioned to approve August 2022 Meeting Minutes (Exhibit 4, Pages 10-14).

MOTION#: 9-27-22-3
MOTION: OCHES
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES
CARRIES: YES

- b. Dr. Allen motioned to approve ABEA union contract (Exhibit 5, Page 15).

Discussion: Dr. Davis added that after the union ratified the contract, union members expressed concerns of not feeling appreciated as a group. It was noted that these feelings were not expressed until after the contract was ratified. Administration will work with them to outline what is done currently to demonstration appreciation and to identify new ways to help them feel more valued and appreciated.

MOTION#: 9-27-22-4
MOTION: ALLEN
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES

Exhibit 2

CARRIES: YES

- c. Dr. Lewis motioned to approve contract with McGohan Brabender for continuing services (Exhibit 6, Pages 16-22).

MOTION#: 9-27-22-4

MOTION: LEWIS

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES

CARRIES: YES

- d. Bond motioned to approve contributing to the required reserve account for the Stark County consortium (Exhibit 7, Pages 23-24).

MOTION#: 9-27-22-6

MOTION: BOND

SECOND: OCHES

AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES

CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 8, Pages 25-28).
Report stands.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 9, Pages 29-37).
Report stands. Kramer added that the budget numbers discussed do not reflect the insurance changes.
- c. Director of Human Resources, Gwen Brooks (Exhibit 10, Pages 38-40).
Report stands.
- d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 11, Page 41-44).
Report stands.
- e. MUI Coordinator, Stephanie Kendrick (Exhibit 12, Page 45).
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 13, Pages 46-49).
Report stands.
- g. Director of Education, Becky Martin (Exhibit 14, Pages 50-51).
Report stands.

Exhibit 2

- h. Director of Employment Options, Angela Carter (Exhibit 15, Pages 52-53).
Report stands.
 - i. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 54-55).
Report stands.
 - j. Assistant Superintendent, Arian Smedley (Exhibit 17, Pages 56-62).
Report stands.
- 7. No comments from Visitors relative to the agenda.
 - 8. No comments from Unions relative to the agenda.
 - 9. No comments from the Board.
 - 10. Bond motioned to adjourn at 6:37 p.m.

MOTION#: 9-27-22-7
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, LEWIS, OCHES
CARRIES: YES



PROVIDER AGREEMENT FOR PROFESSIONAL SERVICES

AGREEMENT made this ___ day of October, 2022 between Athens County Board of Developmental Disability 801 West Union Street, Athens, OH 45701, hereinafter referred to as “ACBDD” and Health Recovery Services (HRS), of 224 Columbus Road, Athens, Ohio 45701, hereinafter referred to as the “Provider”.

The Provider is duly licensed to practice in the State of Ohio and desires to render professional services for ACBDD as promised herein.

THEREFORE, ACBDD hereby engages the services of the Provider, and in consideration of the mutual promises herein contained, the parties agree as follows:

TERM

This agreement shall be for a period of one (1) year, commencing on the 1st day of November, 2022 and expiring on the 31st day of October 2023, but also may be terminated by either party by giving (30) days written notice to the other party. However, in the event of default by the Provider, the ACBDD may terminate this contract immediately upon delivery of written notice to the last known address of the Provider.

The following event shall constitute default by the Provider:

- a. Non-performance by Provider of any term, covenants, performance standards, or conditions of this contract.
- b. Any affirmative act of insolvency by Provider or the filing by Provider of any petition under any bankruptcy, reorganization, insolvency or moratorium laws, or any law for the relief of, or relating to debtors.
- c. The Provider shall take the necessary actions to ensure all personnel who are assigned to perform services under this agreement complete and pass a background check, as per ORC 5123:2-2-01, and shall provide proof of such compliance prior to any performance of service hereunder.

CIVIL RIGHTS

Acceptance of this contact of authorization is evidence of the Provider’s intent to comply with Title VI and VII of the 1964 Civil Rights Act and Section 504 of Rehabilitation Act which prohibits discrimination because of RACE, COLOR, NATIONAL ORIGIN, HANDICAP, (AGE, SEX and/or RELIGION where applicable) in any facet of the Provider’s operation except where such discrimination is bona fide, documented business of necessity.

RELATIONSHIP OF PARTIES

The Provider shall for all purposes be treated as an independent contractor of ACBDD and not as an employee, agency or servant. Nothing in this Agreement shall be construed to make the Provider an employee, agent or servant of ACBDD. Clinicians engaged by the Provider shall at all times act and perform as employees or independent contractors of the Provider. ACBDD has an interest only in the results to be achieved, and the conduct and control of the services to be provided will lie solely with the Provider and its employee or independent contractor.

FEE

For services to be rendered under this agreement, the Provider shall be entitled to a rate of \$235.00 (Two Hundred Thirty Five Dollars) per psychological evaluation (including interview and testing requiring one session), \$350.00 (Three Hundred Fifty Dollars) per psychological evaluation (including interview and testing requiring one extended or two sessions and report) and risk assessment (requiring one to two sessions and report) with an estimated number of assessments to be 30 (Thirty) for the year.

The Provider shall submit an itemized bill for services to the business office on a quarterly basis. This contract shall not exceed the amount of \$5,250 (Five thousand, two hundred and fifty dollars, up to 15 x \$350.00 = \$5,250) required for Athens County Board of DD approval.

<u>Psychological Service</u>	<u>Rate</u>
Interview, Testing (1 session) and report	\$235.00
Interview, Testing (1 extended or 2 sessions) and report	\$350.00
Risk Assessment (1 to 2 sessions) and report	\$350.00

SOLICITATION

The Provider warrants that it has not employed or retained any company or person, other than a bona-fide employee, working solely for the Provider, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person other than bona-fide employees working solely for the Provider, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this agreement. For

Exhibit 3

breach or violation of this warranty, ACBDD has the right to annul this agreement without liability.

ENTIRE AGREEMENT

This agreement supersedes any and all other agreements either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

ASSIGNMENT

Neither this agreement nor any duties or obligations hereunder shall be transferable by the Provider to which ACBDD has consented, the assignee legal representative shall agree in writing with ACBDD to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

SUCCESSORS AND ASSIGNS

Subject to the provision regarding assignment, this agreement shall be binding on the heirs, executors, administrators, legal representative, successors, and assigns of the respective parties.

GOVERNING LAW

The laws of the State of Ohio hereunder, shall govern the validity of this agreement and of any of its terms or provisions, as well as the rights and duties of the parties.

AMENDMENT

This agreement may be amended only by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

LEGAL CONSTRUCTION

In the event that any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Also, in the event ACBDD consents to or waives the breach or any provisions or covenant of this agreement, such waiver shall not constitute a waiver of such provision or covenant in the future. ACBDD shall not be stopped from later enforcing any provision or covenant it may have previously waived or elected not to enforce; nor shall such waiver have any effect on the enforcement of any other provision.

TERMINATION

Either party may terminate this contract for any cause by giving written notice by regular United States Mail thirty days prior to the said termination date. In the event either party terminates this contract, all obligation, covenants, agreements, provisions, terms, and conditions of said contract are null and void.

HEALTH INSURANCE PORTABILITY ACCOUNTABILITY ACT

The Board and the Provider agree to uphold the standards as defined in the Business Associate Agreement (Attachment A), set forth in the HIPAA of 1996, 42 USC 1320 – 1320d-8 and regulation(s) promulgated thereafter as may be amended.

PRIVACY COMPLIANCE

The Provider is compliant with the privacy and security provisions of the Health Insurance Portability and Accountability Act (HIPAA).

All of the above services will comply with the standards set forth for psychological evaluation services.

Health Recovery Services

Date _____

Kevin Davis, Superintendent
Athens County Board of DD

Date _____

Approved as to form:

Keller J. Blackburn
Athens County Prosecuting Attorney

Date _____

**ACBDD and ACPL
Service Agreement**

This agreement is entered into by Athens County Board of Developmental Disabilities (ACBDD) and Athens County Public Libraries (ACPL) to provide transportation- and vehicle-related services for the ACPL.

Term:

This agreement shall be for the period October 27, 2022, through October 26, 2023, and may be terminated by either party by giving thirty (30) days written notice to the other party. However, in the event of default, the ACBDD may terminate this agreement immediately upon delivery of written notice to the other party.

ACBDD will:

1. Perform maintenance, repair, and washing of ACPL vehicles.
 - a. Maintenance labor rate will be \$80 per hour.
 - b. Parts will be billed at retail pricing off supplier invoices.
2. Invoice ACPL on a monthly basis.

ACPL will:

1. Agree to cover costs outlined in monthly invoices, including fuel and insurance.

The parties shall meet quarterly to review terms of this contract.

Signed by:

ATHENS COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

ATHENS COUNTY
PUBLIC LIBRARIES

By: _____

By: _____

Date: _____

Date: _____

Approved as to form:

Keller J. Blackburn, Pros. Attorney Date



Administration

801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

October Board Report

Kevin Davis, Superintendent

- Leadership Meetings – Various leadership meetings were held during the month of October. Topics of interest to all managers were discussed including; updates on critical issues, preparation for events, sharing of common concerns, trainings, and board planning. The meetings were held on October 4, 11, and 18th.
- The Family Children First Council executive committee meeting was held on October 19th. I attended the meeting on behalf of the board.
- We continue to have regular (once a week or once every two weeks) individual meetings with all managers to ensure that everyone feels supported and that our new managers get started on a good note.
- On October 14th, I attended the SEC (Superintendents Executive Committee) meeting. The topic was the provider shortage and potential budget (rate) increases to address this topic.
- On October 21st, Arian attended the MEORC Board Meeting in Cambridge on behalf of the Board.
- On October 12th, we conducted our regularly scheduled ABEA union meeting. We discussed issues of mutual concern – including ways to show more appreciation to the members and the work they do.



Administration & MUI
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



ATCO Legacy Fund
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Beacon School
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



F.A.N.s Program
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Integrate Athens
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



PersonnelPlus
Employment Options & PersonnelPlus
The Market on State
1002 E. State St., Suite 4
Athens, Ohio 45701
Phone: (740) 592-3416
Fax: (740) 593-8236



Service & Support
Athens County Board of DD
Service & Support
8 Harper Street
The Plains, Ohio 45780
Phone: (740) 592-6006
Fax: (740) 594-5048



Transportation & Facilities
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-7489
Fax: (740) 594-5048

Exhibit 5

- On October 3rd, we held our initial, kick-off meeting for our accreditation planning for next year. We are scheduled to go through accreditation in December 2023.
- On October 5th, we held our annual “health fair” at Beacon for all of our employees. Employees were able to get their flu shot, COVID boosters, blood screenings, and blood pressure checks. The event was well attended.
- On October 7th, we met with the DODD to discuss future planning for a multi-system youth in our system. Plans are being created for their care, depending on how things develop with the family situation.
- PersonnelPlus update:
 - We have been working with the Union (ABEA) on developing a forward-thinking plan for PP. We met on September 30th with the PP employees and ABEA leadership.
 - Over the last year or so, four full-time positions at PP have gone unfilled. This is due to our cost saving efforts, and these will remain unfilled.
 - The Healthy Futures Workgroup has assessed the possibility of moving the division from the Market on State to the bus garage after the start of the new year. They will do this as our lease at the Mall expires in June of 2023.
 - We are exploring the opportunity to formally move away from being a vendor with OOD (Opportunities for Ohioans with Disabilities). Most counties have already made this sort of transition. This transition would:
 - Allow us to find new and creative ways to support people in employment
 - Help us to save money while still providing similar services
 - Allow us to only serve enrollees (some OOD referrals were not individuals with DD but were individuals with disabilities)
 - Allow us to retain current employees in a meaningful way
 - Free staff from the limitations, timelines and processes associated with OOD



Administration & MUI
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Fax: (740) 593-3189



ATCO Legacy Fund
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Beacon School
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



F.A.N.s Program
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Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Integrate Athens
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Athens, Ohio 45701
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PersonnelPlus
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Exhibit 5

- We wouldn't have to do CARF anymore (or the expense of CARF)
- Our PP executive assistant, who is focused solely on OOD billing, would be able transition to being the executive assistant to Supportive Services, which would support Employment Options, Facilities/Transportation, Integrate Athens, and MUI



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Exhibit 6
**Athens County Board of Developmental Disabilities
 Business Manager's Report**

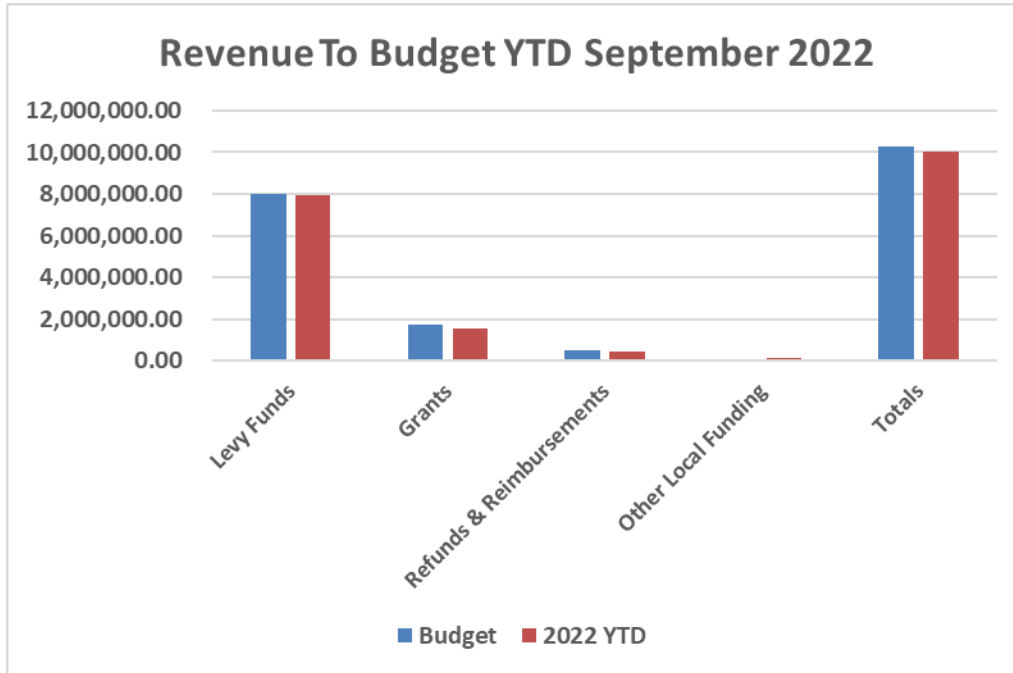
October 8, 2022

Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of September 30, 2022. All schedules are reconciled with the Athens County Auditor's records as required by statute.

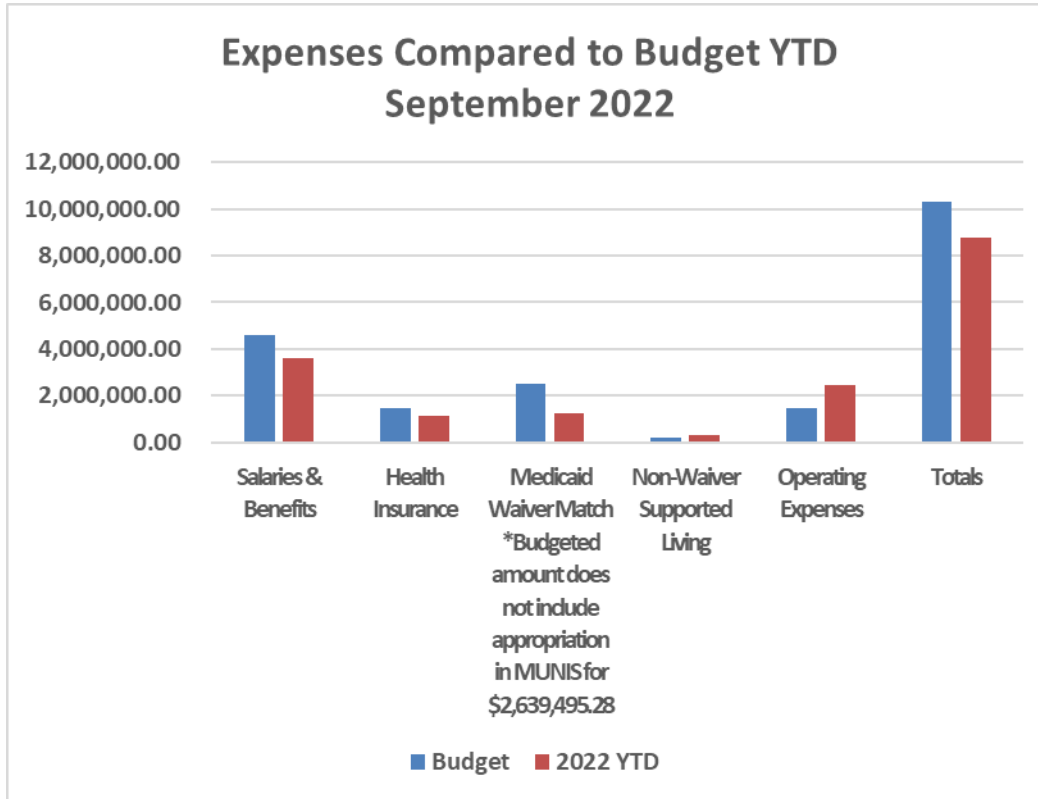
September 2022			
Revenues		Expenditures	
General Tax Beacon	3,115,962.33	Salaries	456,610.93
Trailer Tax	-	Health Insurance	209,821.21
Homestead & Rollback	-	Medicare	6,208.71
Grants	185,056.61	Workers Compensation	-
Lunch Sales	275.35	PERS / STRS	64,559.66
Contract Services	-	Contract Services	13,102.24
Other Receipts	49,846.14	Rentals	2,976.25
Martin Match Receipts	-	Non waiver Supported Living	37,975.89
Supported Living Subsidy	-	Repairs / Maintenance	1,740.50
DODD TCM Match Transfer	-	Supplies	12,390.50
Refunds	-	Equipment	105.85
Reimbursements	1,295.00	Other Expense	18,311.38
Gifts & Donations	-	Medicaid Match - TCM	-
Other Non-Revenue	57.00	Family Support Services	10,119.87
Transfers In	-	Medicaid Waiver Match	-
Investment Income	4.49	Utilities	6,638.98
	-	Fees-Settlement	62,994.89
	-	Advertising-Printing	-
	-	Travel / Reimbursement	1,208.41
	-	Election Expense	-
	-	Transfer Out - Beacon	-
	-	Transfer Out - GL	-
Total Revenues	3,352,496.92	Total Expenditures	904,765.27
		Revenues less Expenditures	\$2,447,732

Exhibit 6
Athens County Board of Developmental Disabilities
Business Manager's Report



Revenue Groups	Budget	2022 YTD
Levy Funds	8,030,390.54	7,919,836.59
Grants	1,705,000.00	1,548,351.74
Refunds & Reimbursements	505,000.00	434,420.68
Other Local Funding	44,500.00	153,880.53
Totals	10,284,890.54	10,056,489.54

Exhibit 6
Athens County Board of Developmental Disabilities
Business Manager's Report



Expenditure Groups	Budget	2022 YTD
Salaries & Benefits	4,622,469.03	3,587,400.73
Health Insurance	1,486,841.75	1,135,223.38
Medicaid Waiver Match <small>*Budgeted amount does not include appropriation in MUNIS for \$2,639,495.28</small>	2,499,758.00	1,242,017.72
Non-Waiver Supported Living	225,000.00	331,999.68
Operating Expenses	1,457,000.00	2,446,952.86
Totals	10,291,068.78	8,743,594.37

Exhibit 6
Athens County Board of Developmental Disabilities
Business Manager's Report

2022	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Beg. Fund Balance	4,980,760.01	2,677,852.86	2,368,566.06	2,060,033.99	5,707,515.44	5,533,433.79	5,048,567.04	4,114,372.69	3,845,928.02	6,293,655.18	6,293,655.18	6,293,655.18
Revenues	133,184.95	214,721.87	590,080.81	4,736,867.63	447,143.86	115,069.18	240,192.76	226,736.05	3,352,492.43	0.00	0.00	0.00
Expenditures	(1,207,041.13)	(524,008.67)	(898,612.88)	(1,089,386.18)	(621,225.51)	(599,935.93)	(1,174,387.11)	(495,180.72)	(904,765.27)	0.00	0.00	0.00
Ending Fund Balance	3,906,903.83	2,368,566.06	2,060,033.99	5,707,515.44	5,533,433.79	5,048,567.04	4,114,372.69	3,845,928.02	6,293,655.18	6,293,655.18	6,293,655.18	6,293,655.18
Funds Transferred to Cap Impr Fd	(1,000,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reconciliation to Auditor's GF	(229,050.97)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Ending Balance	2,677,852.86	2,368,566.06	2,060,033.99	5,707,515.44	5,533,433.79	5,048,567.04	4,114,372.69	3,845,928.02	6,293,655.18	6,293,655.18	6,293,655.18	6,293,655.18
Min Fund Bal. (@ 25%)	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20	2,572,767.20
Variance from Min Fd Bal	105,085.67	(204,201.14)	(512,733.21)	3,134,748.25	2,960,666.60	2,475,799.85	1,541,605.50	1,273,160.83	3,720,887.99	3,720,887.99	3,720,887.99	3,720,887.99
Carryover Percentage	26.02%	23.02%	20.02%	55.46%	53.77%	49.06%	39.98%	37.37%	61.16%	61.16%	61.16%	61.16%

Fund Number, Name	Balance
401 General Fund	6,293,655.18
403 Supported Living Fund	14,078.96
015 Beacon Bond Fund	2,804.10
404 Capital Improvement Fund	1,466,158.43
All Funds	7,776,696.67

* Reserve account balance is \$3,913,717.63 (not included in balance)

*Budgeted expenditures of \$10,291,069 x 25% = \$2,572,767

If you have any questions regarding this financial information please contact me via the information below

Stephen P. Kramer
Director of Finance and Operations
740-594-3539 ext. 224
skramer@athenscbdd.org

ACBDD Expenses September 2022

General

4356.520150 Health Insurance

20220113	Delta Dental of Ohio, Inc.	September and October, 2022 - Dental Premiums	09/21/2022	\$8,905.78
20220114	Jefferson Health Plan	October, 2022 - HRA insurance premium less one employee deduction check	09/21/2022	\$96,768.61
20220114	Jefferson Health Plan	September, 2022 - HRA insurance premium less two employee deduction checks	09/01/2022	\$89,599.00
20220116	Medical Mutual of Ohio	Claims for the Week Ending 9/2/2022 - HRA deductible	09/06/2022	\$2,745.98
20220116	Medical Mutual of Ohio	Claims for the Week Ending 9/16/2022 - HRA deductible	09/16/2022	\$581.55
20220116	Medical Mutual of Ohio	Claims for the Week Ending 9/9/2022 - HRA deductibles	09/09/2022	\$217.88
20220116	Medical Mutual of Ohio	Claims for the Week Ending 9/23/2022 - HRA deductibles	09/23/2022	\$9,846.65
20220125	Teladoc Health LLC	September, 2022	09/08/2022	\$334.05
20220122	Vision Service Plan (OH)	October, 2022 - Vision Insurance Plan	09/20/2022	\$821.71

Health Insurance Total: 209,821.21

4356.522100 Medicare

MED2022	Athens County Auditor	Medicare Contribution - September 2022	09/29/2022	\$6,208.71
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Medicare Total: 6,208.71

4356.525100 PERS / STRS

PERS2022	Athens County Auditor	PERS / STRS Contribution - September 2022	09/29/2022	\$64,559.66
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PERS / STRS Total: 64,559.66

4356.530100 Contract Services

20220086	Aramark Dallas Lockbox	August, 2022 - Food Services Contract	09/07/2022	\$2,932.45
20220084	AT & T Mobility	hot spots for 7/23/22 - 8/22/2022	09/06/2022	\$167.40
20220093	BCI	August, 2022 - BCI/FBI webchecks and rapback	09/14/2022	\$405.75
20220089	Biancone, Sally	August 25, 26 and 31, 2022 - 8.75 hours pictures @ \$25/hr - preschool pictures	09/01/2022	\$218.75
20220092	Brittco, LLC	September, 2022 - Brittco Software for CB Monthly Subscription	09/13/2022	\$1,480.00
20220095	Career Connections, Inc.	46.00 hrs @ \$12.28/hr and clothing reimbursement	09/23/2022	\$794.87
20220097	Charter Communications Operating LLC	PersonnelPlus internet from 9/3/22 to 10/2/22	09/09/2022	\$290.08
20220097	Charter Communications Operating LLC	Bus Garage internet 9/1/22 - 9/30/22	09/09/2022	\$603.66
20220098	Cintas Corporation	mats - SSA	09/20/2022	\$19.26
20220098	Cintas Corporation	mats - PersonnelPlus	09/20/2022	\$19.26
20220098	Cintas Corporation	mats - Beacon	09/20/2022	\$93.29
20220098	Cintas Corporation	uniforms	09/20/2022	\$24.34
20220098	Cintas Corporation	mats - PersonnelPlus	09/20/2022	\$19.26
20220098	Cintas Corporation	uniforms	09/20/2022	\$48.88
20220098	Cintas Corporation	uniforms	09/12/2022	\$570.45
20220098	Cintas Corporation	mats - PersonnelPlus	09/12/2022	\$19.26
20220098	Cintas Corporation	mats - Harper Street	09/12/2022	\$19.26
20220098	Cintas Corporation	mats - Beacon	09/12/2022	\$93.29
20220098	Cintas Corporation	mats - Bus Garage, uniforms	09/12/2022	\$24.34
20220098	Cintas Corporation	mats - PersonnelPlus	09/12/2022	\$19.26
20220098	Cintas Corporation	mats - Bus Garage and uniforms	09/12/2022	\$24.34
20220098	Cintas Corporation	mats - Beacon	09/12/2022	\$93.29
20220100	Corporate Health Testing & Safety Services	8/30/2022 Random Drug Testing - Daniels and Hudnell	09/06/2022	\$214.00
20220100	Corporate Health Testing & Safety Services	8/2 Drug Test Harvey and Eckle; 8/9 - Drug Test - Wade	09/13/2022	\$156.00
20220084	First National Bank Omaha	Constant Contact 8/20/22 - 9/19/2022	09/19/2022	\$19.00
20220084	First National Bank Omaha	TeamView Business PAC License B50CB4BA-2C75-4917-8039-54FBAC271A7	09/08/2022	\$372.00
20220102	Haynes Kessler Myers & Postalakis Incorporated	August 25 & 26, 2022 - Professional/Legal Services	09/06/2022	\$350.00
20220105	Holzer Clinic, LLC	8/2 Eckle \$106.50 and Harvey \$106.50 and 8/9 - Wade \$64.50	09/07/2022	\$277.50
20220105	Holzer Clinic, LLC	8/2 - Maccombs; 8/3 Dolman & Hart; 8/8 - Daniels - \$35 each	09/07/2022	\$140.00
20220106	Medicaid Billing Solutions, Inc.	TCM review and billing for last month.	09/01/2022	\$2,500.00
20220084	Time Warner	Beacon internet 9/1/22 to 9/30/22	09/12/2022	\$603.00
20220084	Time Warner	SSA internet 9/1/22 to 9/30/22	09/12/2022	\$490.00

Contract Services Total: 13,102.24

4356.530101 Rentals

20220438	B & C Communications	October, 2022 - Repeaters	09/26/2022	\$100.00
20220439	City of Athens	October, 2022 - Parking Garage #30	09/13/2022	\$150.00
20220440	Pitney Bowes	PersonnelPlus postage meter rental from 10/4/2022 to 1/03/2023	09/01/2022	\$313.65
20220440	Pitney Bowes	SSA postage meter rental from 7/30/22 - 10/29/22	09/27/2022	\$162.60
20220442	Southeastern Ohio Management Company	November, 2022 - PersonnelPlus Rent - 1002 East State Street Suite #5	09/20/2022	\$2,250.00

Rentals Total: 2,976.25

4356.530102 Non-Waiver Supported Living

20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$1,041.00
20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$1,041.00
20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$471.00
20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$226.48
20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$298.00

20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$431.00
20220003	Athens Metropolitan Housing	September, 2022 - Rent	09/07/2022	\$318.00
20220003	Blake-Morrison, Alexandra	August 24-30, 2022 - HPC -	09/01/2022	\$621.60
20220003	Blake-Morrison, Alexandra	Sept 7-13, 2022 - HPC,FPC -	09/15/2022	\$621.60
20220003	Blake-Morrison, Alexandra	September 14-20, 2022 - APC, FPC -	09/22/2022	\$621.60
20220003	Blake-Morrison, Alexandra	August 31-September 6, 2022 - APC, FPC -	09/09/2022	\$621.60
20220003	Cardaras, Noelle	March 15-17, 2022 - APC, FPC, ind OSOC -	09/09/2022	\$1,044.08
20220003	Green Cab	34 one way trips - 372.70 loaded miles -	09/07/2022	\$1,535.00
20220003	L&J Dump Trailer Rentals, LLC	Rental - 3 day HH Dumpster	09/01/2022	\$250.00
20220003	Ripple, Thomas E.	August 10 and 24 - two one hour massage therapy treatments -	09/01/2022	\$140.00
20220003	Treasurer of State, %OH Dept of DD	August 1-20, 2022 - GDC Direct Bill -	09/13/2022	\$6,306.56
20220003	Treasurer of State, %OH Dept of DD	August 1-2, 2022 - GDC Direct Bill -	09/13/2022	\$695.74
20220003	Treasurer of State, %OH Dept of DD	August 1-31, 2022 - GDC Direct Bill -	09/13/2022	\$10,783.97
20220003	Treasurer of State, %OH Dept of DD	August 1-31, 2022 - Warrensville Developmental Center Direct Bill -	09/13/2022	\$10,907.66

Non-Waiver Supported Living Total: 37,975.89

4356.530200 Repairs / Maintenance

20220414	Airclaws, Inc.	Commercial Trip and diagnostic charge/replace 3-5 AMP type - Harper Street	09/12/2022	\$181.00
20220414	Limbach Company LLC	labor and materials necessary to perform - Beacon School A/C not working	09/12/2022	\$495.50
20220417	Ohio Pest Control	08/24/22 - SSA	09/12/2022	\$61.00
20220420	Poynter's Business Solutions	Beacon copier base rate 10/11/2022 to 1/10/2023	09/13/2022	\$1,003.00

Repairs / Maintenance Total: 1,740.50

4356.540100 Supplies

20220248	AED Brands, LLC	Cardiac Science Powerheart	09/22/2022	\$364.12
20220012	Astorg Motor Company	vehicle part - control a/c	09/12/2022	\$666.90
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$9.99
20220011	Athens Ace Hardware (C&E)	building supplies- Beacon	09/20/2022	\$60.49
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$7.99
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$10.97
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$25.99
20220011	Athens Ace Hardware (C&E)	voided check #832172, invoice paid in August	09/26/2022	-\$9.99
20220011	Athens Ace Hardware (C&E)	voided check #832174 - invoice paid in August	09/26/2022	-\$11.49
20220011	Athens Ace Hardware (C&E)	voided check #832170 - invoice paid in August	09/26/2022	-\$7.92
20220011	Athens Ace Hardware (C&E)	voided check #832175 - invoice paid in August	09/26/2022	-\$15.36
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/12/2022	\$1.72
20220011	Athens Ace Hardware (C&E)	building supplies- Beacon	09/20/2022	\$11.49
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$7.92
20220011	Athens Ace Hardware (C&E)	building supplies - Beacon	09/20/2022	\$15.36
20220038	Capital One - Walmart	supplies for prep goody bags for DSPs	09/02/2022	\$319.58
20220038	Capital One - Walmart	supplies for prep goody bags for DSPs	09/13/2022	\$121.02
20220038	Capital One - Walmart	supplies for prep goody thank you bags for DSPs	09/13/2022	\$84.85
20220016	Capital One - Walmart	suplies for prep goody thank you bags for DSPs	09/13/2022	\$249.64
20220016	Classic Solutions	building supplies - SSA	09/20/2022	\$51.40
20220016	Classic Solutions	building supplies - Beacon	09/20/2022	\$93.31
20220016	Classic Solutions	building supplies - Beacon	09/20/2022	\$145.35
20220016	Classic Solutions	building supplies - Harper Street	09/12/2022	\$49.99
20220016	Classic Solutions	building supplies - Harper Street	09/12/2022	\$37.03
20220016	Classic Solutions	building supplies - Beacon	09/12/2022	\$430.78
20220019	Cline Welding Supply	55 gal sodium hyp chlorite	09/20/2022	\$294.00
20220020	DASH Medical Gloves, Inc.	15 cases of Powder Free Vinyl Exam Gloves	09/23/2022	\$818.00
20220021	Digital Dolphin Supplies	envelopes; folders, watercolor sets, sharpies, pencils, tape - ADM \$38.34 and School \$120.63	09/02/2022	\$158.97
20220248	Hubert Company, LLC	teaspoons, forks, and oven mitts	09/26/2022	\$242.56
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$249.24
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$21.82
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$580.47
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$329.13
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$52.92
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$89.12
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$207.73
20220023	Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	09/20/2022	\$100.53
20220248	Meiqs Inflatables	Monster wave, Tex Combo and dunk tank - KIDS ON CAMPUS	09/07/2022	\$750.00
20220010	Minuteman Press	two Photo Books	09/14/2022	\$20.20
20220248	News-2-You, Inc.	News2 you yearly subscription - September 1, 2022 to August 31, 2023	09/06/2022	\$219.65
20220043	Ohio Cat	vehicle parts	09/20/2022	\$43.96
20220043	Ohio Cat	vehicle parts	09/12/2022	\$100.32
20220043	Ohio Cat	vehicle parts	09/12/2022	\$110.88
20220043	Ohio Cat	vehicle parts	09/12/2022	\$9.08
20220043	Ohio Cat	vehicle parts	09/12/2022	\$29.12
20220248	Ohio Valley Museum of Discovery	6/23/2022 - supplies for programing - KIDS ON CAMPUS	09/07/2022	\$37.00
20220248	Paper Circle	printed at Summer Camp Program on July 12th and 14, 2022 - KIDS ON CAMPUS	09/14/2022	\$400.00

20220030	Randy V. Moore Petroleum Distribution LLC	oil, windshield washer fluid, diesel exhaust fluid	09/20/2022	\$1,413.50
20220036	Staples Business Advantage	office supplies - PersonnelPlus	09/19/2022	\$80.03
20220046	Synchrony Bank (Amazon)	Mounted Table Top Scissor	09/14/2022	\$41.94
20220046	Synchrony Bank (Amazon)	ByronStatics Portable Cassette Player Recorder; Craig Personal CD Player; Frito Lay Fun Times;	09/14/2022	\$132.61
20220046	Synchrony Bank (Amazon)	13 gall swing lid trash can - Preschool	09/14/2022	\$28.00
20220046	Synchrony Bank (Amazon)	two Gdindinfan 5 pockets mesh hanging wall file holder organizer - Preschool	09/14/2022	\$47.96
20220046	Synchrony Bank (Amazon)	Zerimeri 1 inch pop poms; Lemero 12 pack self adhesive labels; GPX Portable top loading cd boc	09/14/2022	\$191.34
20220008	Synchrony Bank (Amazon)	JETech Screen Protector for iphone 8 plus and Otterbo defender series	09/15/2022	\$29.88
20220046	Synchrony Bank (Amazon)	one line custom rubber stamp	09/14/2022	\$9.48
20220046	Synchrony Bank (Amazon)	Electric Garlic Chopper; two Shirt folding boards; Bacaby adult bibs; Elmer's disappearing Purple :	09/14/2022	\$133.33
20220046	Synchrony Bank (Amazon)	dot markers	09/14/2022	\$9.90
20220046	Synchrony Bank (Amazon)	Portable CD Player with Bluetooth	09/14/2022	\$42.99
20220010	Synchrony Bank (Amazon)	20 Strengths Finder	09/16/2022	\$377.20
20220046	Synchrony Bank (Amazon)	Iberia Black Beans & Iberia Jasmine Rice; US Art Supply Paint Brushes; Fidget Toys; Impresa Pr	09/01/2022	\$189.71
20220046	Synchrony Bank (Amazon)	Pacon Chart pad	09/01/2022	\$19.38
20220046	Synchrony Bank (Amazon)	two Pacon heavy duty anchor chart paper	09/01/2022	\$35.48
20220008	Synchrony Bank (Amazon)	65W AC laptop charger adapter for Acer Aspire & AD Doctor INC Laptop battery	09/01/2022	\$28.98
20220008	Synchrony Bank (Amazon)	Jetech Screen Protector for Iphone and Otterbox commuter series case for Iphone	09/01/2022	\$33.48
20220008	Synchrony Bank (Amazon)	Dewenwils 6 outlet power strip surge protector one 10 foot and one 15 foot	09/06/2022	\$34.98
20220008	Synchrony Bank (Amazon)	2 Acer Monitors; Vivo Dual monitor Desk mount and two Miscrosoft surface docks - Lawrence/Bear	09/21/2022	\$624.64
20220011	Synchrony Bank (Amazon)	Shark Navigator vacuum; Vornado Vortex Heater; two Power Strips; Honeywell fan; Alex Home br	09/12/2022	\$560.72
20220011	The Sherwin Williams Co.	paint and supplies - Beacon	09/12/2022	\$58.99
20220011	The Sherwin Williams Co.	painting supplies - invoice #7727-7 for \$93.69 less credit from invoice #7825-9 of \$.57	09/12/2022	\$93.12
20220031	Uni-Select USA, Inc.	vehicle parts	09/20/2022	\$87.13
20220004	W. B. Mason Co., Inc.	10 cartons of copy paper	09/27/2022	\$499.90

Supplies Total: 12,390.50

4356.550100 Equipment

20220391	First National Bank Omaha	renewal of athenscdd.org domain name (5) years	09/01/2022	\$105.85
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Equipment Total: 105.85

4356.560100 Other Expenses

20220427	American Institute of Resuscitation	Training sessions - Online child abuse course and communicable disease - Maccombs, Booth, M	09/01/2022	\$399.60
20220427	American National Red Cross	9/12/2022 - nine Adult and Pediatric First Aid/CPR/AED with Anaphylaxis & Epinephrine Auto-Inje	09/26/2022	\$315.00
20220427	Athens Area Chamber of Commerce	Doug Mitchell - Celebrate Athens! Auction & Dinner	09/12/2022	\$50.00
20220427	City of Athens	Atco Legacy Grant: Arts West Presents: Once	09/19/2022	\$7,000.00
20220427	First National Bank Omaha	Unlimited digital access annual payment for Disability Scoop	09/01/2022	\$50.00
20220427	First National Bank Omaha	Watu Pro Wordpress plugin	09/02/2022	\$25.20
20220427	Glacier Mountain Bottled Water, Inc.	water - PersonnelPlus	09/12/2022	\$21.50
20220427	Hopewell Health Centers Inc.	Annual Participation in Team Meetings	09/08/2022	\$10,000.00
20220427	Kroger - Columbus Customer Charges	food and drink for DODD director visit on 9/15/2022	09/16/2022	\$178.08
20220427	MD Computer Services, Inc.	VFW plaque	09/06/2022	\$30.00
20220427	Minuteman Press	fifty ACBDD 2021 Annual Reports	09/16/2022	\$142.00
20220427	Passion Works Studio	one large Passion Flower - item to present to DODD Director on 9/15/2022	09/16/2022	\$100.00

Other Expenses Total: 18,311.38

4356.560102 Family Support Services

20220448	Andrews, Tammy L.	Reimbursement for purchase from Amazon for ink cartridges - family support services -	09/07/2022	\$46.96
20220448	Athens County Community Singers	Fall/Spring Semester Membership dues 2022-2023 - family support services -	09/15/2022	\$50.00
20220448	Bateman, Guyla	Reimbursement for purchases from Shoe Show, Walmart & Family Dollar - family support service	09/20/2022	\$216.61
20220449	Capital One - Walmart	clothing - multi system youth -	09/15/2022	\$16.94
20220449	Capital One - Walmart	groceries, cleaning supplies, clothing - family support services -	09/19/2022	\$426.16
20220449	Capital One - Walmart	clothing - multi system youth -	09/19/2022	\$188.70
20220449	Capital One - Walmart	clothing - multi system youth -	09/19/2022	\$199.70
20220449	Capital One - Walmart	camera/sd card - family support services -	09/19/2022	\$151.88
20220449	Capital One - Walmart	base bed queen - family support services -	09/06/2022	\$139.00
20220449	Capital One - Walmart	clothing and groceries - family support services -	09/06/2022	\$368.15
20220449	Capital One - Walmart	clothing - multi system youth -	09/09/2022	\$58.36
20220449	Capital One - Walmart	clothing and hygiene products - multi system youth -	09/23/2022	\$113.34
20220449	Capital One - Walmart	food and clothing -multi system youth -	09/23/2022	\$376.81
20220449	Capital One - Walmart	food and clothing - multi system youth -	09/23/2022	\$399.47
20220448	Hendrickson, Gena M.	Reimbursement for "One Kid" winter coat - family support services -	09/01/2022	\$95.12
20220448	HuddleTire Discounters	TD fuel pump and battery - family support services -	09/06/2022	\$755.12
20220448	Jiang, Fan	Reimbursement for Camp Boost 3 week Therapeutic summer camp - family support services -	09/13/2022	\$120.00
20220448	Korpi, Annah Burr	Reimbursement for purchases from Amazon for formula - multi system youth -	09/21/2022	\$214.17
20220448	Metzger (Szostek), Rachel	Reimbursement for respite fees - family support services -	09/16/2022	\$215.00
20220448	Oliver, Darra Lynn	Reimbursement for purchase from Lowes of freezer - family support services -	09/15/2022	\$500.00
20220448	Riley, Kaitlyn N.	Reimbursement for car insurance - family support services -	09/26/2022	\$195.49
20220448	Rutland Bottle Gas	200 gals of bottled gas at \$2.499/gal - multi system youth -	09/07/2022	\$499.80
20220450	Synchrony Bank (Amazon)	Walker Edison Della Class Solid Wood Twin over Twin Bund Bed - family support services	09/14/2022	\$245.81
20220450	Synchrony Bank (Amazon)	Walker Edison Della Classic Solid Wood Twin over Twin Bunk Bed - family support services	09/14/2022	\$245.81

20220450	Synchrony Bank (Amazon)	Liberty Imports Pack of 5 Men's Athletic Basketball Shorts; Super Mario Brothers Luigi Bowser Me	09/15/2022	\$151.72
20220450	Synchrony Bank (Amazon)	Skullcandy Cassette Junior Wired Over ear headphone and Nike PreSchool air Max 270 Extreme	09/01/2022	\$157.35
20220450	Synchrony Bank (Amazon)	Dream On Me Dreamland Orthopedic Firm Fiber Crib and Toddler Bed Mattress - multi system yo	09/16/2022	\$43.46
20220450	Synchrony Bank (Amazon)	Home Life Comfort Sleep 6 inch mattress - family support services -	09/16/2022	\$99.99
20220450	Synchrony Bank (Amazon)	Signature Sleep 6" coil mattresses made with CertiPur-us and Zinus Lottie Upholstered platform ber	09/16/2022	\$236.80
20220450	Synchrony Bank (Amazon)	Reimington PR1335B; Autism Game; Bob/Brad hand grip strength; & EftthmosXD 34 piece senso	09/20/2022	\$90.96
20220450	Synchrony Bank (Amazon)	Lego Creator Expert Assembly Square - family support services -	09/20/2022	\$299.95
20220450	Synchrony Bank (Amazon)	4 Amazon Essential Men's Cargo Fleece Sweatpants; Gilan Men's V-Neck T Shirts; SCODI Hood	09/19/2022	\$162.75
20220450	Synchrony Bank (Amazon)	Wool Socks for Men - family support services -	09/19/2022	\$17.98
20220450	Synchrony Bank (Amazon)	Baby Trend Expedition 2-in-1 stroller wagen - family support services -	09/01/2022	\$219.99
20220450	Synchrony Bank (Amazon)	STQ Toddler Shoes Girls Fashion High-Top Zipper Canvas Sneakers - family support services -	09/01/2022	\$34.89
20220450	Synchrony Bank (Amazon)	Memo Kids Orthopedic Corrective high top ankle support afo brace like shoes - multi system yoult	09/26/2022	\$125.00
20220450	Synchrony Bank (Amazon)	Gesmatic Colorful Tie Dye Window Curtain - family support services-	09/02/2022	\$56.88
20220450	Synchrony Bank (Amazon)	Gushull Smart Watch for Android; Stiio Kids Blackout Curtains and Wireless Earbuds - family supj	09/02/2022	\$102.98
20220450	Synchrony Bank (Amazon)	Nike Mens Air Max Excee Running Shoes - multi system youth -	09/06/2022	\$135.04
20220450	Synchrony Bank (Amazon)	Old Spice Men's Antiperspirant and Deodorant and Gaming Headseat with Microphone - multi sys	09/06/2022	\$41.99
20220450	Synchrony Bank (Amazon)	Scholastic Book of World Records 2022; The World Almanac; Smithsonian Handbooks Birds of A	09/06/2022	\$113.75
20220450	Synchrony Bank (Amazon)	Black and Decker HC150B 1.5 cup one touch electric food chopper - family support services -	09/06/2022	\$18.91
20220450	Synchrony Bank (Amazon)	Old Spice Men's Antiperspirant and Deodorant and Nike Boy's Sportswear Synthetic Fill Jacket - r	09/06/2022	\$114.63
20220450	Synchrony Bank (Amazon)	Motorola T100 Talkabout Radio, 2 pack - family support services -	09/06/2022	\$34.99
20220450	Synchrony Bank (Amazon)	First Little Readers Parent Pack; Coogam Matching Letter Game and Educational insights Hot Do	09/27/2022	\$51.64
20220450	Synchrony Bank (Amazon)	three pairs of Gildan Men's Fleece Open Bottom Sweatpants and three pairs of Amazon Essentia	09/07/2022	\$109.09
20220450	Synchrony Bank (Amazon)	Officygnet Learning Educational Toys and Gift - See and Spell Matcing letter game - multi system	09/13/2022	\$12.99
20220450	Synchrony Bank (Amazon)	LCD Writing tablet; My First Learn to Write Workbook; and Handwriting Practice for kids - multi sy;	09/13/2022	\$39.02
20220450	Synchrony Bank (Amazon)	Meta Quest 2 - Advanced All-in one virtual reality headset - family support services -	09/22/2022	\$499.99
20220450	Synchrony Bank (Amazon)	Hands Free Dog Leash and Kurgo Dog Saddlebag backpack -family support youth -	09/26/2022	\$63.99
20220450	Synchrony Bank (Amazon)	Antrix 6 piece Service Dog Working in Training - family support services -	09/26/2022	\$13.95
20220450	Synchrony Bank (Amazon)	Petvins Service Dog Patches - family support services -	09/26/2022	\$7.99
20220450	Synchrony Bank (Amazon)	Hickies Tie Free Laces - family support services -	09/26/2022	\$17.99
20220450	Synchrony Bank (Amazon)	2 Nexcare Absolute Waterproof first aid tape; StrawExpert Set 16 reusable stainless steel straws;	09/26/2022	\$209.56
20220450	Synchrony Bank (Amazon)	three Torbot IM074407W314832 Group Inc Skin Tac "H" ahesive barrier prep wipe - family suppo	09/26/2022	\$43.50
20220450	Synchrony Bank (Amazon)	The Children's Place jeans; Gerber Baby Boys jogger pants; Simple Joys Tshirts; Children's Place	09/26/2022	\$291.97
20220450	Synchrony Bank (Amazon)	Little Tikes Snug 'n Secure Blue Swing with Adjustable Straps; Pit Balls; Star Ball pit balls - multi s	09/09/2022	\$78.81
20220450	Synchrony Bank (Amazon)	Surpcos Swing Frame - multi system youth -	09/09/2022	\$85.98
20220450	Synchrony Bank (Amazon)	Lego Creator Mighty Dinosaurs; Lego Creator 3 in 1 Supersonic-Jet; Building Toys STEM Educati	09/13/2022	\$181.91
20220450	Synchrony Bank (Amazon)	Boqs unisex child York Waterproof Rainboot Rain Boot; Pull-UPs Boys' Potty Training Pants; and	09/13/2022	\$313.08

Family Support Services Total: 10,119.87

4356.560107 Utilities

20220064	American Electric Power	8 Harper Street electric 8/11/2022 - 09/09/2022	09/14/2022	\$195.09
20220064	American Electric Power	Beacon electric from 8/9/2022 - 09/06/2022	09/13/2022	\$1,133.48
20220064	American Electric Power	Bus Garage electric fom 8/10/22 - 9/7/22	09/13/2022	\$124.90
20220065	Athens-Hocking Co Recycling Centers, Inc	September, 2022 - SSA recycling	09/09/2022	\$13.00
20220068	City of Athens	Beacon water from 8/5/22 - 9/8/22 - 34,000 gals	09/19/2022	\$490.29
20220069	Columbia Gas	PersonnelPlus gas from 8/12/22 - 09/13/22	09/16/2022	\$38.95
20220069	Columbia Gas	Beacon gas from 7/12/22 to 8/9/22	09/19/2022	\$271.50
20220071	Frontier	September, 2022 - SSA Fax 740-594-5048	09/06/2022	\$34.00
20220071	Frontier	September, 2022 - PersonnelPlus 740-593-8236	09/09/2022	\$58.00
20220071	Frontier	September, 2022 - Beacon Fax 740-593-3189	09/09/2022	\$39.44
20220071	Frontier	September, 2022 - MUI and alarms 740-592-1098	09/09/2022	\$183.49
20220071	Frontier	September, 2022 - Harper Street 740-797-0001	09/09/2022	\$39.44
20220073	Interstate Gas Co (IGS)	August, 2022 - Beacon gas	09/26/2022	\$147.19
20220074	Le-Ax Water Dept.	Bus Garage water from 7/10/2022 to 8/12/2022 - 9600 gals	09/01/2022	\$20.50
20220075	Shred-IT USA, LLC	8/19 & 8/29 - PersonnelPlus \$167.10 and 8/25 - Beacon \$142.43	09/20/2022	\$309.53
20220076	SmartestEnergy US LLC	8/10/2022 - 9/9/2022 - 8 Harper Street	09/15/2022	\$1.63
20220076	SmartestEnergy US LLC	8/10/2022 - 9/9/2022 - 8 Harper Street	09/15/2022	\$62.64
20220076	SmartestEnergy US LLC	8/9/2022 - 09/07/2022 - Bus Garage	09/15/2022	\$68.72
20220076	SmartestEnergy US LLC	8/8/2022 - 9/6/2022 - Beacon	09/15/2022	\$799.45
20220078	The Plains Water & Sewer District	Harper Street water from 8/2/22 - 8/31/22 - 1700 gals	09/14/2022	\$44.68
20220081	Verizon Wireless	August 8 to September 7 - phones	09/15/2022	\$2,192.93
20220080	Waste Management	September, 2022 - Harper Street trash collection	09/06/2022	\$82.86
20220080	Waste Management	September, 2022 - Beacon trash collection	09/06/2022	\$177.89
20220080	Waste Management	September, 2022 - Bus Garage trash collection	09/06/2022	\$109.38

Utilities Total: 6,638.98

4356.560110 Fees-Settlement

SETFEE2022	Athens County Auditor	2nd Half General RE Settlement Fee	09/15/2022	\$62,994.89
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Fees-Settlement Total: 62,994.89

4356.560300 Travel / Reimbursement

20220082	Goldsberry, Amy	Travel 8/1/22 to 8/30/22	09/01/2022	\$219.81
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20220082	Hagen, Cale W.	Travel 8/26/22 - 9/01/22	09/06/2022	\$133.69
20220082	Harrison, Audra	Travel 8/8/2022 to 9/13/2022	09/16/2022	\$185.00
20220082	Janes-Tinkham, Carol	Travel 8/10/22 - 8/31/22	09/01/2022	\$34.25
20220082	Janes-Tinkham, Carol	Travel 9/2/22 - 9/16/2022	09/21/2022	\$34.38
20220082	Mitchell, Jodi	Travel 8/1/2022 - 8/31/22	09/19/2022	\$210.19
20220082	Ohio APSE (Assn of Person Supported Employment	one ticket for D. Mitchell for September 29th	09/21/2022	\$105.09
20220082	Oswald, Chelsea	Travel 8/2/22 -8/31/22	09/01/2022	\$128.50
20220082	Putnam-Young, Stevie	Travel 8/10/2022-8/29/2022	09/01/2022	\$98.75
20220082	Sincoff, David	Travel 7/6 to 8/29	09/15/2022	\$58.75

Travel / Reimbursement Total: 1,208.41

General Total: 448,154.34

Grand Total \$448,154.34



ACBDD - Administration
Kevin Davis, Superintendent

Human Resources Board Report
OCTOBER 2022
Gwen Brooks, Director of Human Resources

- Searches Completed:
 - Director of Transportation & Facilities – Chris Linscott
- Searches underway:
 - Substitute Drivers
- We are grateful to Shrivens Pharmacy and OUHCOM Community Health Programs for being on-site on October 5 to provide flu shots, COVID boosters, and health risk assessments to staff. 34 staff members participated.
- 2023 Employee Engagement Survey (4th annual) will be provided to all staff in October



Administration & MUI
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



ATCO Legacy Fund
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Beacon School
801 W. Union Street
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



F.A.N.s Program
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Integrate Athens
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189



Employment Options & PersonnelPlus
The Market on State
1002 E. State St., Suite 4
Athens, Ohio 45701
Phone: (740) 592-3416
Fax: (740) 593-8236



Service & Support
8 Harper Street
The Plains, Ohio 45780
Phone: (740) 592-6006
Fax: (740) 594-5048



Transportation & Facilities
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-7489
Fax: (740) 594-5048

Human Resources Board Report Summary

OCTOBER 2022

	Jan 2022	Feb 2022	Mrch 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	2022 Avg	2021 Avg	2020 Avg	2019 Avg	2018 Avg
STAFF COUNT	88	85	90	91	92	102	88	92	88	84	0	0	90.0	89.9	91.3	90.1	108.5
Full-time	66	63	65	66	65	63	63	65	63	62			64.1	66.1	67.7	68.3	76.7
Part-time	14	14	14	14	16	15	14	15	14	14			14.4	11.6	11.6	10.4	11.8
Substitute	8	8	11	11	11	24	11	12	11	8			11.5	12.3	12.0	11.3	20.0
													2022 Totals	2021 Totals	2020 Totals	2019 Totals	2018 Totals
SEPARATIONS	0	3	0	0	2	3	14	0	4	4	0	0	30	34	4	21	25
Voluntary	0	3	0	0	2	3	14	0	4	4			30	32	4	13	25
Involuntary	0	0	0	0	0	0	0	0	0	0			0	2	0	8	0
NEW HIRES	0	1	5	1	3	13	0	4	0	0	0	0	27	33	4	9	15
Full-time	0	1	2	1	1	0	0	3	0	0			8	8	2	6	7
Part-time	0	0	0	0	2	0	0	0	0	0			2	8	2	0	0
Substitute	0	0	3	0	0	13	0	1	0	0			17	17	0	3	8
TOTAL GRIEVANCES	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	3	0
ABEA In Progress	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0
Arbitration	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0
ABEA Resolved	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0
PGO In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Arbitration	0	0	0	0	0	0	0	0	0	0			0	0	0	0	2
PGO Resolved	0	0	0	0	0	0	0	0	0	0			0	0	0	1	3
Teamsters In Progress	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0	2	0
Arbitration	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0
Teamsters Resolved	0	0	0	0	1	0	0	0	0	0			1	1	0	2	0
Workers Comp Claims	1	1	0	0	0	0	0	0	0	0	0	0	2	1	4	5	0

STAFF COUNT OCTOBER 2022

Row Labels	FT	PT	SUB	Grand Total
Administration	8			8
Admin Support	1			1
Administration	7			7
Beacon	22	2	5	29
Admin Support	1			1
Administration	1			1
Adult Services	1			1
Dept. of Ed.	18	2	5	25
Facilities	1			1
Employment Options	4	4		8
Admin Support	1	2		3
Administration	1			1
Adult Services	2	2		4
Facilities/Transportation-Lavelle	4	8	2	14
Administration	1			1
Facilities	1	4	1	6
Transportation	2	4	1	7
Integrate Athens-Lavelle	1			1
Administration	1			1
SSA-Harper	21		1	22
Admin Support	1			1
Administration	3		1	4
Case Management	17			17
Early Intervention & Transition	2			2
Transition Age Youth	1			1
Early Intervention	1			1
Grand Total	62	14	8	84



Facilities and Transportation Board Report October 2022

- Sam Hudnell moved on from the agency after 22 years of dedicated service. The F&T staff celebrated Sam with a cookout at the Bus Garage. Sam will be greatly missed, but we all wish him well in his future in Florida!
- Sam's departure has created a gap in coverage for bus drivers, as well as some additional limitations in maintenance. Chris Linscott, the new Director of Facilities and Transportation, is currently working with leadership to determine staffing needs.
- We are currently attempting to complete the licensure process for Steve Wade (our substitute bus driver), and potentially hire another substitute driver to fill this gap
- Gary Alfman has completed his on-the-road testing and this month should be fully certified to drive buses (in addition to vans) for the ACBDD
- The pool heater at Beacon School malfunctioned and had to be replaced. The new heater has been installed and we are awaiting the State of Ohio Boiler Inspection to resume normal operation. Inspection is currently scheduled for 10/12/2022
- We have begun to re-install playground equipment where concrete was repaired/replaced on playground 2
- The Heating/Cooling system and an insulated garage door have been installed in the updated facilities building (behind Beacon). This will allow us to begin removal of equipment from the maintenance room in preparation for remodeling to bring the child caseload SSA's to Beacon
- Transportation Staff have recently completed "count week" in order to supply T-1 reports to ODE.
- The office for Tristan Lawrence, SSA Director, has been painted and we are working to assemble and install new office furniture in anticipation of Tristan's move to Beacon. She will continue to maintain an office at Harper Street for the foreseeable future.
- Bus drivers facilitated two field trips for Beacon students in the month of October, and, are gearing up for the whole school field trip to the Walker Family Farms Pumpkin Patch on October 21st!

Exhibit 9



**UI/MUI Board Report
October 2022**

Open MUI investigations: 41
New MUIs filed 9/13/2022-10/10/2022: 17

Type of Investigation by Category	Filed Since 9/13/2022	Total Open
Attempted Suicide	0	3
Death	2	2
Law Enforcement	2	3
Neglect	1	2
Misappropriation	4	6
Exploitation	0	0
Failure to Report	0	0
Missing Individual	0	0
Physical Abuse	2	11
Verbal Abuse	2	6
Sexual Abuse	1	1
Peer to Peer	0	0
Significant Injury	0	3
Unapproved Behavior Support	1	1
Unanticipated Hospitalization	3	9
Medical Emergency	1	1

**Some MUIs have multiple categories*

MUI Department Updates:

State Filing System has been updated: **Ohio ITMS**

still some kinks that are being worked out at DODD, but health and safety of individuals continues to be our #1 priority.

Through Dec. will consult with Mandy Jackson (MEORC) for interim RSC services.

MUI MOU is complete and has been sent to community partners for filing.

Stephanie Kendrick
ACBDD UI/MUI Coordinator



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Board Submission By: Tristin Lawrence
Area of Supervision: Service and Support Administration
October 11, 2022

Department Highlights:

- Monthly collaboration meetings continue to occur between the SSA Department and Hopewell. October's meeting occurred on October 5th and the next meeting will be held on November 2nd.
- On October 3rd, SSA Director represented ACBDD at the monthly FCFC meeting.
- On October 6th the SSA Department participated in a Person-Centered Review with MEORC. Positive feedback was provided from the review. On-going improvements will be made to assure plans/revisions are conducted timely, risks are appropriately identified, and outcomes are monitored.
- In light of the new waiver rules, effective July 1st, SSA are working to develop processes with HAPCAP and GreenCab so that Participant Directed Transportation can be authorized and available. Additionally, the department is working to develop/update processes for authorizing Participant Directed Goods and Services for those on the SELF and Level One Waivers .
- On October 10, the SSA Department kicked off Case Management Appreciation week with an all-department training. Training topics included:
 - Social Security Benefits
 - Customer Service
 - Strengths Training facilitated by Dr. Erin Morganstern
- SSAs have continued the partnership with the Food Pantry through Christ the King Church, delivering 28 food boxes each month throughout the year to families and individuals enrolled in SSA Services.

Developmental Center Updates:

- Planning meetings have continued for 4 individuals currently placed in developmental centers and for those admitted for stabilization. Discharge planning includes coordinated efforts between ACBDD, the Developmental Center(s), Providers, and Individual support teams.
 - 1 individual was admitted for a stabilization on September 2nd. Due to his current court and legal involvement, his discharge date is yet to be determined. ACBDD and Athens County Courts continue to work with DODD and representation to assure his safety and the safety of others. A status review meeting was held on September 16th and the next planning meeting will be held on October 17th
 - 1 individual was admitted to GDC on February 22nd for stabilization following a series of high-risk activities that affected her health and safety. A status review meeting was held on August 15th. Over the past months, in person visits and overnights have occurred with a provider in Brown County. This person will be discharged from GDC and transferred to Brown County during the week of October 24th.
 - 1 individual was admitted to GDC on May 26th for stabilization after a series of incidents that posed a risk to his health and safety. The team met for a status review on October 25th.
 - 1 individual, identified as a long-term placement at GDC, continues to have increased instability which has changed scheduled status meetings from monthly to quarterly. ACBDD will continue

Exhibit 10

engaging in these team meetings to discuss updates and potential future discharge options. A status meeting was held on September 26th.

- Currently there are no tenants at the respite location. At this time, we are working with AMHA and Safe In Home to begin converting the respite location in to a Smart Technology Home that can be accessed by those wanting to learn more and try out technology.

Incarcerations and Juvenile Delinquency:

No current incarcerations

1 Juvenile is currently placed in a Juvenile Detention Center in Washington County.

OhioISP:

- SSAs continue to await full access to Brittco’s system for the OhioISP. SSAs will begin using Brittco for the Ohio ISP once the system is available for access. 5 SSAs are now working to pilot the Ohio ISP using the DODD platform and Brittco platform once it is available. DODD requires, at this time, that all Individualized Service Plans transition by September 30, 2023; however, due to the delay in access, DODD has committed to no citations related to this transition until after January 2024.
- DODD has begun offering trainings to those served, their guardians and providers
 - October 11th was the training for Persons with Lived Experience
 - October 18th was the training for Families and Guardians
 - October 20th was the training for Waiver Providers

Other Updates:

- The work force crisis has continued to create deficits in staffing for those served by ACBDD. SSAs and teams are continuing to work creatively to increase usages of remote supports and assistive technology, when applicable. Additionally, teams continue to look at ways services can be consolidated through shared service models and roommate opportunities.
- There have been no new COVID cases reported since August 24th. As of October 11th, 49 known COVID positive cases have been reported.

SSA Staffing:

- Bianca Sankar has completed her probationary period. Bianca has been a positive addition to the SSA Department. She is responsive to those she supports, families, and providers. Bianca is thorough in her work and tenaciously works to find solutions to challenging and complex situations. Bianca represents the SSA Department well and we are happy to have her on our team-Congratulations, Bianca!

Department Openings:

- There are no current openings within the SSA Department.

SSA Department Data Comparisons

Individuals Receiving SSA Services	441
ISP’s transitioned to Ohio ISP format	106
Eligibility Referrals	5
# Determined Eligible	3
# Determined Not-Eligible	2
Annual ISP’s Completed	48
ISP Addendums and Revisions	22
Waiver Enrollments (IOW)	1

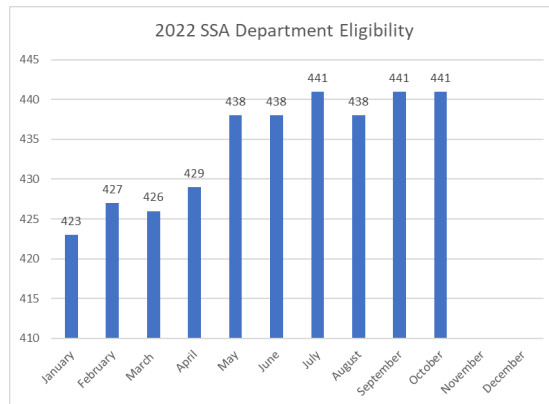
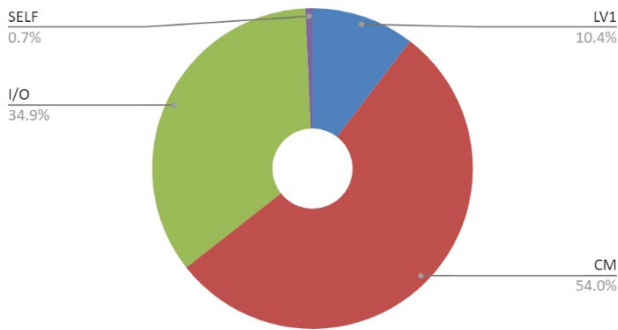
Exhibit 10

Waiver Enrollments (LV1W)	0
Waiver Enrollments (SELF)	0
Total Enrolled (LV1W)	48
Total Enrolled (IOW)	155
Total Enrolled (SELF)	3
# Agency providers	43
# Independent Providers	64

Additional Information:

- Total Individuals Served: 441 (up 3 from last month)
- Total receiving case management only: 235 (up 3 from last month)
- Total with I/O waivers: 155 (same from last month)
- Total with LV1 waivers: 48

Individuals Served, By Waiver Type



Additional Information:

Case Management Changes:

- 1 individual were disenrolled/ineligible for CM services due to no longer being eligible. 4 new individuals were enrolled in CM services.

Waiver Changes:

- 1 individual (IO) transferred to Athens County and 1 person with an IO waiver passed away.

Potential Changes in the Future: likely to have upcoming Waiting List Assessments/apply for waivers in the future:

- 1 individual (LV1) is very likely to be disenrolled from the County Board/Waiver due to shared disinterest in the waiver and waiver services.



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Becky Martin, Director of Educational Services
athenscbdd.org

Report to the Board
October 24, 2022

The Positive Behavior Intervention Support (PBIS) team met on September 22 to discuss data collection. David Sincoff joined the team and suggested examining the number of UI's that are written in particular areas of the school to be a focus for data collection. David offered to compile the data and the team will review it for trends and patterns at the October 24, 2022 meeting. Other discussions included introducing the Ray's Ways videos to students during Morning Meeting times in the classrooms, and adding icons to the posters for easier student understanding. Missy Baker, our new PBIS Consultant at the SST16, will be working with us to complete the posters that displayed in every area of the building, and to provide additional support as we move through implementation.

The students in the Young Adult class will be working with the Morrison librarian to learn the operations and jobs associated with a library. They will be learning how to stamp books and return them properly to the shelves. I asked Emily Shaw about her experience and she said, "It was fun." When asked if she would like to do it again she stated she would, "If they turn the heat down." Apparently, it was warm in there. Another great experience for our Young Adults!

Grandparents Day took place on September 23, 2022. The grandparents visited classrooms, made a craft, took pictures and had cookies and popcorn. We had a great turnout and everyone had a great time! We had a lot of positive feedback from parents and grandparents. Thanks to Preschool 1 for planning a great day!

On October 4, 2020, Linda Bass-Johnoff from the Ohio Center for Deafblind Education presented a virtual professional development regarding reporting of deafblind students and services available from their office.

Our own Athens Fire Department made their annual visit to the school on October 6, 2020. They met with each class and discussed fire safety, planning at home and dressed so students could see what they look like in case of a fire in their home. Afterward each classroom went outside to see the fire trucks and equipment firefighter's use in their work. The final activity included each student having the chance to spray the fire hose. The firefighters provided students with coloring books and fire hats as they left for the day. Thanks to the Athens Fire Department for providing this wonderful learning opportunity for our students!

SCENES FROM GRANDPARENTS DAY & FIRE PREVENTION DAY 2022



PersonnelPlus Board Report

A program of the Athens County Board of Developmental Disabilities



Exhibit 12

September 2022

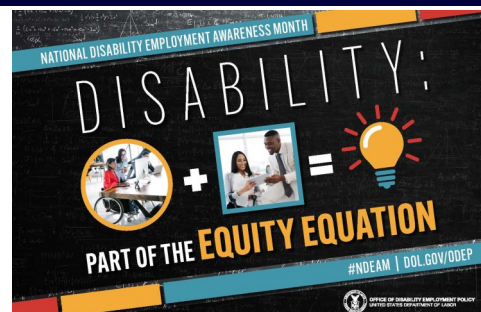
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perplus@athenscbdd.org

Current and Upcoming Events



Angela Carter
Director

- ◆ October is National Disability Employment Month
- ◆ Health Assessment/Flu Shots at Beacon, October 5th, 8-Noon.
- ◆ Mall Trick or Treat October 22
- ◆ PersonnelPlus will be hosting Business Before Hours with the Athens Chamber on November 16th from 8:00—9:30 at the PersonnelPlus Office.



Job Development



Chris Linscott



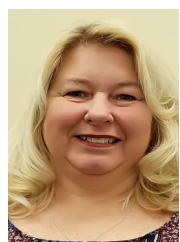
We are sad to announce that Chris Linscott has accepted another position with the Athens County Board of DD.

Chris fast became a part of the PersonnelPlus team and his knowledge and community relationships benefited PersonnelPlus, the businesses we work with and mostly the individuals we serve.

Congratulation Chris and best wishes!

- ◇ 2 new Job Dev. Intakes and Tier I authorizations from OOD.
- ◇ 10 current OOD Job Seekers
- ◇ 2 Job Seekers receiving weekly Employment Development are transition age.
- ◇ 2 Job Seeker completed a successful 90 days of employment.
- ◇ Completed monthly Follow Alongs for Community Employees.

Training and Assessments



Heather Clemons
Training Coord.

- ◇ On the Job Supports provided for 2 individuals to help learn added job duties.
- ◇ Began Pre-Employment Transition Services for 3 Federal Hocking HS and 1 Athens HS students.
- ◇ Provided Job Skills training for 1 individual.
- ◇ Began Job Development services for 10 individuals since Chris' departure.
- ◇ Coordinated Job Trainer's schedules weekly.
- ◇ Attended meetings with Transition Coordinator and Assistant Superintendent to discuss services for Beacon students and others.
- ◇ Attended and participated in Healthy Futures meetings.



Sue Orth
Training Coord.



2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
New hires this month	1	1	2	3	4	3	0	0	1			
Total number jobs filled this month	1	1	2	3	3	3	0	0	1			
Number of ACBDD Employed in the Community by PersonnelPlus	61	62	64	67	70	72	72	72	73			
Number of Non-Enrollees (OOD Referrals) Employed in the Community	41	41	41	41	42	43	43	43	43			
Total number of positions filled by PersonnelPlus	1	1	2	3	3	3	0	0	1			
Total number of active job development	11	13	15	9	9	14	11	12	12			
Total number of other job related services	13	14	15	14	13	10	8	9	7			
Job offers to Job Seekers this month	1	2	3	3	3	3	0	0	1			
Jobs lost due to termination since January 1, 2022 this month	0	0	0	0	0	1	0	0	0			
Job losses regardless of year placed or reason (not counted above) this month	1	0	0	0	0	0	0	0	0			

OOD Monthly Invoiced	
January	\$7,679.20
February	\$558.80
March	\$4,872.65
April	\$6,725.60
May	\$4,819.92
June	\$3,456.99
July	\$27,765.00
August	\$6,102.20
September	\$8,765.23
October	
November	
December	

Total \$70,745.59



Founded in 1983 as an alternative to people with disabilities who wanted employment opportunities instead of a sheltered workshop environment, PersonnelPlus has continued to be the leading Supported Employment Program in the State.

PersonnelPlus appreciates the businesses, community and most of all the employees who have made PersonnelPlus so successful!

Title XX Monthly Invoiced	
January	\$1,135.78
February	\$343.86
March	\$527.95
April	\$385.54
May	0.00
June	\$62.52
July	\$0.00
August	\$847.49
September	\$1,180.93
October	
November	
December	

Total \$4,484.07

Thank you!





Exhibit 13
Integrate Athens Board Report October 2022

People First Election of Officers at October Meeting

As the Arc of Ohio and Integrate Athens support the process of reestablishing a People First Chapter within Athens County, we are excited to support their election of officers at the October 20th 12:30pm meeting.



We have been working to gather contact information for members, providers, and others interested in staying informed on the happenings of the group. Following the election, the group will begin to decide what their focus will be in the coming year as well as work to recruit more participation.

To learn more about people first check out their website: <https://www.peoplefirstohio.org/>

Dairy Barn Art Center Connection for Inclusion Supports

Kelly Shaw from the Dairy Barn Arts Center has reached out to seek some resources to help the Dairy Barn grow in its efforts of inclusion. Specifically with their summer programs where they currently support a few children on the spectrum, but the team would like to be better prepared for times when applications come in for some needs they are not familiar with serving, as well as to with more complex needs. One step will be to set up a connection with the Beacon School Young Adult class. They have in the past visited the Dairy Barn and are interested in reconnecting and helping the Dairy Barn with some exposure and education on the needs as a class and as students.



We are also working with a teenager who attended Beacon Summer Camp to explore this being her first advocacy and leadership experience. Our hopes are for her to visit the Dairy Barn and share her life experiences and what she feels would best support her or someone like her in events and activities at the Dairy Barn.

Provider Supports

There have been several recent changes to a new system for providers with Medicaid and the DODD provider sites. Many of our local Independent Providers have reached out for support to navigate the changes and report glitches, as well as several people have reached out to get their initial certification to become an Independent Provider.

Partnering with the SSA department, we work to ensure the providers in our county have what they need and are able to complete the necessary steps to maintain and obtain their certification to ensure the individuals we support have their needed staff.

We have been reporting concerns that providers share with us to our state liaison and have seen positive results in changes that are helping our providers navigate changes and timelines.



Exhibit 13
Integrate Athens Board Report October 2022

Athena Award Nomination-Billy Peacock

Long-time local advocate and Integrate Athens Advocacy Ambassador Billy Peacock has been nominated for the annual Athena Award. Billy has been working hard even throughout the pandemic to share his story and to help our community better understand the needs of people with I/DD.

Billy was a founding member of People First when it was supported through Havar Inc, and he has been an important part of restarting People First with the Arc this year. Billy will be recognized at the award ceremony held Wednesday, November 2, 2022, from 5:00 until 6:00 p.m. at ARTS/West, 132 West State Street in Athens, followed by a reception with food and refreshments.



During the ceremony, the organizers will showcase the outstanding work of each of the five nominees. The 2022 recipient will not be announced until the end of the ceremony, following the overview of each nominee.

Shared Resources and Opportunities Document

As we continue to learn about opportunities in the community that would be beneficial and meaningful connections for those we serve, we have been exploring options to ensure this information is captured and accessible for our network of staff and providers that help people we serve with community connections.



Integrate Athens is connected to multiple community collaborations, FAN's connects us to the COMCorps Sites network, we host a monthly connection experience with our Promoting Leadership Opportunities. Each Department at the County Board has a network of community connections that would be helpful for all staff to better access and understand available opportunities.

Izzy Hutchinson has been working to create a shared document that can be organized, monitored, and updated periodically and that can be readily available to SSA's providers and all departments when seeking opportunities and partnerships.



Job Club at Beacon

Autumn will be partnering with Doug Mitchell to provide one Job Club experience per month in conjunction with PersonnelPlus and Beacon School Staff. We are excited to be a part of helping School Age Transition students focus on their options as they work towards graduation!

-Autumn Brown, Director of Integrate Athens



Administration

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Dr. Kevin Davis, Superintendent
athenscbdd.org

**Early Intervention and Transition Services Board Report
October 2022**

Prepared by Arian Smedley, Assistant Superintendent

High-level updates for EI

- Jodi Mitchell, Developmental Specialist, and I went through a process audit with our state consultant to review our processes and potentially eliminate any unnecessary steps. In that meeting, we learned about an opportunity to use an electronic version of the evaluation tool (instead of the paper booklets). This has the potential of saving significant amount of time for Jodi, as she would no longer need to scan each page of the stapled booklets. The decision to make the switch would have to be a team decision with Hopewell. The state consultant will schedule a team meeting in the near future to do a demonstration of the product. More on this will be shared as developments happen.
- Hopewell Health Services shared their quarterly update related to the Allied Health Services contract. Their report is attached.

High-level updates for Transition

- The first Teen Time session is scheduled for Oct. 13. We have worked with India Mitchell, the Rec Night Coordinator, to see this through. We will share the outcome of the first session in next month's report.
- Doug Mitchell, Transition Coordinator, and Assistant Superintendent met with the special education directors of Trimble Local Schools and Alexander Local Schools to begin making more intentional connections with enrollees who attend public schools.
- Doug continues to make connections throughout the community to better understand the options available for transition-age youth.

Other program-specific highlights on the following pages.



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Early Intervention Highlights

Caseload as of October 13, 2022:

Total: **17**
 Additions: **2**
 Exits: **2**

Evaluations/Assessments for September and part of October 2022:

Eligibility Evaluations:
 Redeterminations: **1**

Trainings and/or Meetings Attended:

- September 19, 2022: Meeting with EI State Consultant, Lindsey Jay
- September 28, 2022: Final EI planning meeting with Adrienne Nagy, PT
- October 12, 2022: Monthly check-in with Assistant Superintendent
- October 27, 2022: Battelle Developmental Inventory 3rd Edition Training
- October 30, 2022: EI Team Building Extended Weekly Team Meeting

Respectfully Submitted,
 Jodi Mitchell
 Developmental Specialist



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October 10, 2022

Dear Athens County Board of Developmental Disabilities,

Hopewell Health Centers, Inc. appreciates your commitment to providing high quality Early Intervention services to the children and families of Athens County and is proud to partner in the provision of Occupational Therapy, Speech Therapy, Nutrition Consultation & ECMH Consultation & Therapy.

During Quarter 1, your service provider team has consisted of Susan Eason, SLP, Taryn Druhot, PT and Rachel Lewis, OT. In addition, Anna Teske has served as Early Childhood Mental Health (ECMH) consultant and has joined team meetings to provide mental health consultation and treatment. Jill Flowers, nutritionist with WIC, has joined team meetings to provide nutrition consultation and services.

Updates this quarter include the additional of Taryn Druhot to the team, continued job postings for additional service providers of Speech and Physical Therapy, successful contract to provide additional E &A support, working with interns from Ohio University, Contract Manager transferred to Anna Teske and continued monthly coordination of the Birth to Five WINs group.

FY23 Quarter 1	July 2022	August 2022	September 2022
Team Meetings OT	3	4	2
Team Meetings PT	3	4	2
Team Meetings SLP	3	3	2
Service Visits OT	4	9	10
Service Visits PT	2	8	7
Service Visits SLP	18	25	21
*Total Early Intervention Evaluation/Assessment	8	4	6
**Total Children Served Athens County EI	45	46	44

*Total number of evaluations completed for eligibility overall team members, both ACBDD and Hopewell. **Includes all children receiving services of Special Instruction, Mental Health and Physical Therapy.

Children Served	July	August	September
OT	4	8	6
PT	2	6	6
SLP	16	17	15

Thank you for your dedication to Early Intervention and this partnership. If you have any questions, please contact Jennifer Cain, 740-707-7430.



Transition Services
“Planning Early for Tomorrow’s Dream”
 Athens County Board of Developmental Disabilities (ACBDD) Board Report
September 2022



Doug Mitchell
Transition Coordinator

- Transition Services**
- Transition services are provided to individuals who are enrollees of the ACBDD or have an IEP.
 - Individuals served are ages 14- 21.
 - Attend Athens, Alexander, Beacon, Federal Hocking, Nelsonville-York, New Story, Trimble, Tri-County Career Center.
 - Transition Coordinator will attend IEP meetings upon invitation.
 - Transition Coordinator connects and coordinates services for families and students.
 - Transition Coordinator is not a direct service provider.
 - Transition Coordinator reports to the assistant superintendent and located at Beacon School.
 - Transition Coordinator works in conjunction with Integrate Athens. SSA Department, PersonnelPlus and Beacon School,

Transition Focus Areas

While Transition Services are person centered, the new transition process will offer students and families 4 focus areas to choose from. It may be that more than one focus area is chosen or that a student moves from one focus area to another. The purpose of the focus areas is to help students and families know what services are available and how to access them. These areas are highlighted in the new Transition Booklet. The 4 focus areas are:

1. Independent Living Skills, 2. Working Skills, 3. Education/Training, 4. Getting to Know Your Community.

Transition Services-September 2022-Numbers Served And School Districts

49 The number of transition age youth that have been identified and are either participating or are in process of receiving transition services.

- 12** students attend **Athens City Schools**
- 12** students attend **Beacon School**
- 8** students attend **Tri-County Career Center**
- 8** of individuals **do not attend school**
- 2** students attend **New Story School**
- 2** students attend **Federal Hocking School**
- 3** students attend **Trimble Local**
- 1** students attend **Nelsonville-York**
- 1** students attend **Alexander School**

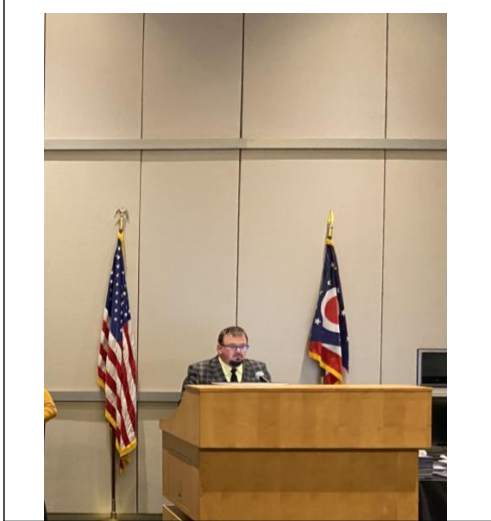


Tom Hess, Employment & Community Life Engagement Project Manager-Ohio Department of Developmental Disabilities & Doug Mitchell, Transition Coordinator- Athens County Board of DD meeting in Columbus-September 2022

ACBDD Transition Services September 2022

State Conference Highlights the Transition Journey for Family Served by the Athens County Board of DD

On September 28-29, 2022, Doug Mitchell, Transition Coordinator for the Athens County Board of DD participated as a conference trainer as well as a moderator of the Family Panel presentation at the Ohio Association of People Supporting Employment First, (APSE) conference.



Athens County Board of DD Transition Coordinator, Doug Mitchell was a guest presenter at the Ohio APSE State Conference.

On day one, Doug assisted with Business Engagement Training for provider agencies supporting students and adults with developmental disabilities seeking employment training. Doug spoke about the importance of the team that supports individuals with disabilities and who should be at the “Table of Support”. Doug also spoke on the quality of “empathy” and how that fits into partnering with both the individual and employer.

On day two, Doug co-moderated the family presentation featuring participants of the Athens County Board of DD. Janet Wallisch, her son John and daughter Sara spoke candidly about their transition journey from school to life after school and how the journey for John and Sara was very different as was the supports needed for each to be successful. Janet, John and Sara all commented on how the Athens County Board of DD staff have and do support them. Janet took the audience from the beginning of their transition experience to the present day while both John and Sara emphasized the highs and lows of the process. The family commented on what worked and what didn’t work for them and some of the barriers they faced. The Wallisch story was thought provoking, educational and inspiring for all who attended the event.



Janet, John and Sara Wallisch answering questions about their transition journey.



John, Janet, Sara Wallisch and Doug Mitchell.



Janet, Sara and John Wallisch just finishing a mike check at the Ohio APSE Conference in Columbus, Ohio.

Athens County Board of DD Participates in First-Ever “Disability Rights” Southeast Ohio Job and Disability Service Fair

Doug Mitchell, Transition Coordinator, participated in the Southeast Ohio Job and Disability Resource Fair on September 16, 2022, at Muskingum Park in Marietta, Ohio. The event was held by Disability Rights Ohio and featured many local and regional organizations that offer services to individuals with disabilities. Some of the agencies that were represented were: Opportunities for Ohioans with Disabilities (OOD), Southeastern Ohio Center for Independent Living (SOCIL), HAVAR and many more.



Ohio Disability Rights Community Fair stretched along Muskingum Park.



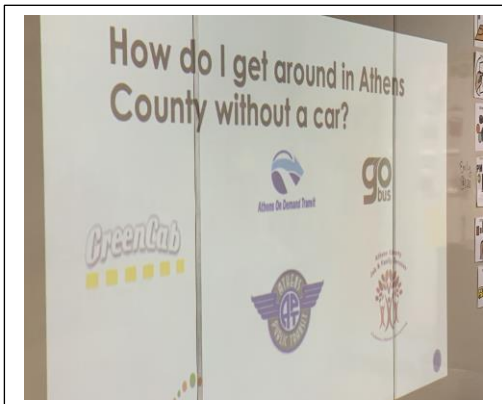
Athens County Board of DD booth.



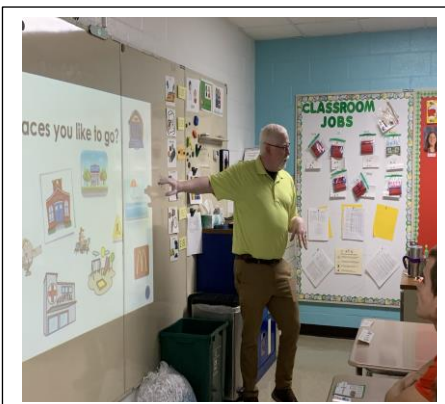
Doug Mitchell at disability fair.

Athens County Transit Training Resumes at Beacon School

During the spring of 2022, Bryan Hinkle, Mobility Coordinator for HAPCAP, provided a two-day training to the Young Adult class on how to use transportation services. Due to the success of the training and the need for more training, Bryan Hinkle has agreed to provide on-going training to Beacon students every other month. The first training for the 2022-2023 academic year began on September 21, 2022. The training is particularly important for those students who will depend on others for their transportation and will be graduating in the near future. This is just one more step toward helping individuals be as independent as possible as they near the end of school and their transition journey.



Transportation presentation slide on “Getting Around in Athens County without a Car.”



Mobility Transportation Coordinator, Bryan Hinkle talks about places the students like to go



Bryan Hinkle explains how Emily can benefit from the Athens Transit.

Possible Habitat for Humanity Opportunities Discussed



Biatta Grimes, Director of Volunteers & Communications for Habitat for Humanity and Doug Mitchell, Transition Coordinator for the Athens County Board of DD.

Doug Mitchell, Transition Coordinator, met with Habitat for Humanity in September about transition opportunities that might provide skill building and volunteer opportunities. Doug will have further discussion in October about what these opportunities might look like and how we can partner.



Transition Coordinator Partners with PersonnelPlus to Provide Job Club for Beacon Students



PersonnelPlus began a Job Club for Beacon students in September. Both Autumn Brown, Integrate Athens; and Doug Mitchell, Transition, will assist with some of the classroom training. The month of September featured the topic of good hygiene in the workplace. Doug presented on September 20, 2022, with the focus on the importance of having clean hair. One of the points shared with the class was about working in food service and the need to wear a hairnet. The students watched a video on food safety and the wearing of hairnets. Students then

participated in an activity where each took a turn at wearing a hairnet.

UPDATES-Serving Transition-Age Students And Families September 2022

- 9/7/22 Met with **parent of Alexander H.S.** student regarding Transition options.
- 9/13/22 Met with **Beacon parent** of student seeking Transition Services.
- 9/20/22 Taught **Job Club** to the Young Adult class at **Beacon school**.
- 9/21/22 Met with team to discuss next steps and available options for **Athens H.S. student**.
- 9/21/22 Met with **Federal Hocking High School** teacher regarding student.

Transition-Collaborating With ACBDD Departments & County/State Agencies-September 2022

- 9/1/22 Met with **Amy Robinson of Project Rise** to discuss options available to transition students.
- 9/8/22 Met with **Amanda Holcomb, Director of Special Education, Trimble School District**.
- 9/8/22 Presented at **SSA Case Management** meeting.
- 9/9/22 Met with Abigail Ernest **with Ohio University Sparkles** to discuss options available.
- 9/14/22 Met with **MEORC** for follow up with the ACBDD **Transition Plan**.
- 9/15/22 Met **new DODD Director, Kim Hauck** at open house.
- 9/15/22 Attended **Disability Rights Ohio Job & Disability Fair**.
- 9/15/22 Attended Athens **Area Chamber of Commerce** event & made connection with **Habitat for Humanity**.
- 9/21/22 Invited Mobility Coordinator, **Bryan Hinkle from Athens Transit to provide training** to Beacon students.
- 9/21/22 Attended ACBDD Provider meeting.
- 9/22/22 Attended **Athens-Meigs ESC Business Advisory Council**.
- 9/23/22 Met with Maya Meade regarding the **Ohio University Best Buddies** program.
- 9/28/29 Presented at state conference-Ohio Association for People Supporting Employment First (APSE)



Transition Services
Planning Early for Tomorrow's Dream
Doug Mitchell, Transition Coordinator



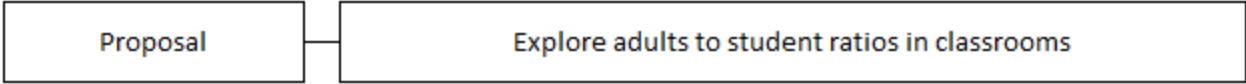


Healthy Futures Workgroup List of Proposals

(Note: Some proposals overlap. Also, the list of proposals is subject to change based on conversations within the workgroup)

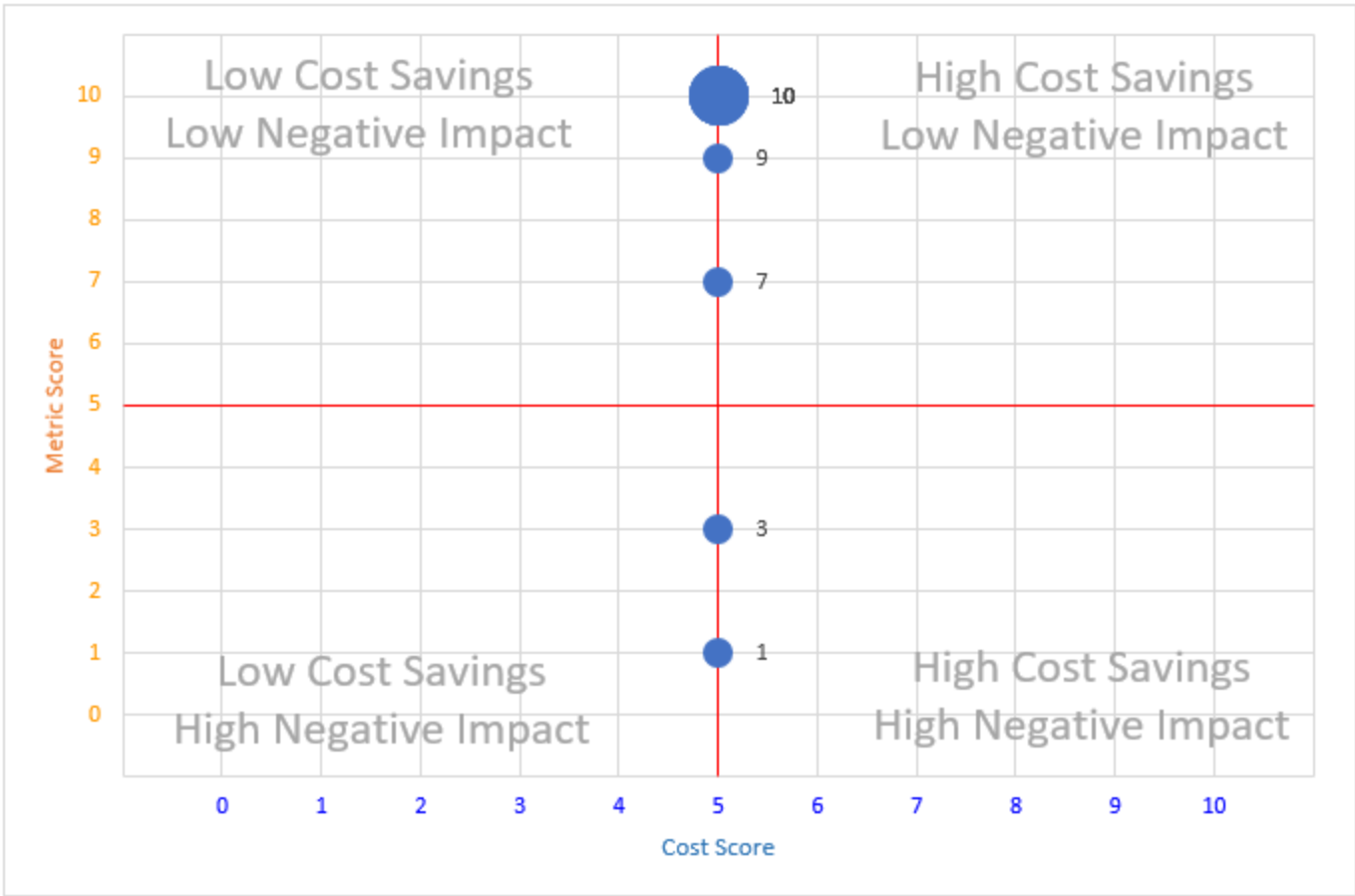
Proposal	Date Reviewed with Board
Vehicle usage (personal vs. board owned)	9/27/22
Sell or rent Harper Street building	9/27/22
Charge fee for facility usage (pool, gym, etc.)	9/27/22
Reduce FSS awards by half	9/27/22
Decreasing local funding authorized for public transportation	9/27/22
Decrease or end rent subsidies for individuals served	9/27/22
Convert SSAs to more remote, use existing facilities as “hub”	9/27/22
Moving Employment Options to Lavelle Road	10/25/2022
Explore Instructor Assistant Floater position	10/25/2022
Explore Personnel <i>Plus</i> billing for use of store to provide training	10/25/2022
Explore adults-to-student ratios in classrooms	10/25/2022
Look at vacation payout at end of calendar year	10/25/2022
Voluntary staffing reductions (part-time, 30 hours, etc.)	10/25/2022
Retire/rehire for a reduced cost to agency	10/25/2022
Exploring natural vacancies (retirements, leaving, etc.)	10/25/2022
Maximizing remote supports / tech supports	Not Yet Assigned
Prior authorizations reviewed by cost review committee	Not Yet Assigned
Incentivizing transitioning off of waivers	Not Yet Assigned
Standardizing the CPT tool within SSA Department	Not Yet Assigned
Cost savings for medical insurance	Not Yet Assigned

Wage freeze	Not Yet Assigned
Tightening teacher budgets	Not Yet Assigned
Amazon wish list - sponsor a teacher	Not Yet Assigned
Scaling back the Sensory Room at Beacon	Not Yet Assigned
Increase to productivity levels of SSAs to increase TCM billing	Not Yet Assigned
Resume collecting for school lunches	Not Yet Assigned
Create Discount Card to be sold to community	Not Yet Assigned
Charge for CPR/First Aid instruction	Not Yet Assigned
Maximizing use of technology / reduce paper (Brittco, etc.)	Not Yet Assigned
Exploring existing contracts for need	Not Yet Assigned
Explore Summer Camp / possible partner agency	Not Yet Assigned
Revisit capital budget	Not Yet Assigned
Revisit parking spot uptown in Athens garage	Not Yet Assigned
Clothing/uniforms for staff	Not Yet Assigned
Work with partners to take on agency initiatives	Not Yet Assigned
Investing in Transition Services to avoid future costs	Not Yet Assigned
Generate a school store business (general store)	Not Yet Assigned
Provide more mechanical services (contract out)	Not Yet Assigned
Maximize grant funding	Not Yet Assigned



Metric	Cost Score	Metric Score
Impact on Individuals Served	5	7
Impact on Staff	5	3
Community & Public Relations	5	9
Impact on Constituent Perception	5	10
Impact on Community Partners	5	10
Impact on DD Providers	5	10
Impact on ACBDD Agency Processes	5	10
Impact of Resistance to Change	5	1
Totals	40	60

Final Score
100

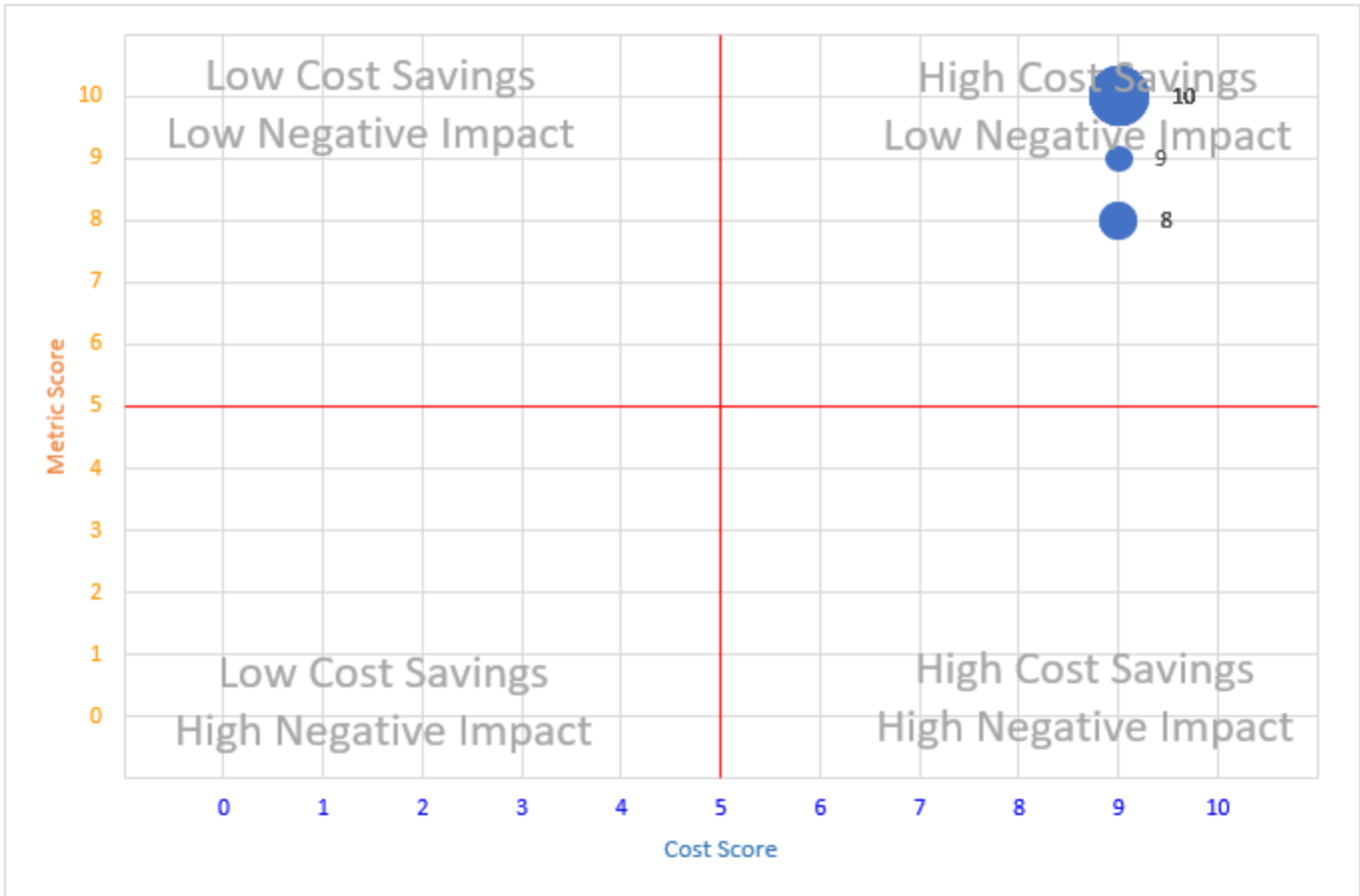


Summary: Group explored whether there are potential cost savings by possibly reducing parapro's and/or instructional assistants. The Cost Savings score was created from the idea of possibly reducing 2 parapro. The ACBDD pays \$2.50 per hour to help increase Parapro wages at Beacon which is around \$35,000 a year for appx 18 para pro. \$2000 per parapro (\$4000 for two). At this point each classroom has 1 Instructor and 1 Instructor Assistant, decreasing either of those positions would be a part of a union negotiation that would be 3 years out from now. Several potential negative impacts were identified (all from staff).



Metric	Cost Score	Metric Score
Impact on Individuals Served	9	10
Impact on Staff	9	8
Community & Public Relations	9	10
Impact on Constituent Perception	9	10
Impact on Community Partners	9	10
Impact on DD Providers	9	10
Impact on ACBDD Agency Processes	9	8
Impact of Resistance to Change	9	9
Totals	72	75

Final Score
147

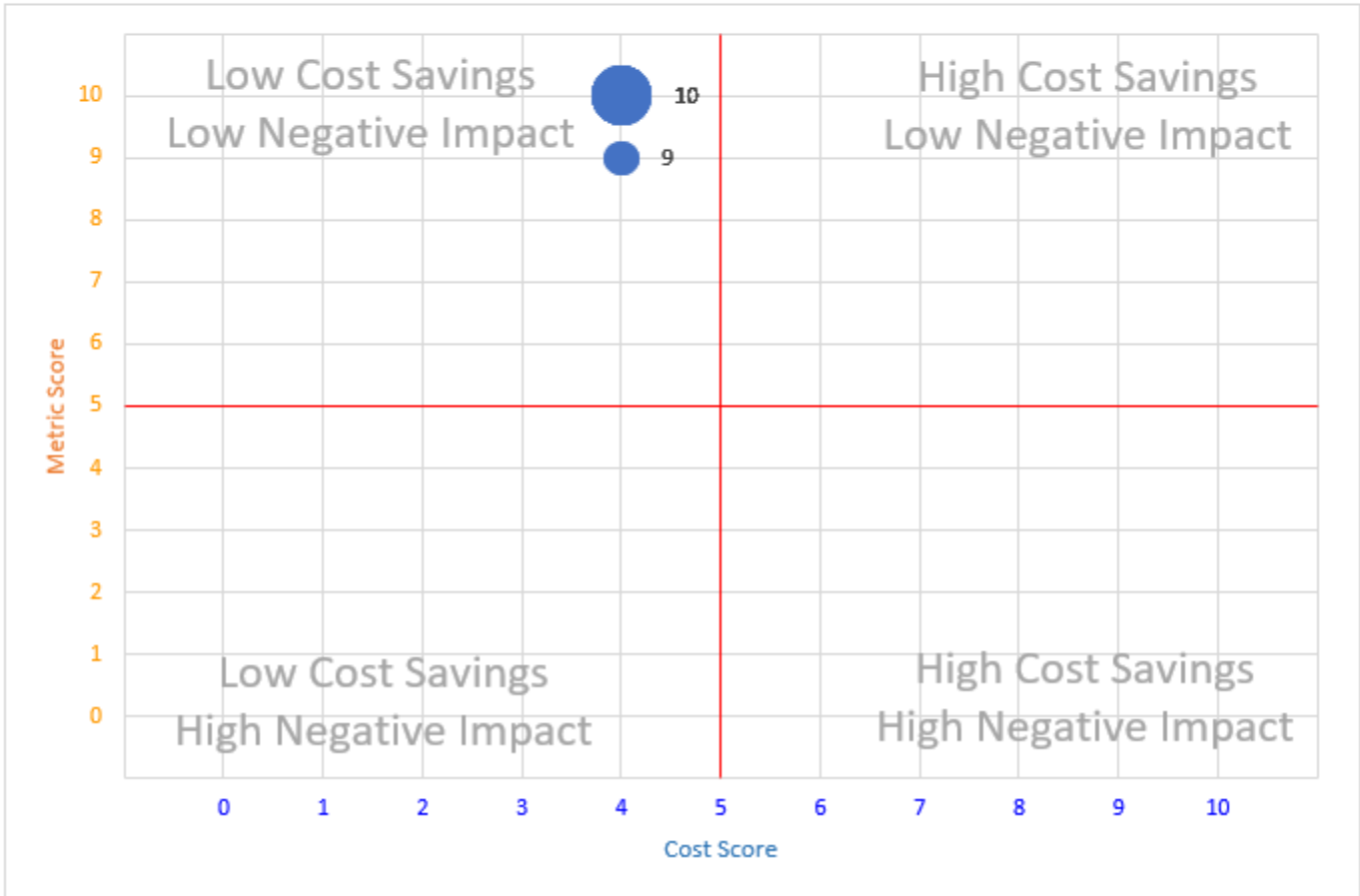


Summary: This has already been implemented and has been successfully accomplished. This position came as a result of ATCO closing and working to avoid lay offs of ATCO Staff if other departments were able to utilize their support. After some staff retirements and vacancies at the school staff have shifted and the role was able to be eliminated.



Metric	Cost Score	Metric Score
Impact on Individuals Served	4	10
Impact on Staff	4	9
Community & Public Relations	4	10
Impact on Constituent Perception	4	10
Impact on Community Partners	4	10
Impact on DD Providers	4	10
Impact on ACBDD Agency Processes	4	10
Impact of Resistance to Change	4	9
Totals	32	78

Final Score
110

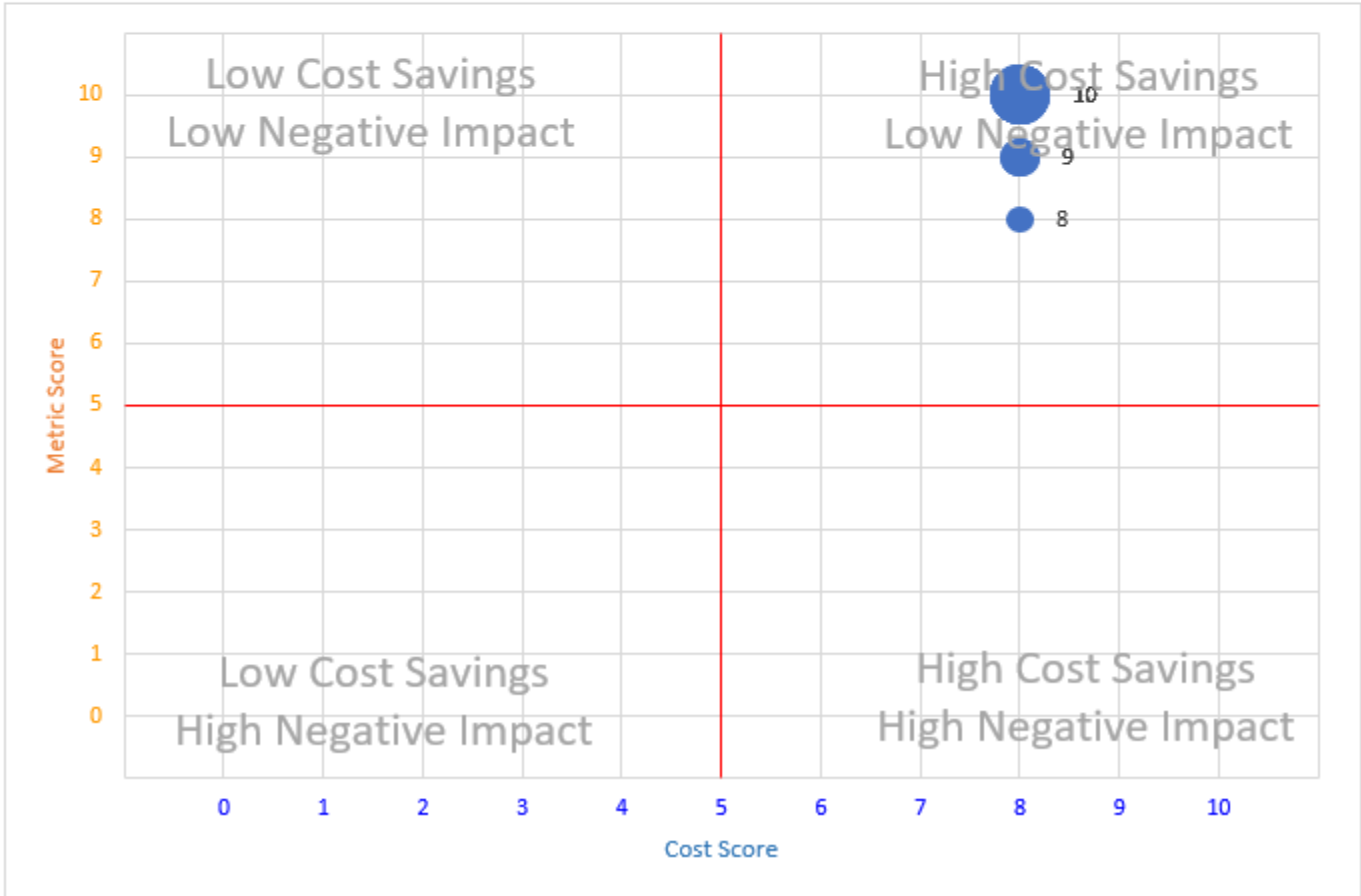


Summary: OOD fee schedules under misc. services could rate this at \$50 per hour. It has to get approved, and the capacity of how much staff can provide considered. It could also cost \$900 to \$1000 per year for the POS system that is currently being sponsored by Brennen's and could remain sponsored if other businesses continue to sponsor. Little to no impact identified other than minimal staff resistance to change and reaction to taking on new duties.



Metric	Cost Score	Metric Score
Impact on Individuals Served	8	8
Impact on Staff	8	9
Community & Public Relations	8	9
Impact on Constituent Perception	8	10
Impact on Community Partners	8	10
Impact on DD Providers	8	10
Impact on ACBDD Agency Processes	8	10
Impact of Resistance to Change	8	10
Totals	64	76

Final Score
140

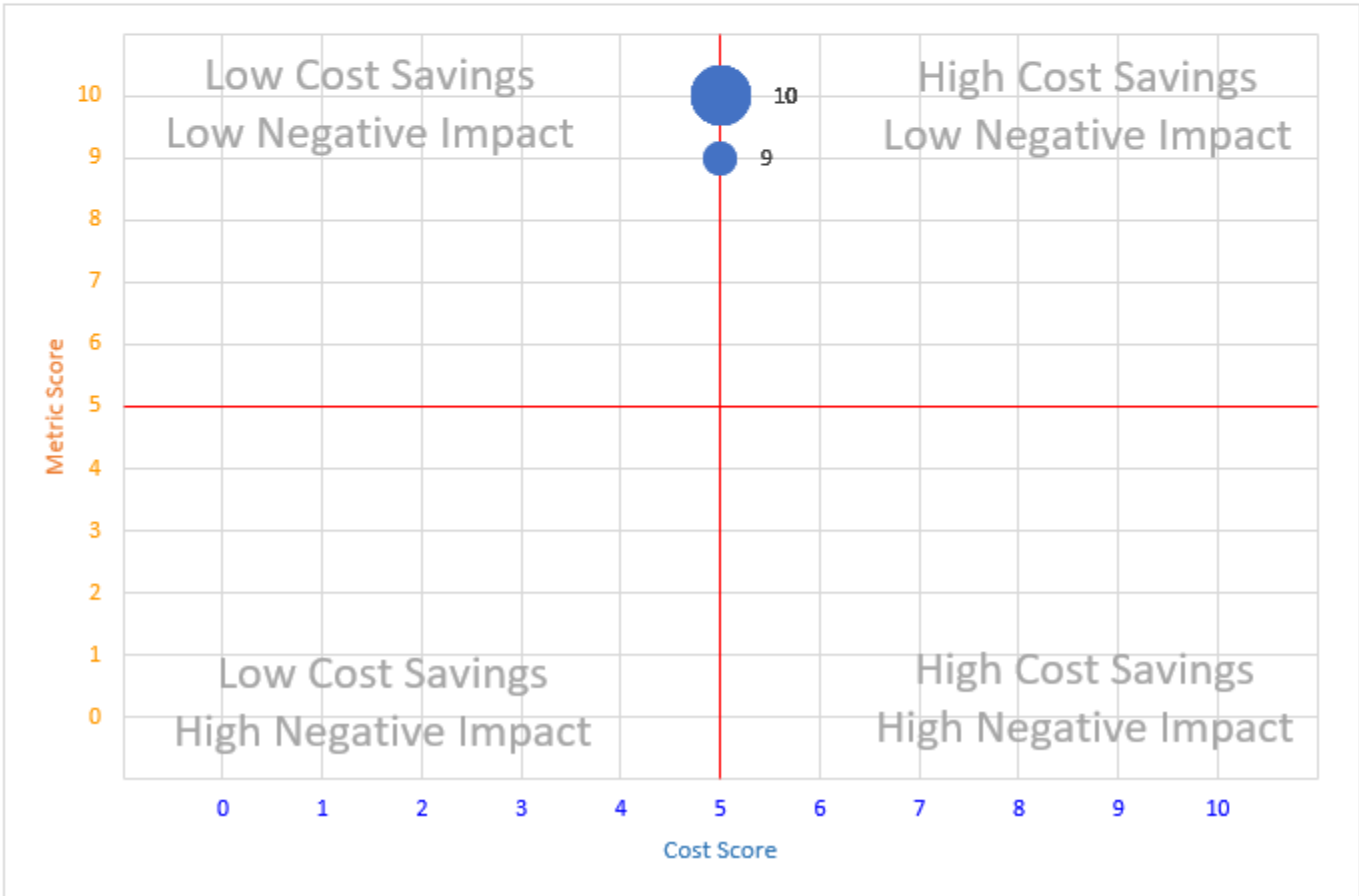


Summary: Overall positive findings about the possibility of moving EO to Lavelle. Significant cost savings identified. Transportation options at Lavelle are an issue (no public bus route) but group discussed possible solutions. Current EO staff seem comfortable with the idea and the new space.

Proposal	Limiting vacation payout benefits to 50% of annual accrual
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Metric	Cost Score	Metric Score
Impact on Individuals Served	5	10
Impact on Staff	5	9
Community & Public Relations	5	10
Impact on Constituent Perception	5	9
Impact on Community Partners	5	10
Impact on DD Providers	5	10
Impact on ACBDD Agency Processes	5	10
Impact of Resistance to Change	5	10
Totals	40	78

Final Score
118

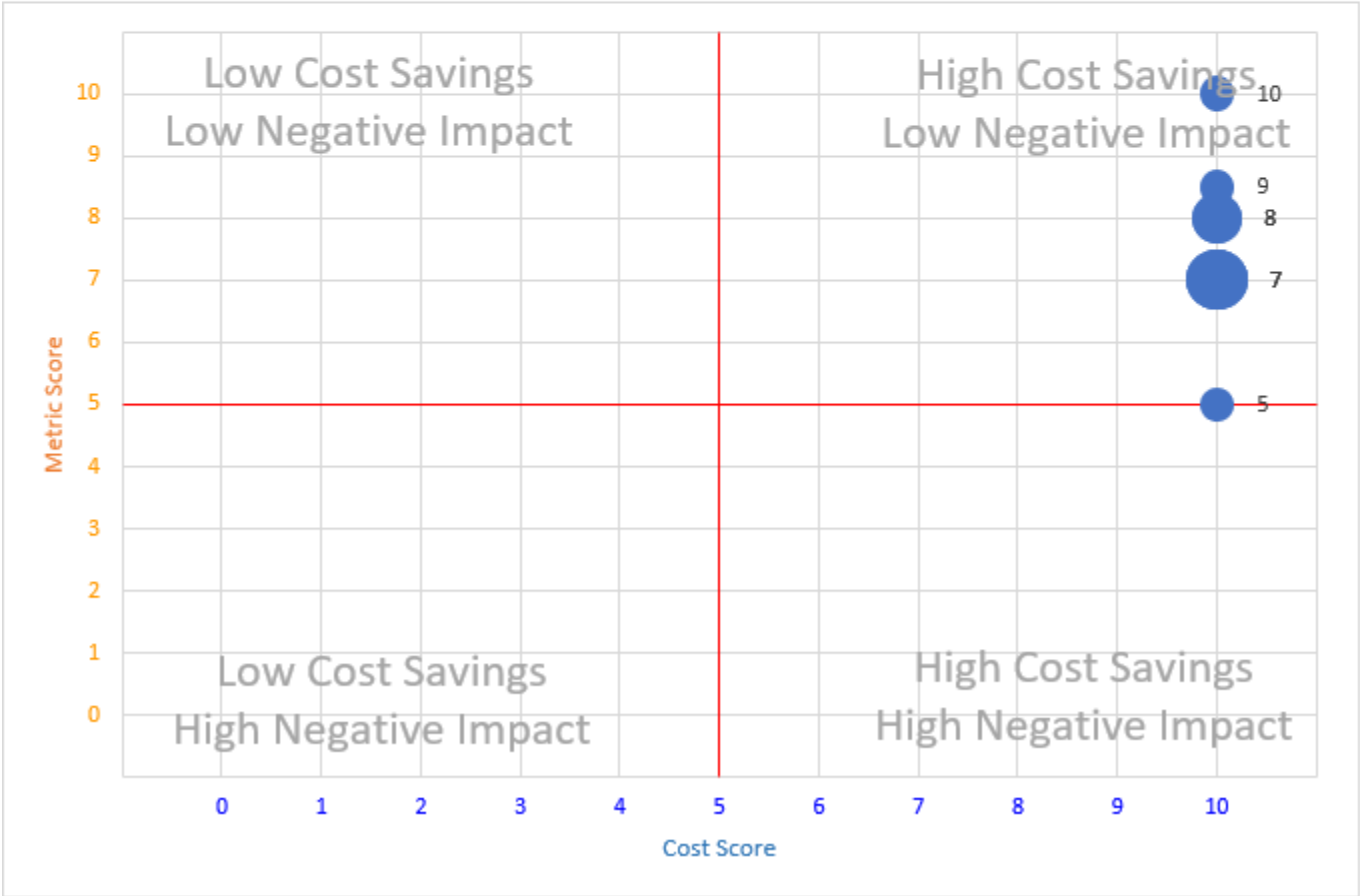


Summary: We reviewed the vacation payouts of current employees from 2018 - 2021. The average per year is \$17,000, with the understanding that this is a high average since it includes two COVID years. Seven staff members have taken advantage of this benefit in 2021. 33 staff members are eligible. Currently, ACBDD policy allows for payout at 100% of annual accrual. Vacation payout is at 100% of an employee's earnings. This benefit does offer some flexibility in total compensation options. The proposal evaluated is to limit the payout to 50% of accrual, and this (based on historical usage) would save the agency approximately \$5,851.00 per year. Almost no negative impacts identified.

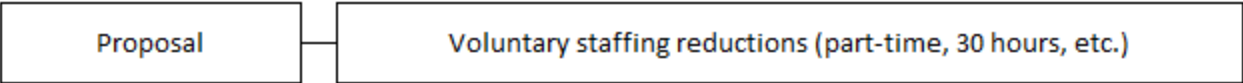
Proposal: Abolishing / not filling naturally vacant positions (retirements, leaving, etc.)

Metric	Cost Score	Metric Score
Impact on Individuals Served	10	7
Impact on Staff	10	5
Community & Public Relations	10	7
Impact on Constituent Perception	10	9
Impact on Community Partners	10	7
Impact on DD Providers	10	10
Impact on ACBDD Agency Processes	10	8
Impact of Resistance to Change	10	8
Totals	80	61

Final Score
141

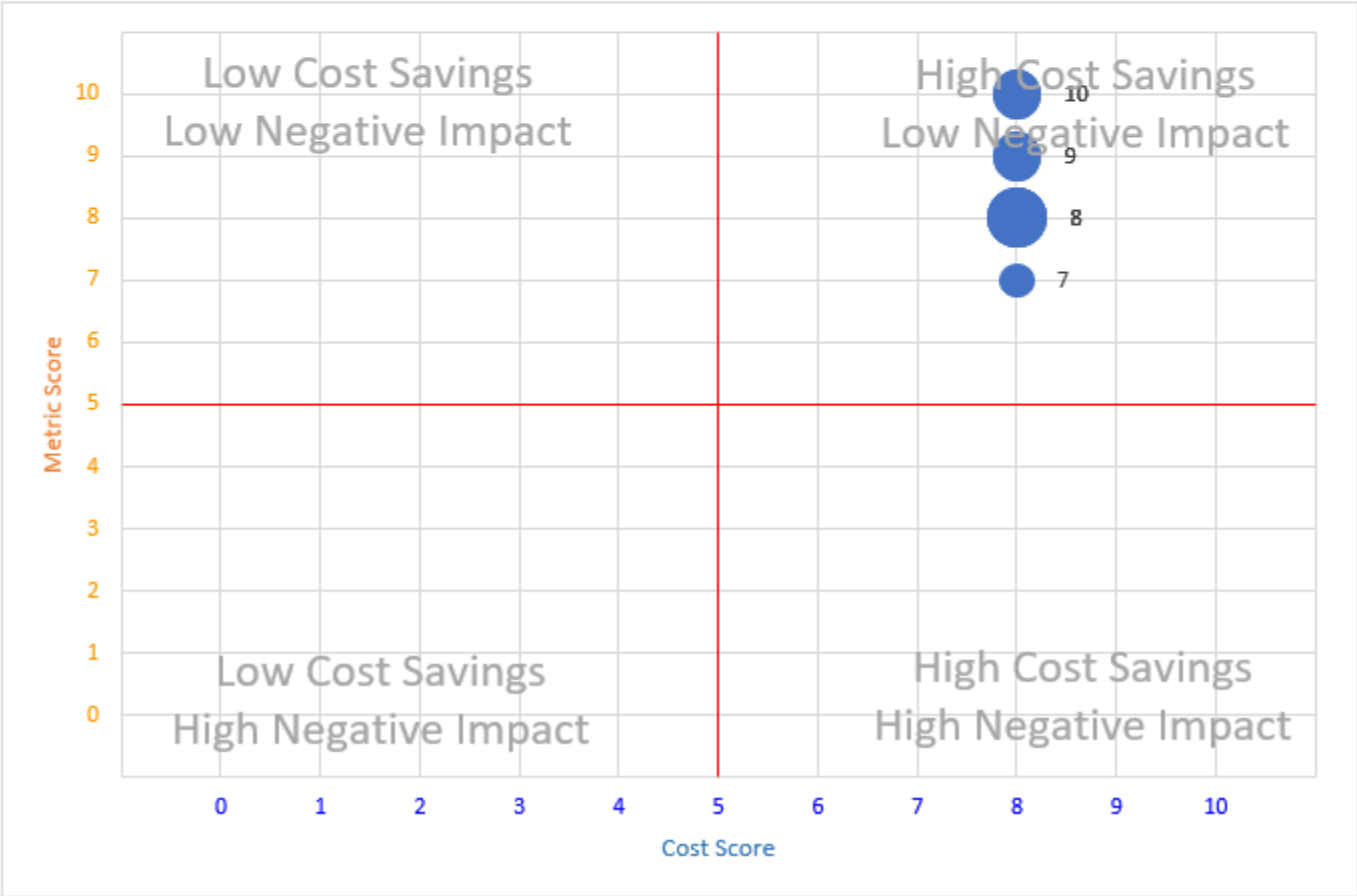


Summary: Estimated annual savings of \$436,809 if no position is refilled and considering other offsets. We specifically evaluated not refilling the following six positions (plus two additional contract roles): "Floater" Instructor Assistant position at Beacon, Job Developer position at EO/PP, Employment Support Coordinator at EO/PP, Integrate Athens Coordinator at IA, Developmental Specialist position with EI, Medicaid Services Manager position with Administration. The two contract roles include the FANs Coordinator and Physical Therapist. We have a mix of positives, neutral, and potential negative impacts on individuals served. There seems to be more positives (with the opportunity to partner with Hopewell for the EI work and MEORC for independent provider support).



Metric	Cost Score	Metric Score
Impact on Individuals Served	8	8
Impact on Staff	8	8
Community & Public Relations	8	10
Impact on Constituent Perception	8	8
Impact on Community Partners	8	9
Impact on DD Providers	8	10
Impact on ACBDD Agency Processes	8	9
Impact of Resistance to Change	8	7
Totals	64	69

Final Score
133

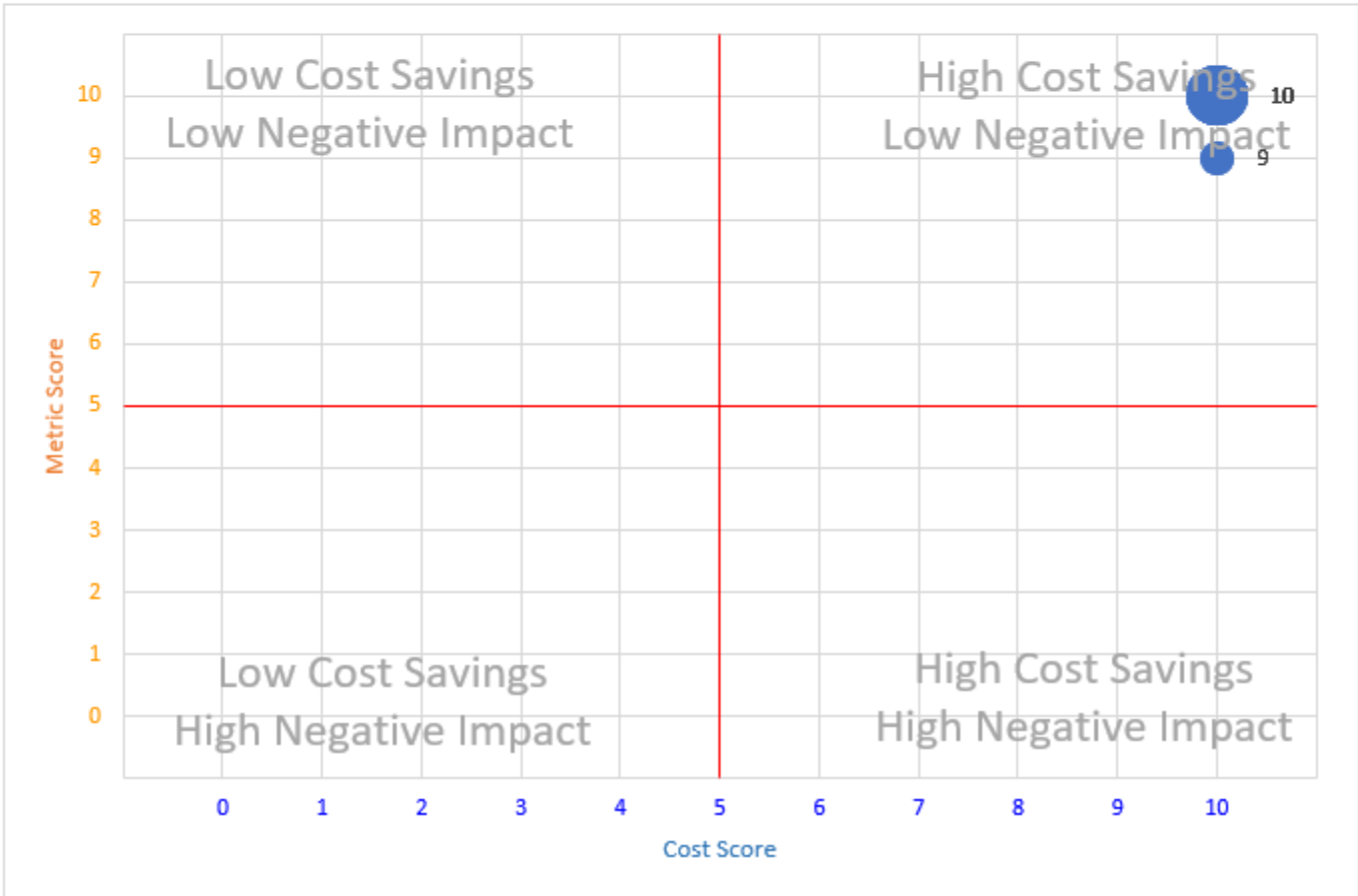


Summary: This has a potential to be a high cost-savings measure if implemented. Currently, in every department, there is a consensus that there is no desire for voluntary staffing reductions. Managers feel as though ACBDD has already made an effort to be responsible and efficient with staffing. However, this option has come up in the recent past. This tool will look at impact if 1 administrator and 1 SSA voluntarily went part-time. We chose administration and SSA department as points of reference because these are currently the 2 departments who have the greater likelihood of staffing flexibility because of their volume and type of work. We are using the average yearly salary of an SSA (54,000), and the average salary of all administrators (72,000). To reduce these positions to 30 hours, the SSA would make an average 40,500 and the administrator would make approximately 54,000. This would bring the savings to approximately 31,555. Measuring impact is very dependent on which positions (hypothetically) would take advantage of the opportunity.



Metric	Cost Score	Metric Score
Impact on Individuals Served	10	9
Impact on Staff	10	10
Community & Public Relations	10	9
Impact on Constituent Perception	10	10
Impact on Community Partners	10	10
Impact on DD Providers	10	10
Impact on ACBDD Agency Processes	10	10
Impact of Resistance to Change	10	10
Totals	80	78

Final Score
158



Summary: It is important to acknowledge much speculation and assumptions went into who would consider a retire/rehire option. We also guessed at who might be eligible in the next four years. The estimated cost savings is based on these assumptions. The scenario is this: A person retires and returns at 30 hours (reducing pay by 25%). We selected 30 hours because this gives employee opportunity to take advantage of insurance and also provides the agency a decent amount of hours to not eliminate or significantly reduce services. There are two solid benefits for the ACBDD - some cost savings while retaining institutional knowledge. We estimate a cost savings of approximately \$180,000 over four years. This only accounts for salaries. Again, much speculation went into who would consider a retire/rehire option. This would be a voluntary program and so would rely on people wanting to do this. Like the voluntary reduction the impact felt would be dependent on which positions are involved.

In March 2022, county boards of DD were asked to approve a **6.5%** provider retention payment. This was approved and will cost the ACBDD approximately **\$360,000 per year**.

In September 2022, county boards of DD were asked to say the maximum they could afford for another increase. This was in addition to the 6.5% provider retention payments mentioned above. Below is the breakdown of the county board responses (percentages represent additional capacity):

% increase possible	# of counties	Total counties
0%	16 counties	74
0.5% – 3.0%	19 counties	
3.5% – 6.5%	39 counties	
6.5% – 16%	8 counties	8

The amount selected is an additional 3.5%. Note: This is on top of the original 6.5%, bringing the total increase to **10%**. This will cost the ACBDD approximately **\$552,000 per year**.

On Wednesday, Oct. 19, 2022, county boards of DD were asked to vote on another 3% increase, which would bring the total to **13%**. This proposed 13% increase would cost the ACBDD approximately **\$717,000 per year**. This has not yet been included in the budget.

SUMMARY OF INCREASES

Timing	Percentage increase	Approximate cost
March 2022	6.5%	\$360,000 / year
September 2022	10%	\$552,000 / year
October 2022*	13%	\$717,000 / year

*yet to be approved

Athens County Cash Balance Summary - DSP Funding Effects

	Actual 2020	Actual 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
\$358,421 6.5% DSP Retention Payment												
Beginning Operating Cash Balance, December 31	4,127,186	5,333,543	4,751,235	4,757,077	5,076,300	5,051,462	4,674,259	3,936,188	2,828,536	2,342,380	1,968,580	697,774
In-Year Variance	2,206,357	1,374,123	1,005,843	319,223	(24,838)	(377,203)	(738,071)	(1,107,652)	(1,486,156)	(1,873,800)	(2,270,806)	(2,677,401)
In-Year Variance in Mills (if Negative)					-0.02	-0.29	-0.56	-0.85	-1.14	-1.43	-1.74	-2.05
Net Transfers	(1,000,000)	(1,956,431)	(1,000,000)	0	0	0	0	0	1,000,000	1,500,000	1,000,000	413,718
Ending Operating Cash Balance	5,333,543	4,751,235	4,757,077	5,076,300	5,051,462	4,674,259	3,936,188	2,828,536	2,342,380	1,968,580	697,774	(1,565,909)
Percent of Ending Cash Balance Projected Against Next Year Expenses	55.27%	47.42%	44.44%	45.94%	44.31%	39.74%	32.44%	22.61%	18.16%	14.81%	5.09%	
\$551,417 6.5% Retention Pay + 3.5% (Total 10%)												
Beginning Operating Cash Balance, December 31	4,127,186	5,333,543	4,751,234	4,757,077	4,883,304	4,665,470	4,095,272	3,164,205	1,863,557	184,405	(382,390)	(1,846,192)
In-Year Variance	2,206,357	1,374,122	1,005,843	126,227	(217,834)	(570,198)	(931,067)	(1,300,648)	(1,679,152)	(2,066,795)	(2,463,801)	(2,870,397)
In-Year Variance in Mills (if Negative)					-0.17	-0.44	-0.71	-0.99	-1.28	-1.58	-1.88	-2.19
Net Transfers	(1,000,000)	(1,956,431)	(1,000,000)	0	0	0	0	0	0	1,500,000	1,000,000	413,718
Ending Operating Cash Balance	5,333,543	4,751,234	4,757,077	4,883,304	4,665,470	4,095,272	3,164,205	1,863,557	184,405	(382,390)	(1,846,192)	(4,302,870)
Percent of Ending Cash Balance Projected Against Next Year Expenses	55.27%	47.42%	43.65%	43.44%	40.24%	34.25%	25.67%	14.67%	1.41%	-2.84%	-13.29%	
\$716,842 6.5% Retention Payment + 3.5% + 3% (Total 13%)												
Beginning Operating Cash Balance, December 31	4,127,186	5,333,543	4,751,235	4,757,077	4,717,879	4,334,620	3,598,996	2,502,504	1,036,431	191,854	(540,367)	(2,169,594)
In-Year Variance	2,206,357	1,374,123	1,005,843	(39,198)	(383,259)	(735,624)	(1,096,492)	(1,466,073)	(1,844,577)	(2,232,221)	(2,629,227)	(3,035,822)
In-Year Variance in Mills (if Negative)				(0.03)	(0.29)	(0.56)	(0.84)	(1.12)	(1.41)	(1.71)	(2.01)	(2.32)
Net Transfers	(1,000,000)	(1,956,431)	(1,000,000)	0	0	0	0	0	1,000,000	1,500,000	1,000,000	413,718
Ending Operating Cash Balance	5,333,543	4,751,235	4,757,077	4,717,879	4,334,620	3,598,996	2,502,504	1,036,431	191,854	(540,367)	(2,169,594)	(4,791,698)
Percent of Ending Cash Balance Projected Against Next Year Expenses	55%	47%	43%	41%	37%	30%	20%	8%	1%	-4%	-15%	



Administration

801 West Union Street - Athens, Ohio 45701
 Phone: 740-594-3539 - Fax: 740-593-3189
 Dr. Kevin Davis, Superintendent
 athenscbdd.org

Transportation Stipend

Motion to provide a \$1/hour stipend for any staff person who provides transportation (van or bus) to Beacon School students from Monday, Oct. 31, 2022. This stipend will terminate at the end of the 2022-2023 academic year. The future of this stipend will be addressed in the summer of 2023.

This is due to the driver shortage, which includes recruitment/retention challenges and the comparable wages to other school districts.

Number of hours in the day	5
Number of drivers	5
Number of days left in the academic year	126
TOTAL cost	\$3,150



Administration & MUI
 801 W. Union Street
 Athens, Ohio 45701
 Phone: (740) 594-3539



ATCO Legacy Fund
 801 W. Union Street
 Athens, Ohio 45701
 Phone: (740) 594-3539



Early Intervention
 801 W. Union Street
 Athens, Ohio 45701
 Phone: (740) 594-3539



Beacon School
 801 W. Union Street
 Athens, Ohio 45701
 Phone: (740) 594-3539



Transition Services
 801 W. Union Street
 Athens, Ohio 45701
 Phone: (740) 594-3539



Integrate Athens
 9033 Lavelle Road
 Athens, Ohio 45701
 Phone: (740) 594-3539



PersonnelPlus
Employment Options & PersonnelPlus
 The Market on State
 1002 E. State St., Suite 4
 Athens, Ohio 45701
 Phone: (740) 592-3416



Service & Support
 8 Harper Street
 The Plains, Ohio 45780
 Phone: (740) 592-6006



Transportation & Facilities
 9033 Lavelle Road
 Athens, Ohio 45701
 Phone: (740) 594-7489

10/19/2022

Beacon School

Starting Bus Driver Pay (no prior experience/training): \$15/hr, eligible for increase \$16.50/hr at attainment of bus endorsement (Guaranteed 5 hrs per day)

Subs: \$16/hr

Athens City Schools

Starting Bus Driver Pay = \$23+/hr

Subs \$15/hr

Trimble Local Schools

Starting Bus Driver Pay \$22.01/hr (Guaranteed 5 hours per day)

Subs are paid \$18.50/hr

Federal Hocking Local Schools

Starting Bus Driver Pay \$16.80/hr (Guaranteed 7 hours per day)

Subs \$15/hr

Alexander Local Schools

Starting is \$20/hr (Guaranteed 5 hours per day)

Attempting to get approval \$16/hr for subs

Nelsonville Local Schools

No data at this time

Logan

Subs only \$19

Bus Driver

OACB Salary Survey 2022

County	Population	Enrollment	# Employees in Position	Highest Actual Hourly Pay	Lowest Actual Hourly Pay	Maximum Hourly Pay	Minimum Hourly Pay	Hours Worked Per Year	Highest Years of Experience	Lowest Years of Experience
Ashland	53533	486	3	\$24.50	\$16.54	-	\$14.06	720	25	10
Athens	65945	544	7	\$21.23	\$16.50	-	\$15.00	955	22	3
Belmont	67424	600	5	\$24.58	\$19.78	-	-	2080	-	-
Carroll	27195	292	5	\$18.02	\$13.50	\$19.19	\$13.50	1164	-	-
Defiance	38024	221	5	\$23.59	\$19.00	-	\$19.00	720	19	-
Fayette	28609	189	2	\$16.98	\$16.39	-	-	954	-	-
Franklin	1304715	12549	25	-	-	\$32.42	\$20.07	1640	34	-
Hardin	31393	172	2	\$19.15	\$19.15	\$21.00	\$14.00	1254	6	5
Harrison	15132	129	1	\$19.11	-	-	-	864	-	-
Highland	43080	327	5	\$19.04	\$16.00	-	-	920	-	-
Holmes	43954	276	5	\$20.14	\$18.00	-	-	1188	6	1
Jackson	32440	190	4	\$22.26	\$18.46	\$22.26	\$15.00	1152	30	12
Jefferson	65943	398	5	\$23.87	\$15.27	\$25.67	\$15.27	950	19	1
Lake	229755	1418	5	\$29.12	\$21.76	-	\$16.09	1300	-	-
Mahoning	228452	1590	9	\$24.53	\$19.27	\$24.53	\$19.27	1300	-	-
Meigs	22974	105	3	\$24.21	\$18.10	\$25.50	\$16.56	728	24	4
Portage	162476	966	4	\$21.60	\$21.60	\$21.60	\$17.91	736	24	13
Richland	121043	1037	1	\$19.18	-	\$21.59	\$16.06	2080	6	-
Seneca	55251	475	13	\$22.80	\$15.48	\$23.44	\$15.00	1040	30	1
Stark	371516	4147	21	\$22.98	\$16.11	\$22.98	\$16.11	1050	31	2
Trumbull	199144	1312	13	\$18.76	\$18.76	\$18.76	\$18.76	915	14	1
Washington	60217	515	3	\$18.10	\$16.07	\$20.39	\$15.45	1250	15	5
Wayne	116063	804	7	\$21.85	\$17.34	-	-	920	22	5
Wood	130662	1185	4	\$27.42	\$25.10	\$27.42	\$18.72	1060	21	5
Wyandot	21907	179	2	\$19.13	\$18.00	-	\$16.44	918	9	3
		AVERAGE		\$21.76	\$18.01					