

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, August 23, 2022 – 6:00 P.M.  
Beacon School – 801 W. Union Street

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board Vice President, called the meeting to order at 6:05 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Absent (arrived by 6:30 p.m.)
JOLLEY	Present
LEWIS	Present
OCHES	Present

Staff / Others in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Steve Kramer	Director of Finance
Gwen Brooks	Human Resource Director
Stephanie Kendrick	MUI Coordinator
Tristin Lawrence	Service & Support Director
Autumn Brown	Director of Integrate Athens
Doug Mitchell	Transition Coordinator
Jerry Swackhamer	SSA / PGO
Jennifer Hokane	OU graduate student

3. Dr. Jolley read the Mission Statement.
4. Dr. Allen motioned to approve the amended agenda (adding Executive Session and removed Sensory Room tour).

MOTION#: 8-23-22-1  
MOTION: JOLLEY  
SECOND: OCHES  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OCHES  
CARRIES: YES

5. New Business:

**Items for review and discussion:**

- a. Dr. Davis provided a budget update to the board members. He focused on the progress being made in the Healthy Futures Workgroup. He walked the board members through the process by which cost saving measures are being assessed by the workgroup.
- b. Dr. Davis shared the results of the board member survey and thanks the board members for taking the time to fill it out (Exhibit 1, Pages 1-4). Dr. Jolley commented that the meetings are far more efficient now than what they were in the past.
- c. Dr. Davis shared the results of the manager survey (Exhibit 2, Pages 5-9).
- d. Dr. Davis shared a summary of the managers' retreat. He added the feedback from managers has been very positive and that he believes it will help build a stronger and more cohesive management team.
- e. Dr. Davis provided an update on ABEA negotiations (Exhibit 3, Pages 10-79). Although the union leadership entered into a tentative agreement with administration, the union membership voted the contract down. A discussion on strategy moving forward will be discussed in executive session. Oches commented on the following items: noting semester hours (instead of quarter hours), cleaning up language around the evaluation process to better reflect what is expected, and bereavement leave.
- f. Dr. Davis shared information with the board on House Bill 99, and he explained this bill does not apply to the ACBDD or Beacon School. Dr. Jolley shared some safety measures have been implemented recently, for example the building wrap and the key card system.
- g. Dr. Davis shared a presentation on a proposed state-wide metric system on county board financial health. Dr. Davis serves on a hardship group / financial assistance committee led jointly by the OACB and DODD and is tasked with helping to develop this system to better plan for the future as a state. Dr. Davis and Dr. Jolley helped spearhead the start of this workgroup. This works ties into the local Healthy Futures Workgroup.
- h. Reminders on future meetings/trainings:
  - Next regular meeting: Tuesday, Sept. 27, 6:00 p.m.

**Motions for vote:**

- a. Oches motioned to approve June 2022 Meeting Minutes (Exhibit 4, Pages 80-86).

MOTION#: 8-23-22-2  
MOTION: OCHES  
SECOND: BOND

AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OCHES  
CARRIES: YES

- b. Dr. Lewis motioned to approve resolution to join the Stark County consortium for the purposes of insurance purchasing (Exhibit 5, Pages 87-88).

MOTION#: 8-23-22-3  
MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OCHES  
CARRIES: YES

- c. Dr. Allen motioned to approve paying the entirety of an individual's internet service bill (including taxes and fees), if they are eligible for the DODD FY2023 Internet Assistance Project, which will reimburse the entirety of the individual's bill (including taxes and fees) (Exhibit 6, Page 89).

MOTION#: 8-23-22-4  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OCHES  
ABSTAIN: DEMKO  
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 7, Pages 90-106).  
Report stands. Dr. Davis added the following items. He alerted the board member that we may need to host an Ethics Committee meeting. Members include Bond, Dr. Lewis, and Oches. He will notify the board members when and if this is needed. He also followed up on two items from last month. The first item pertained to the requirement to seek bids. Public entities can expend up to \$50,000 before seeking a bid (this was recently increased). The second item pertained to Medicaid in Schools. He confirmed the ACBDD/Beacon School is not eligible to participate in Medicaid in Schools.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 8, Pages 107-125).  
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 9, Pages 126-128).  
Report stands.
- d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 10, Page 129-131).  
Report stands.

- e. MUI Coordinator, Stephanie Kendrick (Exhibit 11, Page 132).  
Report stands.
  - f. Director of Service and Support, Tristin Lawrence (Exhibit 12, Pages 133-136).  
Report stands.
  - g. Director of Education, Becky Martin (Exhibit 13, Pages 137-139).  
Report stands.
  - h. Director of Employment Options, Angela Carter (Exhibit 14, Pages 140-143).  
Report stands.
  - i. Director of Integrate Athens, Autumn Brown (Exhibit 15, Pages 144-145).  
Report stands.
  - j. Assistant Superintendent, Arian Smedley (Exhibit 16, Pages 146-150).  
Report stands.
7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. Regarding comments from the Board, Dr. Allen introduced Jennifer Hokane, an Ohio University graduate student. She was in attendance due to her interest in serving both children and adults with disabilities.
10. Dr. Allen motioned to enter into Executive Session per ORC 121.22 (G)(4) preparing for, conducting, or reviewing collective bargaining strategy by division at 6:35 p.m.

MOTION#: 8-23-22-5  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES  
CARRIES: YES

11. Bond motioned to return from Executive Session at 7:11 p.m.

MOTION#: 8-23-22-6  
MOTION: BOND  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES  
CARRIES: YES

12. Bond motioned to adjourn at 7:11 p.m.

MOTION#: 8-23-22-7  
MOTION: BOND  
SECOND: DEMKO  
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OCHES  
CARRIES: YES