

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Organizational Board Meeting Minutes
Tuesday, January 25, 2022 – 5:30 P.M.
801 W. Union Street, Athens

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 5:30 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Absent
OCHES	Present

Staff in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Steve Kramer	Director of Finance
Scott Zielinski	Medicaid Manager
Tristin Lawrence	Director of Service & Support Administration
Stephanie Kendrick	MUI Coordinator
Becky Martin	Director of Education
Autumn Brown	Director of Integrate Athens
Doug Mitchell	Transition Coordinator
Jerry Swackhamer	SSA
Chelsea Oswald	SSA
Joshua Cook	The Arc of Ohio

3. Demko read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#: 1-25-22-1
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

5. Dr. Davis introduced Barry Oches, new board member.
6. Dr. Davis announced the re-appointment of Pam Bond and Dr. Leonard Allen, whose term is effective January 1, 2022, through December 31, 2025.
7. Board members read and signed annual documentation:
 - a. Oath of Office (Exhibit 1, Page 1-2).
 - b. Declaration (Exhibit 2, Pages 3-4).
 - c. Ethics Statement (Exhibit 3, Pages 5-6).
 - Ethics is Everybody’s Business (Exhibit 4, Page 7-26).
 - Ohio Ethics Laws (Exhibit 5, Page 27-52).
 - Ohio Ethics Bulletin (Exhibit 6, Page 53-55).
8. Dr. Jolley motioned to approve re-electing the current slate of officers for another term – Demko as President, Dr. Jolley as Vice President, Bond as Secretary (Exhibit 7, page 56):

MOTION#: 1-25-22-2
 MOTION: JOLLEY
 SECOND: OCHES
 AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
 CARRIES: YES

9. Dr. Jolley motioned to approve the following individuals to serve on the Ethics and Finance & Personnel Committees:
 - a. Ethics Committee, which will meet when issues arise that require review from such entity (Exhibit 7, Page 56 & Exhibit 8, Page 57).
 - Bond, Dr. Lewis, Oches
 - Conner, alternate
 - b. Finance/Personnel Committee, and committee will meet as deemed necessary (Exhibit 7, Page 56).
 - Demko, Dr. Jolley, Dr. Allen
 - Oches, alternate

MOTION#: 1-25-22-3
 MOTION: JOLLEY
 SECOND: BOND
 AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
 CARRIES: YES

10. Dr. Jolley motioned to approve of the board meeting calendar as recommended on the fourth Tuesday of each month at 6:00 p.m., or as noted (Exhibit 9, Page 58).

MOTION#: 1-25-22-4

MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

11. Dr. Jolley motioned to approve the board training schedule as recommended (Exhibit 10, Page 59).

MOTION#: 1-25-22-5
MOTION: JOLLEY
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

12. Dr. Allen motioned to approve providing public notice of all board meetings as required by ORC 121.22. Notice shall be provided through local media, posted at all ACBDD office locations, and the ACBDD website.

MOTION#: 1-25-22-6
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

13. Dr. Davis and board members discussed the importance of board member's using ACBDD-issued email addresses (Exhibit 11, Page 60).

14. Board members postponed taking a group picture until all board members were in attendance.

15. Bond motioned to adjourn the organizational meeting.

MOTION#: 1-25-22-7
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES