

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, January 25, 2022 – 6:00 P.M.
801 W. Union Street, Athens

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Margaret Demko, Board President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Absent
OCHES	Present

Staff in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent
Steve Kramer	Director of Finance
Scott Zielinski	Medicaid Manager
Tristin Lawrence	Director of Service & Support Administration
Stephanie Kendrick	MUI Coordinator
Becky Martin	Director of Education
Autumn Brown	Director of Integrate Athens
Doug Mitchell	Transition Coordinator
Jerry Swackhamer	SSA
Chelsea Oswald	SSA
Joshua Cook	The Arc of Ohio

3. Dr. Allen read the Mission Statement.
4. Dr. Jolley motioned to approve the amended agenda. Amendment adds a guest speaker after item 4.

MOTION#: 1-25-22-1R
MOTION: JOLLEY
SECOND: BOND

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

5. Joshua Cook, Regional Director of Southeast Ohio Arc of Ohio, presented The Arc of Excellence Award to Dr. Davis for his dedication to the DD field and for his exceptional leadership during the pandemic. Dr. Davis thanked Cook and stated it was a collective award for the board and for the ACBDD's staff.
6. New Business:

Items for review and discussion:

- a. Dr. Davis updated the board on the ACBDD's response to COVID-19. Masks are still required. Safety Committee continues to meet weekly. There is discussion at the state level on the possibility of once-again allowing virtual public meetings. The agency is seeing its highest number of positive cases yet. The agency's facilities are once again closed to outside groups, for now.
- b. Dr. Allen motioned to approve the update for Administration Policy 20: Administration of Funds (Exhibit 1, Pages 1-2).

MOTION#: 1-25-22-2R

MOTION: ALLEN

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- c. Board members discussed future meetings/trainings:
 - Next regular meeting: Tuesday, Feb. 22, 6:00 p.m.

Motions for vote:

- a. Dr. Jolley motioned to approve December 2021 Board Meeting Minutes (Exhibit 2, Pages 3-7).

MOTION#: 1-25-22-3R

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY

ABSTAIN: OCHES

CARRIES: YES

- b. Dr. Allen motioned to approve the 2022 Superintendent Professional Development Plan (Exhibit 3, Page 8).

MOTION#: 1-25-22-4R
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- c. Oches motioned to approve the 2022 260-day Program Calendar (Exhibit 4, Page 9).

MOTION#: 1-25-22-4R
MOTION: OCHES
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- d. Dr. Allen motioned to approve a 3% cost-of-living increase in annual salary for non-union employees (managers, administrative assistants – excluding the Superintendent), who were employed in their current position on or before January 1, 2022, retroactive to January 1, 2022 (Exhibit 5, Page 10).

MOTION#: 1-25-22-5R
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- e. Dr. Jolley motioned to approve extending Richard Suehrstedt's part-time employee status through June 30, 2022 (Exhibit 6, Pages 11).

MOTION#: 1-25-22-6R
MOTION: JOLLEY
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

- f. Dr. Allen motioned to approve renewing membership with the Ohio Association of County Boards of DD (OACB), pending Prosecuting Attorney's approval (Exhibit 7, Pages 12-17).

MOTION#: 1-25-22-7R
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, OCHES
ABSTAIN: JOLLEY

CARRIES: YES

- g. Dr. Allen motioned to approve services contract with SOCOG, pending Prosecuting Attorney's approval (Exhibit 8, Page 18-21).

MOTION#: 1-25-22-8R

MOTION: ALLEN

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- h. Dr. Jolley motioned to approve resolution expressing appreciation to Stephanie and Alan Goldsberry for donating \$2,200 since 2017 to Beacon School (Exhibit 9, Page 22).

MOTION#: 1-25-22-9R

MOTION: JOLLEY

SECOND: OCHES

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

- i. Oches motioned to approve providing \$3,000 as local match toward the 2022 Mobility Management Grant, managed by HAPCAP (Exhibit 10, Pages 23-24).

MOTION#: 1-25-22-10R

MOTION: OCHES

SECOND: BOND

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

7. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 25-30).
Report stands. He highlighted the agency was granted \$75,000 from the Keeping Families Together grant program through the Ohio Department of DD. This funding will supplement the FSS program. This additional funding is specifically for Multi-System Youth.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 12, Pages 31-37).
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 38-40).
Report stands.
- d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 14, Page 41-43).

Report stands.

- e. MUI Coordinator, Katie Evans (Exhibit 15, Page 44).

Report stands.

- f. Director of Service and Support, Tristin Lawrence (Exhibit 16, Pages 45-47).

Report stands.

- g. Director of Education, Becky Martin (Exhibit 17, Pages 48-49).

Report stands.

- h. Director of Employment Options, Angela Carter (Exhibit 18, Pages 50-51).

Report stands.

- i. Director of Integrate Athens, Autumn Brown (Exhibit 19, Pages 52-54).

Report stands.

- j. Assistant Superintendent, Arian Smedley (Exhibit 20, Pages 55-59).

Report stands.

8. No comments from Visitors relative to the agenda.

9. No comments from Unions relative to the agenda.

10. No comments from the Board.

11. Dr. Jolley motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

MOTION#: 1-25-22-11R

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

12. Dr. Allen motioned to return from Executive Session.

MOTION#: 1-25-22-12R

MOTION: ALLEN

SECOND: OCHES

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES

CARRIES: YES

13. Bond motioned to authorize the Superintendent to address a staff grievance.

MOTION#: 1-25-22-13R
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES

14. Bond motioned to adjourn.

MOTION#: 1-25-22-14R
MOTION: BOND
SECOND: OCHES
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OCHES
CARRIES: YES