

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, October 26, 2021 – 6:00 P.M.
801 W. Union Street, Athens

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:15 p.m.

2. Arian Smedley did roll call.

ALLEN	Absent
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Staff in Attendance:

Dr. Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Gwen Brooks	Director of Human Resources
Scott Zielinski	Medicaid Manager
Tristin Lawrence	Director of Service & Support
Bridget Gilmore	Director of Transportation & Facilities
Becky Martin	Director of Education
Autumn Brown	Direct of Integrate Athens
Doug Mitchell	Transition Coordinator
Arian Smedley	Assistant Superintendent
Audra Harrison	SSA Manager
Margaret Casey	SSA, PGO
Haley Novena	SSA
Nicole Drake	SSA

3. Oliver read the Mission Statement.

4. Oliver motioned to approve the agenda.

MOTION#: 10-26-21-1

MOTION: OLIVER
SECOND: BOND
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Board members discussed updates on the COVID-19 Vaccine Incentive & Testing Initiative (Exhibit 1, Pages 1-2). Dr. Davis walked the board members through the report in the packet. He also provided general COVID updates, and he shared two individuals served passed away due to COVID.
- b. Board members discussed scheduling the Superintendent's performance evaluation. They also discussed the status on the reformatting and redesign of the form itself.
- c. Board members reviewed the staff engagement survey (Exhibit 2, Pages 3-9). Dr. Davis walked the board members through the report in the packet.
- d. Board members discussed the budget update through September 2021 (Exhibit 3, Page 10). Dr. Davis and Kramer walked the board members through the exhibit in the packet and fielded questions.
- e. Board members discussed future meetings/trainings
 - Next regular meeting: Tuesday, Dec. 14, 6:00 p.m.

Motions for vote:

- a. Oliver motioned to approve September Regular Meeting Minutes (Exhibit 4, Pages 11-15).

MOTION#: 10-26-21-2
MOTION: OLIVER
SECOND: LEWIS
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- b. Dr. Jolley motioned to approve contract with Health Recovery Services (HRS) for psychological services, pending Prosecuting Attorney's approval (Exhibit 5, Pages

16-19).

MOTION#: 10-26-21-3
MOTION: JOLLEY
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- c. Dr. Lewis motioned to approve Services Agreement with Athens County Public Library (Exhibit 6, Page 20).

MOTION#: 10-26-21-4
MOTION: LEWIS
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- d. Dr. Jolley motioned to approve Disability Equity Outreach & Education Program (Exhibit 7, Pages 21-22). In the discussion, Dr. Davis and Brown walked the board members through the plan in the packet and fielded questions.

MOTION#: 10-26-21-5
MOTION: JOLLEY
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- e. Bond motioned to approve transitioning Richard Suehrstedt to part-time employee status (Exhibit 8, Page 23).

MOTION#: 10-26-21-6
MOTION: BOND
SECOND: JOLLEY
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- f. Board members approved the recommendation from Ethics Committee (Exhibit 9, Page 24).

MOTION#: 10-26-21-7

AYES: BOND, DEMKO, JOLLEY, LEWIS, OLIVER
ABSTAIN: CONNER
CARRIES: YES

6. Board Reports: (40:30)

- a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 25-33).
Report stands. He added that Beacon School will be closed on Friday to allow for students and staff to attend the services and funeral for Scott Crum, a longtime bus driver who passed away unexpectedly. He also shared the OACB conference is being hosted in early December. They are offering a virtual option, which is what we will opt for this year, given we are still in the midst of a pandemic. He also shared we have experienced theft issues at the bus garage. This issue is being looked into, and the Sheriff's Department has been notified.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 34-42).
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 12, Pages 43-45).
Report stands.
- d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 13, Page 46-48).
Report stands.
- e. MUI Coordinator, Katie Evans (Exhibit 14, Page 49).
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 15, Pages 50-51).
Report stands. She provided an update to the JFS appeal. The family has rescinded the appeal. She also added the pending admission mentioned in her board report is no longer pending but completed.
- g. Director of Education, Becky Martin (Exhibit 16, Pages 52-55).
Report stands. It was asked how the Friday closure would impact the school year, and Martin stated it would be counted as a calamity day.
- h. Director of Employment Options, Angela Carter (Exhibit 17, Pages 56-57).
Report stands.
- i. Director of Integrate Athens, Autumn Brown (Exhibit 18, Pages 58-59).

Report stands. Brown thanked the board for approving the Disability Equity Outreach & Education Program.

- j. Transition Coordinator, Doug Mitchell (Exhibit 19, Pages 60-61).
Report stands. Mitchell passed out and discussed recently printed booklets focused on the Transition program.

- 7. Regarding comments from visitors – two new SSAs introduced themselves, Haley Novena and Nicole Drake.
- 8. No comments from Unions relative to the agenda.
- 9. No comments from the Board.
- 10. Bond motioned to adjourn at 7:10 p.m.

MOTION#: 10-26-21-8
MOTION: BOND
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES