

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, August 24, 2021 – 6:00 P.M.
801 W. Union Street, Athens

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:01 p.m.
2. Arian Smedley did roll call.

| | |
|--------|---------|
| ALLEN | Present |
| BOND | Present |
| CONNER | Present |
| DEMKO | Present |
| JOLLEY | Present |
| LEWIS | Absent |
| OLIVER | Present |

Administrative Staff in Attendance:

| | |
|------------------|---|
| Dr. Kevin Davis | Superintendent |
| Steve Kramer | Director of Finance |
| Bridget Gilmore | Director of Transportation & Facilities |
| Tristin Lawrence | Director of Service & Support |
| Becky Martin | Director of Education |
| Angela Carter | Director of Employment Options |
| Arian Smedley | Assistant Superintendent |

See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.
4. Bond motioned to approve the amended the agenda, which moved item C under “Motions for Vote” to item A of under “Items for Review and Discussion.”

MOTION#: 8-24-21-1
MOTION: BOND
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Jolley motioned to approve resolution thanking Myrdith Sherow for her \$5,000 donation to Beacon School to cover the cost of specialized training for classrooms staff of Preschool I through Primary II (Exhibit 5, Page 25).

MOTION#: 8-24-21-2

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER

CARRIES: YES

- b. Dr. Davis shared an update on the ACBDD's response to COVID-19. As of August 1, all staff are now mostly working in the offices. As of August 9, we have reinstated a mask/face shield mandate for all staff. Safety committee still meets regularly, and it still reviews all plans. School started and staff have been great. We will still continue to monitor case rates and will make adjustments if deemed necessary.

Board members discussed vaccine mandates that other institutions are imposing and whether it was something the ACBDD would entertain. They also discussed the idea of an incentive program. Dr. Davis will collect feedback from staff about whether or not incentives would be valued and will report back to the board in September (or sooner, if deemed necessary).

- c. Dr. Davis provided a wrap-up summary of the 2021 Beacon Summer Camp. The camp went very well – it was extremely successful. He thanked the board for supporting the in-person program. The camp hosted 35 campers and approximately 20 staffers.
- d. Dr. Jolley motioned to approve the first reading of reviewed policies Batch 15 (Exhibit 1, Pages 1-15).

MOTION#: 8-24-21-3

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER

CARRIES: YES

- e. Board members reviewed the 2021 Managers' List (Exhibit 2, Page 16).
- f. Board members reviewed the ACBDD's 2022-2024 Strategic Plan (Handout). Dr. Davis walked the board members through the booklet that was provided to them that

evening. He asked the board to review and provide any feedback. If the board is ready, the goal would be to approve it during the September board meeting.

- g. Board members discussed the Teamsters negotiations process. Dr. Davis shared a tentative agreement has been reached. If it is ratified, it will be included in the September board packet for board review and approval.
- h. Board member reviewed reminders on future meetings/trainings. The next regular meeting will be Tuesday, September 28, 6:00 p.m. Dr. Davis added that meeting in person is an unfortunate requirement.

Motions for vote:

- a. Dr. Jolley motioned to approve June Regular Meeting Minutes (Exhibit 3, Pages 17-23).

MOTION#: 8-24-21-4
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY
ABSTAIN: OLIVER
CARRIES: YES

- b. Dr. Allen motioned to approve resolution officially naming the ACBDD's bus garage as the "Robert 'Butch' Withem Bus Garage" (Exhibit 4, Page 24).

MOTION#: 8-24-21-5
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- c. Oliver motioned to approve agreement with Athens-Meigs Educational Service Center for Occupational Therapy services provided at Beacon School, pending Prosecuting Attorney approval (Exhibit 6, Page 26).

MOTION#: 8-24-21-6
MOTION: OLIVER
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- d. Dr. Jolley motioned to approve quote from Carpet One Floor and Moore to install remaining tile around pool deck (Exhibit 7, Page 27).

MOTION#: 8-24-21-7
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- e. Dr. Allen motioned to approve PGO contract and summary page (Exhibit 8, Pages 28-73).

MOTION#: 8-24-21-8
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- f. Dr. Allen motioned to approve new position (In-Take Specialist) for the SSA Department (Exhibit 9, Pages 74-75).

MOTION#: 8-24-21-9
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- g. Bond motioned to approve hiring two individuals who receive ACBDD services as part-time administrative assistants for Employment Options / Personnel*Plus* (Exhibit 10, Page 76).

MOTION#: 8-24-21-10
MOTION: BOND
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- h. Bond motioned to approve FANs COMCorps Agreement, pending Prosecuting Attorney's approval (Exhibit 11, Page 77).

MOTION#: 8-24-21-11
MOTION: BOND

SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY
ABSTAIN: OLIVER
CARRIES: YES

- i. Bond motioned to approve administration to explore entering into a multi-county guardianship board (Exhibit 12, Pages 78-79).

MOTION#: 8-24-21-12
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

- j. Dr. Allen motioned to approve updated Table of Organization (Exhibit 13, Page 80).

MOTION#: 8-24-21-13
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 14, Pages 81-93).
Report stands. He introduced two new directors – Angela Carter and Bridget Gilmore. He also introduced Doug Mitchell, who is the agency’s new Transition Coordinator. He also updated the board on the progress being made with the insurance committee. He shared at the end of this year, it is likely the agency will change plans, which will result in savings for the board and better health plan for staff. Some details with dental and vision are still being sorted out. He also highlighted the critical state of the DD system’s waiver sustainability. He and his team are working with the OACB and others to try to bring more attention to and address this issue.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 15, Pages 94-107).
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 16, Pages 107-109).
Report stands.
- d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 17, Page 110).
Report stands.

- e. MUI Coordinator, Katie Evans (Exhibit 18, Page 111).
Report stands.
 - f. Director of Service and Support, Tristin Lawrence (Exhibit 19, Pages 112-114).
Report stands. She also thanked the board for approving the PGO contract and for approving the in-take specialist position.
 - g. Director of Education, Becky Martin (Exhibit 20, Pages 115-118).
Report stands. School has started, and all is going well so far. Paraprofessionals from ESC received a raise. With that, along with the ACBDD-provided stipend, they now earn \$15/hour. She is also pleased to have David Sincoff located at Beacon School.
 - h. Director of Employment Options, Angela Carter (Exhibit 21, Pages 119-120).
Report stands. She thanked the board for approving the two part-time administrative assistant positions. She added the new job trainers, who were hired through Career Connections, are doing very well.
 - i. Director of Integrate Athens, Autumn Brown (Exhibit 22, Pages 121-123).
Report stands.
7. No comments from Visitors relative to the agenda.
 8. No comments from Unions relative to the agenda.
 9. No comments from the Board.
 10. Dr. Jolley motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and (4) preparing for, conducting, or reviewing collective bargaining strategy.

MOTION#: 8-24-21-14
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

11. Oliver motioned to return from Executive Session.

MOTION#: 8-24-21-15
MOTION: OLIVER
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

12. Dr. Allen motioned to approve a stipend for Autumn Brown for administering the Beacon School Summer Camp.

MOTION#: 8-24-21-17

MOTION: ALLEN

SECOND: OLIVER

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER

CARRIES: YES

13. Bond motioned to adjourn.

MOTION#: 8-24-21-16

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER

CARRIES: YES