

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, May 25, 2021 – 6:00 P.M.  
Remotely via Zoom

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board Vice President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

ALLEN	Present
BOND	Absent (arrived by 6:03 p.m.)
CONNER	Present
DEMKO	Absent
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Gwen Brooks	Director of Human Resources
Scott Zielinski	Medicaid Services Coordinator
Tristin Lawrence	Director of Service & Support
Becky Martin	Director of Education
Doug Mitchell	Director of Employment Options
Arian Smedley	Assistant Superintendent

3. Introductions of other attendees.

Susan Cablish-Kristofco  
Stephanie Kendrick  
Megan Stack

4. Oliver read the Mission Statement.
5. Dr. Lewis motioned to amend the agenda to add items (h) and (i) under Motions for vote – (h) is curriculum at Beacon School and (i) is heat/air at the Integrate Athens office.

MOTION#: 5-25-21-01  
MOTION: LEWIS  
SECOND: OLIVER

AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER

CARRIES: YES

6. Oliver motioned to approve the agenda.

MOTION#: 5-25-21-02

MOTION: OLIVER

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER

CARRIES: YES

7. New Business:

**Items for review and discussion:**

- a. Board members discussed the latest updates on the ACBDD's response to COVID-19. Dr. Davis shared we have not had any confirmed cases of COVID-19 from individuals served or staff since February. We will continue with the same safety protocols through the end of the school year. We will review and approve any changes to protocols in time for Summer Camp and the start of the next school year.
- b. Dr. Davis shared information about the possible statewide provider rate increase. He explained the Homemaker Personal Care (HPC) rate has been the same for some time. There is a movement/discussion statewide to see about increasing that rate for providers. The proposed increase may end up in the state budget this year, but it is unclear at this time. Any increase would have an impact on the agency's bottom line. The discussion now is about how much of an increase. Dr. Davis walked the board members through a graphic that outlines five different options. It is likely the proposed increase will be 0% in FY 2022 and 2% in FY 2023. We still do not know if this will happen, but if it does, it would result in an increase in the agency's waiver costs. This equates to approximately \$110,000.00/year, which the agency is preparing for in the event this is approved.
- c. Dr. Davis provided an update on the 2021 Beacon Summer Camp staff update. We are currently around 20 staff members, with the goal of hiring 25. Enrollment is up to 30 campers. One of the biggest developments for this year's Summer Camp is the addition of Camp Counselor Assistants. The idea came from Autumn Brown, of Integrate Athens. The agency will be hiring three individuals who are eligible for ACBDD services to work as Camp Counselor Assistants. This is an exciting new endeavor for the agency and for Summer Camp. The weeks of Summer Camp are below:
  - Week 1: June 21 – June 25
  - Week 2: June 28 – July 2

- Week 3: July 5 – July 9 (Monday off for holiday)
- Week 4: July 12 – July 16

- d. Board members reviewed the updated policies in Batch 14 (Exhibit 1, Page 1, plus digital packet).
- e. Dr. Davis shared that contract negotiations for the Professionals Guild of Ohio (PGO) are underway. The dates for negotiations are set for June 21 and 24. Any board member who wishes to join that is welcome.
- f. Dr. Davis walked the board members through this year’s Beacon Yearbook, which was sent along with the board packet (Enclosed).
- g. Board members discussed future meetings/trainings. The next regular meeting is Tuesday, June 22, 6:00 p.m., hosted via Zoom. It is still uncertain how much longer the agency will be permitted to host meetings virtually. The budget bill has two different measures that speaks to this. We should know soon what the expectation will be.

**Motions for vote:**

- a. Oliver motioned to approve April Regular Meeting Minutes (Exhibit 2, Pages 2-7).

MOTION#: 5-25-21-03  
 MOTION: OLIVER  
 SECOND: ALLEN  
 AYES: ALLEN, CONNER, JOLLEY, LEWIS, OLIVER  
 ABSTAIN: BOND  
 CARRIES: YES

- b. Dr. Lewis motioned to approve updated Payroll Transfer Services Agreement with Career Connections, pending Prosecuting Attorney approval (Exhibit 3, Pages 8-10).

MOTION#: 5-25-21-04  
 MOTION: LEWIS  
 SECOND: OLIVER  
 AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
 CARRIES: YES

- c. Dr. Lewis motioned to approve recommended bid for Beacon School’s heating boiler replacement (Handout).

MOTION#: 5-25-21-05

MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- d. Oliver motioned to approve contract with Brittco for software application services, pending Prosecuting Attorney approval (Exhibit 4, Pages 11-15).

MOTION#: 5-25-21-06  
MOTION: OLIVER  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- e. Dr. Allen motioned to approve retaining Connie Davis as Part-time Nurse for Beacon School for the 2021-22 school year (Exhibit 5, Pages 16-18).

MOTION#: 5-25-21-07  
MOTION: ALLEN  
SECOND: OLIVER  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- f. Dr. Lewis motioned to approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney approval (Exhibit 6, Pages 19-21).

MOTION#: 5-25-21-08  
MOTION: LEWIS  
SECOND: OLIVER  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- g. Bond motioned to approve contract with Sally Biancone for photography / yearbook services, pending Prosecuting Attorney approval (Exhibit 7, Pages 22-24).

MOTION#: 5-25-21-09  
MOTION: BOND  
SECOND: OLIVER  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- h. Dr. Allen motioned to approve purchasing new STAR curriculum for Preschool I through Primary II classrooms (Handout).

MOTION#: 5-25-21-10  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- i. Oliver motioned to approve moving forward with repairing heating and cooling system in the Integrate Athens office (Handout).

MOTION#: 5-25-21-11  
MOTION: OLIVER  
SECOND: LEWIS  
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

8. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 8, Pages 25-35).  
Report stands. He also highlighted an update from OU’s Kids on Campus. KOC learned that Beacon School will not qualify for a Century 21 After School Program grant, after all. This is because Beacon School is a community school, as opposed to a Local Education Agency (LEA). He also shared that the roof project is out for bids.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 9, Pages 36-44).  
Report stands. He highlighted that the transfer of funds to the waiver reserve account is reflected in this month’s financial report.
- c. Director of Human Resources, Gwen Brooks (Exhibit 10, Pages 45-47).  
Report stands.
- d. Director of Facilities and Transportation, Butch Withem (Exhibit 11, Page 48).  
Report stands.
- e. MUI Coordinator, Katie Evans (Exhibit 12, Page 49).  
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 13, Pages 50-51).  
Report stands.

- g. Director of Education, Becky Martin (Exhibit 14, Pages 52-54).  
Report stands. Martin also thanked the board for approving the STAR curriculum.
  - h. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 55-59).  
Report stands. Mitchell highlighted that his staff are preparing for the summer youth programming. He also shared about his excitement for transitioning into his new role as the Transition Coordinator.
  - i. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 60-62).  
Report stands. Davis expressed his appreciation to Brown for her leadership in the Summer Camp, particularly with her push to see more inclusion in the hiring of staff. The idea to hire individuals who are eligible for services to work during the camp came from Brown. Her passion and dedication to inclusion is always appreciated.
9. No comments from Visitors relative to the agenda.
10. Comments from Unions:
- a. Kendrick thanked the board for approving the contract with Brittco. She said the new software will make the work of the SSAs much more efficient and will enhance the services provided to individuals served.
  - b. Cablish-Kristofco also thanked the board for supporting the STAR curriculum. She said she believes this will have a positive impact on the younger students at Beacon School.
11. Comments from the Board:
- a. Dr. Allen expressed appreciation to Martin for her exceptional work mentoring an intern this year and for the work she plans to do next year.
12. Bond motioned to adjourn.

MOTION#: 5-25-21-12

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER

CARRIES: YES