

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, March 23, 2021 – 6:00 P.M.
Remotely via Zoom

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Margaret Demko, Board President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Gwen Brooks	Director of Human Resources
Scott Zielinski	Medicaid Services Coordinator
Tristin Lawrence	Director of Service & Support
Becky Martin	Director of Education
Doug Mitchell	Director of Employment Options
Autumn Brown	Director of Integrate Athens
Arian Smedley	Assistant Superintendent

3. Introductions of other attendees.

Margaret Casey
Tina Wilson

4. Demko read the Mission Statement.
5. Dr. Allen motioned to approve the amended agenda, which includes the transfer of property with Athens City Schools and a budget update.

MOTION#: 3-23-21-01
MOTION: ALLEN
SECOND: LEWIS

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

6. New Business:

Items for review and discussion:

- a. Dr. Davis provided an update on the ACBDD's response to COVID-19. He shared the school program continues to go well. The agency's budget is stable, and he will share more about that later in the meeting. Positive cases among individuals served and staff is down. We are still operating with some staff working remotely and some in-person, targeting for a full return to in-person operations in August 2021.
- b. Dr. Jolley motioned to approve Batch 11 of the updated policies (Exhibit 1, Page 1, plus digital packet).

MOTION#: 3-23-21-02

MOTION: JOLLEY

SECOND: ALLEN

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- c. Board members reviewed Batch 12 of the updated policies (Exhibit 2, Page 2, plus digital packet).
- d. Dr. Davis reminded board members of future meetings/trainings, which will be virtual for the foreseeable future. The next regular meeting is Tuesday, April 27, 6:00 p.m.

Motions for vote:

- a. Dr. Lewis motioned to approve February Finance & Personnel Committee Meeting Minutes (Exhibit 3, Page 3).

MOTION#: 3-23-21-03

MOTION: LEWIS

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- b. Oliver motioned to approve February Regular Meeting Minutes (Exhibit 4, Pages 4-8).

MOTION#: 3-23-21-04

MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- c. Bond motioned to approve Resolution Number 3-23-21-01, pertaining to the land swap with the Athens City School District.

MOTION#: 3-23-21-05
MOTION: BOND
SECOND: LEONARD
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- d. Oliver motioned to approve recommendations from March Finance & Personnel Meeting (Handout).

MOTION#: 3-23-21-06
MOTION: OLIVER
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- e. Bond motioned to approve resolution thanking the Albany VFW Post 9893 for organizing the 2021 Polar Bear Plunge that generated \$6,035 for the Beacon School PTA (Exhibit 5, Page 9).

MOTION#: 3-23-21-07
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- f. Dr. Lewis approved administration to take all necessary steps (including enter into an agreement with Ohio University, hire staff, etc.) in order to plan for a 2021 Summer Camp in partnership with Kids on Campus (Exhibit 6, Pages 10).

MOTION#: 3-23-21-08
MOTION: LEWIS
SECOND: OLIVER
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- g. Dr. Lewis motioned to approve administration exploring an after-school program in partnership with Ohio University's Kids on Campus.

MOTION#: 3-23-21-09

MOTION: LEWIS

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- h. Dr. Lewis motioned to approve a proposal to hire engineer to explore replacing boiler system at Beacon School (Exhibit 7, Pages 11-13).

MOTION#: 3-23-21-10

MOTION: LEWIS

SECOND: JOLLEY

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

7. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 8, Pages 14-24).
Report stands. Dr. Davis reminded three board members of their ending terms – Oliver, Dr. Allen, and Bond. In addition, he shared the 10-year cost projections report with the board.
- b. Director of Finance and Operations, Steve Kramer (Exhibit 9, Pages 25-33).
Report stands.
- c. Director of Human Resources, Gwen Brooks (Exhibit 10, Pages 34-36).
Report stands.
- d. Director of Facilities and Transportation, Butch Withem (Exhibit 11, Page 37).
Report stands.
- e. MUI Coordinator, Katie Evans (Exhibit 12, Page 38).
Report stands.
- f. Director of Service and Support, Tristin Lawrence (Exhibit 13, Pages 39-40).
Report stands.
- g. Director of Education, Becky Martin (Exhibit 14, Pages 41-42).
Report stands.
- h. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 43-47).
Report stands. He also thanked the board for supporting the base pay increase for the Job Trainer position.

- i. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 48-49).
Report stands.
8. No comments from Visitors relative to the agenda.
9. No comments from Unions relative to the agenda.
10. No comments from the Board.
11. Board members took a group photo/screenshot after adjournment.
12. Bond motioned to adjourn.

MOTION#: 3-23-21-10

MOTION: BOND

SECOND: LEWIS

AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES