

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, August 25, 2020 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45701

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

ALLEN	Present (arrived by 6:08 p.m.)
BOND	Present (arrived by 6:08 p.m.)
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Steve Kramer	Director of Finance & Operations
Gwen Brooks	Director of Human Resources
Richard Suehrstedt	Director of Service & Support Administration
Doug Mitchell	Director of Employment Options
Autumn Brown	Director of the Office of Integrate Athens
Arian Smedley	Assistant Superintendent

Others in attendance:

Steve Postalakis
Tristin Lawrence
Tina Wilson

3. Demko read the Mission Statement.
4. Dr. Jolley motioned to approve agenda.

MOTION#: 08-25-01
MOTION: JOLLEY
SECOND: LEWIS
AYES: DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Updates to ACBDD's response to COVID-19.
- Agency soft re-opening – To start off, Dr. Davis thanked the board members for meeting this evening. He shared the agency has started its soft reopening, as of August 17. Staff are on staggered shifts. He praised the Safety Committee for their review of all reopening plans.
 - School re-opening – School staff were back yesterday. School starts later this week. Starting Monday, we will start seeing students in building. Dr. Jolley asked about use of the Beacon playground during school use. Dr. Davis confirmed that public use of the school's playgrounds will be limited to after school hours.
 - Updates related to changes in waiver costs since start of pandemic (Exhibit 1, Pages 1-2). – Dr. Davis walked the board members through the exhibit in the packet, which noted cost changes since the start of the pandemic. Dr. Davis mentioned Zielinski had been tracking this by hand from an in-house developed tool. The OACB then developed a similar tool, which nearly matched what we had been using internally. No questions from Board members.
- b. Dr. Lewis motioned to approve covering the cost of breakfast and lunch for the 2020-2021 academic year at Beacon School (Exhibit 2, Page 3).

Discussion: Dr. Davis walked the Board members through the information in the packet. He shared this was first approved last year, and it was well received. He said the ACBDD can afford to do it and would recommend we do it again.

MOTION#: 08-25-02

MOTION: LEWIS

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- c. Dr. Davis provided an update on the Board Member search. He reminded the board of the goal of recruiting an individual who receives services to become a board member. He shared Brown and Smedley had put together a search committee and found multiple candidates. A candidate has been identified and information has been sent to Judge Stewart for consideration. He said he hopes to have this person appointed in September. He added about 21 county boards have individual who receives services who also serve on boards.
- d. Board members reviewed reminders on future meetings/trainings:

- Next training: Tuesday, September 22, 5 p.m.
- Next meeting: Tuesday, September 22, 6 p.m.

Motions for vote:

- e. Oliver motioned to approve July Regular Board Meeting Minutes (Exhibit 3, Pages 4-9).

MOTION#: 08-25-03
 MOTION: OLIVER
 SECOND: JOLLEY
 AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
 CARRIES: YES

- f. Oliver motioned to approve an extension of the contract with Teresa Fulk for assistance with CARF accreditation, pending prosecuting attorney's approval (Exhibit 4, Pages 10-12).

Discussion: Dr. Davis shared the Board approved this short-term contract earlier in the year. But due to COVID-19, the CARF review was postponed. In that time, the contract expired. This would extend the contract through November 30 – same number of hours and same hourly rate.

MOTION#: 08-25-04
 MOTION: OLIVER
 SECOND: JOLLEY
 AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
 CARRIES: YES

6. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 5, Pages 13-26).
 Report stands.
- b. Director of Education, Becky Martin (Exhibit 6, Page 27).
 Report stands.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 7, Pages 28-37).

Report stands. Bond asked about the cost associated with the bathroom partitions. Kramer explained those items are typically expensive. She also asked about a cell phone bill. Kramer stated there was a situation that Dr. Davis was

handling. Dr. Davis explained that includes all the cell phones and hot spots for the agency. He added it is higher than normal because of an issue that was emailed to the Board several weeks ago.

- d. Director of Service and Support, Richard Suehrstedt (Exhibit 8, Page 38).
Report stands. SSAs continue to do most of their work remotely with limited presence at Harper Street.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 9, Pages 39-42).
Report stands.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 10, Pages 43-45).
Report stands.
 - g. MUI Coordinator, Katie Evans (Exhibit 11, Page 46).
Report stands.
 - h. Director of Human Resources, Gwen Brooks (Exhibit 12, Pages 47).
Report stands.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 13, Page 48).
Report stands. Demko said she was happy to hear about the AC project being finalized. Dr. Davis said this has been something that the Board has wanted to do for some time, and it has been well received.
7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. Dr. Allen apologized for being late to the last few meetings. Demko said there was no need to apologize, given limited service in our area and due to the fact that a strong storm passed through this evening, which knocked out a cell phone tower.
10. Dr. Lewis motioned to enter into Executive Session per ORC 121.22 (G)(1) for the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

MOTION#: 08-25-05

MOTION: LEWIS

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

11. Dr. Jolley motioned to return from Executive Session.

MOTION#: 08-25-06
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

12. Dr. Jolley motioned to approve the written decision related to a recent grievance hearing and authorize Board President Demko to send the decision to the grievant.

MOTION#: 08-25-07
MOTION: JOLLEY
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

13. Bond motioned to adjourn.

MOTION#: 08-25-08
MOTION: BOND
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES