

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, May 26, 2020 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:01 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

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|--------|---------|
| ALLEN | Present |
| BOND | Present |
| DEMKO | Present |
| JOLLEY | Present |
| LEWIS | Present |
| OLIVER | Present |

Administrative Staff in Attendance:

| | |
|--------------------|----------------------------------|
| Dr. Kevin Davis | Superintendent |
| Steve Kramer | Director of Finance & Operations |
| Gwen Brooks | Director of Human Resources |
| Kris Dunlap | IT Manager |
| Becky Martin | Director of Education |
| Doug Mitchell | Director of Employment Options |
| Richard Suehrstedt | Director of Service & Support |
| Scott Zielinski | Medicaid Services Manager |
| Arian Smedley | Assistant Superintendent |

Others in attendance:

Tina Wilson, Integrate Athens Coordinator
Noah Trembly, community member

3. Oliver read the Mission Statement.
4. Dr. Lewis motioned to approve agenda.

MOTION#: 05-26-01
MOTION: LEWIS
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

5. New Business:

Items for review and discussion:

- a. Dr. Davis provided a number of updates related to the ACBDD's response to COVID-19. Updates included the school's distance learning packets, graduation plans, the summertime virtual camp, the cost review committee, provider agencies, reopening plans, meetings continue successfully by Zoom. Board members had no questions or concerns.
- b. Dr. Davis walked the board members through a chart detailing the changes in all waiver costs since the start of the pandemic. He explained this is a snap shot in time and the numbers will change once the social distancing recommendations change and things go back to normal. These numbers will be provided monthly for the duration of the pandemic.
- c. Dr. Allen motioned to approve Batch 3 of updated policies (Exhibit 1, Pages 1-2, plus digital packet).

MOTION#: 05-26-02

MOTION: ALLEN

SECOND: LEWIS

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- d. Board members completed first read of Batch 4 of updated policies (Exhibit 2, Pages 3-4, plus digital packet).
- e. Dr. Davis updated the board members on the construction of storage structure next to Beacon School gym. He answered a question from last month about how long the architect's plans would last, which is 12 months. However, given the uncertainty of the impact the pandemic will have on future finances, he recommended holding off on the project. The board members agreed.
- f. Board members reviewed future meetings/trainings. The next meeting in June will be by Zoom again. Dr. Davis said doing this would follow along with the agency's "soft" open plans in July. Also, the training scheduled in June postponed until fall.

Motions for vote:

- g. Oliver motioned to approve April Regular Board Meeting Minutes (Exhibit 3, Pages 5-10).

MOTION#: 05-26-03

MOTION: OLIVER

SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- h. Bond motioned to approve Spring 2020 ATCO Legacy Fund recommendation (Exhibit 4, Page 11). Dr. Davis reminded the board about this special funding cycle. Oliver said the committee was surprised about the low dollar amount requested. The recommendation from the Athens County Foundation was to standardize the application. Dr. Davis said the board will need to consider whether or not to continue this into the future, given the low interest. That conversation is planned for late summer.

MOTION#: 05-26-04
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- i. Dr. Lewis motioned to authorize the Superintendent to work with the Athens County Prosecutor to enter into an agreement for a property exchange with the Athens City School District (ACSD) (involving a .220 acre at the southeast corner of the Beacon/Admin property and the north/northeast section of the Beacon/Admin circle that sits on the ACSD property); and to immediately grant an easement for ACSD at the southeast corner of the Beacon School/Admin property during the Morrison-Gordon Elementary School Construction Project. (Exhibit 5, Pages 12-13). Dr. Davis walked the board members through the exhibits in the packet. He further explained the actual temporary easement will be smaller than what is demonstrated in the provided exhibits.

MOTION#: 05-26-05
MOTION: LEWIS
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- j. Dr. Jolley motioned to approve agreement between Hopewell Health Centers and the ACBDD for the purpose of Expanded Allied Health Services, pending prosecuting attorney's approval (Exhibit 6, Pages 14-15).

MOTION#: 05-26-06
MOTION: JOLLEY

SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- k. Dr. Lewis motioned to approve renewed three-year lease with Southeastern Ohio Management Company, LLC, for the storefront property located at 1002 East State Street, Suite 5, Athens (Market on State) for the purpose of housing the Employment Options Division. Terms will remain the same, except for a \$150.00/month increase (approximately 2.5%, for inflation).

MOTION#: 05-26-07
MOTION: LEWIS
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- l. Bond motioned to approve contract with Chris Biester to assist with the coordination of ATCO Idol, pending Prosecuting Attorney approval (Exhibit 7, Pages 16-19).

MOTION#: 05-26-08
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- m. Bond motioned to approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney approval (Exhibit 8, Pages 20-22).

MOTION#: 05-26-09
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- n. Bond motioned to approve contract with Sally Biancone, pending Prosecuting Attorney approval (Exhibit 9, Pages 23-25).

MOTION#: 05-26-10
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

6. Board Reports – Written reports only this month; no in-person updates:
 - a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 26-36).
Report stands. He added the 2019 annual report will be included in next month's board packet.
 - b. Director of Education, Becky Martin (Exhibit 11, Pages 37-40).
Report stands. Dr. Jolley asked why Beacon School's school year carried on longer than the other school districts. Martin explained that since the state now requires a certain number of hours (not days) of instruction, Beacon had time to make up at the end of the year. It was more than other school districts because Beacon has a shorter school day. The total amount of time was equivalent to 13 days.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 12, Pages 41-52).
Report stands.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 13, Page 53-54).
Report stands. He highlighted that SSAs continue to distribute USDA food boxes to individuals on their caseloads. They are also facilitating the process related to the extra FSS funds the board approved last month. Lastly, he is working with Steve and others to secure adequate supply of PPE for both providers and the agency.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 14, Pages 55-58).
Report stands. He highlighted how well the staff are working with individuals during this time. He added several individuals are being called back to work, and the staff have done well to make sure individuals are prepared when they do go back.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 15, Pages 59-62).
Report stands.
 - g. MUI Coordinator, Katie Evans (Exhibit 16, Page 63).
Report stands. Dr. Jolley asked what impact the pandemic has had on reporting numbers. Dr. Davis said there has been no increase in the number of reports. He added that in the fall, particularly if school is not in regular session, there are discussions of the possibility of sending staff to homes to ensure families have adequate support.
 - h. Director of Human Resources, Gwen Brooks (Exhibit 17, Pages 64-66).
Report stands.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 18, Pages 67-68).
Report stands.

7. Regarding comments from Visitors, Tina Wilson shared that Integrate Athens' upcoming Food for Thought will be on June 2 at noon. Jordy Stringer, Director of the Southeast Ohio Center for Independent Living will be the guest speaker.
8. No comments from Unions relative to the agenda.
9. Regarding comments from the Board, Dr. Lewis shared a letter to the editor written by the City Commission on Disabilities on the importance of wearing masks right now, particularly for those with disabilities. She encouraged others to read it and share it with their networks.

Dr. Davis said he continues to appreciate everyone meeting by Zoom. He acknowledged it is not easy to do, but he noted everyone gets better at it with every meeting.

10. Bond motioned to adjourn at 7:01 p.m.

MOTION#: 05-26-11

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES