



## **BOARD MEETING**

**May 26, 2020**





### **May Board Meeting Agenda**

Tuesday, May 26, 2020 – 6 p.m.

Remotely via Zoom

**The Mission of the Athens County Board of Developmental Disabilities  
is to serve our community with compassion, innovation, and transparency**

1. Call to Order – Board President.
2. Roll Call – Arian Smedley.
3. Reading of Mission Statement.
4. Motion to approve Agenda.
5. New Business:

#### **Items for review and discussion:**

- a. Updates to ACBDD's response to COVID-19.
- b. Updates related to changes in waiver costs since start of pandemic.
- c. Items for Second Reading: Updated Policies Summary Page for Batch 3 (Exhibit 1, Pages 1-2, plus digital packet).
- d. Items for First Reading: Updated Policies Summary Page for Batch 4 (Exhibit 2, Pages 3-4, plus digital packet).
- e. Update on construction of storage structure next to Beacon School gym and recommendation to hold off on the project.
- f. Reminders on future meetings/trainings:
  - i. Next meeting: Tuesday, June 23, 6 p.m.
  - ii. Training scheduled in June postponed until fall.

#### **Motions for vote:**

- g. Approve April Regular Board Meeting Minutes (Exhibit 3, Pages 5-10).
- h. Approve Spring 2020 ATCO Legacy Fund recommendation (Exhibit 4, Page 11).
- i. Authorize the Superintendent to work with the Athens County Prosecutor to enter into an agreement for a property exchange with the Athens City School District (ACSD) (involving a .220 acre at the southeast corner of the Beacon/Admin property and the north/northeast section of the Beacon/Admin circle that sits on the ACSD property); and to immediately grant an easement for ACSD at the southeast corner of the Beacon School/Admin property during the Morrison-Gordon Elementary School Construction Project. (Exhibit 5, Pages 12-13).
- j. Approve agreement between Hopewell Health Centers and the ACBDD for the purpose of Expanded Allied Health Services, pending prosecuting attorney's approval (Exhibit 6, Pages 14-15).

- k. Approve renewed three-year lease with Southeastern Ohio Management Company, LLC, for the storefront property located at 1002 East State Street, Suite 5, Athens (Market on State) for the purpose of housing the Employment Options Division. Terms will remain the same, except for a \$150.00/month increase (approximately 2.5%, for inflation).
  - l. Approve contract with Chris Biester to assist with the coordination of ATCO Idol, pending Prosecuting Attorney approval (Exhibit 7, Pages 16-19).
  - m. Approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney approval (Exhibit 8, Pages 20-22).
  - n. Approve contract with Sally Biancone, pending Prosecuting Attorney approval (Exhibit 9, Pages 23-25).
6. Board Reports – Written reports only this month; no in-person updates:
- a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 26-36).
  - b. Director of Education, Becky Martin (Exhibit 11, Pages 37-40).
  - c. Director of Finance and Operations, Steve Kramer (Exhibit 12, Pages 41-52).
  - d. Director of Service and Support, Richard Suehrstedt (Exhibit 13, Page 53-54).
  - e. Director of Employment Options, Doug Mitchell (Exhibit 14, Pages 55-58).
  - f. Director of Integrate Athens, Autumn Brown (Exhibit 15, Pages 59-62).
  - g. MUI Coordinator, Katie Evans (Exhibit 16, Page 63).
  - h. Director of Human Resources, Gwen Brooks (Exhibit 17, Pages 64-66).
  - i. Director of Facilities and Transportation, Butch Withem (Exhibit 18, Pages 67-68).
7. Comments from Visitors relative to the agenda.
8. Comments from Unions relative to the agenda.
9. Comments from the Board.
10. Motion to adjourn.

### **ACBDD Regular Board Meetings and Board Trainings for 2020**

#### **Regular Board Meeting**

Tuesday, Jan. 28	Beacon School	6 p.m.
Tuesday, Feb. 25	Beacon School	6 p.m.
Tuesday, March 24	Beacon School	6 p.m.
Tuesday, April 28	Beacon School	6 p.m.
Tuesday, May 26	Beacon School	6 p.m.
Tuesday, June 23	Beacon School	6 p.m.
Tuesday, Aug. 25	Beacon School	6 p.m.
Tuesday, Sept. 22	Beacon School	6 p.m.
Tuesday, Oct. 27	Beacon School	6 p.m.
Tuesday, Dec. 8	Beacon School	6 p.m.





**Administration**

801 West Union Street - Athens, Ohio 45701  
Phone: 740-594-3539 - Fax: 740-593-3189  
Dr. Kevin Davis, Superintendent  
athenscbdd.org

**Updated Policies for Review**

Batch 3

Second Read

**Administrative Policies**

- Policy 43 – Safety Vests / Seat Belts – Minor changes throughout
- Policy 55 – Self Determination – Consider eliminating, as this is no longer an active practice; requests that need addressed go through the Supported Living process and are reviewed in the cost review committee
- Policy 59 – Staff Recognition, Reward and Appreciation Policy – Change to Personnel Policy #4-4, minor clarifying language updates, added “Achievement/Spot Recognition” allowance to support employee recognition programs that promote service excellence recognition.
- Policy 60 – Medication Policy – Updated to include mention of medical marijuana and to state the Employment Options unit does not provide medication management or monitoring
- Policy 62 – Suspension of Management/Administrative Contracts – Change to Personnel Policy 9-5, name change to “Reduction in Force of Management/Administrative Contracts,” clarify superintendent responsibilities, eliminate recall rights from management/administrative contracts
- Policy 69 – Pest Control – Renamed to include more than bedbugs, updated to include home extermination options
- Policy 82 – Provide Pool – Consider striking, as this material is contained in the already approved SSA Policy #79, which is consistent with the SSA Rule
- Policy 84 – PASSRR – Reviewed and no changes necessary, updated to match new formatting



**Administration & MUI**  
801 W. Union Street  
Athens, Ohio 45701  
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Fax: (740) 593-3189



**ATCO Legacy Fund**  
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Athens, Ohio 45701  
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**Beacon School**  
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**F.A.N.s Program**  
9033 Lavelle Road  
Athens, Ohio 45701  
Phone: (740) 594-3539  
Fax: (740) 593-3189



**Integrate Athens**  
9033 Lavelle Road  
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**Employment Options & PersonnelPlus**  
The Market on State  
1002 E. State St., Suite 4  
Athens, Ohio 45701  
Phone: (740) 592-3416  
Fax: (740) 593-8236



**Service & Support**  
8 Harper Street  
The Plains, Ohio 45780  
Phone: (740) 592-6006  
Fax: (740) 594-5048



**Transportation & Facilities**  
9033 Lavelle Road  
Athens, Ohio 45701  
Phone: (740) 594-7489  
Fax: (740) 594-5048

Exhibit 1

- Policy 85 – Individual Service Plan Development – Consider striking, as this material is contained in the already approved SSA Policy #79, which is consistent with the SSA Rule
- Maximum Resource Resolution – Consider striking, as it does not appear this was ever enacted; also, there is language in other policies that addresses this content



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**Updated Policies for Review**

Batch 4

First Read

**Administrative Policies**

- Policy 23 – Delegated Nursing – Updated qualifications to meet current standards, updated references to OAC and ORC
- Policy 30 – Administration of Funds – Updated to reflect changes from the most recent state budget and programming changes, other minor updates
- Policy 44 – Transportation – Updated to reflect current level of programming
- Policy 48 – Advertising, Contributions, and Ticket Sales – Reviewed for updates, minor changes throughout
- Policy 49 – Table of Organization – Reviewed for updates, minor changes throughout
- Policy 67 – Employment First – Reviewed for updates – none necessary, updated format
- Policy 83 – Pediculosis Infestation – Minor updates, removal of procedure, updated format
- Policy 91 – Board Meeting Conduct – Updated to reflect current ORC, updated to reflect current board agenda format, minor updates throughout
- DODD Administrative Rules – Consider abolishing, as this is outdated
- Transmittal Memorandum – Consider abolishing, as this is outdated

**Personnel Policies**

- Policy 4.1 – Ethics – Added details pertaining to Ohio Ethics law, relationships between staff and individuals served, staff expectations, and protected materials. Incorporated Policy 10.3 Employment of Program enrollees by Board Employees, and 10.4 Staff-Enrollee Relationships.



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## Exhibit 2

- Policy 10.3 – Employment of Consumers – Consider striking, as this is incorporated into 4-1 Ethics
- Policy – 10.4 Staff-Consumer Relationships – Consider striking, as this is incorporated into 4-1 Ethics



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ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, April 28, 2020 – 6:00 P.M.  
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency**

**DRAFT UNTIL BOARD APPROVED**

1. Margaret Demko, Board President, called the meeting to order at 6:08 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

ALLEN	Present, arrived by 6:12 p.m.
BOND	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Gwen Brooks	Director of Human Resources
Autumn Brown	Director of Integrate Athens
Kris Dunlap	IT Manager
Becky Martin	Director of Education
Doug Mitchell	Director of Employment Options
Richard Suehrstedt	Director of Service & Support
Scott Zielinski	Medicaid Services Manager
Arian Smedley	Assistant Superintendent

Others in attendance:

Kris Dunlap, IT  
Jerry Swackhammer, SSA

3. Demko read the Mission Statement.
4. Bond motioned to approve agenda.

MOTION#: 04-28-01  
MOTION: BOND  
SECOND: LEWIS

Exhibit 3

AYES: BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

5. New Business:

**Items for review and discussion:**

- a. Dr. Davis provided board members with several updates related to ACBDD's response to COVID-19.
- b. Dr. Davis provided updates to 2020 Beacon Summer Camp. Plans for a virtual camp, in collaboration with Athens County 4-H, are underway. He added meal deliveries will continue during camp to families participating in camp and Beacon families not participating in camp.
- c. Board members reviewed the 2020-2021 program calendars for 260-day staff, Early Intervention, and Beacon School (Exhibit 1, Pages 1-3).
- d. Board members reviewed the in-service training requirements (Exhibit 2, Page 4).
- e. Dr. Lewis motioned to approve the updated policies (Batch 2) up for second reading (Exhibit 3, Pages 5-6, plus digital packet).

MOTION#: 04-28-02

MOTION: LEWIS

SECOND: JOLLEY

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- f. Board members discussed updated policies (Batch 3) for first reading (Exhibit 4, Pages 7-8, plus digital packet).
- g. Board members reviewed the annual Athens NEWS Special Edition and the Beacon School year book.
- h. Board members discussed reminders on future meetings/trainings:
  - Next meeting: Tuesday, May 26, 6 p.m., via Zoom

**Motions for vote:**

- i. Bond motioned to approve March Regular Board Meeting Minutes (Exhibit 5, Pages 9-12).

MOTION#: 04-28-03  
MOTION: BOND  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- j. Dr. Lewis motioned to approve special ATCO Legacy Fund funding cycle, specific to proposals related to COVID-19 expenses (Handout). The board will revisit whether or not to issue a second funding cycle in the fall.

MOTION#: 04-28-04  
MOTION: LEWIS  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- k. Bond motioned to approve Resolution thanking various entities for their donations to the ACBDD during the COVID-19 pandemic (Exhibit 6, Page 13).

MOTION#: 04-28-05  
MOTION: BOND  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- l. Dr. Lewis motioned to approve a one-time increase of \$300 per household for FSS-eligible families; funds to be used exclusively for COVID-19-related expenses, not to exceed a total of \$33,000.00.

MOTION#: 04-28-06  
MOTION: LEWIS  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- m. Dr. Allen motioned to approve Beacon School's distance learning program (Exhibit 7, Pages 14-16). Dr. Davis added that staff are planning and preparing in

Exhibit 3

the event school does not resume as usual in the fall.

MOTION#: 04-28-07  
MOTION: ALLEN  
SECOND: LEWIS  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- n. Dr. Jolley approve providing \$3,000 as local match toward the 2020 Mobility Management Grant, managed by HAPCAP (Exhibit 8, Page 17).

MOTION#: 04-28-08  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES

- o. Dr. Lewis motioned to approve the FANs COMCorps application request (Exhibit 9, Page 18). Dr. Davis shared this is the fourth year of participating in the program.

MOTION#: 04-28-09  
MOTION: LEWIS  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS  
ABSTAIN: OLIVER  
CARRIES: YES

- p. Board members discussed the architectural fee of \$5,560.00 for design of 400 square foot steel structure and concrete slab to be located near Beacon gym and used for storage. Dr. Davis stated this is part of the comprehensive improvements to the school gym. He added this is not an urgent project. Board members tabled discussion for a future meeting.

- q. Dr. Jolley motioned to approve HAPCAP Participation Agreement (Exhibit 10, Pages 19).

MOTION#: 04-28-10  
MOTION: JOLLEY  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES



6. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 20-28).  
Report stands.

Director of Education, Becky Martin (Exhibit 12, Pages 29-32).

Report stands. Demko gave kudos to the teachers who recently visited some of their students.

- b. Director of Finance and Operations, Steve Kramer (Exhibit 13, Pages 33-41).  
Report stands.

- c. Director of Service and Support, Richard Suehrstedt (Exhibit 14, Page 42).  
Report stands.

- d. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 43-47).  
Report stands.

- e. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 48-50).  
Report stands.

- f. MUI Coordinator, Katie Evans (Exhibit 17, Page 51).  
Report stands.

- g. Director of Human Resources, Gwen Brooks (Exhibit 18, Pages 52-54).  
Report stands.

- h. Director of Facilities and Transportation, Butch Withem (Exhibit 19, Pages 55-56).  
Report stands.

7. No comments from Visitors relative to the agenda.

8. No comments from Unions relative to the agenda.

9. Oliver thanked the board for renewing the COMCorps agreement. She explained she abstained due to her role at Ohio University and its connection to the program.

Bond thanked Withem and Hart for going above and beyond in assisting her and her brother through a difficult time. She took a moment to introduce her brother to the meeting attendees.

10. Bond motioned to adjourn.

Exhibit 3

MOTION#: 04-28-11  
MOTION: BOND  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER  
CARRIES: YES



## ATCO Legacy Fund

### Spring 2020

### FUNDING RECOMMENDATIONS



The ATCO Legacy Fund, sponsored by the Athens County Board of Developmental Disabilities (ACBDD), prioritized COVID-19-related expenses for this third funding cycle. Eligible applicants must be entities that deliver services to individuals with intellectual / developmental disabilities (I/DD) in Athens County.

Up to \$20,000.00 can be used for any expenditure related to COVID-19, so long as such expenditure will promote the health or safety of individuals with I/DD or staff of the provider.

We received 4 proposals for this special cycle. Upon review by the ATCO Legacy Fund Selection Committee, all proposals were recommended to be fully funded. With their help and with the formal recommendation from the ACBDD's Superintendent, the ACBDD board is asked to review these during the next regular board meeting, schedule for May 26.

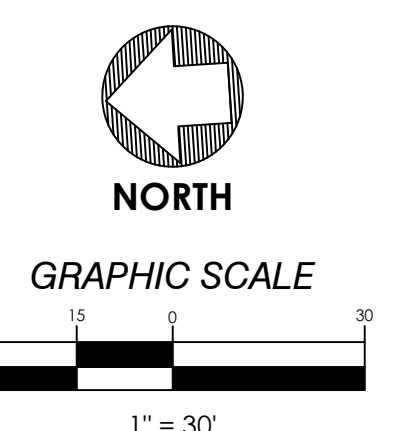
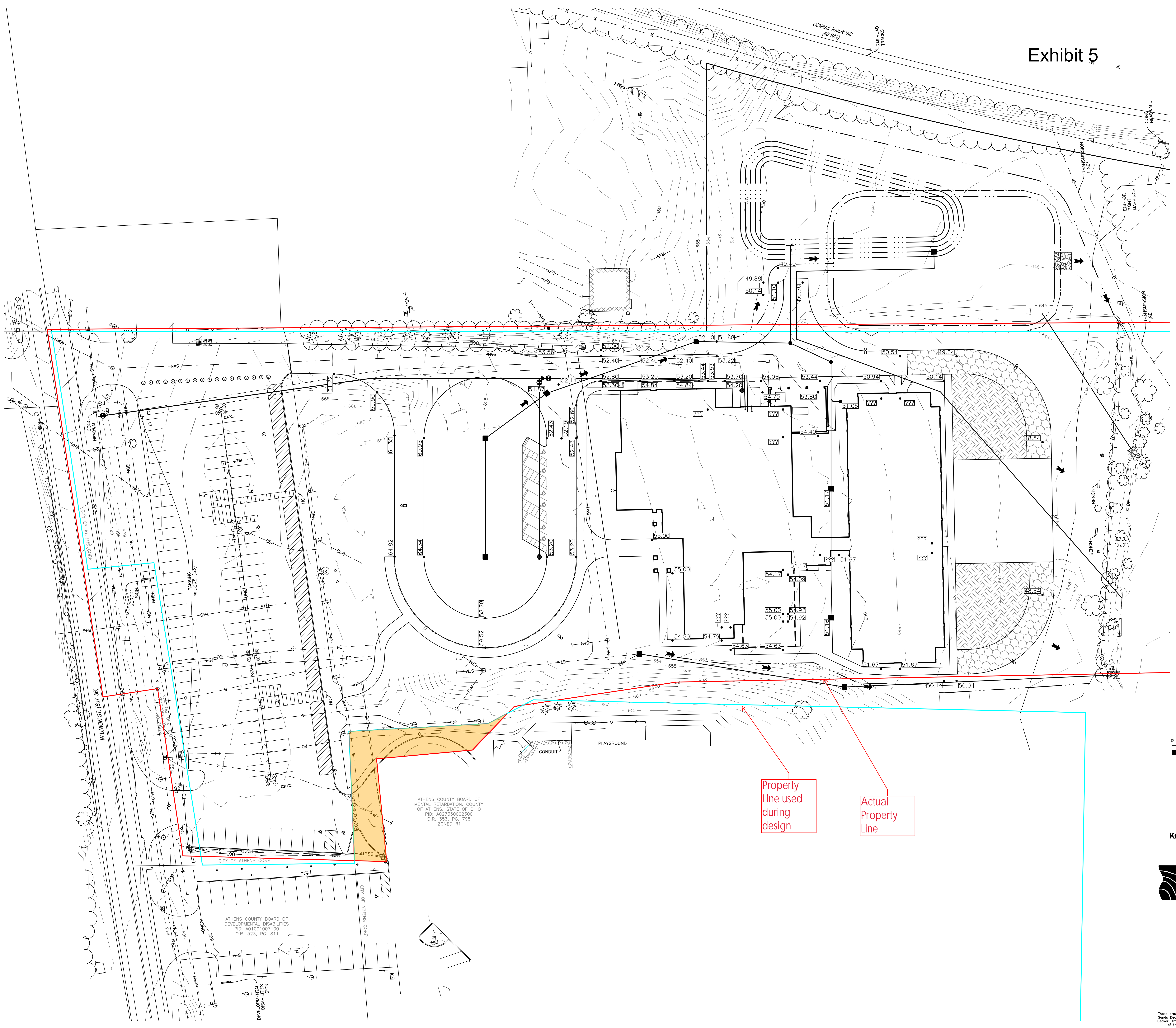
The following projects are recommended for the ATCO Legacy Fund Spring 2020 cycle (listed alphabetically by agency name):

	<b>Organization</b>	<b>Rep</b>	<b>Requested \$</b>	<b>Recommended \$</b>	<b>Project description</b>
<b>1</b>	Echoing Hills Village, Inc.	Angie Jordan	\$1,000.00	\$1,000.00	Purchase 3 Apple iPads (one for each group homes) to increase digital social interactions and ongoing interactive activities
<b>2</b>	Natural Freedom Wellness Center	Pamela Jeffers	\$481.39	\$481.39	Cover PPE expenses (disinfectant, gloves, hand soap, hand sanitizer, face masks)
<b>3</b>	RHDD	Lisa Reed	\$1,000.00	\$1,000.00	Cover PPE expenses (KN95 masks, hand sanitizer, thermometers, surgical gowns)
<b>4</b>	The Sech-Kar Co.	Sam Sechkar	\$2,000.00	\$2,000.00	Fund the Hobby "Q" Baskets Program ("Q" stands for quarantine), themed activity baskets for the months of June, July, and August 2020.
	<b>TOTAL</b>		<b>\$4,481.39</b>	<b>\$4,481.39</b>	

Next steps: If approved, the ACBDD will enter into a formal contract with each of these agencies for their services.



Exhibit 5



OFFICES  
128 East Main Street  
Logan, Ohio 43138  
740-385-2140  
1495 Old Henderson Road  
Columbus, Ohio 43220  
614-459-6992  
507 Main Street  
Zanesville, Ohio 43701  
740-450-1640

SCHEMATIC GRADING & STORM  
WATER MANAGEMENT PLAN

MORRISON-GORDON ES  
793 W Union St.  
Athens, OH 45701

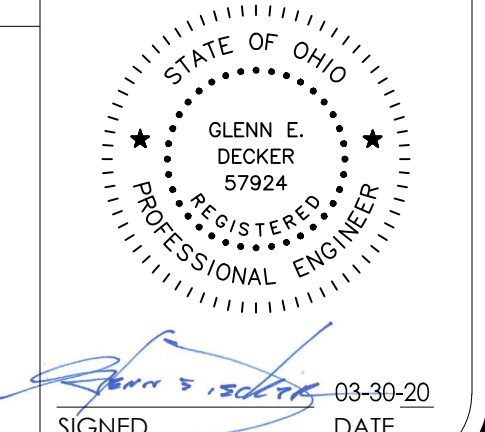
PREPARED FOR:  
ATHENS CITY SCHOOL DISTRICT  
P.O. BOX 9 (21 Birge Drive)  
Chauncey, OH 45719



SD 09-23-19	
DD 01-13-20	
EARLY BID PACKAGE PERMIT 02-26-20	
90% CD 3-30-20	
PERMIT SET 3-30-20	

COMM. NO.: 1904

C4.1



These drawings are instruments of professional service by Sands Decker, CPE, LLC for the designated project. Sands Decker, CPE, LLC assumes no liability for unauthorized use of these drawings, specifications & documents.

SIGNED DATE



**SURVEY EXHIBIT OF PROPOSED  
0.220 ACRE PERMANENT EASEMENT &  
0.238 ACRE TEMPORARY EASEMENT**

**PART OF LAND OF ATHENS COUNTY  
BOARD OF MENTAL RETARDATION  
CITY OF ATHENS, COUNTY OF ATHENS, STATE OF OHIO  
LEASE LOT 93, SECTION 21, TOWNSHIP 9 N, RANGE 14 W,  
OHIO COMPANY PURCHASE**



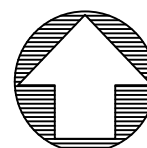
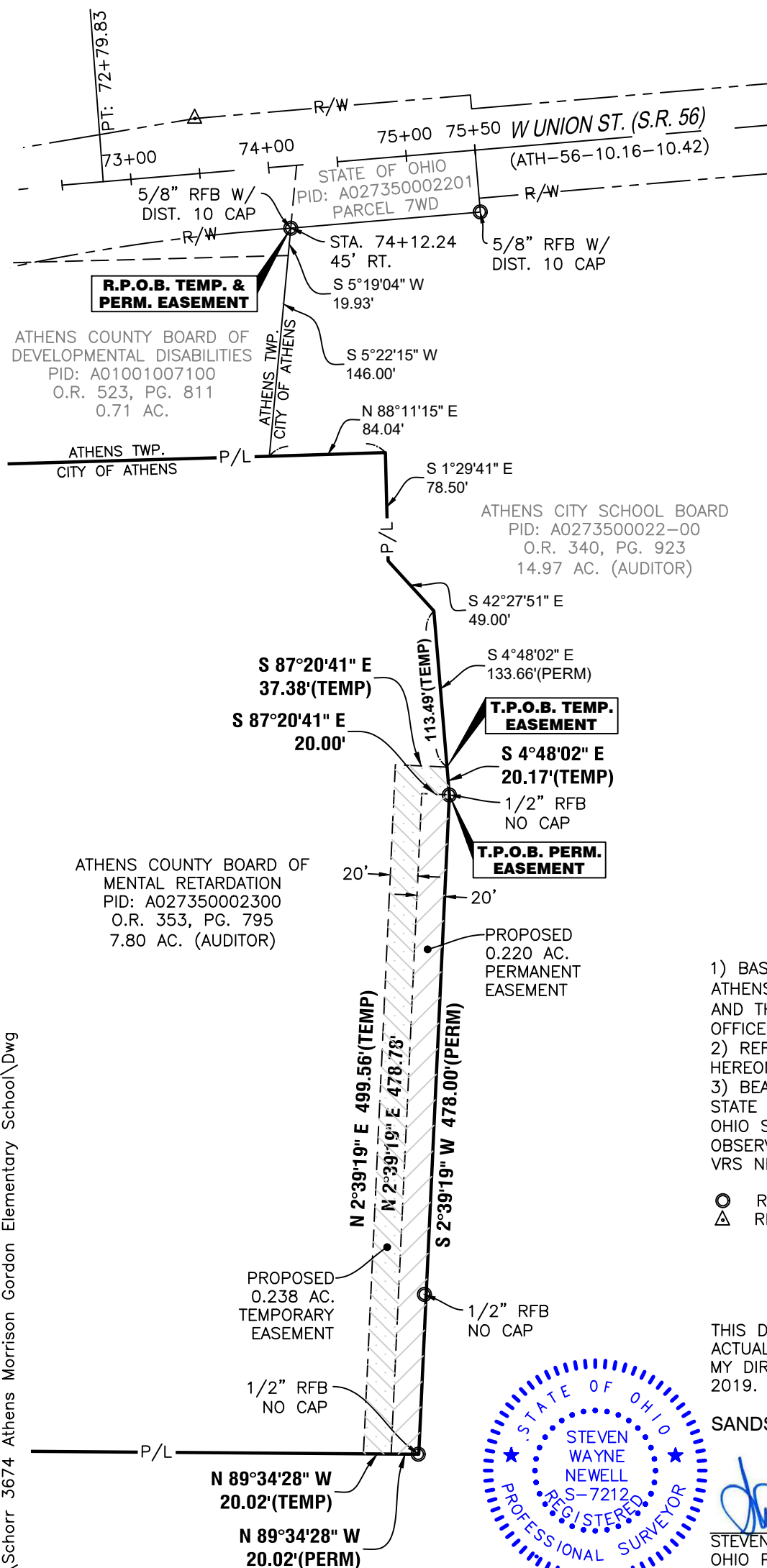
**SANDS  
DECKER**  
ENGINEERS & SURVEYORS

**OFFICES**

128 East Main Street  
Logan, Ohio 43138  
740-385-2140

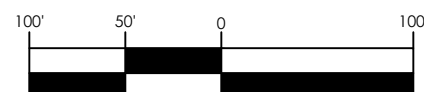
1495 Old Henderson Road  
Columbus, Ohio 43220  
614-459-6992

507 Main Street  
Zanesville, Ohio 43701  
740-450-1640



**NORTH**

**GRAPHIC SCALE**



1" = 100'

**SURVEYOR'S NOTES**

- 1) BASED ON RECORDS ON FILE AT THE ATHENS COUNTY RECORDER'S OFFICE AND THE ATHENS COUNTY ENGINEER'S OFFICE.
- 2) REFERENCES: DOCUMENTS NOTED HEREON.
- 3) BEARINGS ARE BASED ON THE OHIO STATE PLANE COORDINATE SYSTEM - OHIO SOUTH ZONE (NAD83) BY GPS OBSERVATION, REFERENCED TO THE ODOT VRS NETWORK.

- ⊙ REBAR FOUND  
△ RIGHT OF WAY MONUMENT FOUND

**CERTIFICATION**

THIS DRAWING IS REPRESENTATIVE OF AN ACTUAL FIELD SURVEY PERFORMED UNDER MY DIRECT SUPERVISION IN SEPTEMBER, 2019.

SANDS DECKER CPS

05/15/2020

STEVEN W. NEWELL  
OHIO PROFESSIONAL  
SURVEYOR 7212



**AGREEMENT BETWEEN  
Hopewell Health Centers, Inc. AND  
Athens County Board of Developmental Disabilities**

**FOR THE PURPOSE OF  
Expanding Allied Health Services**

I. This Agreement is made and entered into by and between:

- Hopewell Health Centers (HHC), and
- Athens County Board of Developmental Disabilities (ACBDD).

The entities listed above may collectively be referred to as the parties to this Agreement.

II. **PURPOSE:** This Agreement is for the purpose of outlining responsibilities for provision of speech-language pathology services and occupational therapy services as part of the Primary Service Provider approach to Early Intervention services in Athens County.

**III. IT IS MUTUALLY AGREED & UNDERSTOOD BY & BETWEEN THE PARTIES TO:**

A. Early Intervention in Athens County has been a combined effort of both ACBDD & HHC since 2012. HHC holds the grant allocation of service coordination services and evaluation & assessment to determine eligibility. ACBDD provides In-Kind, at least one Early Intervention service provider to assist in the determination of eligibility. In addition, ACBDD provides special instruction (up to 56 hours per week) and physical therapy services as outlined in the Individualized family Service Plan (IFSP). ACBDD staff and HHC staff work collaboratively in Athens County to implement a state model for Early Intervention and continue to expand and improve the services Athens county families are receiving. HHC equips Athens County EI with a mental health consultant and additional mental health services to support families in need. HHC and ACBDD will participate in meetings as needed to unify the provision of services, cross training of staff and implementation of the plan to share the unbillable cost of OT and SLP for Athens County early Intervention.

**B. Hopewell Health Centers will:**

1. Provide 2 Allied Health Professionals (AHP, defined as a Speech and Language Pathologist, Occupational Therapist or Physical Therapist) to participate in ACBDD/HHC teaming meetings.
2. Provide 2 AHP to service coordination agency to participate in eligibility & evaluation.
3. Provide 2 AHP to deliver services to families in Early Intervention, as agreed upon prior to inclusion of services on IFSP.

Exhibit 6

4. Provide necessary documentation of services delivered to Service Coordinator in a timely manner.
5. Invoice annually for team meetings.

**C. Athens County Board of Developmental Disabilities will:**

1. Pay an annual rate of \$5,000 for each AP for a total of \$10,000 total.

IV. **MODIFICATION:** Modifications within the scope of this Agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.

V. **EFFECTIVE PERIOD:** This Agreement will be in effect for the period of July 1, 2020 through June 30, 2021.

VI. **TERMINATION:** Any party, in writing to the agency director, may terminate participation in this Agreement at any time before the date of expiration with 30 days notice.

In witness whereof, the parties hereto have executed this Agreement.

\_\_\_\_\_  
Athens County Board of Developmental Disabilities  
801 W Union St., Athens Ohio

\_\_\_\_\_  
Date

\_\_\_\_\_  
Hopewell Health Centers  
9 Kenny Drive, Athens, OH 45701

\_\_\_\_\_  
Date



## **AGREEMENT FOR MUSICIAN/ARTIST CONTRACT**

AGREEMENT made this \_\_\_\_ day of June, 2020, between the Athens County Board of Developmental Disabilities of 801 West Union Street, Athens, OH, hereinafter referred to as the "Board" and Chris Biester.

THEREFORE, the Board hereby engages the services of Chris Biester, and in consideration of the mutual promises herein contained, the parties agree as follows:

### **TERM**

This agreement shall be for a period commencing June 1, 2020, through May 31st, 2021, and may be terminated by either party by giving thirty (30) days written notice to the other party, however that in the event of default, the Board may terminate this contract immediately upon delivery of written notice to the last known address.

The following event shall constitute default:

- a. Nonperformance of any terms, covenants, performance standards, or conditions of this contract.

### **CIVIL RIGHTS**

Acceptance of this contract of authorization is evidence of intent to comply with Title VI and VII of the 1964 Civil Rights Act and Section 504 of the Rehabilitation act which prohibits discrimination because of RACE, COLOR, NATIONAL ORIGIN, HANDICAP, AGE, SEX AND/OR RELIGION, in any facet of your operation except where such discrimination is a bona fide, documented business necessity.

### **RELATIONSHIP OF PARTIES**

Chris Biester shall for all purposes be treated as an independent contractor of the Board and not as an employee, agency, or servant. Nothing in this Agreement shall be constructed to make Chris Biester an employee, agent, or servant of the Board. The Board has an interest only in the results to be achieved, and the conduct and control of the services to be provided will lie solely with Chris Biester.



## SERVICES

Chris Biester will be providing musical consulting with Integrate Athens Staff and individuals to assist with preparations for ATCO Idol including the practice, preparation and set up of the event.

Chris Biester prioritized duties will be:

- Co-Coordinate the 2021 ATCO Idol event, assisting performers with coaching and other performance preparations.
- Chris will recruit and match community musicians with Idol performers to create an inclusive team of people with and without disabilities.
- Assist at practices with set up and song selection when needed.
- Assist performers with individualized practice sessions as scheduled by the Integrate Athens Staff. This includes getting Community Musicians to partner and practice with Idol performers.
- Assist the Integrate Athens Team in any necessary preparations for the 2021 ATCO Idol performance including art needs for décor and advertising.
- Assist Integrate Athens Staff in promoting the performance to performers and the community.

## DOCUMENTATION

Chris Biester will document his hours daily on Board timesheet, and submit the original, signed document to his supervisor bi-weekly.

## FEE

For services to be rendered under this agreement Chris Biester shall invoice a contract rate of \$15.00 per hour not to exceed 400 hours for a total of \$6,000.00 for the contract period.

This contract shall not exceed the amount required for Board approval.

## ENTIRE AGREEMENT

This agreement supersedes any and all other agreements either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

## ASSIGNMENT

Neither this agreement nor any duties or obligations hereunder shall be assignable by Chris Biester to which the Board has consented, the assignee or legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligations, and agreements contained herein.

## SUCCESSORS AND ASSIGNS

Subject to the provision regarding assignment, this agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

## GOVERNING LAW

The validity of this agreement and any of its terms or provisions, as well as the rights and duties of parties hereunder, shall be governed by the laws of the State of Ohio.

## AMENDMENT

This agreement may be amended only by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

## LEGAL CONSTRUCTION

In the event that any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Also, in the event the Board consents to or waives the breach or any provisions or covenants of this agreement, such waiver shall not constitute a waiver of such provision or covenant in the future. The Board shall not be stopped from later enforcing any provision or covenant it may have previously waived or elected not to enforce; nor shall such waiver have any effect on the enforcement of any other provision.

## TERMINATION

Either party may terminate this contract for any cause by giving written notice by regular United States Mail to the other party thirty (30) days prior to the said termination date. In the event

Exhibit 7

either party terminates this contract all obligations, covenants, agreements, provisions, terms and conditions of said contract are null and void.

\_\_\_\_\_  
Chris Biester

\_\_\_\_\_  
Date

Tax ID#/Social Security #: \_\_\_\_\_

\_\_\_\_\_  
Kevin Davis, Superintendent  
Athens County Board of DD  
801 W. Union St.  
Athens, OH 45701

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Keller J. Blackburn  
Athens County Prosecuting Attorney

\_\_\_\_\_  
Date



## **CONTRACT FOR PHYSICAL THERAPY SERVICES**

### **I. PREAMBLE**

This is a contract between the Athens County Board of Developmental Disabilities, (hereinafter "ACBDD") and Adrienne Nagy (hereinafter "Contractor").

### **II. PURPOSE**

The purpose of this agreement is to establish payment from ACBDD for physical therapy services as needed from the Contractor according to the terms outlined herein.

### **III. OBLIGATIONS AND RESPONSIBILITIES OF THE CONTRACTOR & ACBDD**

The Contractor will provide physical therapy services for ACBDD.

These services will include direct service, documentation and consultation. Contractor agrees that its services shall be performed in accordance with the standards prescribed by the Code of Ethics of the American Physical Therapy Association at the Ohio Physical Therapy Licensing Board. These services will be delivered in accordance with the policies and procedures of the ACBDD.

Contractor agrees that services will be delivered by a licensed physical therapist (PT) within the scope of PT practice as defined in Chapter 4755 of the Revised Code and be provided in accordance with the Individual Education Plan or Individual Family Service Plan. Physical therapy services shall not be delegated to unlicensed personnel.

The Contractor will provide his/her own professional liability insurance and will be exempt from ACBDD's professional liability coverage.

Contractor agrees that all information and records obtained in the course of providing services to ACBDD shall be managed in accordance with confidentiality and disclosure provisions of applicable Federal and State statutes and regulations.

Contractor shall have access to, and use of, all ACBDD therapy equipment available at the premises that Contractor determines can be effectively utilized in services provided by Contractor. All such equipment shall be and remain the property of ACBDD during and at the termination of this contract.

Unless otherwise stated, the services will be available on the premises of ACBDD or in the home of the individual. Services will be performed without discrimination on the basis of age, sex, race, color, religion, disability, or national origin.

Contractor will be solely responsible for its wages, compensation, and employee benefits. The Contractor shall at all times perform as an independent contractor exempt from employee benefits and workers' compensation.

Exhibit 8

The Contractor shall provide evidence of completion on First Aid and CPR training, and annual trainings on incidents adversely affecting the health and safety of consumers. The Contractor shall participate in fingerprinting for the purpose of BCII (Bureau of Criminal Identification and Investigation) report, and shall agree that her name be researched through the Ohio Abuser Registry.

IV. PAYMENT METHODOLOGY

Contractor shall submit an invoice for payment to ACBDD on a monthly basis for services provided. Payment to the Contractor is due within thirty (30) days of receipt of invoice by ACBDD.

ACBDD agrees to reimburse Contractor at a rate of \$50.00 per hour for physical therapy services as billed by Contractor, not to exceed 444 hours per contract year, which includes 60 hours to attend Athens County Early Intervention Team Meetings. The Contractor's time will be documented by log sheets and billings will be submitted monthly for services rendered. Billing will reflect actual therapist services time as well as reasonable travel time to/from the child's or families homes. The documentation, which includes but is not limited to, case notes, will become part of the student's/consumer's file. The ACBDD shall provide access to the central database via the internet for the purpose of reviewing the case notes recorded by the Physical Therapy Assistant. Additionally, contractor shall create case notes to document any direct services that she may provide. Contractor will be given a username and password for the purpose of remote access. ACBDD shall provide training in the applications that the contractor will use.

ACBDD does not discriminate in providing services on the basis or county of origin of residence, place of residence, race, color, creed, national origin, sex, age, sources of payment(s), or handicap.

All contracted services and service documentation shall be subject to ODHS, DODD, and federal review.

VI. FURTHER TERMS

- A. Agreement to be Bound: The parties agree to be bound by all the terms of this contract including the Preamble thereto.
- B. Term: This contract shall be effective July 1, 2020 through June 30, 2021 unless extended, modified or terminated as hereinafter provided.
- C. Termination: This contract may be terminated prior to the expiration of the term hereof as follows:
  - 1. Termination by Agreement: In the event the Contractor and ACBDD shall in writing mutually agree to terminate this contract, this contract shall be terminated on the terms and on the date stipulated therein.
  - 2. Termination for Good Cause: Both parties hereby agree to attempt to settle disputes over obligations set forth in this contract as reasonably and promptly as possible; however, this agreement can be terminated by either party for cause provided that either party provide contract written notice to the other party of the defaults that are claimed to have occurred and give that party thirty (30) days within which to cure such defaults. In the event that the defaults are not cured within the thirty (30) day period, notice in writing shall be given to the defaulting party and this contract shall terminate ten (10) days from the date of such notice.
- D. Amendment; Modifications; Extensions: This contract may be amended, modified, or extended by the mutual agreement of the parties hereto in a written amendment or addendum to be attached to and incorporated thereby into this contract.
- E. Entire Contract: This contract supersedes other agreements and contracts.

Exhibit 8

- F. Assignment: Neither party shall assign any rights or obligations under this contract without the written consent of the other party.
- G. Governing Law: The validity of this contract and any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Ohio.
- H. Legal Construction: In the event that any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision and this contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.
- I. Signature Indicates Authorization: The below individual's state that they have been duly and lawfully authorized to sign this contract and to bind by their signature the ACBDD or Contractor, as the case may be:

Dr. Kevin Davis, Superintendent  
Athens County Board of DD

Adrienne Nagy  
Contractor

- J. SIGNATURES:

\_\_\_\_\_  
Dr. Kevin Davis, Superintendent

\_\_\_\_\_  
Adrienne Nagy, Contractor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Keller Blackburn, Athens Co. Pros. Attorney / Date



**AGREEMENT FOR SALLY BIANCONE  
AS INDEPENDENT CONTRACTOR**

**AGREEMENT** between the Athens County Board of Developmental Disabilities of 801 West Union Street, Athens, OH, hereinafter referred to as the “Board” and Sally Biancone.

**THEREFORE**, the Board hereby engages the services of Sally Biancone, and in consideration of the mutual promises herein contained, the parties agree as follows:

**TERM**

This agreement shall be for the period of **July 1, 2020**, through **June 30, 2021**, and may be terminated by either party by giving thirty (30) days written notice to the other party, however that in the event of default, the Board may terminate this contract immediately upon delivery of written notice to the last known address.

The following events shall constitute default:

- a. Nonperformance of any terms, covenants, performance standards, or conditions of this contract.

**CIVIL RIGHTS**

Acceptance of this contract of authorization is evidence of intent to comply with Title VI and VII of the 1964 Civil Rights Act and Section 504 of the rehabilitation Act which prohibits discrimination because of RACE, COLOR, NATIONAL ORIGIN, HADICAP, AGE, SEX, AND/OR RELIGION, in an facet of your operation except where such discrimination is a bona fide, documented business necessity.

**RELATIONSHIP OF PARTIES**

Sally Biancone shall for all purposes be treated as an independent contractor of the Board and not as an employee, agency, or servant. Nothing in this Agreement shall be construed to make Sally Biancone an employee, agent, or servant of the Board. Sally Biancone will not be eligible for employee benefits, including but not limited to health insurance. The Board has an interest only in the results to be achieved, and the conduct and control of the services to be provided will lie solely with Sally Biancone.

**SERVICES**

Sally Biancone will provide support to the Superintendent and the Board on special projects.

## **DOCUMENTATION**

Sally will document her hours daily on Board timesheet, and submit the original, signed document to the Superintendent weekly.

## **FEE**

For services to be rendered under this agreement, Sally Biancone shall be paid a rate of \$25.00 per hour for services delivered not to exceed 200 hours.

This contract shall not exceed the amount approved by the Board.

## **ENTIRE AGREEMENT**

This agreement supersedes any and all other agreements either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

## **ASSIGNMENT**

Neither this agreement nor any duties or obligations hereunder shall be assignable by Sally Biancone to which the Board has consented, the assignee or legal representative shall agree in writing with the Board to personally assume, perform, and be bound by the covenants, obligation, and agreements contained herein.

## **SUCCESSORS AND ASSIGNS**

Subject to the provision regarding assignment, this agreement shall be binding on the heirs, executors, administrators, legal representatives, successors, and assigns of the respective parties.

## **GOVERNING LAW**

The validity of this agreement and any of its terms or provisions, as well as the rights and duties of parties hereunder, shall be governed by the laws of the State of Ohio.

## **AMENDMENT**

This agreement may be amended only by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

## **LEGAL CONSTRUCTION**

In the event that any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

Also, in the event the Board consents to or waives the breach or any provisions or covenants of this agreement, such waiver shall not constitute a waiver of such provision or covenant in the future. The Board shall not be stopped from later enforcing any provision or covenant it may have previously waived or elected not to enforce; nor shall such waiver have any effect on the enforcement of any other provision.



## **TERMINATION**

Either party may terminate this contract for any cause by giving written notice by regular United States Mail to the other party thirty (30) days prior to the said termination date. In the event either party terminates this contract all obligations, covenants, agreements, provisions, terms, and conditions of said contract are null and void.

---

Sally Biancone

---

Date

---

Tax ID/SSN

---

Kevin Davis, Superintendent  
Athens County Board of DD

---

Date

APPROVED AS TO FORM:

---

Keller J. Blackburn  
Athens County Prosecuting Attorney

---

Date



**Administration**

801 West Union Street - Athens, Ohio 45701  
Phone: 740-594-3539 - Fax: 740-593-3189  
Dr. Kevin Davis, Superintendent  
athenscbdd.org

**May Board Report**

Kevin Davis, Superintendent

**Pandemic COVID-19 updates:**

The following action items are being implemented as precautionary measures to help reduce the spread of COVID-19 and protect the individuals we serve. We will continue to monitor the situation and adjust accordingly. This is a very fluid situation, so we will make additional announcements as necessary.

**Staff Updates:**

- We have been sending out regular updates to the staff and Board to keep everyone aware of happenings and changes.
- Beacon School – We have developed and continue to work on an academic plan that will allow teachers and instructional assistants to begin entering the building (in some limited fashion, in cooperation with the cleaning staff) to begin planning for the academic needs of the students. Teachers and Instructional Assistants are working in the building one day per week (on a rotating schedule). They are undergoing health screenings before they work in the building. They are developing distance learning packets to be delivered by the drivers as they deliver meals. We began delivering academic packets on April 6<sup>th</sup> and will continue through the end of school.



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**Beacon School**  
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**F.A.N.s Program**  
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**Integrate Athens**  
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**PersonnelPlus**  
**Employment Options & PersonnelPlus**  
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**Service & Support**  
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**Transportation & Facilities**  
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- A Beacon School graduation ceremony, with adjustments to ensure social distancing, has been scheduled for June 5, 11 a.m. This graduation and plans have been approved by our health department.
- We still do not have concrete plans for school next year. We are working with state and local officials and things change often. As soon as we have an idea of what the return to school next year will look like, we will pass that along to you. If, school is not able to resume as normal, we will have to have discussions with the school staff, unions, our partner school districts, and the ESC about how we would proceed. We would also develop a working group or “school planning group” to help develop alternative education plans and services.
- Thanks to Beacon School for finishing up the year strong. The “last day of school” was scheduled to be May 28th.
- Personnel Plus, Integrate Athens, Early Intervention, and SSA office are all closed to everyone (staff and public) through at least July 6th.
- The breakfast and lunch delivery program is going well. Thanks to Lanae, Ruth, Butch, Rex, and the drivers. We are currently delivering 60 breakfast/lunches a day all over the county. **We will continue delivering breakfast and lunches through July 2<sup>nd</sup>.**
- Managers can be in the buildings to set up systems to help their staff work remotely – staff can be in the buildings (with manager knowledge) to retrieve essential work materials.
- We are ensuring that during normal business hours, our phone lines will ring to remote locations (staff designated at home) so that all calls are answered.
- Managers are working with Kris to ensure that all staff have the technology we need to work remotely
- We will still be using the 24 hour on call number for ANYONE who needs assistance
- Every incoming call is being answered and addressed
- All employees who are home – are available working and available
- Personnel Plus and the SSAs are working from the office when NEEDED only. When they do, the cleaning service is thoroughly cleaning those locations that have been used.
- ALL social and professional gatherings hosted by the ACBDD have been canceled indefinitely. This includes trainings, ATCO Idol, Teen Night, Bowling, Movie Night, Empower Hour, Food for Thought, etc. until further notice.



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- We are requiring any staff member who has traveled out of state must self-quarantine for 14 day BEFORE returning to work in ANY of our buildings. Any staff who has traveled out of state in the last 14 days MUST contact Gwen and follow this directive.
- We are (all divisions) are reaching out to families and providers to make sure everyone is well.
- Each Manager has been instructed to develop a return-to-work plan, which will include division-specific safety guidelines
- **We successfully hosted the first Cost Review Committee meeting, which is designed to review for discretionary spending. This committee is convening as a proactive measure and is part of our comprehensive planning efforts. We have extended invitations to all parts of the agency to attend.**
- **Plans for virtual summer camp were recently announced. This will be managed by Integrate Athens and will be done in conjunction with our local 4H.**
- **Employment Options summer programming will continue, with adjustments to accommodate social distancing.**

### Provider Agency Updates:

We continue to support our provider agencies and we are aggressive in doing so. The state is exploring options to financially increase support for providers during this time in a limited fashion. We support these efforts. Our efforts locally to support our providers include:

- We have developed an online forum for providers to communicate with other providers and us
- We have facilitated the hiring of new direct support staff during this time
- We have facilitated the “sharing” of direct support staff during this time
- We have been conducting regular provider meetings (every two weeks) to address concerns and receive suggestions
- We have secured Personal Protective Equipment (PPE) and are distributing it as needed among our providers AS NEEDED
- All Day Habilitation Centers are currently closed (with exceptions)
- We have appointed Tristin Lawrence as our Provider “point person” in regards to all issues and Scott Z as the “point person” for financial issues ONLY



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- **We will have an update on the special ATCO Legacy Fund for COVID-19 at the board meeting**

### **Re-opening plans:**

Our target date or goal date for a “soft” re-opening will be on or about July 6th. This will be our goal, and it may need to change.

Therefore, on or about July 6th, we hope to begin to slowly opening our buildings in some limited, scaled-back form (this will be dependent upon what happens between now and then with the virus/spread and CDC recommendations). This will give us time to prepare for our new normal mode of operations. Again, this July 6<sup>th</sup> date is dependent upon many factors and it may need to be pushed back.

Between now and July 6<sup>th</sup>, our managers will be working on site specific plans for each location. We will have a plan for Personnel Plus, the SSA office, Integrate Athens, the administration wing, Early Intervention, and one for Beacon regarding the next school year (transportation and maintenance already have plans in place). These plans should include things like:

- how many staff can be at the location at one time,
- rotating schedules,
- how will meetings be held,
- how non-essential events will be handled,
- how will health screenings be completed,
- how we will follow social distancing guidelines,
- what PPE will be available/required
- and any other factors required

These plans will be reviewed and approved by the safety committee, BEFORE the plans are enacted. This will ensure that we are being consistent across divisions and sites AND that we are following CDC guidelines at all locations. These plans will be due to the safety committee by June 1<sup>st</sup>. For Beacon School, Becky will have a plan to the safety committee for school operation by July 15<sup>th</sup> (for the start of school in August).



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Please know that the managers will be working to ensure the health and safety of ALL staff, families, and the individuals we serve.

We will continue to NOT allow any outside groups to use our buildings until at least August when school starts back.

All staff will be included and in-serviced on the re-opening plans as they are approved by the safety committee and as staff return.

### **General Pandemic Updates:**

We continue to discuss our preparedness for a possible pandemic event, in regards to housing people who may need to be quarantined and our responsibilities to the larger Athens County community/Southeast Ohio. Butch and Megan have been planning for all possible scenarios.

The superintendents of MEORC continue to meet and discuss options/concerns/issues three times per week as the pandemic evolves. I participate during these meetings.

We continue to work with the Athens County EMA and the Health Department to coordinate our efforts.

We have started a “still at work campaign” on social media to highlight our efforts as this pandemic continues.

**MOST IMPORTANTLY, WE REMAIN OPEN AND ARE SERVING INDIVIDUALS, AND WE WILL CONTINUE TO DO SO EVEN DURING THIS PERIOD OF REQUIRED SOCIAL DISTANCING.**

**The health and safety of the individuals we serve remains our highest priority. This will continue to drive our actions over the next few weeks.**

### **Regular Monthly Board Updates:**

- Leadership Meetings – Various leadership meetings were held during the month of April. The meetings were conducted by Zoom. Topics of interest to all



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# Exhibit 10

managers were discussed in an effort to have managers working together; including updates on critical issues, preparation for events, negotiation discussions, and board planning. The meetings were held on May 12, 19, and 26<sup>th</sup>.

- We conducted an “all staff” meeting by Zoom on May 5th. We had over 100 staff on the Zoom meeting. It went well and we had several outside speakers, including DODD Director Jeff Davis, OACBDD Director Bridget Gargan, Athens City-County Health Department Director Jack Pepper, and State Rep Jay Edwards.



- On May 15<sup>th</sup>, the MEORC Board of Directors meeting was held by ZOOM. I attended on behalf of the Board.
- On May 18<sup>th</sup>, I attended a statewide ZOOM meeting for all superintendents whose county boards have school programs. This was designed to address issues created by our struggle with the COVID-19 virus.
- The Family Children First Council executive committee meeting was held on May 20th by Zoom. I attended on behalf of the Board.
- On May 21st, we had a labor management meeting scheduled with ABEA.



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# Exhibit 10

- Guard Care, which we have discussed (in conjunction with the Athens County Health Department) which was to be held in August, has been cancelled for this year.
- We are excited to announce the murals painted in the Beacon School gym are now complete. Nancy Epling, a local artist, did an excellent job. The new logo, mascot, and welcoming words brighten up the space and make it feel more welcoming. This is part of our comprehensive renovation and improvements of the school's gym. Other improvements include redoing the floor, painting the wall, purchasing mobile bleachers, and exploring building a storage building.



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[https://www.athensmessenger.com/news/acbdd-s-atco-legacy-fund-prioritizes-covid-19-related-expenses/article\\_38202be2-60df-5f83-b34e-b062945ae573.html](https://www.athensmessenger.com/news/acbdd-s-atco-legacy-fund-prioritizes-covid-19-related-expenses/article_38202be2-60df-5f83-b34e-b062945ae573.html)

## ACBDD's ATCO Legacy Fund prioritizes COVID-19-related expenses

May 7, 2020

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The ATCO Legacy Fund, which is sponsored by the Athens County Board of Developmental Disabilities (ACBDD), is prioritizing COVID-19-related expenses for its third funding cycle. Eligible applicants must be entities that deliver services to individuals with intellectual / developmental disabilities (I/DD) in Athens County.

“It is important that our agency and independent providers have what they need to keep individuals with developmental disabilities safe and healthy,” said Kevin Davis, ACBDD’s Superintendent. “Given the threat COVID-19 poses to those we serve, we knew it was important to make this available to our provider network now.”

The next official cycle for the fund was initially scheduled for the fall. But on Davis’ recommendation, the ACBDD board approved adjusting the schedule to provide the funding opportunity much sooner and to prioritize COVID-19-related expenses. Previous funding cycles prioritized integration and inclusion efforts.

Up to \$20,000 can be used for any expenditure related to COVID-19, “so long as such expenditure will promote the health or safety of individuals with I/DD or staff of the provider,” states the RFP, which can be found on the Athens County Foundation’s website. The Athens County Foundation is facilitating the proposal review process. The Foundation will convene a committee to review all proposals. The committee will then present selection recommendations to the ACBDD’s Superintendent.

Examples of eligible expenses could be (but not limited to) household supplies, personal protective equipment, or other fixed costs. Proposals are due by Wednesday, May 13, 5 p.m.



# Health and Welfare Alert

## Coping with COVID-19

According to the Centers for Disease Control and Prevention (CDC), people over the age over 65 and those with lung disorders, heart disease, immune deficiencies, or who are severely obese have a greater risk for contracting coronavirus (COVID-19). People with developmental disabilities may be at a higher risks for getting COVID-19 because of underlying risks factors, such as respiratory issues, asthma, frequent pneumonias, and silent aspiration.

Direct support professionals (DSPs) play a vital role in supporting people during this health crisis. It important to know the facts to protect yourself and those you serve.

### Handwashing

You can help yourself and others stay healthy by washing your hands often, especially during these key times when you are likely to get and spread germs:



- Before, during, and after preparing food
- Before eating food or helping someone else eat
- Before and after caring for someone at home who is sick with vomiting or diarrhea
- Before and after treating a cut or wound
- After using the toilet
- After assisting someone in the restroom
- After blowing your nose, coughing, or sneezing
- After touching garbage

During the COVID-19 pandemic, you should also clean hands after you have been in a public place and touched an item or surface that may be frequently touched by other people, such as door handles, tables, gas pumps, shopping carts, or electronic cashier registers or screens, etc.

Wash hands before touching your eyes, nose, or mouth, because that's how germs enter the body.

### Personal Protective Equipment

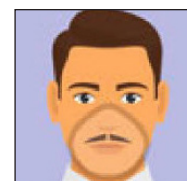
The type of personal protective equipment (PPE) you wear will be dependent on the people you are working with and their health status. Your employer will let you know what PPE is required based on current CDC guidance.

[This guide](#) from the CDC explains how to properly wear and remove PPE.

## COVID-19



Things such as makeup and facial hair, and improper use and removal, can place you at risk for infection. Learn how to wear a mask with [facial hair](#).



Additionally, the Ohio Department of Developmental Disabilities (DODD) has worked with other state agencies to create a Long-Term Services and Supports Pre-Surge Planning [Toolkit](#) to assist providers to be better prepared to act rather than react to future COVID-19 outbreaks.

### Know the Terms

"Social distancing" means avoiding close interaction with other people, which helps reduce the spread of COVID-19. Stay 6 feet apart from others, and stay home when you can.

"Quarantine" means restricting movement of people that have been exposed. "Isolation" means separating people who are ill from those who are not.

"No exposure" means a person appears well and is able to receive care as they would under normal circumstances. Support staff interacting with non-exposed people should still create a culture of safety and wear face masks when supporting this person.

"Exposed" means a person will have had known direct contact for an extended period of time with someone who has contracted COVID-19. People should be carefully monitored for 14 days, and additional PPE should be used with interacting with this person.

"COVID-19 Positive -- Confirmed or Suspected" means the person has tested positive for the virus or has respiratory symptoms and should be monitored for escalating symptoms. Additional required PPE should be used when supporting this person.

# Coping with COVID-19

## Supporting People through Crisis

Talking about COVID-19 can be difficult, but it helps to keep an open dialogue with anyone you support. Learn how these self-advocates [are talking](#) about the virus.

This is also a time to support others with [positive thinking tools](#) and [tips to regulate stress](#).

Ohio has a toll-free 'COVID CareLine' to provide emotional support for you and the people you serve.

- Call **1-800-720-9616** to connect with trained counselors.
- Call from 8 AM to 8 PM, seven days per week. After 8 PM, the CareLine will forward to the National Suicide Prevention Lifeline. You can also text **"4HOPE" to 741741**.

## Self-Care for DSPs

While DSPs work to support other Ohioans, it's important that they take care of themselves and their own mental health needs. The National Alliance for Direct Support Professionals has created a [toolkit](#) of self-care resources and ideas for DSPs. Review [COVID-19 Mental Health Resources](#).

## Staying Connected

Just because people are not together in-person doesn't mean there aren't many ways to keep in touch.

Learn ways to stay connected with family and friends and how to have a [meaningful day](#) at home. Also, explore staying connected with your health care providers (counselors, physicians, and psychiatrists) through [telemedicine](#).



## Google Hangouts

Connect with people from anywhere. With easy-to-join video calls, you can connect face-to-face. [View instructions](#).

## Facebook Messenger

Instantly reach the people in your life for free. Messenger is just like texting, but you don't have to pay for every message. Chat and share photos through this service offered by Facebook. [View instructions](#).

## Zoom

Visually see people and hear their voices through this app. [View instructions](#).

## Houseparty

This app brings people together to connect and play games. [View instructions](#).

## More Information

For more information about COVID-19, visit [coronavirus.ohio.gov](https://coronavirus.ohio.gov).

**Disclaimer of Endorsement:** This document contains information and content supplied by third parties. Information contained herein regarding any specific person, commercial product process, or service by trade name, trademark, manufacturer, or otherwise, does not constitute or imply its endorsement, recommendation, or favoring by DODD, its directors, or employees.





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**Becky Martin, Director of Educational Services**

**Report to the Board**

**May 26, 2020**

Plans for Beacon School's graduation have been finalized and approved by the Athens Co. Health Department. On Friday, June 5<sup>th</sup> beginning at 11:00 we will hold a graduation ceremony for Brooke Love, and at 12:30, Isaac Maccombs. The ceremonies will be outside, weather permitting, and afterward the graduate will be honored with a Graduation Parade. The student will stand in front the school and staff, family, and friends will drive around the circle with signs, honking horns, etc. The graduate and guests will then have a box lunch in the cafeteria, watch a film about the student's time at Beacon School, given a graduation bear signed by staff, and a cake to take home and enjoy with family. Please join us in congratulating our graduates!

Congratulations to Lanae Roth, Beacon School Cook, who was awarded the Sunshine Award at our recent County Board all staff meeting on May 5<sup>th</sup>. She is definitely a "Ray" of sunshine in our building every day! So happy to have her as a member of the Beacon family!

We will be finishing student IEPs next week. We have held approximately 42 meetings through Google Meets or Zoom. Parent participation rate was about 40%.

I met with Butch and Megan on May 18<sup>th</sup> to develop a plan for the beginning of the school year. The plan will be presented to the Safety Committee for approval, and then to Kevin for final approval. One of the biggest challenges for the school is social distancing with our population. We will await future guidance to see how this is addressed for DD schools.

Teachers are still busy putting educational packets together. On May 28<sup>th</sup>, they will send three weeks of packets home to be picked up on June 19<sup>th</sup>. These are packets needed to fulfill the time for make-up days so we will have enough hours in our school year. The week of June 21<sup>st</sup>,



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## Exhibit 11

staff will be coming in the building during their regularly scheduled time to go through packets and prepare their rooms for summer.

Instructional Assistants have been completing 20 hours of Alison modules over the last three weeks, and coming into the building to help the teaching staff prepare packets one day a week.

There is a lot of speculation as to what school will look like in the fall. I am planning for the worst-case scenario and hoping for the best. At this time, there are still a lot of unknowns. I am attending state and local Zoom meetings, as well as the local Superintendent meetings to keep abreast of the changes.

## EARLY INTERVENTION Highlights for MAY 2020 ACBDD Meeting

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**Caseload as of May 6, 2020:** Total = 26 Additions = 0 Exits = 0

### Evaluations/Assessments for APRIL 2020

Evaluations are being completed virtually per state guidance.

Eligibility Evaluations = 3

Redeterminations = 1

### Trainings and/or Meetings Attended:

**\*\*April 21, 2020:** Birth to 5 WINs – virtual – attended by Mary Ann Smathers. Topics: Each agency presented on how they are supporting families during the COVID-19; Two case updates; New family to be referred to FCFC; A statewide initiative was presented: CARA = Comprehensive Addiction Recovery Act

**\*\*April 21, 2020:** Webinar: Family-Centered Practices in Early Intervention, Presenter: Debbie Ashley. Topics: Practices in EI = Family-Centered VS Non Family-Centered; Models = Professionally-Centered/Family-Allied/Family-Focused/Family-Centered/Family Capacity Building; Approaches = Participation-Based/Routine-Based/Coaching/Collaborative Consultation

**\*\*April 28, 2020:** Webinar: State Part C Systems and COVID-19 by UCEDDS and LEND, Presenter: Maureen Greer, Executive Director of IDEA Infant and Toddler Coordinators Association, attended by Mary Ann Smathers, SR DS, Topics: Discussed programmatic progress, Issues across all states; Reviewed state and local agencies; Eligibility; Service delivery; Modifications; Supports, Transitions; Telehealth; Financial impact; If-When-How return to “regular order;” Precautions; Supporting families; Professionals shared resources

**\*\*April 30, 2020:** EI monthly update meeting with Becky Martin and Mary Ann Smathers. Topics: Families participating virtually vs on hold; participation through phone calls, video chats; weekly EI team meetings continue virtually; staff participating in various resource sharing and webinars

**\*\*April 30, 2020:** Webinar: Coronavirus Impact: Talking to Kids about Schedules, Changes, and Disruption by Autism Research Institute, Presenter: Amanda Tami, attended by Mary Ann Smathers. Topics: Big feelings; Signs that our kids are struggling emotionally; Brain development; How to support our kids; Strategies for calming; Resources for social stories

**\*\*May 5, 2020:** ALL ACBDD Staff In-service – virtual – attended by Jodi Mitchell, DS and Mary Ann Smathers, SR DS

**\*\*May 5, 2020:** Virtual meeting: Food for Thought, Presenter: Karin Bright, attended by Jodi Mitchell. Topic: Explored and explained the workings of the Athens County Food Pantry

**\*\*May 5, 2020:** Webinar: Early Intervention and Feeding: When to Seek a Specialist Part 2 (Talks on Tuesday) by Integrated Training Collaborative/Virginia Dept of Behavioral Health & Developmental Services, Presenters: Stephanie Shrewsberry, Service Coordinator and Jessica Hale, Developmental Service Provider, attended by Mary Ann Smathers, SR DS, Topics: Issues related to Sensory/Behavioral/Oral Motor/Medical

**\*\*May 6, 2020:** Webinar: PLAY (Play and Language for Autistic Youngsters) Project: Policy, Procedures and Practical Strategies for Implementing Tele-PLAY, Presenters: Dr. Richard Solomon, MD and Kirsten M Brown, OTR/L attended by Jodi Mitchell and Mary Ann Smathers. Topics: Benefits and challenges of implanting tele-PLAY; What needs done before tele-PLAY; Strategies for implementing tele-PLAY visits

**\*\*May 6, 2020:** Webinar: Strategies for Engaging Parents (not children) during Tele-Intervention from Brookes Publishing, Presenter: Dana Childress, attended by Mary Ann Smathers, SR DS, Topics: Preparation of parents; Preparation of self; During visit prompts and observations; After visit feedback; Allow for technical difficulties

**\*\*May 7, 2020:** Webinar: Supporting Child & Family Mental Health During Times of Community Stress from Ohio Mental Health & Addiction Services/Groundwork Ohio/Vote for Kids/Ohio Children's Hospital Association, Presenter panel: Dr. Robert Ammerman, Dr. Laura Maddox, Stephanie Davis, Dr. Valerie Alloy, Erin Lucas, attended by Jodi Mitchell and Mary Ann Smathers. Topics: Strategies for communicating with young children and for reducing stress and anxiety for both children and caregivers; Creating structure and routines; Staying connected from home; Toolkit of Resources

**\*\*May 12, 2020:** Webinar: Virtual Administration of the Battelle Developmental Inventory-Developmental Testing in the of age of COVID-19 from DODD, Presenter: Dr. Robert Gallen, attended by Mary Ann Smathers. Topics: Reviewed materials to have caregivers gather; Preparation of how session will proceed; Engagement; Reviewed guidelines set forth by "Riverside Insights;" a list of substitute test items will be created and shared

**OTHER News:** The Early Intervention Team has a new member from the Ohio School for the Blind who will be attending the meetings once a month to provide support, coaching and serve as a Primary Service Provider (PSP) when necessary: WELCOME to Jan Holbein!!

**"Celebrating our Achievements":**

Virtual (or tele-intervention) visits are going well for most families. Families are sharing ongoing successes via text messages, pictures and videos. Here is one example: A mother of a child with Down Syndrome excitedly shared with her Developmental Specialist (DS) that her child "just pulled all the way up to standing in the crib," an outcome they have been working on. Kudos!!

Respectfully submitted:

Mary Ann Smathers, MA SpEd

Senior Developmental Specialist



Exhibit 12  
Athens County Board of Developmental Disabilities  
Business Manager's Report

May 26, 2020

Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of April 30, 2020. All schedules are reconciled with the Athens County Auditor's records as required by statute.

<b>Revenue By Month 2020</b>													
<b>401 General</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
General Tax Beacon				4,165,570									4,165,570
Trailer Tax				48,940									48,940
Homestead & Rollback													
Grants	314,507	75,424	176,325	233,632									799,888
Lunch Sales	499	139											639
Contract Services													
Other Receipts													
Martin Match Receipts													
Supported Living Subsidy													
DODD TCM Match Transfer													
Refunds	543,324	81	449,246										992,652
Reimbursements	1,041			1,049									2,090
Gifts & Donations	175		400										575
Other Non-Rev (Misc Rec)	114,097	117	264	351									114,829
Transfers In													
<b>Fund Totals:</b>	<b>973,643</b>	<b>75,762</b>	<b>626,236</b>	<b>4,449,542</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,125,182</b>
Revenue - Beac Cap Impr													
<b>Fund Totals:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total:</b>	<b>973,643</b>	<b>75,762</b>	<b>626,236</b>	<b>4,449,542</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,125,182</b>

Exhibit 12  
Athens County Board of Developmental Disabilities  
Business Manager's Report

Expenses By Month - 2020													
401 General	Jan.	Feb.	Mar.	Apr.	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Total
Salaries	306,261	295,501	292,607	440,299									1,334,668
Health Insurance	227,182	107,182	137,095	23,735									495,194
Medicare	4,032	3,908	3,867	5,976									17,784
Workers Compensation													
PERS / STRS	42,030	79,305	41,748	62,933									226,016
Contract Services	248,820	30,593	59,181	74,444									413,038
Rentals	5,314	265	2,831	2,634									11,044
Non waiver Supported Living	13,223	13,810	17,281	9,865									54,179
Repairs / Maintenance	7,360	3,293	13,668	4,771									29,091
Supplies	11,785	8,762	10,170	8,237									38,954
Equipment	7,758	2,167	51	1,000									10,976
Other Expenses	25,374	18,610	506	634									45,124
Medicaid Match - TCM													
Family Support Services		2,987	7,724	4,878									15,589
Medicaid Waiver Match			427,086	427,086									854,172
Utilities	11,330	9,033	7,824	8,495									36,682
Fees-Settlement				103,769									103,769
Advertising-Printing	439	977	1,061	1,704									4,181
Travel / Reimbursement	10,745	2,573	2,557	4,005									19,880
Election Expense													
Transfer Out													
<b>Fund Totals:</b>	<b>921,653</b>	<b>578,966</b>	<b>1,025,258</b>	<b>1,184,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,710,340</b>
<b>Capital Improvements</b>	<b>1,407</b>	<b>9,889</b>	<b>17,052</b>	<b>31,707</b>									<b>60,054</b>
<b>Grand Total:</b>	<b>923,060</b>	<b>588,855</b>	<b>1,042,309</b>	<b>1,216,170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,770,394</b>

Exhibit 12  
Athens County Board of Developmental Disabilities  
Business Manager's Report

**Revenue Levels Year-to-Date at 04/30/2020 (33.3% of YTD)**

Line	Account	Budget	Actual		Percentage	
			2019 YTD	2020 YTD	Collected	
General						
1	0085.410100 S31 - General Tax Beacon	6,983,264	4,077,408	4,165,570	59.65%	
2	0085.410400 S32A - Trailer Tax	69,000	47,868	48,940	70.93%	
3	0085.412100 S31A - Homestead & Rollback	593,437				
4	0085.412500 S33 - Grants	1,852,910	642,903	233,632	12.61%	
5	0085.413110 S37 - Lunch Sales		3,584			
6	0085.413120 S38 - Contract Services					
7	0085.417100 S39 - Other Receipts	20,000				
8	0085.417110 Martin Match Receipts					
9	0085.417120 Supported Living Subsidy		321,848			
10	0085.417130 DODD TCM Match Transfer					
11	0085.417140 S40 - Refunds	500,000	85,393			
12	0085.417150 S41 - Reimbursements	12,000	6,728	1,049	8.74%	
13	0085.417500 S35 - Gifts & Donations	18,000	5,126			
14	0085.417800 S43 - Other Non-Revenue (Misc Rec)	1,000	12,406	351	35.10%	
15	0085.422100 S44 - Transfers In					
	Grand Totals:	10,049,611	5,203,263	4,449,542		

Exhibit 12  
Athens County Board of Developmental Disabilities  
Business Manager's Report

**Expenditure Levels Year-to-Date at 04/30/2020 (33.3% of YTD)**

Line	Account	Budget	Actual		Percentage
			2019 YTD	2020 YTD	Spent
General					
1	4356.510200 Salaries	3,824,427	1,300,911	440,299	11.51%
2	4356.520150 Health Insurance	1,314,037	456,082	23,735	1.81%
3	4356.522100 Medicare	55,454	19,451	5,976	10.78%
4	4356.524100 Workers Compensation	34,913	61,635		
5	4356.525100 PERS / STRS	546,130	199,982	62,933	11.52%
6	4356.530100 Contract Services	690,000	256,567	74,444	10.79%
7	4356.530101 Rentals	37,100	15,278	2,634	7.10%
8	4356.530102 Non-Waiver Supported Living	225,000	42,985	9,865	4.38%
9	4356.530200 Repairs / Maintenance	35,000	28,279	4,771	13.63%
10	4356.540100 Supplies	165,000	42,276	8,237	4.99%
11	4356.550100 Equipment	30,000	27,507	1,000	3.33%
12	4356.560100 Other Expenses	135,000	34,804	634	0.47%
13	4356.560101 Medicaid Match - TCM	N/A	N/A		
14	4356.560102 Family Support Services	50,000	12,924	4,878	9.76%
15	4356.560103 Medicaid Waiver Match	2,285,172	1,226,724	427,086	18.69%
16	4356.560107 Utilities	101,305	43,618	8,495	8.39%
17	4356.560110 Fees-Settlement	174,135	107,967	103,769	59.59%
18	4356.560200 Advertising-Printing	32,500	6,112	1,704	5.24%
19	4356.560300 Travel / Reimbursement	35,000	9,362	4,005	11.44%
20	4356.560500 Election Expenses				
21	4356.580100 Transfer Out				
	Fund Total:	9,770,173	3,892,465	1,184,464	

Exhibit 12  
Athens County Board of Developmental Disabilities  
Business Manager's Report

2020	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
<b>Beg. Fund Balance</b>	<b>4,127,188</b>	4,179,178	3,675,974	3,276,952	6,542,030	6,542,030	6,542,030	6,542,030	6,542,030	6,542,030	6,542,030	6,542,030
<b>Revenues</b>	973,643	75,762	626,236	4,449,542	0	0	0	0	0	0	0	0
<b>Expenditures</b>	(921,653)	(578,966)	(1,025,258)	(1,184,464)	0	0	0	0	0	0	0	0
<b>Ending Fund Balance</b>	<b>4,179,178</b>	<b>3,675,974</b>	<b>3,276,952</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>
<b>Funds Transferred to Rsrve Fd</b>												
<b>Adjusted Ending Balance</b>	<b>4,179,178</b>	<b>3,675,974</b>	<b>3,276,952</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>	<b>6,542,030</b>
Min Fund Bal. (@ 25%)	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543	2,442,543
<b>Variance from Min Fd Bal</b>	<b>1,736,635</b>	<b>1,233,431</b>	<b>834,409</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>	<b>4,099,487</b>
<b>Carryover Percentage</b>	<b>42.77%</b>	<b>37.62%</b>	<b>33.54%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>	<b>66.96%</b>

Fund Number, Name	Balance
401 General Fund	6,542,030.34
403 Supported Living Fund	14,078.96
015 Beacon Bond Fund	2,644.29
404 Capital Improvement Fund	692,961.64
<b>All Funds</b>	<b>7,251,715.23</b>

Reserve account balance is \$1,913,676 (not included in balance)

If you have any questions regarding this financial information please contact me via the information below

\*Budgeted expenditures of \$9,770,173 x 25% = \$2,442,543.

Stephen P. Kramer  
Director of Finance and Operations, ACBDD  
740-594-3539 ext. 224  
skramer@athenscbdd.org

Athens County Board of Developmental Disabilities  
Business Manager's Report

# ACBDD - Transactions 04/10/2020 thru 05/15/2020

## General

### 4356.520150 Health Insurance

Delta Dental of Ohio, Inc.	May, 2020 - Dental Insurance Premium	04/24/2020	\$4,381.74
Peoples Insurance Agency, LLC	Check Register Dated 4/17/2020 - HRA deductibles	04/21/2020	\$5,558.78
Peoples Insurance Agency, LLC	May, 2020 - HSA Adm	04/17/2020	\$3.00
Peoples Insurance Agency, LLC	May, 2020 - HRA Admin	04/17/2020	\$396.50
Peoples Insurance Agency, LLC	Check Register dated 5/1/2020 - HRA deductibles	05/05/2020	\$2,385.42
Peoples Insurance Agency, LLC	Check Register dated 4/07/2020 - HRA deductibles	04/10/2020	\$10,441.55
TelaDoc Care, LLC	April, 2020	04/15/2020	\$261.00
The Hartford Life & Accident Ins	May, 2020 - Life Insurance Premium	04/28/2020	\$888.25
Vision Service Plan (OH)	May, 2020 - Vision Insurance Premium	04/21/2020	\$827.59

**Health Insurance Total: 25,143.83**

### 4356.522100 Medicare

Athens County Auditor	Medicare Contributions - April 2020	04/15/2020	\$4,034.05
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**Medicare Total: 4,034.05**

### 4356.525100 PERS / STRS

Athens County Auditor	PERS/STRS Contribution - April 2020	04/15/2020	\$41,956.90
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**PERS / STRS Total: 41,956.90**

### 4356.530100 Contract Services

Advanced Medical Personnel Ser	April 27 to May 1, 2020 - 35 hours of physical therapy at \$67/hr - Robert S	05/15/2020	\$2,345.00
Advanced Medical Personnel Ser	March 30 to April 3, 2020 - 35 hours of Physical Therapy @ \$67/hr Robe	04/15/2020	\$2,345.00
Advanced Medical Personnel Ser	April 6 to 9, 2020 - 28 hours of Physical Therapy at \$67/hour - Robert Sul	04/21/2020	\$1,876.00
Advanced Medical Personnel Ser	April 13 to 17, 2020 - 35 hours of Physical Therapy at \$67/hr - Robert Sul	04/28/2020	\$2,345.00
Advanced Medical Personnel Ser	April 20-24, 2020 - 35 hours of physical therapy at \$67/hr - Robert Sulliva	05/05/2020	\$2,345.00
Aramark Dallas Lockbox	February, 2020 - Food Services Contract	04/17/2020	\$7,224.49
Aramark Dallas Lockbox	March, 2020 - Food Services Contract	04/17/2020	\$7,272.12
BCI	April, 2020 - BCI/FBI webchecks	05/05/2020	\$347.25
Biancone, Sally	March 6, 19, 27 & April 1, 7, 8 and 10, 2020 - 21.50 hours of photos @ \$2	04/15/2020	\$537.50
Cintas Corporation	uniforms	05/15/2020	\$25.00
Cintas Corporation	uniforms	04/15/2020	\$25.00
Cintas Corporation	uniforms	04/24/2020	\$25.00
Cintas Corporation	uniforms	05/08/2020	\$25.00
Cintas Corporation	uniforms	05/01/2020	\$25.00
Cintas Corporation	uniforms	04/10/2020	\$25.00
First National Bank Omaha	Zoom invoice #INV15396604 dated 4/13/2020 for the service period of 4/	05/05/2020	\$578.25
First National Bank Omaha	Zoom invoice #INV13678970 dated 3/31/2020 - for the service period of :	05/05/2020	\$149.90
Haynes Kessler Myers & Postalal	April 13, 22, & 23, 2020 - Legal Services	05/08/2020	\$300.00
Holzer Clinic, LLC	12/2/2019 - DOT physical for C. Wilson	04/10/2020	\$35.00
Holzer Clinic, LLC	12/2/2019 - DOT physical for A. Brown \$35 and C. Wilson \$13.50	04/10/2020	\$48.50
MS Accounting and Taxes Inc	April, 2020 - PersonnelPlus payroll services	05/05/2020	\$320.50
Nagy PT, Adrienne	April, 2020 - PT 40 hours \$50/hr - 23 hrs for EI and 17 hrs for School Age	05/05/2020	\$2,000.00
Time Warner	March 18, 2020 to May 17, 2020 - Beacon Internet	04/28/2020	\$1,290.44
Time Warner	March 20, 2020 to May 20, 2020 - 8 Harper Street internet	04/28/2020	\$980.00
Time Warner	5/1/2020 to 5/31/2020 - Bus Garage	05/08/2020	\$598.38

Time Warner	5/3/2020 - 6/2/2020 - PersonnelPlus internet	05/12/2020	\$287.50
Time Warner	April, 2020 - PersonnelPlus internet	04/10/2020	\$287.50
Treasurer of State, %OH Dept of	ADMFEES 1.25% Administrative Fees 1/1/2020-3/31/2020	04/17/2020	\$41,266.45
<b>Contract Services Total: 74,929.78</b>			
<b>4356.530101 Rentals</b>			
B & C Communications	May, 2020	04/21/2020	\$100.00
City of Athens	May, 2020 - Garage Rental space #30	04/15/2020	\$125.00
City of Athens	June, 2020 - Garage Rental space #30	05/12/2020	\$125.00
Cline Welding Supply	lease renewal - tank	05/08/2020	\$60.00
Southeastern Ohio Management	June, 2020 -PersonnelPlus Rent 1002 East State Street	05/01/2020	\$2,100.00
<b>Rentals Total: 2,510.00</b>			
<b>4356.530102 Non-Waiver Supported Living</b>			
Athens Metropolitan Housing	April, 2020 - Rent	04/15/2020	\$321.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$318.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$321.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$424.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$424.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$298.00
Athens Metropolitan Housing	May, 2020 - Rent	05/05/2020	\$433.00
Buckeye Community Services	March 20 & 27, 2020 - SLH - 3.50 hours @ \$21.96/hr	04/21/2020	\$76.86
Havar, Inc.	March, 2020 - NTB, NDS-B; and NDF	04/24/2020	\$1,048.83
Havar, Inc.	March, 2020 - NTB and NDS-B	04/24/2020	\$433.84
Havar, Inc.	March, 2020 - NPC-A1	04/24/2020	\$32.94
Havar, Inc.	March, 2020 - NDS-A and NTB	04/24/2020	\$307.84
Health Recovery Services	3/5/2020 diagnostic evaluation	05/01/2020	\$235.00
Interim HealthCare of Athens	2/19/2020 - Holland LPN nursing services	04/21/2020	\$33.75
Interim HealthCare of Athens	Invoices dated 3/13/2020; 3/20/20; and 4/2/20 for nursing visits	05/12/2020	\$145.00
R.H.D.D., Inc.	March, 2020	04/24/2020	\$2,381.75
Ripple, Thomas E.	March 5, 2020 - one hour massage therapy treatment	05/15/2020	\$60.00
Ripple, Thomas E.	February 11 & 25, 2020 - two one hour massage therapy treatments	04/15/2020	\$120.00
Rosario, Laura Loraine	April 29, 2020 - 4 hours for Supported Living @ \$19.32/hr	05/05/2020	\$77.28
Rosario, Laura Loraine	April 22, 2020 - 4 hours of Supported Living and mileage	04/28/2020	\$77.28
Sech-Kar Company	February, 2020 - 27 ADS units and 4 NMT trips	04/28/2020	\$202.63
SOAR (Southern Ohio Adventure	Propane	04/24/2020	\$580.17
Synchrony Bank (Amazon)	Apple Watch Services	04/24/2020	\$199.00
Synchrony Bank (Amazon)	Credit on refund of Fitbit Versa Smart Watch	04/24/2020	-\$139.99
Taylor, Sherry L.	March 23 to 27, 2020 - 35 hours of Supported Living at \$19.32/hr	05/12/2020	\$676.20
Taylor, Sherry L.	March 30 to April 3, 2020 - 35 hours of Supported Living at \$19.32/hr	05/12/2020	\$676.20
Taylor, Sherry L.	April 6-10, 2020 - 35 hours of Supported Living at \$19.32/hr	05/12/2020	\$676.20
Taylor, Sherry L.	April 13-May 1, 2020 - 105 hours of Supported Living at \$19.32/hr	05/12/2020	\$2,028.60
Wilson, Brian	May, 2020 - Rent	04/10/2020	\$630.00
<b>Non-Waiver Supported Living Total: 13,098.38</b>			
<b>4356.530200 Repairs / Maintenance</b>			
Advanced Painting	Repaint pool - power wash pool, caulk joints where needed and apply tw	04/21/2020	\$3,740.00
Carr Auto Glass, LLC	Roton continuous Hinge with installation	04/28/2020	\$348.90
Ohio Pest Control	04/22/2020 - Beacon	04/24/2020	\$52.00



Ohio Pest Control	04/22/2020 - Harper Street	04/24/2020	\$58.00
Poynter's Business Solutions	SSA copier 5/15/2020 to 8/14/2020	04/17/2020	\$572.00
<b>Repairs / Maintenance Total: 4,770.90</b>			
<b>4356.540100 Supplies</b>			
Classic Solutions	building supplies - Bus Garage	05/15/2020	\$37.77
Classic Solutions	building supplies - Beacon	05/15/2020	\$37.77
Classic Solutions	building supplies - SSA office	05/15/2020	\$37.77
Classic Solutions	COVID-19 xlarge vinyl gloves -- Bus Garage	04/15/2020	\$34.80
Classic Solutions	building supplies - Beacon	04/28/2020	\$102.68
Classic Solutions	building supplies - Bus Garage	04/28/2020	\$21.68
Classic Solutions	COVID-19 Bac Stop Hand Sanitizer and jug - invoice #374699 for \$40 les	05/12/2020	\$5.00
Classic Solutions	COVID-19 - Contour trigger, XLG vinyl gloves and bleach - Bus Garage	05/12/2020	\$62.29
Classic Solutions	COVID-19 gallon jug pumps - Bus Garage	05/12/2020	\$27.00
Classic Solutions	xlg disposable vinyl gloves - COVID-19 Bus Garage	04/10/2020	\$31.70
Digital Dolphin Supplies	office supplies	04/17/2020	\$238.26
Digital Dolphin Supplies	office scissors, paper and adhesive sticky back - Beacon	05/01/2020	\$294.90
Foam Coat Roofing, Inc.	5 gallons of silicone coating, one case of silicon caulking and one bag of	05/01/2020	\$525.00
Interstate Batteries	gate batteries - Bus Garage	04/28/2020	\$44.00
Lowe's Home Centers, Inc. (Athe	building supplies - Harper Street	04/17/2020	\$32.31
Lowe's Home Centers, Inc. (Athe	building supplies - Harper Street	04/17/2020	\$10.91
McKesson Medical Surgical	COVID-19 - Sanitizer	05/15/2020	\$10.69
Memory Book Company	95 copies of Yearbook	04/24/2020	\$1,885.75
Passion Works Studio	40 Fabric Masks - COVID19	04/15/2020	\$500.00
Poynter's Business Solutions	shipping charges on toner	04/17/2020	\$13.50
Poynter's Business Solutions	shipping charges on toner	04/10/2020	\$13.50
Randy V. Moore Petroleum Distri	326 gals of diesel delivered on 4/15/2020 at \$1.78/gal	04/21/2020	\$580.28
Randy V. Moore Petroleum Distri	360 gals of unleaded delivered on 4/15/2020 at \$1.175/gal	04/21/2020	\$423.00
Reserve Account	postage for Beacon, ADM and Personnel Plus	04/10/2020	\$1,000.00
Rothe, Lanae	reimbursement for purchase from Walmart for digital scale	05/08/2020	\$15.94
Rubinstein's Inc.	15 cases of copy paper - ADM & School	04/21/2020	\$494.25
Shrivers Pharmacy & Wellness	25 Digital Thermometers	04/15/2020	\$347.48
Synchrony Bank (Amazon)	two LiftMaster 890max mini key chain garage door openers 893 mas rerr	04/15/2020	\$49.90
Synchrony Bank (Amazon)	6 ft x 10 ft superstream sewn nylon American Flag - Beacon	05/15/2020	\$35.02
Synchrony Bank (Amazon)	Ariens Gravely Bearing - Beacon	05/15/2020	\$36.95
Synchrony Bank (Amazon)	two 5/16 inch wire center flagpole rope wiht polyester jacket - Beacon	05/15/2020	\$88.38
Synchrony Bank (Amazon)	URO Parts 0015456409 Brake light switch	04/24/2020	\$14.29
Synchrony Bank (Amazon)	laptop replacement keyboard for HP probok	05/08/2020	\$19.98
Synchrony Bank (Amazon)	two Waterway 6404790V 9" x 9" grate and frame	05/05/2020	\$144.12
Synchrony Bank (Amazon)	two Tru Bind 20-mm binding coils and Tru Bind Coil-Binding Machine - S	05/08/2020	\$307.33
Synchrony Bank (Amazon)	coil binding starter kit - School	05/08/2020	\$50.64
Uni-Select USA, Inc.	vehicle parts	04/17/2020	\$8.43
Uni-Select USA, Inc.	vehicle parts	04/28/2020	\$21.76
Uni-Select USA, Inc.	vehicle parts	04/28/2020	\$17.02
Uni-Select USA, Inc.	vehicle parts	04/28/2020	\$7.97
Uni-Select USA, Inc.	vehicle parts	05/05/2020	\$21.88
Uni-Select USA, Inc.	vehicle parts	05/01/2020	\$73.02
Uni-Select USA, Inc.	vehicle parts	05/01/2020	\$49.95

Uni-Select USA, Inc.	vehicle parts	04/10/2020	\$136.12
Uni-Select USA, Inc.	vehicle parts	04/10/2020	\$50.10
Walmart Community/Synchrony F	building supply - Beacon	04/15/2020	\$8.80
Walmart Community/Synchrony F	building supplies - Beacon	04/24/2020	\$3.62
Walmart Community/Synchrony F	building supply - Beacon	05/08/2020	\$3.62
Walmart Community/Synchrony F	building supplies - Beacon	04/10/2020	\$4.40
West End Cider House	COVID19 - Merchandise Sales Hand Sanitizer	04/21/2020	\$300.00
Withem, Robert	Reimbursement for purchase from Tractor Supply for wheel tires - Beaco	04/17/2020	\$113.96

**Supplies Total: 8,395.49**

#### **4356.550100 Equipment**

SameGoal, Inc.	Same Goal Plus Edition license fee SY2020-21	04/10/2020	\$1,000.00
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**Equipment Total: 1,000.00**

#### **4356.560100 Other Expenses**

American National Red Cross	04/10/2020 - 8 Adult & Pediatric First Aid/CPR/AED with Anaphylaxis anc	04/21/2020	\$240.00
Athens County Auditor	April, 2020 - Unemployment - Scarbrough \$6.31; Robison \$53.60 and Na	05/08/2020	\$63.54
Culligan of Central Ohio	water - PersonnelPlus	05/12/2020	\$27.90
First National Bank Omaha	Drug and Alcohol Clearing House charge for CDL holders in agency	05/05/2020	\$62.50
Kroger - Columbus Customer Ch	6 flower arrangements for Professional Admin Day	04/24/2020	\$89.94
Wolfe Mountain Entertainment LL	four hours of flower deliveries and mileage	04/24/2020	\$114.22

**Other Expenses Total: 598.10**

#### **4356.560102 Family Support Services**

Baughman, Lisa C.	Reimbursement for purchase of prescriptions from Shrivvers Pharmacy - f	05/12/2020	\$104.70
Cheatwood, Jeremy	Walmart reimbursement for phone and minutes - family support services	04/10/2020	\$132.96
First National Bank Omaha	Krogers gift card for food - family support services	04/15/2020	\$60.00
Interim HealthCare of Athens	04/04/2020-LPN Hourly - family support services	04/21/2020	\$45.00
Interim HealthCare of Athens	1/21/2020 - LPN Hourly - family support services	04/21/2020	\$40.00
Lamp Pest Control, Inc.	4/16/2020 - second roach treatment - family support services	04/21/2020	\$150.00
Lowe's Home Centers, Inc. (Athe	materials for flooring - family support services	04/21/2020	\$419.60
Lowe's Home Centers, Inc. (Athe	Quick Step 3-step aluminum desk stair stringer-family support services	04/28/2020	\$53.01
Riley, Kaitlyn N.	Reimbursement for purchase of shoes for work - family support services	04/24/2020	\$48.14
Smith, Jacqueline D.	March 9-20, 2020 - Provided respite 50 hours @ \$10/hr - family support s	05/05/2020	\$500.00
Synchrony Bank (Amazon)	Signature Design by Ashley - 10 inch chime express hybrid interspring fir	04/15/2020	\$179.42
Synchrony Bank (Amazon)	MTFY C Shaped Rolling Sofa Side Snack Table - family support services	04/15/2020	\$36.98
Synchrony Bank (Amazon)	Sundown Sublingual Melatonin, four drawer dresser storage tower and A	04/15/2020	\$71.04
Synchrony Bank (Amazon)	Blissun Hanging Hammock Chair, Haning Swing Chair and Kids Hanging	05/15/2020	\$104.98
Synchrony Bank (Amazon)	WEFOO 5 piece cut sleep eye masks and 3 Sundown Sublingual Melato	05/15/2020	\$30.31
Synchrony Bank (Amazon)	COVID-19 - DreamGYM Therapy net swing and ZNCMR flying saucer t	05/15/2020	\$170.96
Synchrony Bank (Amazon)	330 piece building blocks and VIAHART brain flakes - family support sen	05/15/2020	\$37.97
Synchrony Bank (Amazon)	Jungles Climbing Cargo net - family support services	05/15/2020	\$45.98
Synchrony Bank (Amazon)	Edx Education Step-a-stumps, Jagader Slackline Ninja Line 50 Foot upgi	05/15/2020	\$347.33
Synchrony Bank (Amazon)	Furinno 11 cube reversible open shelf bookcase - family support services	04/17/2020	\$54.89
Synchrony Bank (Amazon)	HP 14 inch Full HD IPS Chromebook with free sleeve included intel - fam	04/17/2020	\$195.44
Synchrony Bank (Amazon)	Qishare 11.6 12 inch laptop case laptop shoulder bag and Furino 5 tier re	04/17/2020	\$47.32
Synchrony Bank (Amazon)	Porcupine Pop Game for Kids - family support services	04/24/2020	\$23.07
Synchrony Bank (Amazon)	Hasbro Elefun & Friend Game with Butterflies; Pop Up Pirate; Grab a Sr	04/24/2020	\$87.76
Synchrony Bank (Amazon)	Dream parts Toddler, sandals, Big Letter Tracing for Preschoolers, KOK	04/21/2020	\$109.16

Synchrony Bank (Amazon)	163 Piece Stem Toys Kit - family support services	04/24/2020	\$37.95
Synchrony Bank (Amazon)	Carex Overbed Table - flat Rolling Bed Table with Adjustable Heights over	05/08/2020	\$92.96
Synchrony Bank (Amazon)	Jumping Beans Boys 3 pack shorts; My 100 Must Know learn to Write Sign	05/08/2020	\$49.96
Synchrony Bank (Amazon)	Bissell 20431 Powerglide Lift Off Pet Plus Upright Bagless Vacuum - fam	05/08/2020	\$166.73
Synchrony Bank (Amazon)	two each Kids Value Pack Paw Patrol toothbrush; Handcraft Little Boys' I	05/08/2020	\$250.84
Synchrony Bank (Amazon)	Wonder Forge Cat in the Hat I can Do that game - family support service	05/12/2020	\$25.98
Synchrony Bank (Amazon)	Fruit of the Loom Boys' Big Boxer Brief, Exposed & Covered Waistbands	05/12/2020	\$18.99
Synchrony Bank (Amazon)	KOSIN Safe Sound Personal Alarm 8 Pack 140DB Personal Security Ala	05/01/2020	\$27.98
Synchrony Bank (Amazon)	two ACER Chromebooks - family support services	04/10/2020	\$439.98
Synchrony Bank (Amazon)	OFM essentials collection armless leather desk chair - family support ser	05/12/2020	\$52.38
Synchrony Bank (Amazon)	Animal Crossing New Horizon - family support services	05/12/2020	\$59.99
Synchrony Bank (Amazon)	PUMA Kids' Cabana Racer Mess Sneakers - family support service	04/10/2020	\$27.93
Synchrony Bank (Amazon)	Lifetime Height Adjustable Craft Camping and folding table - family supp	05/08/2020	\$39.99
Synchrony Bank (Amazon)	Dune Chronicles book 1 - family support services	05/12/2020	\$15.88
Synchrony Bank (Amazon)	Kindle Paperwhite Leather Cover; At the Existentialist Cafe: On Writing a	05/12/2020	\$248.67
Synchrony Bank (Amazon)	Ninja Game time comforter - family support services	04/10/2020	\$69.99
Synchrony Bank (Amazon)	Better Homes & Garden Leighton Twin over Twin Wood Bunk Bed - fami	04/10/2020	\$216.52
Synchrony Bank (Amazon)	JQuinHome Twin Galazies Dark Blue Comforter - family support services	04/10/2020	\$48.99
Synchrony Bank (Amazon)	Acer C720-2844 11.6 inch chromebook, intell Celeron - family support se	04/10/2020	\$134.99
Synchrony Bank (Amazon)	Li'l Gen Water Beads; Carson Dellosa - Alphabet Flash Cards and Color	04/10/2020	\$108.94
Synchrony Bank (Amazon)	Bloop Bloop; I'm the Pottery Master; Where the Pop; I Can't, I Won't; Sp	04/10/2020	\$131.04
Walmart Community/Synchrony F	COVID-19 - food - family support services	05/15/2020	\$283.73
Walmart Community/Synchrony F	cleaning supplies - family support services	05/15/2020	\$84.37
Walmart Community/Synchrony F	cell phone, minutes and clothing - family support services	05/15/2020	\$409.88
Walmart Community/Synchrony F	COVID-19 groceries - family support services	05/15/2020	\$285.86
Walmart Community/Synchrony F	COVID-19 - phone card - family support services	05/15/2020	\$45.00
Walmart Community/Synchrony F	phone card - family support services	04/21/2020	\$45.00
Walmart Community/Synchrony F	20 inch commute bicycle, 5 pc wrenches, etc - family support services	05/08/2020	\$188.43
Waste Away Systems, LLC	3/24 and 3/30/2020 - delivery and dumpster, disposal fee - family support	04/10/2020	\$350.00

**Family Support Services Total: 7,054.97**

**4356.560103 Medicaid Waiver Match**

Treasurer, State of Ohio	WAVIER IO - 4/1/2020 - 6/30/2020	04/17/2020	\$427,086.00
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**Medicaid Waiver Match Total: 427,086.00**

**4356.560107 Utilities**

American Electric Power	8 Harper Street electric from 4/10/2020 - 5/11/2020	05/15/2020	\$492.25
American Electric Power	Bus Garage electric from 4/8/2020 - 5/7/2020	05/15/2020	\$199.98
American Electric Power	Bus Garage electric from 3/10/2020 to 4/07/2020	04/15/2020	\$290.62
American Electric Power	8 Harper Street electric from 3/11/2020 - 4/09/2020	04/15/2020	\$549.47
American Electric Power	Beacon electric from 3/31/2020 - 5/6/2020	05/12/2020	\$1,674.14
Athens-Hocking Co Recycling Ce	May, 2020 - recycling SSA	05/05/2020	\$12.00
BFS Petroleum	LP gas for Lavelle Road - 565 gals @ \$1.11396/gal	04/10/2020	\$629.39
City of Athens	Beacon water from 4/8/2020 to 5/6/2020 - 6000 gals	05/15/2020	\$142.48
City of Athens	Beacon water from 3/4/2020 - 4/8/2020 - 33,000 gals	04/17/2020	\$443.53
Columbia Gas	PersonnelPlus gas from 3/16/2020 - 4/14/2020	04/17/2020	\$48.09
Columbia Gas	Beacon gas from 2/12/2020 - 3/11/2020	04/21/2020	\$697.73
Frontier	May, 2020 - Harper Street 740-797-0001	05/08/2020	\$32.93

Frontier	May, 2020 - PersonnelPlus 740-593-8236	05/08/2020	\$43.28
Frontier	May, 2020 - Beacon fax 740-593-3189	05/08/2020	\$32.93
Frontier	May, 2020 - MUI/Alarms 740-592-1098	05/08/2020	\$162.78
Frontier	May, 2020 - SSA Fax 740-594-5048	05/08/2020	\$34.00
Frontier	April, 2020 - SSA Fax 740-594-5048	04/10/2020	\$34.00
Interstate Gas Co (IGS)	March, 2020 - Beacon gas	04/28/2020	\$1,319.88
Le-Ax Water Dept.	Bus Garage water from 3/5/2020 - 4/11/2020 - 2000 gals	05/05/2020	\$29.65
Shred-IT USA, LLC	3/16/2020 - SSA and 3/26/2020 - ADM	04/24/2020	\$124.63
The Plains Water & Sewer Distric	6 Harper Street water from 3/30/2020 - 4/29/2020 - 5,000 gals	05/15/2020	\$42.55
The Plains Water & Sewer Distric	6 Harper Street water from 3/2/2020 - 3/30/2020 - 1100 gals	04/15/2020	\$42.55
Verizon Wireless	April 8 to May 7, 2020 - phones	05/15/2020	\$2,054.37
Verizon Wireless	March 8, 2020 to April 7, 2020 - phones	04/17/2020	\$1,973.93
Waste Management	May, 2020 - Bus Garage	05/05/2020	\$83.70
Waste Management	May, 2020 - Beacon	05/05/2020	\$149.60
<b>Utilities Total: 11,340.46</b>			

#### **4356.560110 Fees-Settlement**

Athens County Auditor	Settlement Fees RE 1st 1/2 2020	04/15/2020	\$97,184.63
Athens County Auditor	Settlement Fees Manufactured Home - 1st 1/2 2020	04/15/2020	\$6,583.93

**Fees-Settlement Total: 103,768.56**

#### **4356.560200 Advertising-Printing**

APG Media of Ohiom KKD	Athens Messenger - Advertising to PersonnelPlus	04/10/2020	\$401.00
APG Media of Ohiom KKD	Athens Messenger - 3/21 and 3/26 - advertising for speech pathologist	04/10/2020	\$255.75

**Advertising-Printing Total: 656.75**

#### **4356.560300 Travel / Reimbursement**

CPI - Crisis Prevention Institute, I	NCI 4 Day Instructor Certification Onsite - Carissa Trunzo 5/19/2020 Frar	04/10/2020	\$3,450.00
Hagen, Cale W.	Travel 4/27/2020 to 5/8/2020	05/15/2020	\$117.82
Hagen, Cale W.	Travel 4/10/2020 - 4/24/2020	04/24/2020	\$98.10
Hagen, Cale W.	Travel 3/31/2020 - 4/9/2020	04/10/2020	\$100.22
Kendrick, Stephanie	Travel 3/5/2020 - 5/13/2020	05/15/2020	\$289.40

**Travel / Reimbursement Total: 4,055.54**

**Total \$730,399.71**

#### **7809.550100 Capital Improvements**

Floor & Moore, Inc.	removed and replaced covering in locker room entrance	04/15/2020	\$5,177.69
Kramer Engineers	Engineering Study to Investigate the HVAC for a potel COVID ventilation	05/01/2020	\$2,000.00
Limbach Company LLC	Beacon School Gym HVAC Reno	04/28/2020	\$26,529.00

**Capital Improvements Total: 33,706.69**

**Grand Totals: \$764,106.40**



**Board Submission by Richard Suehrstedt**  
**Area of Supervision: Service and Support Administration**  
**May 26, 2020**

**Department Highlights:**

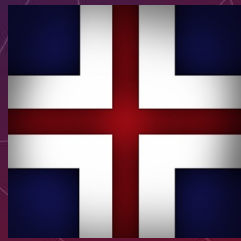
- Ongoing coordination with Gallipolis Developmental Centers to develop transition plans for 2 individuals:
  - 1 pending discharge from GDC by 6/27 – (an extension has been offered by DODD until August 26 if needed).
  - 1 stabilization admission for 180 day stabilization on ending 9/23/2020.
- SSA's continue to work remotely in response to the COVID-19 crisis. Zoom and Google Hangouts are the most commonly used platforms to conduct meetings.
- Day programs began to open slowly – Goodwill was the 1<sup>st</sup> to re-open on May 7 with 2 individuals. SSA's and teams are working with providers to assess the risk/benefit for individuals prior to a return to day program. DODD has initiated virtual tours of providers before they re-open.
- Tristin Lawrence was identified as the ACBDD Provider Coordination Lead – she continues to work with providers in the coordination of staffing needs and efforts to enhance recruitment as well as coordination of PPE. Steve Kramer has obtained an inventory of PPE to support providers and to assure resources in the event that an individual home needs to be quarantined.
  - Scott Zielinski was identified as the ACBDD lead to support providers for fiscal/billing issues.
- Virtual check-in's with providers held on 5/6, 5/20.
- Weekly virtual check-in's are being held with SSA's to review and update guidance from DODD and OACBDD. SSA's are providing regular updates on the status of the individuals they serve. They are also conducting "front lawn" check-in's with individuals and families to assure needs are being met.
- SSA's have been coordinating the delivery of USDA food boxes for individuals in need. They have also been assisting individuals to access other food banks.
- Began implementing the newly approved FSS funding (\$300.00/family) to assist with Covid-19 related expenses.

**April Data:**

Individuals Receiving SSA Services	<b>411</b>
Eligibility Referrals	<b>2</b>
# Determined Eligible	<b>2</b>
Annual ISP's Completed	<b>50</b>

## Exhibit 13

ISP Addendums and Revisions	<b>12</b>
Waiver Enrollments (IOW)	<b>1 (2 pending IO Exit Waivers (BICF) &amp; (3 pending IO)</b>
Waiver Enrollments (LV1W)	<b>2</b>
Waiver Enrollments (SELF)	<b>0</b>
Total Enrolled (LV1W)	<b>51</b>
Total Enrolled (IOW)	<b>151</b>
Total Enrolled (SELF)	<b>6</b>
# Agency providers	<b>31</b>
# Independent Providers	<b>44</b>



## Job Development

### PersonnelPlus Still Working



Angela Carter

The month of April showed many new challenges to providing employment services due to the COVID 19 Pandemic, stay at home orders, and business closings. Even through trying times PersonnelPlus continues to provide services to the individuals we serve to the best of our abilities.

Due to the high demand for DSP's to help assist individuals who are now required to be at home instead of day habs, Sarah F. was able to obtain employment through Fosterbridge of The Plains. Job Developer (JD) worked with Tristin from the SSA office in order to help Sarah apply to open positions in the area. She began her employment and works with a couple of individuals that are close to her home, which is convenient for her.

JD attended weekly staff meetings via Zoom as well as multiple other trainings throughout the month. JD attended monthly BAC meeting via Zoom, and JD attended monthly Athens Chamber Ambassador meeting via Zoom as well.

Luke and Zach continued to do well at Lowes and needed little support. JD still follows up weekly with them and with the Lowes store manager.

JD provided job development services to 4 individuals and JSST services to 1. 1 individual on the JD caseload is on hold. JD also provided 90 day follow along services to 4 individuals with 2 individuals laid off and 1 unable to be contacted at this time. One individual was transferred to the JD's caseload.

A service called REACH was performed by multiple PPlus staff where a list of OOD individuals was to be contacted via phone in order to see if their needs were being met and if they were doing okay during this time. Job developer was invited to be part of a Career Expo next month in order to talk about the DD field and how to get into this line of work. This will be held on May 11<sup>th</sup>.

Multiple jobs were applied to on behalf of the job seekers on the JD's caseload. Follow up via email and phone was done for the jobs that were applied to. Job Development and Job Seeking Skills Training will continue to be provided throughout the month of May.

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PersonnelPlus continues job development while working remotely for the foreseeable future.

Kayla was unfortunately laid off just shy of her 90-day closure. She is really motivated to work and JD doesn't see any problems with her reaching her 90-day milestone when she returns to work.

One client was hired by Appalachian Behavioral Health at the beginning of the month and after speaking with him last week, he told me it's the best job he's ever had and the most money he's ever made! He said he has never had a job where he gets up in the morning and can't wait to get to work!

Another client secured a position with Fosterbridge, in The Plains. He is a nurse's aide and is accruing hours for his recertification as well as helping people. Congrats to him as well!

Job Skills Training is a different service OOD has authorized for our clients who cannot leave their homes at this time. JD is currently working with one client using this service and hopes to have more in the future.

JD has received two new Job Development authorizations from OOD this month.

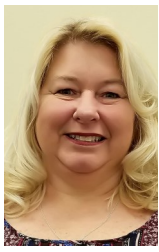


Marcus Dobro





## **Training Updates**



**Heather Clemons**  
Training Coord.

**\*\*** Due the current situation in the county, no training services were provided in April. PersonnelPlus serves a vulnerable population. Because of that, we have services on hold until such time as it is safe for them to participate in assessments in the community.

Training Coordinator continues to assist with CARF preparation, attend staff and OOD meetings, process contract payroll, attend virtual trainings and complete a variety of other job tasks as assigned by the Employment Options Director.

**Intakes For School Students** -Seven intakes were completed this month. One was for a Summer Youth Career Exploration student and the other six were for Summer Youth Work Experience students.

**Career Exploration-** Eight sessions of Career Exploration were conducted this month for two young ladies. One student is from Athens Middle School and the other is a recent high school graduate. The service was provided remotely and allowed the participants to experience what it is like to work at Kroger, Texas Roadhouse, Sally Beauty, Pizza Hut, Day Care, Walmart, and Bath and Body Works. Links to websites are provided via E-mail and visited together over the phone. Services are ongoing for the month of May.



**Sue Orth**  
Training Coord.

**Next Steps Planning Meetings-** Planning for all services continues to be discussed with team members via emails.

**Pre-Ets-** Services for Job Exploration Counseling for a Trimble High School student are ongoing. The service is being delivered remotely with the students and the Training Coordinator exploring various sites and learning about job options. Seven sessions have been completed.

## **Employment Supports**



**Jona Moberg**

**Employment  
Support Coord.**

Making sure the people we serve are staying safe and healthy are at the heart of what we do. My role has not changed, but the way I am communicating has changed. Because of this, I am checking in weekly with everyone. In some situations, it might be a quick hello to ask how they are and other times it might require further communication with a provider and SSA. Fortunately, we have the best of both and the direct care staff and SSAs are immediately working to make sure whatever is needed is taken care of.

I work with guardians, payees, providers and SSAs to get documentation regarding layoffs so they can work with other agencies regarding benefits and housing. I am attending ISP meetings through Zoom, and they have been successful.

Working with our business partners has changed, as well. We are communicating on the phone and by email, and it has been working out great. Approximately three fourths of individuals had been laid off by the beginning of April, however as the month progressed several have been called back to work even if normal work hours had been cut.

In an opposite scenario, employees at Lowes, Kroger and Walmart have been given the opportunity to work more if they choose. With these situations, communicating with family and SSAs have been critical to make sure the employee is safe and using PPE.

A wonderful thing has also happened in that some businesses have decided to pay the individual even though they are not working! Brennen's Coffee Café, Mike Carpenter Financial Services and College Bookstore have done this. It is a testimony to their dedication to supported employment, their support of the ACBDD, as well as their strong belief in community.

Besides ongoing calls and emails, virtual meetings have become common and really do help. I attend numerous meetings throughout the week, including staff, committee and other organization meetings. I also have taken multiple trainings, including several on Employment as well as Trauma Informed Care.

As the month of April is drawing to a close, I am pleased to report that 5 individuals have been called back to work for the beginning of May. I realize it is unknown how or when our country, state and community will be able to establish some type of normalcy, but we will continue to do our work helping individuals working in the community and staying safe.





## Section 1: Jobs

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
New hires this month	2	5	3	2								
Total number jobs filled this month	2	5	3	2								
Number of ACBDD Employed in the Community			56	56								
Number of Non-Enrollees (OOD Referrals) Employed in the Community			36	38								
Total number of positions filled	98	103	106	108								
Job offers to Job Seekers this month	2	5	3	2								
Job offers accepted by Job Seekers this month	2	5	3	2								
Jobs placed and lost since January 1, 2020 this month	0	0	1	0								
Jobs lost due to termination since January 1, 2019 this month	0	0	1	0								
Job losses regardless of year placed or reason (not counted above) this month	0	1	0	0								
Number of individuals receiving active Job Development Services (an active job search in place) this month	25	25	17	18								
Temporary Summer Youth Employment	0	0	0	0								

## Section 2: Internships/Community Based Assessments

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total Number of individuals receiving OOD assessments; CBA, CX, Job Coaching, On the Job Supports, Activities of Daily Living, etc. this month	2	6	5	2								

## Section 3: Other Day Habilitation Centers

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of other Day Hab Individuals referred to PersonnelPlus to actively seek employment (OOD) this month	3	0	0	0								
Total number of other Day Hab Individuals PersonnelPlus has obtained jobs for in 2019 this month	0	1	0	0								

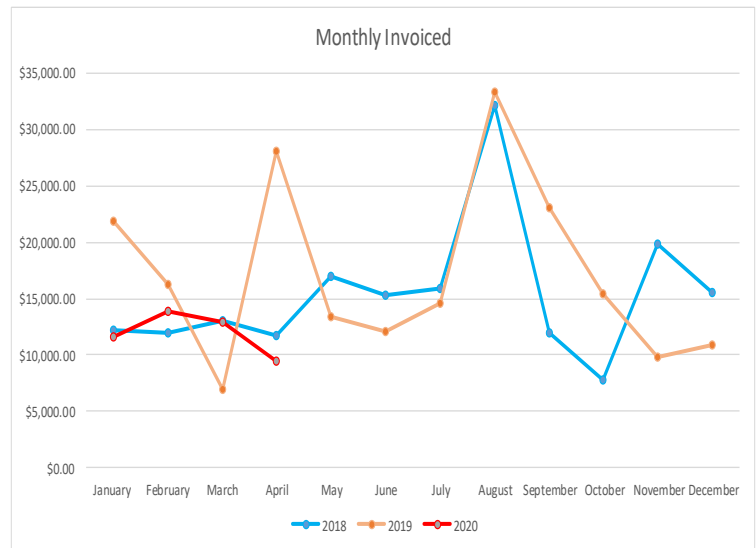
## Section 4: Total Services Provided

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of individuals receiving Community Employment Services via PersonnelPlus	111	120	114	112								



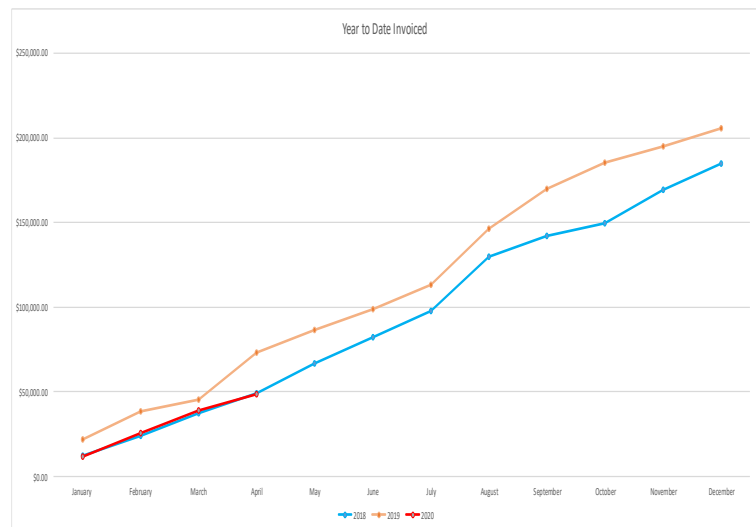
### OOD Monthly Invoiced

	2018	2019	2020
January	\$12,181.55	\$21,877.20	\$11,579.89
February	\$11,981.65	\$16,319.88	\$13,820.36
March	\$13,008.25	\$7,008.40	\$12,898.21
April	\$11,776.00	\$28,076.00	\$9,071.00
May	\$16,979.40	\$13,438.42	
June	\$15,293.25	\$12,037.28	
July	\$15,869.29	\$14,549.75	
August	\$32,111.79	\$33,287.19	
September	\$11,920.20	\$23,067.92	
October	\$7,745.24	\$15,449.35	
November	\$19,855.56	\$9,853.89	
December	\$15,492.71	\$10,892.08	



### Year to Date Invoiced

	2018	2019	2020
January	\$12,181.55	\$21,877.20	\$11,579.89
February	\$24,163.20	\$38,197.08	\$25,430.25
March	\$37,171.45	\$45,205.48	\$39,019.65
April	\$48,947.45	\$73,281.48	\$48,090.65
May	\$66,769.85	\$86,719.90	
June	\$82,063.10	\$98,757.18	
July	\$97,932.39	\$113,306.93	
August	\$130,038.18	\$146,594.12	
September	\$141,958.38	\$169,662.04	
October	\$149,703.62	\$185,111.39	
November	\$169,559.18	\$194,965.28	
December	\$185,051.89	\$205,857.36	



### Title XX Monthly Invoiced

	2019	2020
January	0.00	0.00
February	0.00	\$243.13
March	0.00	\$691.19
April	\$239.66	0.00
May	\$718.98	
June	0.00	
July	0.00	
August	0.00	
September	0.00	
October	0.00	
November	\$104.20	
December	\$468.90	
<b>TOTAL</b>	<b>\$1,531.74</b>	<b>\$934.32</b>





Exhibit 15  
Integrate Athens Board Report May 2020

## ***Integrate Athens hosts Virtual Athens Connects Event***



Integrate Athens team hosted the Athens Connect event planned for Market on State May 13<sup>th</sup> with a virtual meet-up to stay connected.

We had over 25 participants in an online event. Autumn Brown gave an update for postponing the event, an overview of Integrate Athens, and the work we have accomplished since the creation of our office in 2019. Tina Wilson shared information regarding the

survey from last year's participants. Amy Goldsberry introduced School-Age Transition to the group. She discussed our need for more community partners to help build a network of support for these young adults as they begin to identify what adult life will look like and the resources they need to get there.

## ***Next Virtual Food For Thought June 2nd***

On May 5<sup>th</sup>, Integrate Athens had our Virtual Food for Thought meeting; we had guest presenter, Karin Bright, President of the Athens County Food Pantry.



On June 2<sup>nd</sup>, at noon, we'll have guest presenter, Jordy Stringer, Executive Director of the Southeastern Ohio Center for Independent Living-Serving Fairfield and Hocking Counties. Founded in 2002, the Southeastern Ohio Center for Independent Living (SOCIL) is managed by a Board of Directors and staff comprised of a majority of persons with various disabilities. The foundation of CIL services is the peer relationship - people with disabilities assisting other people with disabilities as role models and mentors. Currently, Jordy D. Stringer serves as the Executive Director at SOCIL. Stringer is a significant proponent of the disability rights movement and is a passionate believer in people of differing abilities living the most independent and productive lives possible. Jordy Springer's varied background in disability policy, group, and individual instruction, as well as his experience advocating locally and nationally, provides the perfect foundation for work as the Executive Director at the Southeastern Ohio Center for Independent Living, address: 418 South Broad Street Lancaster, Ohio 43130 Phone: (740) 689-1494 [www.socil.org](http://www.socil.org)

If you have ideas or connections for Food For Thought presenters, please reach out to Tina Wilson, [cwilson@athenscbdd.org](mailto:cwilson@athenscbdd.org)



## Internet/Technology Access Survey

Tina Wilson created an Internet/Technology Access Survey going out to people supported by the ACBDD. This survey was requested by a community partner who is looking to do book clubs virtually. Step One is to identify who is interested and the supports they have or will need to get online and access a virtual group. This information was sent to SSAs and providers to help individuals participate in the survey.

## Integrate Athens Events Cancellation Updates

*Cancelled until social distancing restrictions are lifted*

- Tuesday Night Rec
- League Bowling
- Movie Night (Second Tuesday of each Month)
- Food For Thought (NOW HELD VIRTUALLY)
- Teen Nights
- ATCO Idol (We will host something once restrictions are lifted)
- Advocacy Empower Hour (NOW HELD VIRTUALLY)

## FANs-Celebrating Sara

Sara Brumfield and Autumn Brown attended the Virtual Spring Celebration of Service. Sara will be with Integrate Athens through July 15<sup>th</sup>. Please take a look at her accomplishments for 2019-2020 so far!



Envisioning an integrated and inclusive Athens County



### Sara Brumfield-FAN's Coordinator

**F.A.N.s** Friends  
Allies  
Neighbor  
Helping People Connect to their Community Athens County

### CELEBRATING 2 Years of Service

- ✓ Sara took the lead to established our first FANs in Schools Program at Federal Hocking HS
- ✓ Students completed service project together at Arcadia Nursing Home
  - ✓ Offered community service project from Commissioner Chris Chmiel.
- ✓ Created a FANs logo contest.
- ✓ Sara stepped up taking over monthly movie nights at Movies 10
  - ✓ In an attempt to get more community members involved
- ✓ Partnered with ACBDD Transition Coordinator to create Teen Nights
- ✓ Hygiene item drive- COMCorps' Free Community Market.
- ✓ Created a FANs logo contest.
- ✓ Maintained strong connections that were made 1st service year.
- ✓ Made connections for many individuals and we are sure will continue
- ✓ Integrate Athens' Pop Up Fun Days. Promoting FANs



Sara also submitted an article to Live Local and was published about Blane Morris!



## Exhibit 15 Integrate Athens Board Report May 2020

Autumn and Tina are working with the COMCorp team to find the 2020-2021 COMCorp member/ FAN's Coordinator; interviews continue as we work to find a good fit for this role.

### **Amy Goldsberry- Updates from our Transition Coordinator**

Transition services continue to be busy despite the change brought by our "new normal." I received three new referrals for transition services in April. I'm working to make contact with each individual. Tom Hess has been supporting our transition initiatives by meeting with Autumn Brown and me to help identify best practices in engaging the under-served students. These students who identify with having more complex needs and supports as they work toward their transition from being a student to Adult Life.

#### **EPIC**

Work has continued on the EPIC (Educational Path to Independence and Community) workbook to accompany our EPIC Passport. I continue to research and gather resources, instructional videos, and activities to help the student understand that their voice is the most important in this journey. I've also been compiling all the information in resources in the workbook and have a "rough" layout complete.

#### **Community Resource Collaboration**

I continued to collaborate with community resources in planning for future transition services in many districts. The partnership with Project Rise is growing, and we are looking to make a connection with Beacon and Project Rise this coming school year! This program is a great enhancement and fills many voids that other programs seem to have when it comes to employment-related experiences to students with and without disabilities. It's an inclusive program. Students with disabilities are welcomed and encouraged to participate, but it's not targeted only for them. Instead- it's truly person-centered and honors the interests, strengths, and needs of the participants. Project Rise is a career development program that provides exposure to careers, exploration, and authentic work experiences.

I am excited to share about a new partnership that I facilitated between Beacon School and Tri-County Career Center! Sam's class will be joining a lab/class at Tri-County Career Center and creating authentic connections while gaining valuable learning experiences and opportunities for community experiences.

#### **Beacon Transition Network**

I have been meeting with instructors from Beacon School, and we've identified the need- and want, for a systemic approach to transition in the school. One that allows the instructors to collaborate and student skills' to grow and develop as they move to higher classes in the school. This project is still in the early stages, but I am excited about the future possibilities and willingness of those involved!

One more new development- I was asked by an area school district to develop virtual training for their professional development! It seems other districts have an interest in this idea as well. It will





## Exhibit 15 Integrate Athens Board Report May 2020

include an overview of board services, information on inclusion, and examples of activities, as well as an overview of transition services available and general transition-related information. This one is super exciting for me! While many districts (as are we) are uncertain of what the 2020-21 school year will look like, there is definite interest in knowledge building!

### Provider Supports

Integrate Athens partnered with Katie Evans, MUI Coordinator, to develop a tool to help providers and ISP teams navigate the process of investigation related to Unanticipated Hospital Visits. The resource intends to improve the timeliness of the investigation and enhance the team's cooperation and understanding.

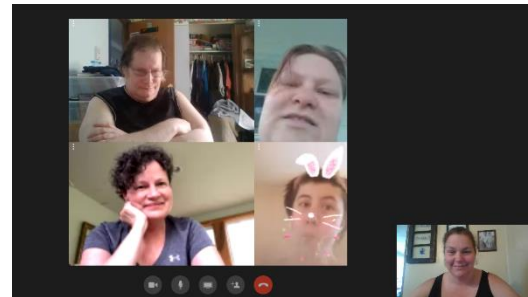
Integrate Athens continues to direct providers to needed resources and trainings as they request these supports. We are also working hard to continue to show our gratitude and support for the hard work they are doing during COVID 19.



### Advocacy Updates

May 6<sup>th</sup> was the first virtual Advocacy Ambassadors meeting! The meeting was to help everyone learn to connect via Facebook messenger video chat and to get comfortable using this for future meetings.

The team is considering breaking into smaller sessions and groups to have improved topic discussion.



The Integrate Athens Team continues to work remotely. We appreciate the support of the board and Dr. Kevin Davis in supporting us and caring enough to do as much as possible to keep everyone safe during these difficult times. We continue to partner with our community, provide resources to providers and individuals to connect in new safe ways. Integrate Athens will continue to network virtually and support our community in efforts of inclusion as we work to identify new ways to connect keeping social distancing and Ohio Dept. of Health guidelines.

THANK YOU FOR YOUR SUPPORT AND GUIDANCE THROUGH THIS PANDEMIC!

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 Dr. Kevin Davis, Superintendent  
 athenscbdd.org

May 13, 2020

Currently, there are 15 open MUI investigations. There were eleven new MUI's filed between 4/15/20 and 5/15/20.

- 1 open investigation remains from 2019 (Exploitation)
- 3 MUI's filed this month have already been closed (Physical Abuse, 2 Law Enforcement)

Type of Investigation by Category	Number of Open Investigations	Filed Since 4/15/20
Medical Emergency	2	2
Exploitation	1	0
Physical Abuse	0	1
Law Enforcement	0	2
Significant Injury	1	1
Misappropriation	1	1
Unanticipated Hospitalization	9	3
Neglect	1	1

Katie Evans  
 ACBDD UI/MUI Coordinator



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**ACBDD - Administration**  
Kevin Davis, Superintendent

**Human Resources Board Report**  
May 2020  
Gwen Brooks, Director of Human Resources

**April/May Activity Updates**

- May 5 all-staff meeting – Positive Culture Committee presented 3 staff awards
  - Safety Awards - staff who show continuous commitment to ensuring safety of staff and/or individuals served – awarded to Sue Orth, Training Coordinator
  - Outcome Achievement Award – person or group who were exceptional in helping a person served achieve a positive outcome(s) – awarded to Team Maggie M. – Barbara North-Moss and team
  - Sunshine Award – person who works hard to support their coworkers in a positive way – brightens your day – awarded to Lanae Rothe, Beacon School Cook
- Temporary Speech & Language Pathologist (SLP) for the 2020-21 academic year replacing current SLP during 1 year leave of absence identified. Courtney Cox will begin in August.
- Searches underway for:
  - SSA – replacing Beth Graham
  - Job Trainer, part-time
  - Job Trainer, intermittent
- Participating in biweekly OACB regional HR meeting
- Insurance updates pertaining to COVID-19 sent to all insurance members – testing procedures and visit covered at 100%; treatment covered as emergency services



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## STAFF COUNT MAY 2020

Row Labels	FT	PT	SUB	Grand Total
<b>Admin-Beacon</b>	<b>8</b>			<b>8</b>
Admin Support	1			1
Administration	7			7
<b>Beacon</b>	<b>24</b>	<b>2</b>	<b>9</b>	<b>35</b>
Admin Support	1			1
Administration	1			1
Certification for EI	2			2
Dept. of Ed.	19	2	9	30
Facilities	1			1
<b>Employment Options</b>	<b>8</b>			<b>8</b>
Admin Support	2			2
Administration	1			1
Adult Services	5			5
<b>Facilities/Transportation-Lavelle</b>	<b>4</b>	<b>9</b>	<b>2</b>	<b>15</b>
Administration		1		1
Facilities	2	3		5
Transportation	2	5	2	9
<b>Integrate Athens-Lavelle</b>	<b>3</b>		<b>1</b>	<b>4</b>
Administration	1			1
Adult Services	2		1	3
<b>SSA-Harper</b>	<b>21</b>			<b>21</b>
Admin Support	2			2
Administration	2			2
Adult Services	1			1
Case Management	16			16
<b>Grand Total</b>	<b>68</b>	<b>11</b>	<b>12</b>	<b>91</b>

Human Resources Board Report Summary  
May 26, 2020

	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	<b>2020 Averages</b>
<b>STAFF COUNT</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91.0</b>
Full-time	68	68	68	68	68								68.0
Part-time	11	11	11	11	11								11.0
Substitute	12	12	12	12	12								12.0
													<b>2020 Totals</b>
<b>SEPARATIONS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Voluntary	0	0	0	0	0								0
Involuntary	0	0	0	0	0								0
<b>NEW HIRES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Full-time	0	0	0	0	0								0
Part-time	0	0	0	0	0								0
Substitute	0	0	0	0	0								0
<b>TOTAL</b>													
<b>GRIEVANCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
ABEA In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ABEA Resolved</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PGO In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>PGO Resolved</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Teamsters In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Teamsters Resolved</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Workers Comp Claims</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>



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**Butch Withem**

**Facility\Transportation Director**

**May 18, 2020**

ACBDD transportation has been delivering 120 meals per day, which are prepared by Lanae, who is being assisted by Rex at Beacon. The meals consist of breakfast and lunch for Beacon students and their siblings. We are preparing a routing schedule to continue this as well meals for Beacon Summer Virtual Camp to run from 5-29-20 through 7-2-20. The drivers are also thoroughly cleaning and disinfecting all ACBDD vehicles. Drivers are also utilizing our in-house On Board Instructor, Jane Hart

After draining the pool at Beacon, we scheduled Advanced Painting to prep and apply two coats of epoxy paint to the pool, which has been completed. We also disassembled the pool filter and determined the filter was beyond repair and needed replaced. We are in the process of getting a new filter, which will be installed and filled with sand for operation when school starts again.

We have been conducting weekly Safety Committee Meetings via Zoom. The meetings are fairly short now, but we felt a need to meet weekly to keep in touch to address any safety concerns during this special period.

Limbach scheduled a crane to be onsite at Beacon on 5-14-20 and has set the steel platform for the HVAC unit. The platform is being bolted to the gym and pool wall to support the AC unit for the new gym HVAC. The steel flooring has been applied to the platform and the DX unit has been placed on the platform. See photos below.



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