

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, April 28, 2020 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:08 p.m.
2. Arian Smedley did roll call (all attended via Zoom).

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| ALLEN | Present, arrived by 6:12 p.m. |
| BOND | Present |
| DEMKO | Present |
| JOLLEY | Present |
| LEWIS | Present |
| OLIVER | Present |

Administrative Staff in Attendance:

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|--------------------|--------------------------------|
| Dr. Kevin Davis | Superintendent |
| Gwen Brooks | Director of Human Resources |
| Autumn Brown | Director of Integrate Athens |
| Kris Dunlap | IT Manager |
| Becky Martin | Director of Education |
| Doug Mitchell | Director of Employment Options |
| Richard Suehrstedt | Director of Service & Support |
| Scott Zielinski | Medicaid Services Manager |
| Arian Smedley | Assistant Superintendent |

Others in attendance:

Kris Dunlap, IT
Jerry Swackhammer, SSA

3. Demko read the Mission Statement.
4. Bond motioned to approve agenda.

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| MOTION#: | 04-28-01 |
| MOTION: | BOND |
| SECOND: | LEWIS |
| AYES: | BOND, DEMKO, JOLLEY, LEWIS, OLIVER |
| CARRIES: | YES |

5. New Business:

Items for review and discussion:

- a. Dr. Davis provided board members with several updates related to ACBDD's response to COVID-19.
- b. Dr. Davis provided updates to 2020 Beacon Summer Camp. Plans for a virtual camp, in collaboration with Athens County 4-H, are underway. He added meal deliveries will continue during camp to families participating in camp and Beacon families not participating in camp.
- c. Board members reviewed the 2020-2021 program calendars for 260-day staff, Early Intervention, and Beacon School (Exhibit 1, Pages 1-3).
- d. Board members reviewed the in-service training requirements (Exhibit 2, Page 4).
- e. Dr. Lewis motioned to approve the updated policies (Batch 2) up for second reading (Exhibit 3, Pages 5-6, plus digital packet).

MOTION#: 04-28-02

MOTION: LEWIS

SECOND: JOLLEY

AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER

CARRIES: YES

- f. Board members discussed updated policies (Batch 3) for first reading (Exhibit 4, Pages 7-8, plus digital packet).
- g. Board members reviewed the annual Athens NEWS Special Edition and the Beacon School year book.
- h. Board members discussed reminders on future meetings/trainings:
 - Next meeting: Tuesday, May 26, 6 p.m., via Zoom

Motions for vote:

- i. Bond motioned to approve March Regular Board Meeting Minutes (Exhibit 5, Pages 9-12).

MOTION#: 04-28-03
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- j. Dr. Lewis motioned to approve special ATCO Legacy Fund funding cycle, specific to proposals related to COVID-19 expenses (Handout). The board will revisit whether or not to issue a second funding cycle in the fall.

MOTION#: 04-28-04
MOTION: LEWIS
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- k. Bond motioned to approve Resolution thanking various entities for their donations to the ACBDD during the COVID-19 pandemic (Exhibit 6, Page 13).

MOTION#: 04-28-05
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- l. Dr. Lewis motioned to approve a one-time increase of \$300 per household for FSS-eligible families; funds to be used exclusively for COVID-19-related expenses, not to exceed a total of \$33,000.00.

MOTION#: 04-28-06
MOTION: LEWIS
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- m. Dr. Allen motioned to approve Beacon School's distance learning program (Exhibit 7, Pages 14-16). Dr. Davis added that staff are planning and preparing in the event school does not resume as usual in the fall.

MOTION#: 04-28-07
MOTION: ALLEN
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- n. Dr. Jolley approve providing \$3,000 as local match toward the 2020 Mobility Management Grant, managed by HAPCAP (Exhibit 8, Page 17).

MOTION#: 04-28-08
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- o. Dr. Lewis motioned to approve the FANs COMCorps application request (Exhibit 9, Page 18). Dr. Davis shared this is the fourth year of participating in the program.

MOTION#: 04-28-09
MOTION: LEWIS
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS
ABSTAIN: OLIVER
CARRIES: YES

- p. Board members discussed the architectural fee of \$5,560.00 for design of 400 square foot steel structure and concrete slab to be located near Beacon gym and used for storage. Dr. Davis stated this is part of the comprehensive improvements to the school gym. He added this is not an urgent project. Board members tabled discussion for a future meeting.
- q. Dr. Jolley motioned to approve HAPCAP Participation Agreement (Exhibit 10, Pages 19).

MOTION#: 04-28-10
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

6. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 20-28).
Report stands.

Director of Education, Becky Martin (Exhibit 12, Pages 29-32).
Report stands. Demko gave kudos to the teachers who recently visited some of their students.
 - b. Director of Finance and Operations, Steve Kramer (Exhibit 13, Pages 33-41).
Report stands.
 - c. Director of Service and Support, Richard Suehrstedt (Exhibit 14, Page 42).
Report stands.
 - d. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 43-47).
Report stands.
 - e. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 48-50).
Report stands.
 - f. MUI Coordinator, Katie Evans (Exhibit 17, Page 51).
Report stands.
 - g. Director of Human Resources, Gwen Brooks (Exhibit 18, Pages 52-54).
Report stands.
 - h. Director of Facilities and Transportation, Butch Withem (Exhibit 19, Pages 55-56).
Report stands.
7. No comments from Visitors relative to the agenda.
 8. No comments from Unions relative to the agenda.
 9. Oliver thanked the board for renewing the COMCorps agreement. She explained she abstained due to her role at Ohio University and its connection to the program.

Bond thanked Withem and Hart for going above and beyond in assisting her and her brother through a difficult time. She took a moment to introduce her brother to the meeting attendees.
 10. Bond motioned to adjourn.

MOTION#: 04-28-11
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES