

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, March 31, 2020 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:06 p.m.
2. Gwen Brooks did roll call.

ALLEN	Present, via teleconference
BOND	Present
DEMKO	Present, via teleconference
JOLLEY	Present, via teleconference
LEWIS	Present, via teleconference
OLIVER	Present, via teleconference

Administrative Staff in Attendance:

Kevin Davis	Superintendent
Gwen Brooks	Director of Human Resources
Autumn Brown	Director of Integrate Athens, via teleconference
Kris Dunlap	IT Manager, via teleconference
Becky Martin	Director of Education, via teleconference
Doug Mitchell	Director of Employment Options, via teleconference
Richard Suehrstedt	Director of Service & Support, via teleconference
Scott Zielinski	Medicaid Services Manager, via teleconference

Others in attendance:

Tina Wilson, Integrate Athens, via teleconference
Jona Moberg, Personnel*Plus*, via teleconference

3. Kevin Davis read the Mission Statement.
4. Oliver motioned to approve agenda.

MOTION#:	03-31-01
MOTION:	OLIVER
SECOND:	ALLEN
AYES:	ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

5. New Business:

Items for review and discussion:

- a. ACBDD's response to COVID-19. Dr. Davis gave a summary of ACBDD's response to the COVID -19 pandemic, including academic plans for Beacon School.
 - Dr. Lewis offered appreciation for and pride in the ACBDD's activities and proactive response.
 - Dr. Jolley offered attestation and appreciation about the services his family has received from providers and SSA's; thank you (Kevin) for your leadership, Dick, SSA's, Becky and Beacon staff, private providers.
- b. 2020 Beacon Summer Camp updates. Dr. Davis updated that the plan for Kids on Campus (KOC) is unknown at this time due to the pandemic. KOC is in a wait-and-see mode – staffing may be limited because university students are less available. We will continue working with KOC and keep you updated.
 - Margaret Demko commented on importance of breakfast/lunch offering to families; idea of having something for Beacon families to do over summer. Dr. Davis committed to exploring options if we have available staff.
- c. Reminders on future meetings/trainings:
 - Next meeting: Tuesday, April 28, 6 p.m., Beacon

Motions for vote:

- d. Lewis motioned to approve the Emergency COVID-19 Resolution (Exhibit 1, Pages 1-2).

Discussion: Dr. Davis reviewed exhibit with list of items to allow ACBDD to operate during a pandemic situation.

MOTION#: 03-31-02
MOTION: LEWIS
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- e. Oliver motioned to approve Personnel Policies 6-3-a (Exhibit 2, Pages 3-4).

Discussion: Dr. Davis provided that both items e. (Emergency Sick Leave) and f. (FMLA Expansion) are emergency temporary policies required by recent federal response to the COVID-19 pandemic. Both are set to expire on 12/31/2020.

MOTION#: 03-31-03
MOTION: OLIVER
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- f. Bond motioned to approve Personnel Policies 6-16-a (Exhibit 3, Pages 5-6).

MOTION#: 03-31-04
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- g. Jolley motioned to approve the January 28 Finance & Personnel Committee Meeting Minutes (Exhibit 4, Pages 7-8).

MOTION#: 03-31-05
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- h. Lewis motioned to approve February Regular Board Meeting Minutes (Exhibit 5, Pages 9-13).

MOTION#: 03-31-06
MOTION: LEWIS
SECOND: BOND
AYES: BOND, DEMKO, JOLLEY, LEWIS, OLIVER
ABSTAIN: ALLEN
CARRIES: YES

- i. Oliver motioned to approve contract with Nancy Epling to paint murals in Beacon gym, pending prosecuting attorney's approval (Exhibit 6, Pages 14-16).

MOTION#: 03-31-07
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

6. Board Reports – *Written reports only this month; no in-person updates:*

- a. Superintendent, Dr. Kevin Davis (Exhibit 7, Pages 17-42).
- b. Director of Education, Becky Martin (Exhibit 8, Pages 43-45).
- c. Director of Finance and Operations, Steve Kramer (Exhibit 9, Pages 46-57).
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 10, Page 58).
- e. Director of Employment Options, Doug Mitchell (Exhibit 11, Pages 59-62).
- f. Director of Integrate Athens, Autumn Brown (Exhibit 12, Pages 63-67).
- g. MUI Coordinator, Katie Evans (Exhibit 13, Page 68).
- h. Director of Human Resources, Gwen Brooks (Exhibit 14, Pages 69-71).
- i. Director of Facilities and Transportation, Butch Withem (Exhibit 15, Page 72).

7. No comments from visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. Comments from the Board
 - a. Demko, Oliver, Bond and Allen reiterated thanks and praise relative to the ACBDD's response to pandemic.
10. Bond motioned to adjourn at 6:38 p.m.

MOTION#: 03-31-08
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES