

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, February 25, 2020 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Margaret Demko, Board President, called the meeting to order at 6:06 p.m.
2. Arian Smedley did roll call.

BOND	Present
DEMKO	Present
LEWIS	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Becky Martin	Director of Education
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Autumn Brown	Director of Integrate Athens
Butch Withem	Director of Facilities and Transportation
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Demko read the Mission Statement.
4. Oliver motioned to approve amended agenda, which added a motion to approve an administrative review and a quote for a painting project of the Beacon School gymnasium.

MOTION#:	02-25-01
MOTION:	OLIVER
SECOND:	BOND
AYES:	BOND, DEMKO, LEWIS, OLIVER
CARRIES:	YES

5. New Business:

Items for review and discussion:

- a. Board members reviewed list of Upcoming Events & Reminders (Pages 1-2)
- b. Items for Second Reading:

- i. Dr. Lewis motioned to approve Policies – Batch 1 (Summary page handout, digital copies provided).

MOTION#: 02-25-02
MOTION: LEWIS
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- c. Board members reviewed for First Reading updated Policies – Batch 2 (Exhibit 1, Pages 3-4, plus digital packet).
- d. Board members reviewed reminders on future meetings/trainings:
 - i. Next meeting: Tuesday, March 24, 6 p.m., Beacon

Motions for vote:

- e. Bond approve the administrative analysis of all formal complaints from 2019 (Handout).

Discussion: Dr. Davis explained this is a new requirement for CARF accreditation. This requirement is to review the analysis of all complaints from the previous year. He walked the board members through the handout, which explained the outcome of that analysis. Lastly, he stated this will be presented to the board every February.

MOTION#: 02-25-03
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- f. Board members postponed a vote on the January 28 Finance & Personnel Committee Meeting Minutes (Exhibit 2, Pages 5-6), due to not having enough votes for its approval.
- g. Oliver motioned to approve the 2020 Organizational Meeting Minutes (Exhibit 3, Pages 7-9).

MOTION#: 02-25-04
MOTION: OLIVER
SECOND: LEWIS
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- h. Bond motioned to approve the January Regular Board Meeting Minutes (Exhibit 4, Pages 10-14).

MOTION#: 02-25-05
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- i. Bond motioned to approve the Resolution thanking Albany VFW Post 9893 for organizing the Polar Bear Plunge that generated \$12,395 for the Beacon School PTA (Exhibit 5, Page 15).

MOTION#: 02-25-06
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- j. Dr. Lewis motioned to approve the 2020 Beacon Summer Camp Statement of Work, which includes dates, budget allocation, and other details (Exhibit 6, Pages 16-17).

Discussion: Dr. Davis explained this Statement of Work is dependent on the ability for Ohio University to assist with the camp. Response from Ohio University is pending. The Statement of Work is under the assumption that they can help. He walked the board members through the exhibit in the packet. If the university cannot help, the board and Dr. Davis discussed that the ACBDD will need to reevaluate its ability to host the camp, explore another community partner, or consider adjustments to the size of the camp.

MOTION#: 02-25-07
MOTION: LEWIS
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- k. Bond motioned to approve direct hiring any staff, including management, for the 2020 Beacon Summer Camp, as deemed necessary, while not exceeding approved budget allocation (Exhibit 6, Page 16-17).

MOTION#: 02-25-08
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- l. Bond motioned to approve the costs associated with upgrading HVAC system in Beacon School gym (Exhibit 7, Page 18-19).

MOTION#: 02-25-09
MOTION: BOND
SECOND: LEWIS

AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- m. Oliver motioned to approve painting project in the Beacon School gym (Handout).

Discussion: Dr. Davis said this is a new proposal. He explained this project would involve repainting the walls and doors of the gym.

MOTION#: 02-25-10
MOTION: OLIVER
SECOND: LEWIS
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- n. Bond motioned to approve the contract with Teresa Fulk for assistance with CARF accreditation, pending prosecuting attorney's approval (Exhibit 8, Pages 20-26).

MOTION#: 02-25-11
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

- o. Bond motioned to approve the renewed contract with Gallipolis Developmental Center, pending prosecuting attorney's approval (Exhibit 9, Pages 27-34).

MOTION#: 02-25-12
MOTION: BOND
SECOND: LEWIS
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 35-43).
Report stands. Demko praised Dr. Davis for attending the Night to Shine event.
- b. Director of Education, Becky Martin (Exhibit 11, Pages 44-46).
Report stands. Martin thanked the board for the HVAC system for the gym. She highlighted a couple events and invited the board members to attend.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 12, Pages 47-58).
Report stands. Kramer said to expect new ways of presenting the financial information in future board reports.
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 13, Pages 59-60).
Report stands. Suehrstedt highlighted a few individuals' successful transitions out of developmental centers and into the community. Demko praised Suehrstedt and his

team for their transparency and thoroughness.

- e. Director of Employment Options, Doug Mitchell (Exhibit 14, Pages 61-64).
Report stands. Mitchell highlighted their successes so far this year with job placements. He updated the board on his department's upcoming CARF review. He also shared the Employee/Employer Gala will be hosted this year in October. Exact date is pending. Lastly, he highlighted the preparatory work for Summer Youth programming.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 15, Pages 65-68).
Report stands. Brown highlighted the EPIC program, including a copy of the EPIC Passport and future plans of developing a workbook for educators. She also highlighted some of the connections/collaborations the Integrate Athens office is making with the other divisions of the agency.
 - g. MUI Coordinator, Scott Zielinski (Exhibit 16, Page 69).
Report stands. Dr. Davis walked the board members through the exhibit in the board packet.
 - h. Director of Human Resources, Gwen Brooks (Exhibit 17, Pages 70-72).
Report stands. Dr. Davis walked the board members through the exhibit in the board packet. He also highlighted the fact she is heading up an insurance committee, made up of staff members from each division and each bargaining unit, to explore cost savings measures.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 18, Page 73).
Report stands.
7. Regarding comments from the board, Dale Ellis introduced himself to the board. Ellis is one of the county's advocacy ambassadors, as well as serving on several other boards and commissions. He came to learn more about the ACBDD's board meeting process. He thanked the board for having him.
8. No comments from Unions relative to the agenda.
9. No comments from the Board.
10. Bond motioned to adjourn at 6:50 p.m.

MOTION#: 02-25-13
MOTION: BOND
SECOND: OLIVER
AYES: BOND, DEMKO, LEWIS, OLIVER
CARRIES: YES