

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, January 28, 2020 – 6:15 P.M.
801 W. Union Street, Athens, Ohio 45780

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Margaret Demko, Board President, called the meeting to order at 6:44 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Becky Martin	Director of Education
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Gwen Brooks	Director of Human Resources
Butch Withem	Director of Facilities and Transportation
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Dr. Jolley read the Mission Statement.
4. Oliver motioned to approve amended agenda.

MOTION#:	01-28-01
MOTION:	OLIVER
SECOND:	ALLEN
AYES:	ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

5. New Business:

Items for review and discussion:

- a. Bond motioned to approve proposed changes to the PersonnelPlus/ATCO staff, which involves transitioning them from ATCO employees to ACBDD employees.

Discussion: Board members discussed the costs of possible changes to PersonnelPlus/ATCO staff (Exhibit 1, Pages 1-2). Dr. Davis walked the board members through the exhibit in the packet, which included information about the current situation, the cost for making the proposed changes, and justification for the proposed changes.

MOTION#: 01-28-02
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- b. Board members discussed the possible upgrades to the HVAC system in Beacon School gym. Withem shared the call for bids and the pre-bid meeting have been scheduled. Board members should expect more updates at the next meeting.
- c. Board members reviewed the updated Administrative Policies as a first read (Exhibit 2, Pages 3-105).
- d. Board members reviewed and discussed the letter from HAPCAP (Exhibit 3, Page 106). Dr. Davis reminded the board that they voted to provide \$8,000 for the Line 7 Pilot, which was for just six months (part of 2019 and part of 2020). The updated letter from HAPCAP explained they received additional funding and that Line 7 would be fully operational for all of 2020. Dr. Davis also provided ridership data – in December 2019, 252 (38 with disabilities) rode the Albany line, 659 (109 with disabilities) rode the Nelsonville line. Demko said she was very pleased to hear this.
- e. Board members reviewed the 2020 Managers' List (Exhibit 4, Page 107). Dr. Davis highlighted the CARF and DODD accreditation, Kris Dunlap's Tech Lunch & Learn, and the staff development surveys. Dr. Jolley was glad to see supporting the Census as part of the list.
- f. Board members reviewed reminders for future meetings/trainings:
 - i. Next meeting: Tuesday, Feb. 25, 6 p.m., Beacon

Motions for vote:

- g. Dr. Jolley motioned to approve December 2019 Regular Meeting Minutes (Exhibit 5, Pages 108-113).

MOTION#: 01-28-03
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- h. Dr. Jolley motioned to approve the 2020 Superintendent Professional Development Plan (Exhibit 6, Page 114).

MOTION#: 01-28-04
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- i. Dr. Jolley motioned to approve resolution expressing the appreciation to Alfred Crow, for his \$2,000 donation to Beacon School (Exhibit 7, Page 115). Demko also commented how happy she is to see Beacon School's spirit items are easily purchased and easily seen in a local store, adding she has never seen that before for any county. Dr. Jolley reminded everyone that 10% of proceeds come back to the school.

MOTION#: 01-28-05
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- j. Oliver motioned to approve renewing membership with the Ohio Association of County Boards for 2020 (Exhibit 8, Pages 116-119).

MOTION#: 01-28-06
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- k. Dr. Lewis motioned to approve renewed contract with SOCOG, pending prosecuting attorney's approval (Exhibit 9, Page 120-126).

MOTION#: 01-28-07
MOTION: LEWIS
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

- l. Dr. Jolley motioned to approve the recommendation from the Finance & Personnel Committee, which is to increase by \$1.00 the hourly pay rate for Dr. Kevin Davis, Rebecca Martin, and Kristopher Dunlap to better match local market rates, pay scale per enrollee, and statewide averages; and a 2.5% cost of living increase for management and non-bargaining classified staff, retroactive to January 1, 2020.

MOTION#: 01-28-08
MOTION: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 127-136).
Report stands. He highlighted a meeting with Career Connections. That meeting was an initial conversation about transitioning the remaining ATCO employees (those with disabilities) to be Career Connections employees. This item is on the agenda for the next ATCO Board Meeting for discussion. More information is expected in February and March. He added this is a positive step for the employees with disabilities, as they would be a more inclusive arrangement than being employed by ATCO. He also highlighted Breakfast with Santa, which raised over \$3,000 for the school. He praised the staff for such a successful event. He highlighted the Polar Bear Plunge, which raised over \$10,000 for Beacon's PTA. Lastly, he highlighted the fact that the DODD Director Jeff Davis spent the day in Athens; he toured our facilities and asked and answered many questions from staff. This was impressive because it was the first time the state director did this.
- b. Director of Education, Becky Martin (Exhibit 10, Pages 137-139).
Report stands. She added the Beacon PTA agreed to use some of their funds to cover the cost of providing music therapy/choir services to both preschools and our two primary grades. Services start in February.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 140-153).
Report stands. He highlighted one of his goals from the Managers List, which is to improve the monthly financial reports. He said he welcomes feedback from the board on what they'd like to see each month.
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 12, Pages 154-155).
Report stands. He highlighted the fact that they are moving to the second phase of the Wait List assessments, which are individuals without an assigned SSA. He added accreditation is in early September, and so his department will be dedicating time to prepare.
- e. Director of Employment Options, Doug Mitchell (Exhibit 13, Pages 156-159).
Report stands. He highlighted CARF is expected around April or May. He also thanked the board for approving the job trainer proposal.
- f. Director of Integrate Athens, Autumn Brown (Exhibit 14, Pages 160-165).
Report stands. Dr. Davis highlighted the division's anniversary and its successes in the first year, which were spelled out in Brown's report.
- g. MUI Coordinator, Scott Zielinski (Exhibit 15, Page 166).
Report stands. Dr. Davis walked the board through Zielinski's report.

- h. Director of Human Resources, Gwen Brooks (Exhibit 16, Pages 167-169).
Report stands. She highlighted the creation of a committee to explore cost containment strategies for insurance.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 17, Page 170).
Report stands.
- 7. No comments from Visitors relative to the agenda.
 - 8. No comments from Unions relative to the agenda.
 - 9. No comments from the Board.
 - 10. Bon motioned to adjourn at 7:30 p.m.

MOTION#: 01-28-09
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES