

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, September 24 – 6:00 P.M.  
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community  
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:07 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Absent
JOLLEY	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Becky Martin	Director of Education
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Gwen Brooks	Director of HR
Butch Withem	Director of Facilities and Transportation
Arian Smedley	Assistant Superintendent

\*See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#:	09-24-01
MOTION:	JOLLEY
SECOND:	ALLEN
AYES:	ALLEN, BOND, DEMKO, JOLLEY, OLIVER
CARRIES:	YES

5. New Business:

**Items for review and discussion:**

- a. Board members reviewed the Athens Public Transit Line 7 ridership data in the board packet (Exhibit 1, Pages 1-2).

- b. Board members reviewed the updated Personnel and Administrative Policies in the board packet. (Exhibit 2, Pages 3-6). Dr. Davis stated these policies pertain to a health insurance policy offered by the Board. Brooks explained both policies are identical, which is unnecessary. She also explained the Board's decision, due to high cost and low enrollment, to discontinue offering this particular health insurance plan. By extension, the Board would like to eliminate the policies. She added there are only five employees on the plan. Dr. Davis added administration has had conversations with each of the bargaining units. Two have approved this change. For another, the conversation is ongoing. The board members briefly discussed the impact the change would have on employees and options employees will have. The board will consider these changes for another month.
- c. Dr. Jolley motioned to explore getting bids associated with upgrading HVAC system in Beacon School gym (Exhibit 3, Page 7).

Discussion: Dr. Davis stressed this is just an estimate. He reminded the board that the building's generator would not be able to power the building and a new gym HVAC system, should we lose power. Board members discussed the pros and cons of this sort of investment. Dr. Davis recommended the Board ask for bids to know the true cost of the project.

MOTION#: 09-24-02  
MOTION: JOLLEY  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

- d. Board member reviewed reminders on future meetings/trainings. The next board meeting is Oct. 22, 6 p.m., at Beacon. Both Oliver and Jolley mentioned they may be absent from these meetings.

**Motions for vote:**

- e. Oliver motioned to approve August 2019 Regular Meeting Minutes (Exhibit 4, Pages 8-13).

MOTION#: 09-24-03  
MOTION: OLIVER  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

- f. Dr. Allen motioned to approve ATCO Beacon Education Association (ABEA) union contract (Exhibit 5, Pages 14-35).

Discussion: Dr. Davis said the material in the packet highlighted the changes. He also provided a hard copy of the full contract for signature. The next step is for it to go before the County Commissioners.

MOTION#: 09-24-04  
MOTION: ALLEN  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

- g. Dr. Jolley motioned to approve food services contract with Aramark, pending Prosecuting Attorney's approval (Exhibit 6, Pages 36-53).

Discussion: Kramer explained this was put out to bid and won again by Aramark. He added this is a five-year contract that is renewed every year, as before. The main change is a 2% increase each year.

MOTION#: 09-24-05  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

- h. Oliver motioned to approve declaring a 1971 Fruehauf semi-trailer and 1983 Great Dane semi-trailer as surplus, to be donated to the Athens County Commissioners.

MOTION#: 09-24-06  
MOTION: OLIVER  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 7, Pages 54-61).

Report stands. He highlighted the feedback loops that have been implemented to help improve communication agency wide. He shared Hutzel will be resigning from the board after her many years of service. The probate judge will need to appoint someone to fill her vacancy. The County Commissioners will be appointing someone to fill our other vacancy beginning November 1. Demko also wanted to highlight Beacon School's ODE rating.

Demko also presented a motion for consideration. Dr. Davis explained both SOCOG and MEORC have quarterly meetings. For times when he is not able to attend, he would like to have the ability to send the Assistant Superintendent, Arian Smedley, to attend and vote in his place.

Dr. Allen motioned to allow the Assistant Superintendent to attend and vote on behalf of the Superintendent at SOCOG and MEORC meetings, when the Superintendent is unable to attend.

MOTION#: 09-24-07  
MOTION: ALLEN  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES

- b. Director of Education, Becky Martin (Exhibit 8, Pages 62-64).  
Report stands. She highlighted the new mascot search and that it's ongoing. She also highlighted the success of Grandparents Day. Lastly, she highlighted upcoming/special events for the school.
  - c. Director of Finance and Operations, Steve Kramer (Exhibit 9, Pages 65-74).  
Report stands.
  - d. Director of Service and Support, Richard Suehrstedt (Exhibit 10, Pages 75-76).  
Report stands. He highlighted the success of getting an individual into GDC. He mentioned the ACBDD now has three individuals there, which highlights some of the challenging cases the SSA Department has been assisting with.
  - e. Director of Employment Options, Doug Mitchell (Exhibit 11, Pages 77-82).  
Report stands. He added his department will receive increased funding from OOD. Services will also increase, specifically the Pre-ETS program. He also highlighted that October is National Disability Employment Awareness Month and the activities associated with commemorating the special month.
  - f. Director of Integrate Athens, Autumn Brown (Exhibit 12, Pages 83-85).  
Report stands. Dr. Davis highlighted the ACBDD will be in the Homecoming Parade. He added that ACBDD will be more visible and active in community events like these year round. He invited the board members to walk with us.
  - g. MUI Coordinator, Scott Zielinski (Exhibit 13, Page 86).  
Report stands.
  - h. Director of Human Resources, Gwen Brooks (Exhibit 14, Pages 87-89).  
Report stands.
  - i. Director of Facilities and Transportation, Butch Withem (Exhibit 15, Page 90).  
Report stands.
7. No comments from Visitors relative to the agenda.
  8. No comments from Unions relative to the agenda.
  9. No comments from the Board.
  10. Bond motion to adjourn at 6:38 p.m.

MOTION#: 09-24-08  
MOTION: BOND  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER  
CARRIES: YES