

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, June 25 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:00 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Absent
JOLLEY	Present
OLIVER	Absent

(No roll call necessary) Administrative Staff in Attendance:

Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Richard Suehrstedt	Director of Service & Support
Gwen Brooks	Director of HR
Butch Withem	Director of Facilities and Transportation
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Dr. Allen read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#:	06-26-01
MOTION:	JOLLEY
SECOND:	BOND
AYES:	ALLEN, BOND, DEMKO, JOLLEY
CARRIES:	YES

5. New Business:

Items for review and discussion:

- a. Board members conducted brief award ceremony for ATCO Legacy Fund Award awardees.
- b. Digital distribution of board packet and live streaming meetings

Discussion areas included:

- Packet
 - The preference for some board members to have hard copies
 - The suggestion of printing in black & white with no formal covering
 - The idea of ACBDD possibly supplying laptops for board members to use during meetings, with the understanding that packets would continue to be emailed ahead of them meetings
 - Live streaming meetings
 - Questions about logistics of how we would do this
 - Discussion about concern over whether this would limit our locations
 - Request to further discuss options during a future board meeting
- c. Surveillance assessment (Exhibit 1, Pages 1-2).

Discussion: Smedley explained this is revisited from a previous discussion and is shared for reference. She highlighted the main opportunity for improvement being the installation of a security system at the Employment Options office. Dr. Jolley said his concerns and questions have been addressed. There was no request from board members to take this further.

- d. Future meetings/trainings:
 - i. No July meeting or training
 - ii. Next training – Aug. 27, 5 p.m. at Beacon
 - iii. Next meeting – Aug. 27, 6 p.m. at Beacon

Motions for vote:

- e. No motion to approve May 28, 2019, Regular Meeting Minutes (Exhibit 2, Pages 3-8). There were not enough board members in attendance who could approve the minutes. This item will be postponed until the August board meeting.
- f. Dr. Jolley motioned to approve enrolling eligible students into Beacon School if they reside within one of the county's public school districts, with transportation for students outside the county coordinated in consult with Transportation Director.

Discussion: Smedley reminded the board that last month, board members asked to postpone a vote until all board members were present. It was decided to move forward this evening with a vote. Discussion focused on a preference to stick with current practice, which is to serve Student 1 and Student 2, per the Exhibit in the packet. Further discussion included current practice around transportation, which is not guaranteed to students outside of the county.

Additional discussion included eligible enrollment for the summer camp. Demko asked board members if enrollment could be considered for Student 3, per the Exhibit in the packet, if the student had a funding source. Discussion included:

- Ensuring we knew true cost of the program per student
- Assurance of a financial commitment
- Discussion about the need to prioritize Athens County children
- Discussion about the need to adhere to application process and associated deadlines for planning and preparation purposes
- Discussion to consider for next summer

MOTION#: 06-26-02
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

- g. Bond motioned to approve agreement with Hopewell Health Centers, pending Prosecuting Attorney's approval (Exhibit 4, Pages 10-11).

Discussion: Smedley explained this agreement is similar to other agreements from neighboring counties. The funding would provide 2 Allied Health Professionals (AHP) for the HMG/EI team weekly meetings. Demko explained their presence on the team would give Athens County a full core team, as outlined in best practices by the DODD.

MOTION#: 06-26-03
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

- h. Dr. Jolley motioned to approve re-hiring Connie Davis as Part-time Nurse for Beacon School for the 2019-20 school year (Exhibit 5, Pages 12-15).

Discussion: Smedley reminded the board that we have employed Davis for the past three years. She walked the board members through the exhibit in the packet, which spelled out the costs and the demands for these services.

MOTION#: 06-26-04
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

- i. Dr. Jolley motioned to approve participating in Ohio Department of Education (ODE) Title 6.B Transition Grant for State FY 20 and ODE's Early Childhood Special Education Grant for State FY 20, to receive available funds (Exhibit 6, Page 16).

Discussion: Smedley stated these are grants we apply to each year. They offer some reimbursement for salary and fringe benefits for instructors and aides providing services in preschool and transition programs. Kramer added the funding is a partial reimbursement that is applied for online.

MOTION#: 06-26-05
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

- j. Dr. Jolley motioned to postpone a vote on the transportation contract with Green Cab, (Exhibit 7, Pages 17-22).

Discussion: Smedley stated this is a new contract that would provide non-medical transportation to some adults. Suehrstedt shared background information for how the contract came about. He added this contract would focus on providing transportation to and from work, during times when public transportation is not operating. The ACBDD would serve as the Waiver Provider of Record. The ACBDD could then bill the waiver and reimburse Green Cab. Discussion areas included:

- This model exists in other counties
- This would help individuals maintain their employment until a long-term solution around their transportation needs were developed
- Emphasizing this is the option of last resort
- Discussion about whether this would be open to individuals without a waiver and what implication that has
- Concern about the long-term plans, given county boards are time limited in being involved in this sort of arrangement
- Concern about no total cap in the contract (as written, cap only exists per individual)
- Discussion of whether other opportunities exist with other providers, such as Lyft
- Board members would like to discuss this further at next board meeting

MOTION#: 06-26-06
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

- k. Dr. Allen motioned to approve contract with Hylant Insurance for property, violence, auto and liability insurance, for period of one year beginning July 1, 2019 (Exhibit 8, Pages 23-42).

Discussion: Smedley stated this is a renewed agreement. Kramer added this is the same coverage, with the exclusion of ATCO and some vehicles. The premium for this plan was reduced by approximately \$1,500.00 for the year, or 4%.

Bond asked about the job status of Job Trainers, adding she would like to see them have insurance benefits. Kramer clarified that is a separate type of insurance. Dr. Allen requested this issue be discussed at a future board meeting.

MOTION#: 06-26-07
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 43-52).
Report stands. Smedley shared Dr. Davis is absent due to a personal matter. On his behalf, Smedley added an item to his report, which was reporting out the success of the ABEA contract negotiations. Both the leadership team and the ABEA team came to an agreement that is beneficial to the organization as a whole. More will be shared at the next board meeting. In addition, Smedley highlighted the improvements to the exterior of the school. The treatment on the windows adds a layer of safety for both students and staff. The other improvements (landscaping and painting) improve first impressions and helps visitors feel welcome, which studies have shown are important aspects to running a school.
- b. Director of Education, Becky Martin (Exhibit 10, Pages 53-54).
Report stands. Smedley stated Martin was not able to attend due to her need to prepare for surgery. On her behalf, Smedley highlighted the success of summer camp.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 55-64).
Report stands.
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 12, Pages 65-66).
Report stands. He highlighted progress being made on the Waiting List Assessments.
- e. Director of Employment Options, Doug Mitchell (Exhibit 13, Pages 67-71).
Report stands. He announced Amy Goldsberry has returned from maternity leave. He highlighted the work his division is doing for transition-age youth and walked the board through his report in the packet.
- f. Director of Integrate Athens, Autumn Brown (Exhibit 14, Pages 72-74).
Report stands. She highlighted the six-month snapshot of Integrate Athens included in the board packet. She also highlighted the work she is doing developing a plan to get more involved in the schools.
- g. MUI Coordinator, Scott Zielinski (Exhibit 15, Page 75).
Report stands.
- h. Director of Human Resources, Gwen Brooks (Exhibit 16, Pages 76-78).

Report stands, with one update. She stated just today we hired our new Adapted PE Instructor.

- i. Director of Facilities and Transportation, Butch Withem (Exhibit 17, Page 79).
Report stands, with one update. He said just today he received an estimate for \$2,500.00 to replace 5 windows at Beacon School.
7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. No comments from the board.
10. Bond motioned to adjourn.

MOTION#: 06-26-08
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, JOLLEY
CARRIES: YES