

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, May 28 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community
with compassion, innovation, and transparency**

1. Dr. Jolley, Board Vice President, called the meeting to order at 6:07 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Absent
HUTZEL	Absent
JOLLEY	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Richard Suehrstedt	Director of Service & Support
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Dr. Allen read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#:	05-28-01
MOTION:	BOND
SECOND:	OLIVER
AYES:	ALLEN, BOND, JOLLEY, OLIVER
CARRIES:	YES

5. New Business:

Items for review and discussion:

- a. Board members reviewed the Beacon School yearbook.

- b. Board members reviewed the in-service schedule (Exhibit 1, Page 1).

Motions for vote:

- c. Oliver motioned to approve the April 23, 2019, Regular Meeting Minutes (Exhibit 2, Pages 2-8).

MOTION#: 05-28-02
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- d. Dr. Allen motioned to approve scheduling a board meeting for November 12, 2019.

Discussion: Dr. Davis explained we are revisiting this discussion from last month. Last month, we were asked to explore whether we could count our Organizational Meeting as a Regular Meeting. He said we have learned this is not advisable. And so, to make up our missed March meeting, he recommended a meeting in November, which will be brief and will recognize of the upcoming Thanksgiving holiday.

MOTION#: 05-28-03
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- e. Dr. Allen motioned to approve ATCO Legacy Fund RFP (Exhibit 3, Page 9).

Discussion: Dr. Davis provided an overview of the selection process, which was managed by the ATCO Legacy Fund Selection Committee. Oliver stated it was a good outcome for the inaugural funding cycle. She said the committee noted a few opportunities for improvement for the future. Dr. Davis added we have already met with The Athens County Foundation, which is facilitating this process, about those changes. A small award ceremony will take place during the June board meeting.

MOTION#: 05-28-04
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- f. Oliver motioned to approve contract with Haynes, Kessler, Myers & Postalakis, Inc., pending Prosecuting Attorney approval (Exhibit 4, Pages 10-12).

Discussion: Dr. Davis stated this agreement has not changed from last year. He said they provide a vital service to the board and recommends it be renewed.

MOTION#: 05-28-05
MOTION: OLIVER
SECOND: BOND
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- g. Dr. Allen motioned to approve contract with Chris Biester to assist with the coordination of ATCO Idol, pending Prosecuting Attorney approval (Exhibit 5, Pages 13-16).

Discussion: Dr. Davis said this renewed contract is for the same rate and number of hours as last year. He added his assistance helps plan for one of our biggest nights of the year.

MOTION#: 05-28-06
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- h. Oliver motioned to approve agreement with Athens County Family & Children First Council, pending Prosecuting Attorney approval (Exhibit 6, Pages 17-21).

Discussion: Dr. Davis said this agreement has not changed from previous years. He walked the board through the agreement in the board packet. He also shared the Athens County FCFC served 32 children with developmental disabilities during their last fiscal year.

MOTION#: 05-28-07
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- i. Dr. Allen motioned to approve installing safety coverings to all windows at Beacon School (Exhibit 7, Pages 22-25), once another quote has been collected.

Discussion: Dr. Davis stated public safety is paramount. He would like to install these coverings to add a layer of safety for the school building. These coverings last 15-20 years. There was discussion about the number of safety concerns at the school. Oliver requested we explore getting another quote from another local company.

MOTION#: 05-28-08
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- j. Dr. Allen motioned to postpone the discussion and vote regarding out-of-county and/or out-of-district students who attend Beacon School (Exhibit 8, Page 26).

Discussion: Dr. Davis reminded the board members of the board motion made in December 2018, which stated we would revisit this discussion at the end of the school year. He said the situation that prompted the motion eventually resolved itself, however it may occur again. For this reason, he is asking the board to make a decision. He walked the board members through the exhibit in the packet. Martin described some of the difficulties of allowing "Student 3" to attend Beacon School. There was some brief discussion about other options. Given two board members were absent, the board members chose to postpone the vote for a future meeting.

MOTION#: 05-28-09
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- k. Oliver motioned to approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney approval (Exhibit 9, Pages 27-29).

Discussion: Dr. Davis stated this renewal has not changed from previous years. He added her services are needed and valued.

MOTION#: 05-28-10
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

- l. Bond motioned to approve contract with Sally Biancone, pending Prosecuting Attorney approval (Exhibit 10, Pages 30-32).

Discussion: Dr. Davis said this renewal has not changed from last year. He added her photographs are used for the year book and other public relations efforts.

MOTION#: 05-28-11
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, JOLLEY, OLIVER
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 33-47).
Report stands. He added the agreement with the former employee has been signed and the issue is now finalized. Dr. Jolley said he appreciated everyone's hard work on this issue.

- b. Director of Education, Becky Martin (Exhibit 12, Pages 48-51).
Report stands. Dr. Allen asked for an update on the new preschool. Martin provided updates on the state of the classrooms and the hiring process. Dr. Jolley said the end-of-year celebration was good again this year. Martin also provided an update on summer camp.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 13, Pages 52-62).
Report stands. He highlighted the spikes in salaries are because of the severance packages after the closure of the ATCO program. He also highlighted the levy funding that came in recently.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 14, Page 63-64).
Report stands. He highlighted the progress made with the Wait List assessments. He added Katie Evans is returning as the Medicaid Manager.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 65-69).
Report stands. He shared his division's plans for the Summer Youth Employment Program.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 70-73).
Report stands. She highlighted the success of ATCO Idol at Stuart's Opera House. Dr. Davis added that this year was so well attended that the venue had to open up the balcony to accommodate the crowd.
 - g. MUI Coordinator, Scott Zielinski (Exhibit 17, Page 74).
Report stands.
 - h. Director of Human Resources, Gwen Brooks (Exhibit 18, Pages 75-77).
Report stands.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 19, Page 78).
Report stands. Dr. Davis highlighted the new school bus and his work cleaning up the space.
- 7. No comments from Visitors relative to the agenda.
 - 8. No comments from Unions relative to the agenda.
 - 9. No comments from the board.
 - 10. Bond motioned to adjourn at 6:49 p.m.

MOTION#: 05-28-12
MOTION: BOND
SECOND: ALLEN

AYES: ALLEN, BOND, JOLLEY, OLIVER

CARRIES: YES