

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, Feb. 26 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Richard Suehrstedt	Director of Service & Support
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.
4. Dr. Allen motioned to approve the agenda.

MOTION#:	02-26-01
MOTION:	ALLEN
SECOND:	JOLLEY
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

5. New Business:

- a. Oliver motioned to approve Jan. 22, 2019, Organizational Meeting Minutes (Exhibit 1, Pages 1-3).

MOTION#: 02-26-02
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- b. Dr. Jolley motioned to approve Jan. 22, 2019, Regular Meeting Minutes (Exhibit 2, Pages 4-9).

MOTION#: 02-26-03
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- c. Bond motioned to approve resolution thanking Albany VFW Post 9893 for organizing the Polar Bear Plunge that generated over \$8,000 for the Beacon School PTA (Exhibit 3, Page 10).

MOTION#: 02-26-04
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- d. Dr. Jolley motioned to approve spending up to \$10,000 to repaint the walls at Beacon School.

Discussion: Dr. Davis shared a quote as a handout, which was only made available after sending out the board packet. The dollar amount is just under the amount listed in the motion. Timeline for the work will be during Spring Break. This will just be front entryway, cafeteria, doors, and hallways.

MOTION#: 02-26-05
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- e. Hutzel motioned to enter into a formal agreement with Ohio University/KOC for the planning of the 2019 summer camp at Beacon School.

Discussion: Dr. Davis shared there was an initial concern that KOC would not be interested in collaborating again this summer, citing a lack of technical expertise. After

discussing a few modifications, this has since changed. KOC will work with us to put on another summer camp. Full details are forthcoming, but some modifications will be:

- i. Most of the staff will be hired directly by KOC
- ii. Becky Martin will supervise the camp – KOC staff will report directly to Martin

It was discussed providing Martin a stipend to do this work. We already have the funds set aside to do this project. The board members stated these changes could be positive for the program.

MOTION#: 02-26-06
MOTION: HUTZEL
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- f. Bond motioned to approve contributing \$10,000 toward the purchase of two houses located on Blackburn Road that will be owned and rehabilitated by the Athens Metropolitan Housing Authority and reserved for individuals we serve.

Discussion: Dr. Davis provided a handout that listed the number of homes previously purchased, in collaboration with Athens Metro Housing, and reserved for individuals eligible for DD services. He explained that after 40 years, the properties officially will be owned by the agency, if the county board is in a position to own property at that time.

MOTION#: 02-26-07
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- g. Dr. Allen motioned to approve ATCO Legacy Fund recommendations for Spring 2019 (Exhibit 4, Page 11).

MOTION#: 02-26-08
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- h. Dr. Allen motioned to approve Personnel Policy 2-3 (Exhibit 5, Pages 12-18).

Discussion: Regarding Admin Policy 26, board members discussed the length of time records are kept on file. There was discussion of the possibility of some material not being identified early enough in an investigation to be retained for longer than 30 days. Dr. Davis recommended revisiting the discussion with IT Manager Kris Dunlap at next board meeting.

- i. Hutzel motioned to strike Personnel Policy 3-5 (Exhibit 5, Pages 12-18).

MOTION#: 02-26-09
MOTION: HUTZEL
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- j. Board members reviewed and discussed the updated 10-year cost projections (Handout). Kramer explained the support from the state has had a positive impact on financial projections, based on the projection tool. Dr. Jolley expressed his appreciation to leadership for the improvements the board has seen over the years.
 - k. Board members had a brief tour of the Office of Integrate Athens. Dr. Davis highlighted that the board will be donating a historical piece of furniture, which is currently housed at Integrate Athens, to the local historical society.
6. Board Reports:
- a. Superintendent, Dr. Kevin Davis (Exhibit 6, Pages 19-27).
Report stands. He provided a handout that highlights the upcoming events in recognition of Developmental Disabilities Awareness Month, which is in March. He also added Board Member Michelle Oestrike has resigned from the board for personal reasons.
 - b. Director of Education, Becky Martin (Exhibit 7, Pages 28-31).
Report stands. She highlighted the 100th day celebration at the school, which involved recognizing her father's donations to the school. She also highlighted the recognition of the Sherow family at Beacon, which will be March 29 at 10 a.m.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 8, Pages 32-42).
Report stands.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 9, Page 43).
Report stands. He shared Tristin Lawrence had her baby and both are doing well.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 10, Pages 44-49).
Report stands. He highlighted one of their goals in 2019. This year, a goal is to have the Transition Coordinator, through the help of Title XX funds, assist individuals with complex needs meet their employment goals.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 11, Pages 50-52).
Report stands.
 - g. Interim MUI Coordinator, Scott Zielinski (Exhibit 12, Page 53).
Report stands. Dr. Davis shared the format is different, which includes fewer details about the individual cases.

- h. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 54-56).
Report stands.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 14, Page 57).
Report stands. Dr. Davis highlighted the fact that the ATCO building has successfully
been transferred to the county commissioners.
- 7. No comments from Visitors relative to the agenda.
 - 8. No comments from Unions relative to the agenda.
 - 9. Regarding comments from the board, Demko stated she said it was good to laugh again at a
board meeting.
 - 10. Oliver motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the
appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a
public employee or official, or the investigation of charges or complaints against a public
employee, official, licensee, or regulated individual, unless the public employee, official,
licensee, or regulated individual requests a public hearing.

MOTION#: 02-26-10
MOTION: OLIVER
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- 11. Bond motioned to return from Executive Session.

MOTION#: 02-26-11
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- 12. Oliver motioned to approve authorizing the Superintendent to negotiate an agreement with
Chase Brackley.

MOTION#: 02-26-12
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- 13. Motion to adjourn.

MOTION#: 02-26-13
MOTION: BOND

SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES