

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, Jan. 22 – 6:15 P.M.
801 W. Union Street, Athens, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:18 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OESTRIKE	Absent
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Robert Withem	Director of Transportation & Facilities
Autumn Brown	ATCO Transition Manager
Beth Atherton	MUI Coordinator
Richard Suehrstedt	Director of Service & Support
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#: 01-22-19-01
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

5. New Business:
 - a. Hutzel motioned to approve Dec. 4, 2018, Regular Board Meeting Minutes (Exhibit 1, Pages 1-6).

MOTION#: 01-22-19-02
MOTION: HUTZEL
SECOND: OLIVER
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
ABSTAIN: ALLEN
CARRIES: YES

- b. Hutzel motioned to approve resolution expressing the appreciation to Alfred Crow, for his \$2,000 donation to Beacon School (Exhibit 2, Page 7).

Discussion: Dr. Davis shared that Crow has donated \$1,000 per year for the past two years to Beacon School.

MOTION#: 01-22-19-03
MOTION: HUTZEL
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- c. Oliver motioned to approve resolution expressing the appreciation to Stephanie Goldsberry, for her \$600 donation to Beacon School (Exhibit 3, Page 8).

Discussion: Dr. Davis shared that this donation is specifically for supporting students to attend summer camp.

MOTION#: 01-22-19-04
MOTION: OLIVER
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- d. Hutzel motioned to approve purchasing two (2) changing tables for the Beacon School locker rooms near the pool, for a total cost not to exceed \$12,000.

Discussion: Dr. Davis shared two were purchased last year for the restrooms, and it was very helpful to staff. Staff have requested these for the changing rooms in the pool area.

MOTION#: 01-22-19-05
MOTION: HUTZEL
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- e. Dr. Allen motioned to approve renewing membership with the Ohio Association of County Boards for 2019 (Exhibit 4, Pages 9-10).

Discussion: Dr. Davis shared the rate is an increase from last year. This is the first increase in many years. Rates are now based on the number of people served. All counties participate. The OACB provides a number of supports throughout the year, and he recommends continued membership.

MOTION#: 01-22-19-06
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- f. Hutzel motioned to approve providing \$3,000 as local match toward the 2020 Mobility Management Grant, managed by HAPCAP.

Discussion: Dr. Davis shared this is something we have done for several years. In 2018, Athens Public Transit provided 24,800 rides to individuals who identified as a senior citizen or someone with a disability (numbers for APT do not break out individuals with DD). Athens On Demand Transit provided 4,000 rides for individuals with disabilities. He recommends renewing this match support.

MOTION#: 01-22-19-07
MOTION: HUTZEL
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- g. Oliver motioned to approve providing \$3,000 as local match toward the Athens County Community Singers' Ohio Arts Council grant application (Exhibit 6, Page 11).

Discussion: Dr. Davis shared we have supported this program the last few years and recommends continuing this level of support.

MOTION#: 01-22-19-08
MOTION: OLIVER
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, JOLLEY, OLIVER
ABSTAIN: HUTZEL
CARRIES: YES

- h. Dr. Allen motioned to approve Personnel Policies 2.1, 2.5 and Administrative Policy 53 (Exhibit 7, Pages 12-74).

Discussion: Dr. Davis shared this is part of our long-term plan to review and revise as necessary all personnel and administrative policies.

MOTION#: 01-22-19-09

MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- i. Board members reviewed and discussed the ATCO Legacy Fund timeline (Exhibit 8, Page 75). Discussion: Dr. Davis summarized where this project stands now and walked the board members through the timeline in the packet. Recommendations will be presented during the February board meeting.
- j. Board members reviewed and discussed the Managers' List for 2019 (Exhibit 9, Pages 76).
- k. Dr. Allen motioned to approve the 2019 Superintendent Professional Development Plan (Exhibit 10, Page 77).

MOTION#: 01-22-19-10
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

- l. Board members discussed health care costs for 2019. Discussion: Kramer shared we had a 3.6% increase in health care premiums this year. This is after several years of no increases. He added the other board-provided health care benefits saw some increases and decreases, and so those evened out.
- m. Board members discussed meeting with DODD. Discussion: Dr. Davis shared that the outcome of this meeting with DODD was very positive and will financially benefit the agency.
- n. Board members discussed and reviewed 10-year cost projections (Handout). Discussion: Kramer walked the board members through the 10-year cost projections provided that evening as a handout. He pointed out that by 2024, the board will be deficit spending. He added these projections do not account for expenses the DODD has agreed to cover. He will provide an updated 10-year cost projection at the next board meeting. Board members briefly discussed how to address that deficit spending situation. Board members also had a discussion about spending resources on supporting the school vs. waivers.
- o. Dr. Allen motioned to approve a 2% cost-of-living increase in annual salary for non-union employees (managers, administrative assistants – including the Superintendent), who were employed on or before January 1, 2019. The raise will be effective on the first day of the next pay period.

MOTION#: 01-22-19-11

MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 11, Pages 78-85).
Report stands. He highlighted the new parking policy and that the school still has issues in the parking lot. He also reminded the board the Polar Bear Plunge is coming up.
 - b. Director of Education, Becky Martin (Exhibit 12, Pages 86-93).
Report stands. She highlighted Beacon School's 100th day celebration. She added her father is Alfred Crow. He will be at that celebration.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 13, Pages 94-115).
Report stands. He added that we have received an equipment grant for a new dishwasher for Beacon's kitchen. A board member asked if we take advantage of the Amazon Smiles program. We will look into this.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 14, Page 116-117).
Report stands. He added an offer has been made for a new administrative assistant.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 15, Pages 118-122).
Report stands.
 - f. Director of Integrate Athens, Autumn Brown (Exhibit 16, Pages 123-125).
Report stands. She highlighted the progress being made with two new initiatives, Empower Hour and Food For Thought. She also mentioned progress with community events, like bowling and rec night. There was brief discussion about age limits for bowling and the next ATCO Idol.
 - g. Director of Human Resources, Gwen Brooks (Exhibit 17, Pages 126-128).
Report stands.
 - h. Director of Facilities and Transportation, Butch Withem (Exhibit 18, Page 129).
Reports stands.
7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. Regarding comments from the board, Bond expressed appreciation to Dr. Davis and Withem for attending the memorial service for Jacque White.
10. Dr. Allen motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a

public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

MOTION#: 01-22-19-12
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

11. Hutzel motioned to return from Executive Session.

MOTION#: 01-22-19-13
MOTION: HUTZEL
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

12. Bond motioned to adjourn.

MOTION#: 01-22-19-14
MOTION: BOND
SECOND: HUTZEL
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES