

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, Dec. 4, 2018 – 6:00 P.M.  
8 Harper Street, The Plains, Ohio 45780

**The Mission of the Athens County Board of Developmental Disabilities is to serve our community  
with compassion, innovation, and transparency**

1. Margaret Demko, Board President, called the meeting to order at 6:09 p.m.
2. Arian Smedley did roll call.

ALLEN	Absent
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OESTRIKE	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Robert Withem	Director of Transportation & Facilities
Autumn Brown	ATCO Transition Manager
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

\*See sign-in sheet for full list of attendees.

3. Hutzel read the Mission Statement.
4. Dr. Jolley motioned to approve the agenda.

MOTION#: 12-04-01  
MOTION: JOLLEY  
SECOND: OLIVER  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

5. New Business:

- a. Hutzel to approve Oct. 24, 2018, Regular Board Meeting Minutes with noted adjustments (Exhibit 1, Pages 1-5).

MOTION#: 12-04-02  
MOTION: HUTZEL

SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, OLIVER  
ABSTAIN: JOLLEY, OESTRIKE  
CARRIES: YES

- b. Oestrike motioned to approve Oct. 30 & Nov. 7 2018, Special Board Meeting Minutes (Exhibit 2, Pages 6-9).

MOTION#: 12-04-03  
MOTION: OESTRIKE  
SECOND: JOLLEY  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- c. Hutzel motioned to approve new position for the Employment Options Division (Exhibit 3, Page 10-12).

Discussion: Dr. Davis reminded the board that this was something initially discussed several years ago. He walked the board through the proposal in the packet. The brief discussion touched on the following topics:

- Benefits to providing a full-time position with benefits
- Added benefit of providing an option to an employee who will be displaced by the ATCO transition

MOTION#: 12-04-04  
MOTION: HUTZEL  
SECOND: OLIVER  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- d. Bond motioned to approve resolution for Myrdith Sherow for her donations to Beacon School (Exhibit 4, Page 13).

Discussion: Dr. Davis explained Myrdith Sherow's connection to the school (she is daughter of Beacon's first teacher) and her support of the school.

MOTION#: 12-04-05  
MOTION: BOND  
SECOND: JOLLEY  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- e. Oestrike motioned to approve resolution for guest speakers Nicole Phillips and Chris Stewart for donating their time to the ACBDD during the November in-service training (Exhibit 5, Pages 14-15).

Discussion: Dr. Davis explained both speakers are local authors and professional speakers who donated their time during the November in-service.

MOTION#: 12-04-06  
MOTION: OESTRIKE  
SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- f. The board discussed a proposal from Paul Richard, regarding the continuation of Journey To Be Still Yoga (Exhibit 6, Pages 16-17). Dr. Davis said this is something he would recommend supporting once it is finalized, given Richard's commitment over the last few years and the growth of his program. He added this is also in line with the ATCO transition – the ACBDD committed to supporting ancillary services into the future. However, part of Richard's proposal has changed, and so Dr. Davis asked that the board table a vote until the proposal is finalized.
- g. The board discussed the possibility of offering a \$500 donation to The Plains-Athens Community Church of the Nazarene, which consistently offers the ACBDD free meeting room space. The board preferred to respond to an invoice, as opposed to issuing a donation. Dr. Davis will follow up on this.
- h. Hutzel motioned to approve new policy regarding parking in the Beacon School lot, which would go into effect January 1, 2019 (Exhibit 7, Pages 18-19).

Discussion: Dr. Davis said this policy and the sign is the outcome from the discussion during the last board meeting. He added he has already met with the school's administration. They are in support of this policy.

MOTION#: 12-04-07  
MOTION: HUTZEL  
SECOND: OESTRIKE  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- i. Hutzel motioned to allow only Athens County residents and/or county district school eligible students (Athens, Fed Hock, Nelsonville, Trimble, and Alexander) to attend Beacon, with the exception of currently enrolled students being able to finish this year (administration will explore capturing excess costs for these students). This motion will be re-evaluated in the Spring of 2019 (Exhibit 8, Page 20).

Discussion: Dr. Davis walked the board through the exhibit in the packet. He described the different scenarios – Student 1 (living in the county and in a school district), Student 2 (out of county and in a school district), and Student 3 (out of county and out of a school district). The question is whom should the ACBDD/Beacon School serve? Historically, the ACBDD/Beacon School has served Students 1 and 2. We are in a position where we are being asked to serve Student 3. Dr. Davis said he would like to continue the practice of serving students who reside within our school districts, even if they are out of county (i.e. Students 1 and 2). Discussion included the following topics:

- How neighboring counties handle out-of-county AND out-of-district students

- The ACBDD/Beacon School's current practice
- Beacon's current enrollment
- The potential to serve students in high-need areas
- The potential to have to turn Athens County residents away if Beacon becomes full due to serving those who are residing outside of what has historically been the school's service area

MOTION#: 12-04-08  
 MOTION: HUTZEL  
 SECOND: BOND  
 AYES: BOND, DEMKO, HUTZEL, OESTRIKE, OLIVER  
 NO: JOLLEY  
 CARRIES: YES

- j. The board discussed the proposed SWOT analysis with feeder school districts. The board collectively was in support of proceeding with this exercise. The board recommended passing a resolution or motion stating its support of Beacon School. Dr. Jolley volunteered to draft that by the next board meeting.
- k. Oestrike motioned to approve a resolution authorizing the ACBDD to participate in the state of Ohio's Cooperative Purchasing Program (Exhibit 9, Page 21).

MOTION#: 12-04-09  
 MOTION: OESTRIKE  
 SECOND: OLIVER  
 AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
 CARRIES: YES

- l. Dr. Davis said staff have received extensive training in the new Wait List process. He added staff are moving through the transition compassionately. He offered the board another opportunity to ask questions about their progress so far. One board member simply confirmed any questions about the Wait List can be directed to the SSA division (Exhibit 10, Pages 22-23).
- m. Dr. Jolley motioned to approve 2019 operating budget (Exhibit 11, Page 24).

MOTION#: 12-04-10  
 MOTION: JOLLEY  
 SECOND: OESTRIKE  
 AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
 CARRIES: YES

- n. Hutzel motioned to approve allocating \$21,780 as local match for the 2019 FSS budget, for a total of \$50,000 (Exhibit 12, Page 25).

Discussion: There was brief discussion about who the funds are for, how families use the funds, and how families are notified about the funds.

MOTION#: 12-04-11  
MOTION: HUTZEL  
SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- o. The board reviewed the 2019 Technology Plan (Exhibit 13, Pages 26-34).

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 14, Pages 35-53).  
Report stands. He added that the Ethics Committee was unable to meet due to not having enough board members in attendance. No action was required; the meeting was simply to provide an update from a previous meeting. It will be rescheduled for a later date.
- b. Director of Education, Becky Martin (Exhibit 15, Pages 54-59).  
Report stands. She highlighted Breakfast with Santa, scheduled for Dec. 8. She also encouraged the board members to attend any of the upcoming events listed in her report. Dr. Jolley said the Thanksgiving event was very nice, and the staff did a nice job organizing it.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 16, Pages 60-71).  
Report stands.
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 17, Page 72).  
Report stands.
- e. Director of Employment Options, Doug Mitchell (Exhibit 18, Pages 73-78).  
Report stands. He highlighted their successes this fall. He added IHOP has hired four individuals, which was great news.
- f. ATCO Transition Manager, Autumn Brown (Exhibit 19, Pages 79-83).  
Report stands. She highlighted ATCO is in its final weeks, and the transition continues to go smoothly. She also highlighted the ATCO Leaders donation, Christmas lunch, and other final plans through the end of the year.
- g. MUI Coordinator, Beth Atherton (Exhibit 20, Pages 84-85).  
Report stands.
- h. Director of Human Resources, Gwen Brooks (Exhibit 21, Pages 86-89).  
Report stands.
- i. Director of Facilities and Transportation, Butch Withem (Exhibit 22, Page 90).  
Report stands. He reiterated his thanks for the new school bus, which has been ordered.

7. No comments from Visitors relative to the agenda.

8. No comments from Unions relative to the agenda.
  
9. Regarding comments from the board, Dr. Jolley confirmed the next board meeting is Tuesday, January 22. An Ethics Committee meeting will be at 5:45. Dr. Davis stated it is possible the meeting will be hosted at the new Office of Integrate Athens. Board members will be notified once that has been finalized. Bond asked for an update on the number of staff impacted by the ATCO transition. Brown stated we started with 22 people, and now we are down to four staff members. Brown commended the success of the Outplacement Committee, which started shortly after the ATCO transition was announced. This committee was created specifically to assist staff members through their own transition.
  
10. Oliver motioned to adjourn.

MOTION#: 12-04-12  
MOTION: OLIVER  
SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES