

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Wednesday, Oct. 24, 2018 – 4:00 P.M.
Ohio University Baker Center 235 Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Margaret Hutzel, Board Vice President, called the meeting to order at 4:10 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present, arrived by 4:12 p.m.
HUTZEL	Present
JOLLEY	Present, arrived by around 4:40 p.m.
OESTRIKE	Absent
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Richard Suehrstedt	Director of Service & Support Administration
Autumn Brown	ATCO Transition Manager
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Allen read the Mission Statement.
4. Bond motioned to approve the amended agenda.

MOTION#: 10-24-01
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, HUTZEL, OLIVER
CARRIES: YES

5. New Business:

- a. Dr. Allen motioned to approve Sept. 25, 2018, Regular Board Meeting Minutes (Exhibit 1, Pages 1-6).

MOTION#: 11-24-02
MOTION: ALLEN
SECOND: BOND

AYES: ALLEN, BOND, HUTZEL, OLIVER

CARRIES: YES

- b. Dr. Allen motioned to approve Oct. 3, 2018, Special Board Meeting Minutes (Exhibit 2, Pages 7-8).

Demko arrived at 4:12 p.m.

MOTION#: 10-24-03

MOTION: ALLEN

SECOND: BOND

AYES: ALLEN, BOND, DEMKO, HUTZEL

ABSTAIN: OLIVER

CARRIES: YES

- c. Demko motioned to approve renewed contract with Buckeye Community Services, pending Prosecuting Attorney's Approval (Exhibit 3, Pages 9-19).

Discussion: Dr. Davis explained this is done every year. BCS pays the ACBDD for spots at ATCO. This will be the last contract we will have with BCS.

MOTION#: 10-24-04

MOTION: DEMKO

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, HUTZEL, OLIVER

CARRIES: YES

- d. Bond motioned to pass a resolution expressing appreciation to Haley Carpenter for her \$800 donation to Beacon School (Exhibit 4, Page 20).

Discussion: Dr. Davis explained the history of this donation and the reason for the resolution. The board praised her for this. Demko mentioned it would be nice to get Beacon students involved in the fair and 4H. Martin said she will follow up on this idea.

MOTION#: 10-24-05

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, HUTZEL, OLIVER

CARRIES: YES

- e. The board reviewed and discussed the Beacon Student Health and Safety Review (Exhibit 5, Pages 21-26). Dr. Davis walked the board through the entire document. No action was required. He asked the board for any suggestions or feedback. Demko noted Athens County Children Services is only noted once in a prevention plan and suggested it be explicitly added for all prevention plans. This would better reflect practice. Dr. Davis said he agreed, since ACCS is notified for all instances involving minors. Hutzel asked for the timeline for getting staff ABA certified. Dr. Davis stated that is a goal noted in our strategic plan and is something that will take a few years to complete. Hutzel said

she appreciated have so much information in one place. No other comments or feedback from the board.

- f. Demko motioned to approve proposal to hire Floating Instructor Assistant at Beacon School (Exhibit 6, Pages 27-28).

Discussion: Dr. Davis said this position will support our current Beacon staff. It is a new union position. This position will be posted internally with just this bargaining unit. It is expected that a staff member from ATCO will benefit from the creation of this position. Martin added this is expected to support when there are absences and for other day-to-day operations.

MOTION#: 10-24-06
MOTION: DEMKO
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, OLIVER
CARRIES: YES

- g. Dr. Allen motioned to approve the purchase of a new bus for Beacon School (Exhibit 7, Page 29).

MOTION#: 10-24-07
MOTION: ALLEN
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, OLIVER
CARRIES: YES

Discussion: Dr. Davis explained this was first presented during the last board meeting.

- h. Dr. Allen motioned to approve investing \$23,265.00 to resurface the Beacon School gymnasium floor, and using the \$10,000.00 donation from Martha Bratton in memory of her late husband, Dr. James K. Bratton (Exhibit 8, Pages 30-32).

Discussion: Dr. Davis explained this project was first discussed when we first received the donation. He added it could be done over winter break. The board was provided a handout that included a rough design of the new floor, which will have the Beacon School logo in the center.

MOTION#: 10-24-08
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, OLIVER
CARRIES: YES

- i. The board discussed a proposal for renovating the HVAC system in the Beacon School gymnasium (Exhibit 9, Pages 33-35). Dr. Davis explained this was another project initially discussed in the past. The gym does not currently have air conditioning. The board was not asked to take action. They were asked to think about it.

- j. The board discussed parking issues at Beacon School. Dr. Davis reminded the board of the history of why the ACBDD/Beacon School constructed their own parking lot. He added we are now frequently facing problems of Morrison-Gordon parents/guardians parking in Beacon's lot in spots that are not official spots. Discussions with the district and school administration has already happened. Their administration is supportive of us and our needs. They frequently remind their parents. However, issues remain. Dr. Davis was seeking additional guidance from the board on what to do next. Board members had varying opinions on what to do. Dr. Jolley arrived around 4:40 p.m. The consensus was to restrict parking to Beacon stakeholders (students and others who use our facility). Dr. Davis said with that information, he will provide an official plan at the next board meeting.
 - k. Board members were reminded the November & December Board Meetings will be combined, scheduled for December 4 at Harper Street. The board training starts at 5 p.m. The meeting starts at 6 p.m.
6. Board Reports:
- a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 36-62).
Report stands. Dr. Davis passed out a printed version of the three-year strategic plan, which will be given to all staff during the in-service in November. He also reminded the board members of the upcoming OACB conference. Lastly, he said he was glad to see board members planning to attend the gala and hoped they enjoyed it and felt proud to be a part of it. Dr. Allen asked how the meeting went with Larry Payne. Dr. Davis said it went fine. It pertained to the nonprofit transfer from ATCO to PersonnelPlus. The meeting was to confirm Payne's willingness to serve as the president once that transfer happens.
 - b. Director of Education, Becky Martin (Exhibit 11, Pages 63-65).
Report stands. Demko stated she heard positive feedback about the recent fieldtrip.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 12, Pages 66-76)
Report stands.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 13, Pages 77-78).
Report stands. He highlighted the fact that his department is still seeking an administrative assistant. There was brief discussion about next steps.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 14, Pages 79-83).
Report stands. Dr. Davis highlighted the department's successes this past month.
 - f. ATCO Transition Manager, Autumn Brown (Exhibit 15, Pages 84-87).
Report stands. Brown highlighted their upcoming Fall Festival and Open House.
 - g. MUI Coordinator, Beth Atherton (Exhibit 16, Pages 88-90).
Report stands.
 - h. Director of Human Resources, Gwen Brooks (Exhibit 17, Pages 91-93).

Report stands. Dr. Davis highlighted the success of getting two signed union contracts.

- i. Director of Facilities and Transportation, Butch Withem (Exhibit 18, Page 94-96).
Report stands. There was additional discussion about installing air conditioning in the Beacon gym.
7. No comments from Visitors relative to the agenda.
8. No comments from Unions relative to the agenda.
9. No comments from the board.
10. Bond motioned to adjourn.

MOTION#: 10-24-09

MOTION: BOND

SECOND: ALLEN

AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER

CARRIES: YES