

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, Sept. 25, 2018 – 6:00 P.M.  
801 W. Union Street Athens, OH 45701

**The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.**

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OESTRIKE	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

\*See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.
4. Dr. Allen motioned to approve the amended agenda.

MOTION#: 09-25-01  
MOTION: ALLEN  
SECOND: HUTZEL  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

5. New Business:
  - a. Oestrike motioned to approve August 28, 2018, Regular Board Meeting Minutes (Exhibit 1, Pages 1-6).

MOTION#: 09-25-02  
MOTION: OESTRIKE  
SECOND: ALLEN

AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- b. Bond motioned to approve Sept. 18, 2018, Special Board Meeting Minutes (Exhibit 2, Pages 7-8).

MOTION#: 09-25-03  
MOTION: BOND  
SECOND: OLIVER  
AYES: BOND, DEMKO, HUTZEL, OESTRIKE, OLIVER  
ABSTAIN: ALLEN, JOLLEY  
CARRIES: YES

- c. The board discussed with Commissioner Lenny Eliason the future use of the ATCO building. The ACBDD will no longer have a use of the building at the conclusion of ATCO's three-year transition, which is the end of 2018. Eliason requested the ACBDD donate the building to the county for their use. The county would like to use the building for the Athens County Board of Elections, records, and for leasing to Passion Works. This move of county records would allow the county to sell a building located on North Lancaster Street. Depending on that sale, Eliason stated the board is tentatively committed to making a donation to the ATCO Legacy Fund. There was additional discussion, including the decrease in sales tax and the impact that has had on the county budget. The board chose to discuss further in Executive Session, which they elected to move to the end of the meeting.

- d. Hutzel motioned to move the Executive Session to the end of the meeting.

MOTION#: 09-25-04  
MOTION: HUTZEL  
SECOND: OESTRIKE  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- e. Dr. Allen motioned to approve 3-year strategic plan (Exhibit 3, Pages 9-20).

MOTION#: 09-25-05  
MOTION: ALLEN  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- f. Hutzel motioned to approve contract with Athens-Meigs Educational Service Center (AMESC) for Occupational Therapy services, pending Prosecuting Attorney approval (Exhibit 4, Page 21) and with change.

MOTION#: 09-25-06

MOTION: HUTZEL  
SECOND: OESTRIKE  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- g. Hutzel motioned to approve proposed supplemental pay for AMESC paraprofessionals (Handout).

Discussion: Dr. Davis explained this item and the next item are related to Beacon School. He stated the AMESC has struggled to fill Paraprofessional positions for Beacon. This has left Beacon understaffed since late Spring. This item and the next should help address this issue. He added other efforts have been initiated to support Beacon School, for example – training staff in Good Life, and considering a forthcoming proposal to hire a full-time floating teacher assistant. This proposal is part of a comprehensive effort. It will supplement the pay by \$2, as detailed in the handout. Dr. Davis added a plan to address Beacon’s long-term staffing needs will be presented to the board in late Spring. More immediately, however, he said he is hopeful the board will support this proposal.

MOTION#: 09-25-07  
MOTION: HUTZEL  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- h. Dr. Allen motioned to amend the previous motion to approve proposed supplemental pay for AMESC paraprofessionals (Handout) effective next pay period.

MOTION#: 09-25-08  
MOTION: ALLEN  
SECOND: HUTZEL  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- i. Dr. Allen motioned to approve contract with Melany Schoolcraft to provide training and support to Beacon School staff, pending Prosecuting Attorney approval (Exhibit 5, Pages 22-24) and with change.

Discussion: Dr. Davis stated Schoolcraft is a former Athens City Schools Paraprofessional assigned to Beacon. She was an exceptional Paraprofessional. He proposes contracting with her for three months to offer training to some of Beacon’s staff. This would be just through the end of the calendar year.

MOTION#: 09-25-09  
MOTION: ALLEN  
SECOND: OESTRIKE

AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- j. The board reviewed the cost estimate for new bus for Beacon School (Exhibit 6, Page 25). The board will be asked to vote on this item at a future meeting.
- k. Oliver motioned to approve revised Administrative Policy 16 (Exhibit 7, Pages 26-42).

MOTION#: 09-25-10  
MOTION: OLIVER  
SECOND: OESTRIKE  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

- l. The board discussed pending grant applications.
- m. The board discussed future Board Meetings and Board Trainings:
  - October – Wednesday, Oct. 24, 4 p.m., Baker Center Room 235
  - December – Tuesday, Dec. 4, 5 p.m. training, 6 p.m. meeting, 8 Harper Street

6. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 8, Pages 43-75).  
Report stands.
- b. Director of Education, Becky Martin (Exhibit 9, Pages 76-79).  
Report stands. She also mentioned the donation of Haley Carpenter, who donated \$800 to Beacon School. The funds were her proceeds from the sale of her rabbit at the Athens County Fair. Martin also mentioned she has hired a long-term substitute Adapted PE Instructor.
- c. Director of Finance and Operations, Steve Kramer (Exhibit 10, Pages 80-90)/  
Report stands.
- d. Director of Service and Support, Richard Suehrstedt (Exhibit 11, Pages 91-92).  
Report stands.
- e. Director of Employment Options, Doug Mitchell (Exhibit 12, Pages 93-97).  
Report stands. He highlighted the upcoming Gala.
- f. ATCO Transition Manager, Autumn Brown (Exhibit 13, Pages 98-101).  
Report stands. She highlighted Goodwill's Grand Opening and their plans to provide a day program for adults, her Good Life training work, and her participation in Leadership Athens County.
- g. MUI Coordinator, Beth Atherton (Exhibit 14, Pages 102-104).  
Report stands.

- h. Director of Human Resources, Gwen Brooks (Exhibit 15, Pages 105-107).  
Report stands. She updated the board on where things stands with the Teamsters negotiations.
  - i. Director of Facilities and Transportation, Butch Withem (Exhibit 16, Page 108).  
Report stands.
7. No comments from Visitors relative to the agenda.
8. Regarding comments from Unions relative to the agenda, Cindy Johnston and Carl Johnston thanked the board for the supplemental pay for the AMESC Paraprofessionals.
9. Regarding comments from the board, Oestrike stated how important it is to buy local. She felt compelled to mention this after hearing comments from Commissioner Eliason.

Hutzel stated the entity that manages the Marjorie Sherow fund is looking forward to recommendations from Becky Martin of teachers who could be supported by the fund.

10. Hutzel to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Revised Code; and (4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

MOTION#: 09-25-11  
MOTION: HUTZEL  
SECOND: OLIVER  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

11. Dr. Allen motioned to return from Executive Session.

MOTION#: 09-25-12  
MOTION: ALLEN  
SECOND: OESTRIKE  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

12. Oliver motioned to approve that when the ACBDD is finished with the ATCO building at 19 Campbell Street in January 2019, to allow the Athens County Commissioners to take over the building for county purposes, with the hopes the county will make a donation to the ATCO Legacy Fund in the future.

MOTION#: 09-25-13  
MOTION: OLIVER

SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES

13. Bond motioned to adjourn at 7:50 p.m.

MOTION#: 09-25-14  
MOTION: BOND  
SECOND: HUTZEL  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER  
CARRIES: YES