

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, May 22, 2018 – 7:00 P.M.
201 S. Campbell Street Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Margaret Demko, Board President, called the meeting to order at 7:00 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OESTRIKE	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Robert Withem	Director of Transportation & Facilities
Gwen Brooks	Director of Human Resources
Arian Smedley	Executive Assistant to the Superintendent

*See sign-in sheet for full list of attendees.

3. Hutzel read the Mission Statement.
4. Oliver motioned to approve the amended agenda.

Discussion: Demko explained the change pertains to the reasons for going into executive session.

MOTION#: 05-22-01
MOTION: OLIVER
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

5. New Business:

- a. Oestrike motioned to approve April 24, 2018, Meeting Minutes (Exhibit 1, Pages 1-6).

Discussion:

MOTION#: 05-22-02
MOTION: OESTRIKE
SECOND: HUTZEL
AYES: BOND, HUTZEL, JOLLEY, OESTRIKE, OLIVER
ABSTAIN: ALLEN, DEMKO
CARRIES: YES

- b. Dr. Allen made an amended motion to enter into Executive Session per ORC 121.22 (G) (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; and per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

MOTION#: 05-22-03
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- c. Dr. Allen motioned to return from Executive Session.

MOTION#: 05-22-04
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- d. Dr. Jolley motioned to authorize the Superintendent to spend up to \$90,000 for the renovation of 8 Harper Street for relocation of the SSA Division, and to delay any decision at this time on the ATCO building. (Exhibit 2, Pages 7-34).

MOTION#: 05-22-05
MOTION: JOLLEY
SECOND: OESTRIKE
AYES: ALLEN, BOND, DEMKO, JOLLEY, OESTRIKE, OLIVER
ABSTAIN: HUTZEL
CARRIES: YES

- e. Board members discussed the Passion Works presentation from the ATCO board meeting. Comments included an interest in having more details, something more formal, and something in writing.

- f. Dr. Allen motioned to approve MEORC's Product Catalog and Intent to Purchase form for 2019-2020 (Exhibit 3, Pages 35-48).

Discussion: Dr. Davis stated this document lists the services offered by MEORC, and we have indicated with a check mark which services we would like to use in 2019-2020. This is the same as last year. He added he may come back to the board in the future to ask to also enroll in their Eligibility service.

MOTION#: 05-22-06
MOTION: ALLEN
SECOND: HUTZEL
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- g. Dr. Allen motioned to approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney's approval (Exhibit 4, Pages 49-51).

Discussion: Dr. Davis stated this is the same contract as last year. He added she does a great job and would recommend approval.

MOTION#: 05-22-07
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- h. Oestrike motioned to approve contract with Chris Biester to assist with the coordination of ATCO Idol, pending Prosecuting Attorney's approval (Exhibit 5, Pages 52-55).

Discussion: Dr. Davis stated the contract amount is higher than last year because Biester will start planning for next year's ATCO Idol right away. After the vote, Hutzel stated she would like to see more outside musicians in the next show. Dr. Davis agreed, as that has been the goal for the new ATCO Idol format and the reason for the extended contract with Biester.

MOTION#: 05-22-08
MOTION: OESTRIKE
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- i. Dr. Allen motioned to approve contract with Cross Management, pending Prosecuting Attorney's approval (Exhibit 6, Pages 56-60).

Discussion: Dr. Davis stated this is an annual retainer, same as last year.

MOTION#: 05-22-08

MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- j. The item pertaining to Career Connections was stricken from the agenda, as this is no longer needed. It was initially added because it was thought we'd need assistance filling a custodial position, but that position has since been filled.
- k. Dr. Jolley motioned to approve agreement with Athens County Family & Children First Council, pending Prosecuting Attorney's approval (Exhibit 8, Pages 66-73).

Discussion: Dr. Davis stated this is the same agreement as previous years. After the vote, he added that these are children who are in crisis and are the most difficult to serve, and thanked the board for approving the agreement.

MOTION#: 05-22-09
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- l. Oestrike motioned to approve Administrative Policies 10, 18, 18a, and 34; and Personnel Policy 1-9 (Exhibit 9, Pages 74-98).

Discussion: Brooks stated these were policies reviewed last month and that are being presented again this month for approval. Dr. Davis reminded the board this is part of an 18-month project of updating all Personnel and Administrative Policies.

MOTION#: 05-22-10
MOTION: OESTRIKE
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- m. Board members reviewed and discussed results from Stakeholder Survey (Exhibit 10, Pages 99-125). Dr. Davis stated we have a few more responses to add. He walked the board through the responses in the board packet. He added there are no major negatives to improve upon, which is important to note, given the survey was anonymous and open to the community and all staff members. He added two two-day planning sessions have been set aside to work through these responses and incorporate them into the agency's next three-year strategic plan. The goal is to have a first draft of the plan presented to the full board by September and the final plan approved by December.
- n. Board members reviewed the 260-Day Staff and Early Intervention calendars (Exhibit 11, Pages 126-127).

- o. Bond motioned to approve contract with Sally Biancone, pending Prosecuting Attorney's approval (Exhibit 12, Pages 128-130).

Discussion: Dr. Davis passed out this year's Beacon School year book, which is a product of Biancone's work. He added Biancone does an amazing job for us. Her photos are used in the year book, social media, annual reports, and other materials. He highly recommended renewing her contract.

MOTION#: 05-22-11
MOTION: BOND
SECOND: OESTRIKE
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- p. It was announced there will be no July board meeting. County boards are only required to meet 10 times a year.

6. Old Business

- a. Dr. Jolley motioned to approve Jan. 23, 2018, Organizational Meeting Minutes (Exhibit 13, Pages 131-133).

MOTION#: 05-22-12
MOTION: JOLLEY
SECOND: BOND
AYES: BOND, DEMKO, HUTZEL, JOLLEY
ABSTAIN: ALLEN, OESTRIKE, OLIVER
CARRIES: YES

- b. Dr. Jolley motioned to approve Jan. 23, 2018, Regular Meeting Minutes (Exhibit 14, Pages 134-140).

MOTION#: 05-22-13
MOTION: JOLLEY
SECOND: BOND
AYES: BOND, DEMKO, HUTZEL, JOLLEY
ABSTAIN: ALLEN, OESTRIKE, OLIVER
CARRIES: YES

7. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 15, Pages 141-153).

Report stands. He highlighted his meeting with The Athens County Foundation, regarding the possibility of starting a mini grant program. Once he has additional information, he will present that to the board for their review. He also announced we

have officially hired Scott Zielinski, former Athens JFS director, as our Medicaid Services Manager. He said he is very excited about this hire.

- b. Director of Education, Becky Martin (Exhibit 16, Pages 154-158).

Report stands. She highlighted the success of the zoo trip. She also reminded the board members of the upcoming graduation and invited them to attend. Dr. Davis added the commencement speaker is an individual we assist and is a self-advocate.

- c. Director of Finance and Operations, Steve Kramer (Exhibit 17, Pages 159-172).

Report stands.

- d. Director of Service and Support, Richard Suehrstedt (Exhibit 18, Pages 173-174).

Report stands. He thanked to board for their commitment to Harper Street. He said the improvements will make that a suitable new location for the division. He added it is the proper allocation of resources, given the agency's financial projections.

- e. Director of Employment Options, Doug Mitchell (Exhibit 19, Pages 175-179).

Report stands. Dr. Davis added that Mitchell has been planning the PersonnelPlus Gala, which is scheduled for Wednesday, October 24, 5-8 p.m. at Ohio University Baker Center. The October board meeting will be on the same day and location, at 4 p.m.

- f. ATCO Transition Manager, Autumn Brown (Exhibit 20, Pages 180-182).

Report stands.

- g. MUI Coordinator, Beth Atherton (Exhibit 21, Page 183).

Report stands.

- h. Director of Human Resources, Gwen Brooks (Exhibit 22, Pages 184-186).

Report stands.

- i. Director of Facilities and Transportation, Butch Withem (Exhibit 23, Page 187).

Report stands.

8. No comments from Visitors relative to the agenda.

9. No comments from Unions relative to the agenda.

10. No comments from the board.

11. Bond motioned to adjourn at 8:20 p.m.

MOTION#: 05-22-14

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER

CARRIES: YES