



BOARD MEETING

June 26, 2018



June Board Meeting Agenda

Tuesday, June 26, 2018 – 6:00 p.m.

801 W. Union Street, Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Call to Order – Margaret Demko, Board President.
2. Roll Call – Arian Smedley.
3. Reading of Mission Statement.
4. Motion to approve Agenda.
5. New Business:
 - a. Review ATCO Board Meeting Minutes from May 22, 2018, joint Atco/ACBDD meeting. (Exhibit 1, Pages 1-2).
 - b. Motion to approve May 22, 2018, Regular Board Meeting Minutes (Exhibit 2, Pages 3-9).
 - c. Review and discuss draft proposal for the creation of Integrate Athens, ACBDD's community outreach division (Exhibit 3, Page 10).
 - d. Motion to approve re-hiring Connie Davis as Part-time Nurse for Beacon school for the 2018-19 school year (Exhibit 4, Pages 11-14).
 - e. Motion to approve contract with Richelle Frabotta for specialized sexuality education services, pending Prosecuting Attorney's approval (Exhibit 5, Pages 15-16).
 - f. Motion to approve contract with Jake Washburn for video production services for the 2018 PersonnelPlus Employer/Employee Gala, pending Prosecuting Attorney's approval (Exhibit 6, Pages 17-18).
 - g. Motion to approve participating in Ohio Department of Education (ODE) Title 6.B Transition Grant for State FY 19, to receive available funds (Exhibit 7, Page 19).
 - h. Motion to approve participating in ODE's Early Childhood Special Education Grant for State FY 19, to receive available funds (Exhibit 7, Page 19).
 - i. Motion to approve contract with Hylant Insurance for property, violence, auto and liability insurance, for period of one year beginning July 1, 2018 (Exhibit 8, Pages 20-37).
 - j. Requested discussion of Passion Works.
 - k. Notes on future Board Meetings:
 - i. July – Canceled
 - ii. August – Location: 8 Harper Street, The Plains
 - iii. October – Location: Baker Center Room 235; Day: Wed., Oct. 24; Time: 4 p.m.
6. Board Reports:
 - a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 38-47).
 - b. Director of Education, Becky Martin (Exhibit 10, Pages 48-50).
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 51-60)

- d. Director of Service and Support, Richard Suehrstedt (Exhibit 12, Pages 61-62).
 - e. Director of Employment Options, Doug Mitchell (Exhibit 13, Pages 63-67).
 - f. ATCO Transition Manager, Autumn Brown (Exhibit 14, Pages 68-70).
 - g. MUI Coordinator, Beth Atherton (Exhibit 15, Page 71).
 - h. Director of Human Resources, Gwen Brooks (Handout).
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 16, Page 72).
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- 7. Comments from Visitors relative to the agenda.
 - 8. Comments from Unions relative to the agenda.
 - 9. Comments from the board.
 - 10. Motion to adjourn.

Board Meeting
May 22nd, 2018

<u>Directors Present</u>	<u>Directors Absent</u>	<u>Staff</u>	<u>Other</u>
Larry Payne	Helen Klingaman	Mark Cullison	Kevin Davis
April Crabtree	Shawna Stump	Laurie Gregg	ACBDD Members
		Amanda Sawvel	

- I. Quorum not met
- II. Passion Works presentation
 - A. Patty Mitchell, Susan Dlouhy, and Passion Works Board President Dr. Lynn Harter spoke to us about the history of Passion Works and what they are currently doing and what their vision is for the future.
 - B. Their mission is to be a training center, make incredible artwork evidenced to the talent and beauty of the people we serve, and to share what we know in the best possible way with the most people to make the biggest difference.
- III. PersonnelPlus will be taking over ATCO, Inc.'s 501c-3 at the beginning of next year. Over the 6 month we will restructure the by-laws to read more towards employment which was the original foundation of ATCO.
- IV. Financials
 - A. The yearly audit report is finished and everything went very well.
 - B. We are spending down some of our assets because employees are using their leave time, but there will still be about \$300,000 left that will transfer over to PersonnelPlus.
 - C. Larry Payne, April Crabtree, and Shawna Stump will be part of the new PersonnelPlus Board of Directors.
- V. Update on the state monitoring providers
 - A. There is no official legislation, but there are new programs starting: Provider Choice Plus.

1. You can write reviews anonymously on this new website and read other reviews about day habs and independent providers.
2. You can look up services and see what providers provide those services.
3. The state is monitoring this website and will look into any allegations or negative reports they receive.

VI. Monthly Board Report

A. ATCO Enrollment Transition numbers update:

33 attending ATCO

16 part time

4 people who are staying until the end and don't want to be bothered.

13 are actively going on visits weekly with staff and parents

B. We are winding down but we are having an eventful summer.

Upcoming activities and trips planned for the summer:

1. Christmas in July
2. Ohio River boat trip
3. Laser tag June 26
4. Senior day at Parade of the Hills
5. Summer Special Olympics Fundraiser June 2nd at Glouster Eagles

C. We are now operating ATCO with lower ratios so we have flexibility to provide more individualized activities as a result of the county board being gracious and allowing all staff to remain employed throughout this transition.

VII. ATCO sends their appreciation to the Athens County Board for their great cooperation throughout the years and the County Board also thanked ATCO for everything they have done throughout the years to help serve the individuals.

Exhibit 2

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, May 22, 2018 – 7:00 P.M.
201 S. Campbell Street Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

DRAFT until Board approved

1. Margaret Demko, Board President, called the meeting to order at 7:00 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OESTRIKE	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Robert Withem	Director of Transportation & Facilities
Gwen Brooks	Director of Human Resources
Arian Smedley	Executive Assistant to the Superintendent

*See sign-in sheet for full list of attendees.

3. Hutzel read the Mission Statement.
4. Oliver motioned to approve the amended agenda.

Discussion: Demko explained the change pertains to the reasons for going into executive session.

MOTION#: 05-22-01
MOTION: OLIVER
SECOND: BOND
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

5. New Business:

Exhibit 2

- a. Oestrike motioned to approve April 24, 2018, Meeting Minutes (Exhibit 1, Pages 1-6).

Discussion:

MOTION#: 05-22-02
MOTION: OESTRIKE
SECOND: HUTZEL
AYES: BOND, HUTZEL, JOLLEY, OESTRIKE, OLIVER
ABSTAIN: ALLEN, DEMKO
CARRIES: YES

- b. Dr. Allen made an amended motion to enter into Executive Session per ORC 121.22 (G) (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; and per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

MOTION#: 05-22-03
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- c. Dr. Allen motioned to return from Executive Session.

MOTION#: 05-22-04
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- d. Dr. Jolley motioned to authorize the Superintendent to spend up to \$90,000 for the renovation of 8 Harper Street for relocation of the SSA Division, and to delay any decision at this time on the ATCO building. (Exhibit 2, Pages 7-34).

MOTION#: 05-22-05
MOTION: JOLLEY
SECOND: OESTRIKE
AYES: ALLEN, BOND, DEMKO, JOLLEY, OESTRIKE, OLIVER
ABSTAIN: HUTZEL
CARRIES: YES

Exhibit 2

- e. Board members discussed the Passion Works presentation from the ATCO board meeting. Comments included an interest in having more details, something more formal, and something in writing.
- f. Dr. Allen motioned to approve MEORC's Product Catalog and Intent to Purchase form for 2019-2020 (Exhibit 3, Pages 35-48).

Discussion: Dr. Davis stated this document lists the services offered by MEORC, and we have indicated with a check mark which services we would like to use in 2019-2020. This is the same as last year. He added he may come back to the board in the future to ask to also enroll in their Eligibility service.

MOTION#: 05-22-06
MOTION: ALLEN
SECOND: HUTZEL
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- g. Dr. Allen motioned to approve contract with Adrienne Nagy for PT services, pending Prosecuting Attorney's approval (Exhibit 4, Pages 49-51).

Discussion: Dr. Davis stated this is the same contract as last year. He added she does a great job and would recommend approval.

MOTION#: 05-22-07
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- h. Oestrike motioned to approve contract with Chris Biester to assist with the coordination of ATCO Idol, pending Prosecuting Attorney's approval (Exhibit 5, Pages 52-55).

Discussion: Dr. Davis stated the contract amount is higher than last year because Biester will start planning for next year's ATCO Idol right away. After the vote, Hutzel stated she would like to see more outside musicians in the next show. Dr. Davis agreed, as that has been the goal for the new ATCO Idol format and the reason for the extended contract with Biester.

MOTION#: 05-22-08
MOTION: OESTRIKE
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

Exhibit 2

- i. Dr. Allen motioned to approve contract with Cross Management, pending Prosecuting Attorney's approval (Exhibit 6, Pages 56-60).

Discussion: Dr. Davis stated this is an annual retainer, same as last year.

MOTION#: 05-22-08
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- j. The item pertaining to Career Connections was stricken from the agenda, as this is no longer needed. It was initially added because it was thought we'd need assistance filling a custodial position, but that position has since been filled.

- k. Dr. Jolley motioned to approve agreement with Athens County Family & Children First Council, pending Prosecuting Attorney's approval (Exhibit 8, Pages 66-73).

Discussion: Dr. Davis stated this is the same agreement as previous years. After the vote, he added that these are children who are in crisis and are the most difficult to serve, and thanked the board for approving the agreement.

MOTION#: 05-22-09
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- l. Oestrike motioned to approve Administrative Policies 10, 18, 18a, and 34; and Personnel Policy 1-9 (Exhibit 9, Pages 74-98).

Discussion: Brooks stated these were policies reviewed last month and that are being presented again this month for approval. Dr. Davis reminded the board this is part of an 18-month project of updating all Personnel and Administrative Policies.

MOTION#: 05-22-10
MOTION: OESTRIKE
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- m. Board members reviewed and discussed results from Stakeholder Survey (Exhibit 10, Pages 99-125). Dr. Davis stated we have a few more responses to add. He walked the board through the responses in the board packet. He added there are no major negatives to improve upon, which is important to note, given the survey was anonymous and open to the community and all staff members. He added two two-day

Exhibit 2

planning sessions have been set aside to work through these responses and incorporate them into the agency's next three-year strategic plan. The goal is to have a first draft of the plan presented to the full board by September and the final plan approved by December.

- n. Board members reviewed the 260-Day Staff and Early Intervention calendars (Exhibit 11, Pages 126-127).
- o. Bond motioned to approve contract with Sally Biancone, pending Prosecuting Attorney's approval (Exhibit 12, Pages 128-130).

Discussion: Dr. Davis passed out this year's Beacon School year book, which is a product of Biancone's work. He added Biancone does an amazing job for us. Her photos are used in the year book, social media, annual reports, and other materials. He highly recommended renewing her contract.

MOTION#: 05-22-11
MOTION: BOND
SECOND: OESTRIKE
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- p. It was announced there will be no July board meeting. County boards are only required to meet 10 times a year.

6. Old Business

- a. Dr. Jolley motioned to approve Jan. 23, 2018, Organizational Meeting Minutes (Exhibit 13, Pages 131-133).

MOTION#: 05-22-12
MOTION: JOLLEY
SECOND: BOND
AYES: BOND, DEMKO, HUTZEL, JOLLEY
ABSTAIN: ALLEN, OESTRIKE, OLIVER
CARRIES: YES

- b. Dr. Jolley motioned to approve Jan. 23, 2018, Regular Meeting Minutes (Exhibit 14, Pages 134-140).

MOTION#: 05-22-13
MOTION: JOLLEY
SECOND: BOND
AYES: BOND, DEMKO, HUTZEL, JOLLEY
ABSTAIN: ALLEN, OESTRIKE, OLIVER
CARRIES: YES

7. Board Reports:

- a. Superintendent, Dr. Kevin Davis (Exhibit 15, Pages 141-153).

Report stands. He highlighted his meeting with The Athens County Foundation, regarding the possibility of starting a mini grant program. Once he has additional information, he will present that to the board for their review. He also announced we have officially hired Scott Zielinski, former Athens JFS director, as our Medicaid Services Manager. He said he is very excited about this hire.

- b. Director of Education, Becky Martin (Exhibit 16, Pages 154-158).

Report stands. She highlighted the success of the zoo trip. She also reminded the board members of the upcoming graduation and invited them to attend. Dr. Davis added the commencement speaker is an individual we assist and is a self-advocate.

- c. Director of Finance and Operations, Steve Kramer (Exhibit 17, Pages 159-172).

Report stands.

- d. Director of Service and Support, Richard Suehrstedt (Exhibit 18, Pages 173-174).

Report stands. He thanked to board for their commitment to Harper Street. He said the improvements will make that a suitable new location for the division. He added it is the proper allocation of resources, given the agency's financial projections.

- e. Director of Employment Options, Doug Mitchell (Exhibit 19, Pages 175-179).

Report stands. Dr. Davis added that Mitchell has been planning the PersonnelPlus Gala, which is scheduled for Wednesday, October 24, 5-8 p.m. at Ohio University Baker Center. The October board meeting will be on the same day and location, at 4 p.m.

- f. ATCO Transition Manager, Autumn Brown (Exhibit 20, Pages 180-182).

Report stands.

- g. MUI Coordinator, Beth Atherton (Exhibit 21, Page 183).

Report stands.

- h. Director of Human Resources, Gwen Brooks (Exhibit 22, Pages 184-186).

Report stands.

- i. Director of Facilities and Transportation, Butch Withem (Exhibit 23, Page 187).

Report stands.

8. No comments from Visitors relative to the agenda.

9. No comments from Unions relative to the agenda.

10. No comments from the board.

11. Bond motioned to adjourn at 8:20 p.m.

MOTION#: 05-22-14

MOTION: BOND

SECOND: OLIVER

AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER

CARRIES: YES



Office of Integrate Athens

Overall focus: Developing necessary tools, resources, and life skills curriculum, as well as fostering community partnerships to support individuals, families, providers, and the community in promoting integration, person centered planning, and advocacy efforts. This office will focus on continued improvements in the quality of life for those served by the Athens County Board of DD.

Autumn Brown, Director of Innovation and Community Outreach

Oversee operations as well as provide the above listed resources with the assistance of the below listed position(s). Works as a liaison to community partners, community education, and other networking needs for the benefit of the ACBDD mission.

(Vacant), Innovations and Outreach Coordinator

Assist director with providing supports, resources, and trainings to providers, community partners, and individuals served. Develop curriculum, coordinate events and trainings, support and recruit community partners and connect them with individuals and day hubs.

Leslie Perry, Community Integration Specialist

(Through October 2019, to reach retirement per ABEA contract negotiation)

Leslie would coordinate many of the remaining Atco countywide events and assist in finalizing transitioning them to community partners, support Senior Community Partners and train day hub providers on serving seniors and develop and connect them to resources.

Estimated 1-year cost to continue Connie Davis
20 hrs/week at Beacon 190 days

	Standard Benefit rate	Connie Davis LPN rate	Nurse AS w/ std benefits	20 hr/wk 190 days	Max Insurance EE +1 Cost	Total
9/8/2017	1.1824	22.8954	27.0715	\$ 19,708.07	\$ 27,136.32	\$ 46,844.39
9/8/2018	1.1824	23.46781	27.7483	\$ 21,088.74	\$ 30,698.88	\$ 51,787.62

**ANTICIPATED MEDICATION/NURSING TASK LIST FOR 2018-2019 SCHOOL YEAR – updated
6/19/18-by M.S.**

DAILY ROUTINE MEDS/TASKS

<u>Name</u>	<u>Time Given</u>	<u>Skill</u>	<u>Approx. Time needed to complete</u>
Student 1	0815	Bed bug procedure	15+ minutes
Student 2	0815	Bed bug procedure	30+ minutes
Student 1	0820	By mouth med	10 minutes
Student 3	0825	By mouth med	10 minutes
Student 4	0830	Bed bug procedure	15+ minutes
Student 5	0900	G-tube (meds)	25 minutes
Student 6	0915	G-tube (supplement)	20 minutes
Student 2	0930	G-tube (supplement)	20 minutes
Student 7	1100	By mouth meds & supplement	30 minutes
Student 8	1120	By mouth med	10 minutes
Student 5	1145	G-tube (meds)	25 minutes
Student 1	1200	By mouth med	10 minutes
Student 6	1215	G-tube (supplement)	20 minutes
Student 2	1230	G-tube (supplement. & med)	20 minutes
Student 5	1345	Sterile dressing change (after swim)	20 minutes
Student 5	1350-1400	G-tube (meds)	15 minutes

*Please note these are approximate times and may vary. Some days there are snags in things (a child doesn't want to take their medication or is having an emotional outburst, etc.). Many of these tasks overlap as well. This sheet does not include all of the other tasks we do in a day, including paperwork, seeing sick or ill students and calling parents, doctors, etc.

NON-EMERGENCY AS NEEDED MEDS

Exhibit 4

Student 5	Acetaminophen for pain
Student 9	Acetaminophen or Ibuprofen for pain
Student 7	Acetaminophen, Ibuprofen, allergy relief
Student 6	Ibuprofen for pain
Student 10	Acetaminophen, Ibuprofen, Icy Hot for pain
Student 11	Acetaminophen for pain
Student 12	Ibuprofen, Tums, Nasal Spray for discomfort
Student 2	Acetaminophen for pain
Student 3	Ibuprofen for headache
Student 13	Ibuprofen for pain
Student 14	Acetaminophen for pain

AS NEEDED **EMERGENCY** MEDS

<u>Student</u>	<u>Medication</u>
Student 15	Intranasal Midazolam (Versed)
Student 16	1. Diastat for seizures lasting >5 minutes 2. Ibuprofen for fever
Student 5	EpiPen for Respiratory Distress
Student 9	clonazepam for seizures lasting >5 minutes
Student 17	Diastat for seizures lasting >5 minutes
Student 7	Diastat for seizures lasting >5 minutes
Student 6	Albuterol Inhaler for cough/difficulty breathing
Student 18	EpiPen for Anaphylaxis (Allergic to peanuts, soy, & eggs)
Student 10	Diastat for seizures

Exhibit 4

Student 19	1. VNS for seizures 2. Diastat for seizures lasting >5 minutes cluster seizures	or
Student 19	Diastat for seizures lasting >5 minutes	
Student 20	Diastat for seizures lasting >5 minutes	
Student 21	Diastat for seizures lasting >5 minutes	
Student 14	Albuterol Inhaler for cough/difficulty breathing	

**CONTRACT FOR SPECIALIZED SEXUALITY EDUCATION SERVICES
ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

I. PREAMBLE

This is a contract between the Athens County Board of Developmental Disabilities, (hereafter "ACBDD") and Richelle Frabotta, MSEd, Coordinator of the Dennis L. Carlson Sexuality Education and Sexual Health Studies Center at Miami University (hereinafter "Contractor".)

II. PURPOSE

The purpose of this agreement is to establish payment from ACBDD for specialized observation, consultation and training regarding human sexuality with an emphasis on Individuals with Developmental Disabilities.

III. OBLIGATIONS AND RESPONSIBILITIES OF THE CONTRACTOR AND ACBDD

The contractor will provide specialized sexuality training for ACBDD and select individuals who are served by ACBDD.

These services for individuals will include:

- In home observation of select individuals recommended by the Service and Support Specialist.
- Consultation with team before observation and after observation to further explore educational service options.
- Devise a strategy that supports the individual in learning appropriate ways to express sexuality.

These services for group education for Professionals include:

- Increase medically accurate, research supported and best practices knowledge.
- Regard human differences and actively work toward respectful inclusion.
- Provide resources and supports for further learning.

These services for team consultation and support include:

- Team meeting focusing on the individual's case per outcome identified.
- There may be situations where ACBDD staff need specific information and resources that does not require a meeting, but a conversation.

These services for Parent and Caregivers:

- Potentially expand comfort level of discussing sexual matters.
- Increase medically accurate, research supported and best practices knowledge.
- Regard human differences and actively work toward respectful inclusion.
- Provide resources and supports for further learning.

IV PAYMENT METHODOLOGY

Round trip mileage: 268 miles @ .55 for a total of \$147.40 per trip.

In home observation and consultation with individual served: 3 hours @ \$100.00 per hour.

Exhibit 5

Team consultation and support meeting: 3 to 5 hours @ \$85.00 per hour.

Group educational training for Professionals: 2.5 hours @ \$150.00 per hour.

Group educational training for Parents and Caregivers: 2.5 hours @ \$150.00 per hour.

Lodging if necessary: hotel at rate that does not exceed current board policy.

2 round trips at a cost of		\$294.00
Specific in home observation.		\$300.00
Team consultation and support.	Up to	\$425.00
Professional group training.		\$375.00
Parent Caregiver training.		\$375.00
Lodging	Up to	\$300.00
	Up to	<u>\$2069.00</u>



Employment Options Division

The Market on State, 1002 East State Street, Suite 4

Athens, OH 45701

Phone: 740-592-3416 - Fax: 740-593-8236

CONTRACT PROVIDING FOR Video Production SERVICES BETWEEN THE ATHENS COUNTY BOARD OF DEVELOPMENT DISABILITIES AND Jake Washburn

This contract is made between the Athens County Board of Developmental Disabilities, Athens County, Ohio (hereinafter referred to as Board) and Jake Washburn, Citizen of Washington County and the State of Ohio (hereinafter referred to as Contractor)

In consideration of the mutual promises of the parties, the Board and Contractor agree as follows:

1. The Board agrees to employ Contractor, as and when required by the Board, to provide Video Production Services for the Board.
2. Contractor agrees to perform the video services which shall include, but is not limited to the following services: Filming and editing of eleven video pieces of varying lengths to be used as program material to be presented at the upcoming PersonnelPlus Banquet.
3. Contractor shall furnish all supervision, technical support, labor, materials, machinery, tools equipment and services to perform and complete all work required in Paragraph 2. Contractor shall further be responsible for damage to all property, whether private or public which is caused by Contractor or his/her employees.
4. For the services provided above, the Board agrees to pay an amount of \$20.00/hour, not to exceed \$2,000.
5. Contractor and the Board agree that Contractor shall act in the performance of this Contract as an independent contractor and not as an employee of Athens County. Contractor and the Board further agree that Contractor shall be responsible for payment of any local, state or federal tax obligations on income earned through this contract as well as any other requirements which include: reporting of income to the Internal Revenue Service; payment of social security taxes; worker's compensation coverage; unemployment benefits coverage; and retirement benefits coverage.
6. Contractor agrees to hold the Board, their successors or assigns, harmless for any personal liability for claims, demands, damages to any person or any property, actions and causes of action whatsoever, resulting or arising hereafter from his performance for the duration of this Contract with the Board.
7. This contract shall be governed by the laws of the State of Ohio.

8. This agreement is binding against all parties. This is the entire agreement.

The Board of the Athens County Board of Developmental Disabilities have caused this Contract to be executed the _____ day of _____, 20 _____

BOARD OF ATHENS COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

Superintendent

Contractor have caused this Contract to be executed this _____ day of _____, 20 _____

Contractor

Prepared by: Keller J. Blackburn
Athens County Prosecuting Attorney

APPROVED AS TO FORM:

Keller J. Blackburn
Athens County Prosecuting Attorney

Date

Exhibit 7

IDEA-B Special Education

IDEA Early Childhood Special Education

We currently participate in the Ohio Department of Education's Title VI-B Grant for Pre-School and Transition services. This grant is under the Individuals with Disabilities Education Act (IDEA) and the Comprehensive Continuous Improvement Plan (CCIP). We are eligible for the reimbursement of costs that are incurred in providing special education services. On a fiscal year basis, we apply for the funds online (see attached). The expenses that we submit for reimbursement are the salaries and fringe benefits for the instructors and aides for those providing the direct care for our Pre-School and Transitions programs.

	2017-18 Salaries & <u>Benefits</u>	2017-18 <u>Reimbursement</u>
Instructor and aide for Pre-School Program for 2017-18	\$126,289	\$5,741.33
Instructor and aide for Transition Program for 2017-18	\$46,555	\$33,202.40

We are highly encouraged to apply for the funding for fiscal 2019 by July 1, 2018.



Coverage Proposal

Athens County Board of Developmental Disabilities

801 W. Union St.
Athens, OH 45701

Effective Date of Coverage: 7/1/2018

► Prepared by:
Gregg McMunn
811 Madison Avenue
Toledo, OH 43603-2083

Board of Directors

The Ohio School Plan (OSP) provides affordable, comprehensive property and liability coverage to Ohio's public schools, boards of developmental disabilities and community colleges. The OSP is managed by the Board of Directors, which is composed of individual representatives from various OSP members. The Board of Directors ensures the program meets the common needs of all its members.

Board Officers

David Kocevar
OSP Chairperson

Westlake City School District
Business Manager
kocevar@wlake.org

Mike Davis

OSP Vice Chairperson
Talawanda City School District
Chief Financial Officer
davism@talawanda.org

Nathan Lynch

OSP Secretary
Upper Sandusky Exempted Village
School District
Treasurer/CFO
nathan_l@usevs.org

Board Members

Derek Cluse

Hudson City School District
Business Manager
clused@hudson.edu

Christopher Fox

Montgomery County ESC
Treasurer
Christopher.fox@mcesc.org

Lewis E. Galante

Perry Local School District (Lake)
Fairport Harbor Exempted Village
School District
Treasurer/CFO
galantel@perry-lake.k12.oh.us

Dr. Paul R. Lockwood

Gibsonburg Exempted Village School
District
Treasurer/CFO
plockwood@gibsonburgschools.org

Paul Ryan Lockwood III

Springfield Local School District
Treasurer/CFO
ryanlockwood@springfield-schools.org

Melissa Marconi

Tuslaw Local School District
Superintendent
mmarconi@tuslawschools.org

Jeff McCuen

Worthington City Schools
Treasurer/CFO
jmccuen@worthington.k12.oh.us

David Sininger

Clermont County Board of DD
Director of Business Operations
dsininger@clermontdd.org

Megan R. Williams

Scioto Valley Local School District
Treasurer/CFO
mwilliams_sk@scoca-k12.org

Ex-Officio Board Members

Kirk Hamilton

BASA
Executive Director
hamilton@basa-ohio.org

Jim Rowan

OASBO
Executive Director
jim@oasbo-ohio.org

Richard Lewis

OSBA
Executive Director
rlewis@ohioschoolboards.org

Reinsurance

The following reinsurance companies provide reinsurance for the Ohio School Plan:

Aspen Re America, Inc.

A. M. Best Rating: A, VX
Reinsuring the OSP since: 2007

Evanston Insurance Company

A.M. Best Rating: A, XIV
Reinsuring the OSP since 2008

Everest Re Group, Ltd.

A.M. Best Rating: A+, XV
Reinsuring the OSP since: 2005

Great American Insurance Cos.

A.M. Best Rating: A, XIV
Reinsuring the OSP since: 2012

Hartford Fire Insurance Co.

A.M. Best Rating: A, XV
Reinsuring the OSP since: 2014

Ironshore Specialty Insurance Co.

A.M. Best Rating: A, XIV
Reinsuring the OSP since: 2014

Liberty Mutual Insurance Europe Limited

A.M. Best Rating: A, XI
Reinsuring the OSP since: 2014

Maumee Valley Re, Ltd.

Not Rated
Reinsuring the OSP since: 2002

Odyssey Re

A.M. Best Rating: A, XV
Reinsuring the OSP since: 2004

QBE Reinsurance Corporation

A.M. Best Rating: A, XV
Reinsuring the OSP since: 2004

SCOR Reinsurance Company

A.M. Best Rating: A, XV
Reinsuring the OSP since 2008

A.M. Best Rating Classifications

Secure Ratings

A++ and A+	Superior
A and A-	Excellent
B++ and B+	Very Good

Vulnerable Ratings

B and B-	Fair
C++ and C+	Marginal
C and C-	Weak
D	Poor
E	Under State Supervision

Financial Size Category

VIII	\$100 Million to \$250 Million
IX	\$250 Million to \$500 Million
X	\$500 Million to \$750 Million
XI	\$750 Million to \$1 Billion
XII	\$1 Billion to \$1.25 Billion
XIII	\$1.25 Billion to \$1.5 Billion
XIV	\$1.5 Billion to \$2 Billion
XV	\$2 Billion or Greater

Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Property Coverage

***Schedule Attached**

Property Damage – Per Occurrence

Deductible

Limit of Liability

\$1,000

\$10,049,473

Valuation-Replacement Cost

No Co-Insurance

All Risk of Direct Physical Loss, subject to specific Exclusions and Limitations

**All locations are included in the Per Occurrence Limit unless shown with a specific sublimit on the Property Schedule.*

Flood Coverage – Per Occurrence/Annual Aggregate

Not covered

Not covered

Earthquake Coverage – Per Occurrence/Annual Aggregate

Not covered

Not covered

Business Interruption and Rental Income – Combined

\$250,000

Extra Expense

\$1,000,000

Terrorism Coverage

Not Covered

Terrorism Coverage – Per Occurrence/Annual Aggregate Loss Limit if different than the Property Damage – Per Occurrence Limit

Boiler & Machinery Breakdown – Per Accident

Property Damage

\$1,000

\$10,049,473

Electronic Processing Media

\$1,000

Deep Water Pumps

\$10 Per Foot
Subject to
\$2,500
Minimum

Utility Interruption

24 Hours

Business Interruption & Extra Expense

24 Hours

Additional Property Coverage

Deductible

Limit of Liability

Audio Visual Equipment

Included in Property Damage Limit

Miscellaneous Equipment

Included in Property Damage Limit

Musical Equipment

Included in Property Damage Limit

Contractors Equipment - Unscheduled

Included in Property Damage Limit

Electronic Data Processing Equipment

Included in Property Damage Limit

This proposal is being offered on the basis shown above and is a summary that is intended to outline general policy coverages and related limits. It does not necessarily provide the terms and/or coverages required in your application to us. These coverages may contain restrictions or exclusions, which were not a part of your previous coverage. This proposal is subject to the terms and conditions of the policy that will be issued if this proposal is accepted.



Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Coverage Period: 7/1/2018 to 7/1/2019

Property Coverage Extensions and Conditions

Accidental Contamination	\$10,000	Glass Showcase	Included
Accounts Receivable	\$100,000	Landscaping, Natural and Artificial Athletic Fields – Unscheduled	\$200,000
Arson Reward	\$25,000	Lock Replacement	\$1,000
Architects and Engineers Fees and Loss Adjustment Expenses	Included	Loss of Refrigeration	\$25,000
Automatic Acquisition		Microorganisms – Occurrence/Aggregate	\$15,000
Real Property – 90 days	\$1,000,000	Miscellaneous Unscheduled Locations	\$200,000
Personal Property – 90 days	\$1,000,000	Off Premises Services Interruption	\$250,000
Back Up of Sewer or Drains	\$100,000	Ordinance or Law	
Claim Preparation Expense	\$50,000	Demolition – Undamaged Portion	\$500,000 20% of Building Loss Subject to \$500,000 Maximum
Damaged Asbestos Clean Up & Removal	Included	Increased Cost of Construction	
Debris Removal & Cost of Clean Up	Included	Personal Effects	\$50,000
EDP Media & Data Restoration	\$58,287	Property in the Course of Construction & Additions	\$1,000,000
Errors & Omissions	\$100,000	Property in the Open	Per Statement of Values
Expediting Expense	\$250,000	Running Track and Paved Athletic Court Surfaces - Unscheduled	\$200,000
Fine Arts – Unscheduled	\$25,000	Resultant Seepage, Pollution & Contamination Exception	\$50,000
Fire Fighting Expense	\$25,000	Transit	\$200,000
Fire Protection Devices	\$25,000	Valuable Papers	\$100,000
Furs, Jewelry, Precious Metals, Precious Stones – Separately	\$5,000	Watercraft – 27 Feet or Less in Length – Unscheduled	\$50,000
Boiler & Machinery Coverage Extensions			
Ammonia Contamination	\$250,000	Media Coverage	\$250,000
CFC Refrigerants and Halon	\$250,000	Ordinance or Law	\$250,000
Consequential Damage	\$250,000	Utility Interruption	\$250,000
Hazardous Substance	\$250,000	Water Damage	\$250,000

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Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Coverage Period: 7/1/2018 to 7/1/2019

Crime Coverage

	<u>Deductible</u>	<u>Limit of Liability</u>
Employee Theft Coverage	\$1,000	\$100,000
Includes Faithful Performance		
Forgery & Alteration	\$1,000	\$100,000
Computer Fraud	\$1,000	\$100,000
Funds Transfer Fraud	\$1,000	\$25,000
Theft of Monies and Securities		
Inside Premises	\$1,000	\$50,000
Outside Premises	\$1,000	\$50,000
Social Engineering Fraud	\$2,500	\$25,000

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Property Schedule

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

<u>Prem No.</u>	<u>Bldg No.</u>	<u>Name</u>	<u>Address</u>	<u>Real Property</u>	<u>Personal Property</u>	<u>Property In the Open</u>	<u>Valuation</u>	<u>Specific Sublimit</u>
1	1	School	801 West Union Street	\$6,746,717	\$641,162	\$ 0	RC	\$ 0
1	2	Maintenance Building	801 West Union Street	\$17,487	\$16,479	\$ 0	RC	\$ 0
2	1	Workshop	21 S. Campbell Street	\$ 0	\$256,466	\$ 0	RC	\$ 0
3	1	Garage	9033 Lavelle Road	\$ 0	\$109,860	\$ 0	RC	\$ 0
4	1	Office	20 Kern Street	\$ 0	\$52,460	\$ 0	RC	\$ 0
5	1	Office	20 E. State Street	\$ 0	\$58,287	\$ 0	RC	\$ 0
6	1	Office Building	8 / 10 Harper Street	\$706,878	\$54,930		RC	
7	1	Office	8 Harper St.	\$291,202	\$106,659	\$ 0	RC	\$ 0

Values shown in the Property Schedule above reflect those values reported to the Ohio School Plan as 100% values. Refer to the Property Coverage Summary of this proposal for the Property Damage Per Occurrence Limit for all property to be covered under the policy.

* The described premises identified with a Specific Sublimit on this Property Schedule are included in the Per Occurrence Limit shown on the Property Coverage Summary of this proposal, but the Sublimit displayed is the most we will pay for loss or damage to the described premises in any one occurrence or accident.

This proposal is being offered on the basis shown above and is a summary that is intended to outline general policy coverages and related limits. It does not necessarily provide the terms and/or coverages required in your application to us. These coverages may contain restrictions or exclusions, which were not a part of your previous coverage. This proposal is subject to the terms and conditions of the policy that will be issued if this proposal is accepted.



Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Liability Coverage

General Liability

	<u>Deductible</u>	<u>Limit of Liability</u>
Bodily Injury, Property Damage – Each Occurrence and Sexual Abuse Injury – Each Sexual Abuse Offense	\$0	\$3,000,000
Law Enforcement Liability – Each Wrongful Act		Included
Personal & Advertising Injury – Each Offense		\$3,000,000
Fire Damage– Any One Event		\$500,000
Medical Expense:		
Per Person – Any One Person		\$10,000
Per Accident – Any One Accident		\$10,000
General Aggregate		\$5,000,000
Products-Completed Operations Aggregate		\$3,000,000

Employers Liability – Stop Gap

	<u>Deductible</u>	<u>Limit of Liability</u>
Bodily Injury by Accident - Each Accident	\$0	\$3,000,000
Bodily Injury by Disease		\$3,000,000
Bodily Injury by Disease – Each Employee		\$3,000,000

Fiduciary Liability – Claims Made

	<u>Retro Date</u>	<u>Deductible</u>	<u>Limit of Liability</u>
Each Fiduciary Claim	7/1/2008	\$2,500	\$3,000,000
Fiduciary Liability Aggregate			\$5,000,000
Employee Benefits Administration			Included
Employee Benefits Prior Acts	9/1/2002		

Educational Legal Liability – Claims Made

	<u>Retro Date</u>	<u>Deductible</u>	<u>Limit of Liability</u>
Errors & Omissions Injury – Each Wrongful Act		\$2,500	\$3,000,000
Errors & Omissions Injury – Annual Aggregate			\$5,000,000
\$1,000,000	9/1/2002		
\$1,000,000 xs \$1,000,000	9/1/2002		
\$1,000,000 xs \$2,000,000	9/1/2002		

This proposal is being offered on the basis shown above and is a summary that is intended to outline general policy coverages and related limits. It does not necessarily provide the terms and/or coverages required in your application to us. These coverages may contain restrictions or exclusions, which were not a part of your previous coverage. This proposal is subject to the terms and conditions of the policy that will be issued if this proposal is accepted.

Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Educational Legal Liability – Claims Made Continued	<u>Retro Date</u>	<u>Deductible</u>	<u>Limit of Liability</u>
Employment Practices Injury – Each Wrongful Act		\$2,500	\$3,000,000
Employment Practices Injury – Annual Aggregate			\$5,000,000
\$1,000,000	9/1/2002		
\$1,000,000 xs \$1,000,000	9/1/2002		
\$1,000,000 xs \$2,000,000	9/1/2002		
Back Wages – Each Wrongful Act		Not Covered	Not Covered
Back Wages – Annual Aggregate			Not Covered
Declaratory, Equitable and Injunctive Relief Defense – Annual Aggregate		\$2,500	\$100,000

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Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Professional Liability

Professional Liability Limit – Each Professional Incident

Deductible **Limit of Liability**

\$0 \$3,000,000

Professional Liability Aggregate Limit

Subject to the Educational General Liability General Aggregate Limit.

Workshop – Atco, Inc.

Included as a Named Member on the Educational Liability Policy.

Housing Board – Athens Metropolitan Housing Authority

Included as an Additional Member for Educational General Liability and Educational Legal Liability.

Respite Care, Supported Living and Waiver Providers

Included as Additional Members for Educational General Liability and Educational Legal Liability.

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Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Automobile Coverage

*Per Schedule

*Based on	7	Bus 21-60
*Based on	1	Bus 9-20
*Based on	8	Light Truck
*Based on	13	Private Passenger Auto
*Based on	1	Utility Trailer
*Based on	2	Bus Over 60
*Based on	1	Bus 1-8
Total	33	Autos

	<u>Valuation</u>	<u>Deductible</u>	<u>Limit of Liability</u>
Liability – Combined Single Limit – Each Accident		\$0	\$3,000,000
Medical Payments- Each Accident		Not Applicable	\$5,000
Uninsured / Underinsured Motorists – Each Accident		Not Applicable	\$1,000,000
Buses - Physical Damage:	Per Schedule		Per Schedule
Comprehensive		\$1,000	
Collision		\$1,000	
All Other Autos - Physical Damage:	Per Schedule		Per Schedule
Comprehensive		\$250	
Collision		\$1,000	
Hired Auto Physical Damage:			\$75,000
Comprehensive		\$250	
Collision		\$500	
Garage Keepers Coverage			Not covered
Comprehensive Single Event Deductible		Largest Comprehensive Deductible	

The automobile coverage included in this quotation is subject to acceptable state motor vehicle reports. Automobile coverage may subsequently be excluded for any covered auto while being operated by a driver with an unacceptable report.

This proposal is being offered on the basis shown above and is a summary that is intended to outline general policy coverages and related limits. It does not necessarily provide the terms and/or coverages required in your application to us. These coverages may contain restrictions or exclusions, which were not a part of your previous coverage. This proposal is subject to the terms and conditions of the policy that will be issued if this proposal is accepted.



Automobile Schedule

Athens County Board of Developmental Disabilities

Effective Date of Coverage: 7/1/2018

<u>Veh #</u>	<u>Year</u>	<u>Description</u>	<u>VIN</u>	<u>Total Cost New</u>	<u>*Valuation</u>
1	1990	International Bus	1HVBNDL7MH309938	\$45,844	ACV
2	2010	Thomas Bus	4UZABRDJ4ACAK9585	\$91,920	ACV
3	2007	Thomas Bus	4UZABRDC57CY13751	\$72,646	ACV
4	2003	Freightliner Bus	4UZAAXAK13CL74240	\$64,000	ACV
5	2012	Thomas FRG	4UZABRDT8CCBL7468	\$91,980	ACV
6	1996	International Bus	1HVBBAN0TH380587	\$40,500	ACV
7	2008	Freightliner Bus	4UZABRDC38CZ26437	\$84,805	ACV
8	2005	Thomas Bus	4UZAAXDC05CU64101	\$71,680	ACV
9	2001	Thomas Bus	1T88N4B2211100668	\$79,060	ACV
10	2009	Thomas Bus	4UZABRDJ89CZ91395	\$91,280	ACV
11	2011	Thomas Bus	1T88T4E23B1129969	\$91,165	ACV
12	2015	Dodge Caravan	3617	\$20,479	ACV
13	1996	Dodge Van	2B5WB35Z8TK153413	\$1,800	ACV
14	1999	Ford E350 Van	1FBSS31F4XHB16762	\$25,960	ACV
15	1990	Ford Bronco	1FMEU15N9LLB32841	\$4,000	ACV
16	2002	Freightliner Van	WD5WD741525400718	\$36,950	ACV
17	2006	Freightliner Van	WDRP744565952433	\$39,114	ACV
18	2008	Freightliner Van	WCDPE845185336441	\$47,530	ACV
19	2008	Freightliner Van	WCDPE845X85334316	\$47,530	ACV
20	1999	Ford Expedition	1FMPU18L2XLA30452	\$9,999	ACV
21	2012	Ford Focus	1FAHP3E27CL128240	\$14,440	ACV
22	2016	Dodge Caravan	6840	\$21,784	ACV
23	2006	Dodge Sprinter	5411	\$36,254	ACV
24	2011	Ford Focus	1FAHP3EN9BW145452	\$14,440	ACV
25	2009	Ford Focus	1FAHP34N49W229190	\$12,527	ACV
26	2005	Dodge SW Caravan	1D4GP24R05B142636	\$23,388	ACV
27	2015	Ford Focus	7319	\$16,453	ACV
28	2016	Ford F150 Supercrew	5994	\$29,823	ACV
29	2005	Dodge Grand Caravan	9624	\$20,000	ACV
30	1998	Dodge Van	1116	\$20,000	ACV
31	1993	International Flat Trailer	2701		ACV
32	1999	Plymouth Voyager	8246	\$22,000	ACV
33	2005	Dodge Caravan	9624	\$24,000	ACV

*If no Valuation is shown above the Valuation will be on an Actual Cash Value Basis.

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Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Violence Coverage	<u>Benefit Limit</u>
Member Aggregate	\$1,000,000
Violent Act	\$1,000,000
Death Benefit Aggregate	\$1,000,000
EMT Charges Aggregate	\$5,000
Medical Expense Aggregate	\$25,000
Travel Expenses Aggregate	\$25,000

Benefits payable to the Named Member as a result of a violent act

Group Counseling – limited to 60 days after violent act	\$25,000
Extra Security – limited to 30 days after violent act	\$25,000
Substitute Teachers – limited to 30 days after violent act	\$25,000
Extra Transportation – limited to 30 days after violent act	\$10,000
Crisis Management Expenses – limited to 60 days after violent act	\$10,000

Named Member is the entity shown on the Policy Declarations.

Benefits payable to a Covered Member as a result of a violent act

Death Benefit – per Covered Member	\$25,000
EMT Charges – per Covered Member	\$1,000
Medical Expenses – per Covered Member (Excess of all other insurance, coverage or benefits available)	\$5,000
Travel Expenses – per Covered Member	\$5,000

Covered Member means employees, graduate teaching assistants, student teachers, elected or appointed officials and students enrolled with the Named Member.



Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Cyber Coverage – Claims Made and Reported

All Coverage Sections

	<u>Limit of Liability</u>
Policy Aggregate - All Plan Members Combined	\$20,000,000
Member Aggregate	\$1,000,000

First Party Coverage Sections

	<u>Limit of Liability</u>
Damage to Digital Assets	\$1,000,000
Non-Physical Business Interruption and Extra Expense	\$1,000,000
Cyber Extortion	\$1,000,000
Data Protection Reputational Harm	Not Covered
Computer Crime	\$1,000,000
Payment Card Industry Data Security Standards – Each Loss	\$100,000
Payment Card Industry Data Security Standards - All Losses for All Members Combined	\$1,000,000

Third Party Coverage Sections

	<u>Limit of Liability</u>
Privacy, Confidentiality and Security Liability	\$1,000,000
Regulation Defense, Awards and Fines	\$1,000,000
Customer Care and Reputational Expenses	\$1,000,000
Professional Indemnity	Not Covered
Multi-Media Indemnity	\$1,000,000

Deductible & Time Retention

Deductible	\$100,000
Time Retention - Section I.B.	8 Hours

Retroactive Date

7/1/2011

Defense Expenses and all other costs and expenses are part of, subject to, included within and do not increase the Member Aggregate or the Policy Aggregate - All Plan Members Combined.

The First Party and Third Party Coverage Section Limits of Liability displayed above are part of, subject to, included within and do not increase the Member Aggregate or the Policy Aggregate - All Members Combined.

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Ohio School Plan Proposal Summary

Athens County Board of Developmental Disabilities
Effective Date of Coverage: 7/1/2018

Pollution Coverage – Claims Made and Reported

Carrier: Ironshore Specialty Insurance Company

Limit of Liability

Pollution Liability – Policy Aggregate –All Members Combined	\$5,000,000
Pollution Liability – Member Aggregate	\$1,000,000
Coverage A – Third Party Claims for Bodily Injury, Property Damage or Remediation Expenses	
Each Incident Limit	\$1,000,000
Coverage Aggregate Limit	\$1,000,000
Coverage B – First Party Remediation Expenses	
Each Incident Limit	\$1,000,000
Coverage Aggregate Limit	\$1,000,000
Coverage C. - Emergency Response Expenses	
Each Incident Limit	\$1,000,000
Coverage Aggregate Limit	\$1,000,000
Coverage D. - Business Interruption	
Each Incident Limit	\$1,000,000
Number of Days Limit	365
Coverage E. - Disinfection Event Expenses	
Each Incident Limit	\$10,000
Coverage Aggregate Limit	\$20,000
Deductibles & Time Retention	
Per Pollution Incident Deductible	\$25,000
Per Mold Matter or Legionella Incident Deductible	\$50,000
Per Underground Storage Tank Pollution Incident Deductible	\$500,000 or Excess of the Ohio UST Fund Limit(s) Whichever is Greater
Per Business Interruption/Extra Expense Incident – Time Retention	5 Days Waiting Period

Retroactive Date 7/1/2011

The following Locations have been endorsed to be excluded (or Reinstated).

Premises #	Building #	Address	Description	Date Excluded	Date Reinstated

This proposal is being offered on the basis shown above and is a summary that is intended to outline general policy coverages and related limits. It does not necessarily provide the terms and/or coverages required in your application to us. These coverages may contain restrictions or exclusions, which were not a part of your previous coverage. This proposal is subject to the terms and conditions of the policy that will be issued if this proposal is accepted.



Defense Expenses and all other costs and expenses are part of, subject to, included within and do not increase the Pollution Liability - Member Aggregate or the Pollution Liability - Policy Aggregate - All Plan Members Combined.

The Coverage A., B., C., D. and E. Limits of Liability displayed above are part of, subject to, included within and do not increase the Member Aggregate or the Policy Aggregate - All Members Combined.

Coverage afforded by this policy shall apply in excess of and shall not contribute with any other such insurance.



Membership Benefits

Risk Management Services

Risk management has become one of the most important disciplines within both the public and private sectors. Risk permeates every aspect of our work day. Our focus is to eliminate or reduce the detrimental effects of those risks that cannot be avoided while continuously seeking ways beyond insurance to manage, prevent and minimize risk.

Our full-time experienced risk management team has a vast array of work experience. Our backgrounds range from Certified Fire Fighter, Certified School Risk Manager, and Environmental Health & Safety Professional. We bring our years of experience and knowledge of current regulatory requirements to assist in the identification of potential liability, property and fleet exposures.

Our Process

A Risk Management Profile - A risk management representative will conduct an on-site visit to identify existing and/or potential liability, property and fleet exposures using our risk profile worksheet.

Policy and Procedure Review - Risk Management Services will review established policy and procedure manuals and offer written opinions from the review.

Recommendations – Risk mitigation recommendations will be made from information gathered during the profile to assist in reducing identified areas of exposure.

Technical Assistance – Service team members are available to conduct site visits to discuss problem areas, specific concerns and assist in the development of written policies and procedures tailored to your operations.

Continuous Improvement – Service team members are available to work with staff to develop continuous monitoring and inspection mechanism internally.

Training /Seminars

- ODE School Bus Safety Task Force
- School Health and Safety Seminars
- School bus In-service Training
- Playground Presentations
- Safety Forces Meetings
- Campus Security Protocols
- Conference Presentations on various risk management topics

Resource Materials

The Risk Management Department maintains a database of resource materials and best practices on a variety of topics available to members:

- Directly through the client portal "Gateway"
- On CD
- By topic by request

If you are looking for guidance or a starting point on how to address a specific risk concern, we are here for you. Our goal is to provide a safe environment, minimize losses and place you in the most defensible position possible.

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Membership Benefits

Free Legal Advice

The Ohio School Plan annually provides two (2) hours of free legal advice to current OSP members through independent legal counsel for employment related issues.

Accessing this service is easy. Simply call the Ohio School Plan claims department (1-866-825-2467) and you will be referred to a participating attorney in your area. Prior to any work being done, the attorney will advise you in advance of the approximate time it will take to handle your question.

Exhibit 9



ACBDD - Administration

801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Kevin Davis, Superintendent
athenscbdd.org

June Board Report

Dr. Kevin Davis, Superintendent

- Leadership Meetings – Multiple leadership meetings (with senior management) were held on May 30, and June 13. Various topics of interest to all managers were discussed in an effort to have all managers working together including updates on critical issues, preparation for events, negotiation discussions, and board planning.
- All Managers' meetings – All managers' meeting (with any staff who have management responsibilities) was not held this month due to vacations.
- Ohio Association Of County Boards – **Articles attached** – these are informational only as to give a glimpse of what issues are occurring in the DD field across the state.
- The Southern Ohio Council of Governments Superintendent's meeting was held on June 7. I did not attend due to being on vacation. I have received and reviewed the meeting minutes.
- Family Children First Council full council and executive meeting for this month – was held on Wednesday, May 30. I attended on our behalf. At this meeting, various items of concern regarding the implementation of services to children are discussed. We held the June edition of the executive board on June 20. I attended on behalf of the board.
- On November 21, Gwen, Steve, Butch and I met to prepare for the new Teamsters negotiations. These negotiations are scheduled to be in the first part of December. UPDATE: these negotiations are ongoing, with no clear end date in sight at this point. UPDATE: last meeting on April 10 – we are at

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Kevin Davis, Superintendent

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an impasse and requesting the assistance of a mediator. The main issue unresolved is wages and subcontracting of work. Mediation is scheduled for May 24, 2018. Update: we held mediation on May 24. We reached a deal with the leadership of the Teamsters. They took the contract back for a membership vote and it was defeated. Therefore, we are beginning the process of fact finding with the hopes that we reach an agreement soon.

- On June 25 and 26, we met with MEORC (Steve Long) to begin the strategic planning process as we develop our three year strategic plan. We have conducted our survey (ended May 15) and we had 171 responses. We have two sets of days scheduled to work set aside for July 31 and Aug 1st.
- We have had multiple meetings with the commissioners regarding the use of space and potential ways to partner between the county and the ACBDD. We continue to explore possibilities and are gathering costs/estimates (pros/cons) as directed by the Board, including meeting with a local realtor. UPDATE: we have received legal guidance, I have met with the local prosecutor, and we will have a list of options and recommendations at the April Board meeting. UPDATE: I met with Commissioner Eliason on May 7th and he will be coming to the June Board meeting to discuss possibilities for the ATCO Building. **Update: Lenny will now be coming to the August Board Meeting and will be joined by Zack Saunders from the prosecutor's office to help us address any legal questions that may arise.**
- On June 12, I met with the County Auditor, Jill Thompson to provide updates to our budget situation and to discuss new programs. I am very happy to report that for the third concurrent year we will not have to go to the budget commission this summer. They are satisfied with our current direction.

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Kevin Davis, Superintendent

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- On June 19, we met with our new Athens County Treasurer – Ric Wasserman. We gave him an introduction to our programs and services, our budget situation, and future plans.
- On June 21, we participated in the Peanut Butter and Jelly distribution at Trimble Local Schools. This is a way of giving back to the local community.

11th Annual Peanut Butter and Jelly Project
Let's feed kids in Athens County this summer!

With the generous support of the Athens County community, in 2017 the Athens County Children Services School Outreach served 3,093 children through the Peanut Butter & Jelly Project.

They served 1,173 families, at 6 distribution sites, covering all 5 Athens County school districts.

How you can help:

- Bring your jars of Peanut Butter & Jelly to one of the Athens County Board of Developmental Disabilities locations listed below.
- Make a financial donation to Athens County Children Services PB & J Project. Checks can be mailed to Athens County Children Services, PO Box 1046, Athens, OH 45701.

Athens County Children Services
School Outreach Coordinator
Call (740) 592-3061 or visit athenschildrenservices.com for more information!

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1002 E. State St. Suite 5 Athens
Service & Support Division
9033 Lavelle Rd. Athens

- The PersonnelPlus Advocacy Advisory Council held their annual picnic on June 21. Many individuals and staff attended. Thanks to Doug and his staff for a wonderful event.
- On June 22, we met with the Athens Public Transit to meet their new staff and to hear plans about possible extensions of their transportation offerings into Nelsonville.
- On May 30, we met to discuss the upcoming union negotiations with PGO. On June 14, we held a joint Interest Based Bargaining (IBB) training with the Union and Management. We have scheduled negotiations for July 23 and July 30. We are hopeful we will successfully complete the negotiations in two days.
- I completed one manager/administrative performance evaluation in June.

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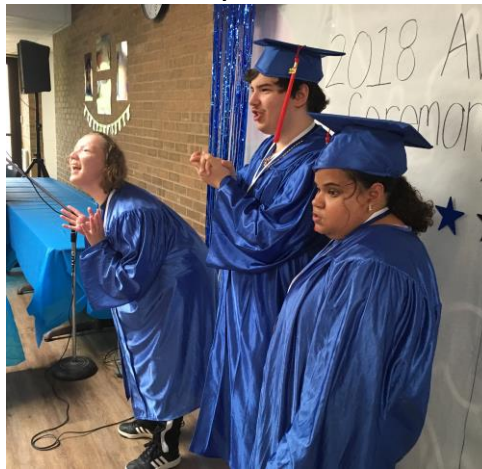
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Kevin Davis, Superintendent

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- On May 23, Beacon held the graduation ceremony for this year. It was a fantastic ceremony. Thanks to Becky Martin and all of the staff.



- Kids on Campus Summer Camp has started. We have currently about 50 students for this year's camp.



2018 Beacon Summer Camp

Swimming, Science, Nature, Art, Sports, and FUN!



Kids on Campus Summer Camp
Session 1: June 18-29
Session 2: July 9-20

You may sign up for first session, second session, or both! Please note that priority will be given to those who sign up for both! All summer sessions run from 8:30 a.m. to 3:00 p.m. Monday-Friday. All options are free but have limited space. This camp is available to students that are served under the Athens County Board of DD. Breakfast, lunch and an afternoon snack will be provided daily for children. Transportation will be provided as available and is not guaranteed. Please call Kids on Campus at 740-594-8543 with any questions.

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IN THE NEWS

Moves will result in greater options for Ohio residents with development disabilities

By David E. Malloy, Huntington Herald-Dispatch

Published Tuesday, June 12, 2018

Open Door School in Ironton will move to the Tri-State Industries building in Coal Grove at the start of the 2019 school year, while adult services for the development Lawrence County will move to two locations in the coming year.

The Lawrence County Board of Developmental Disabilities runs several programs for about 500 county residents with developmental disabilities, including programs in Coal Grove and 6- to 21-year-olds at the Open Door School on Lorain Street.

"We are looking at several locations right now throughout the county for adult day services and habilitation services, said Tim Nunnery, director of communication development at the board of developmental disabilities.

Both the programs for adults and for students plan to be in new locations by the end of 2020, according to a news release.

Person Centered Services, which provides services for adults, will stop leasing the Tri-State Industries building in Coal Grove effective Jan. 1, 2019. The agency plans sites in the eastern and western areas of the county, Nunnery said.

The move will allow the agency to offer more options and activities for adults, said Julie Monroe, superintendent of the board of developmental disabilities.

Person Centered Services has performed a tremendous task of providing adult day services to people with developmental disabilities, Monroe said.

"This move really helps them in expanding their services throughout the county to areas that are more centrally located to where people reside," she said.

The building in Coal Grove, which is owned by the board, will undergo nine months of renovations before the students move in, Nunnery said.

It has a one-floor plan to the Open Door School property on Lorain Street which has three floors, according to Monroe.

The board has heard comments for years that the Open Door School needs a new facility "and we've known that our adult services need to be more accessible for said. "This is our big chance to make these changes and improve our programs to reach full potential."

http://www.herald-dispatch.com/news/ohio_news/moves-will-result-in-greater-options-for-ohio-residents-with/article_08db1b61-783a-53af-be82-4d462187bac3.h

This article has been reproduced for educational purposes only and appeared in the Huntington Herald-Dispatch. The original story can be found at: http://www.herald-dispatch.com/news/ohio_news/moves-will-r-for-ohio-residents-with/article_08db1b61-783a-53af-be82-4d462187bac3.html

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IN THE NEWS

Parents angry as fate of Happy Hearts students still in doubt

By Justin Dennis, Ashtabula Star Beacon

Published Sunday, June 10, 2018

Parents of Happy Hearts School students said they're frustrated with administrators' lack of communication surrounding the school's closure and transition, many are still nebulous.

Ashtabula County's Board of Developmental Disabilities and Educational Service Center — the latter of which assumed the board's school operations earlier this year — announced it could no longer afford to because a levy failure in November — continue to negotiate on financial particulars, as well as the school's new location.

Concrete details coming out of those private meetings are scarce, leaving parents to speculate and feed the rumor mill. And with only about two months until school, administrators admitted they're "running out of time" to strike a deal to continue the board's services for the developmentally disabled.

"I think it is absolutely irresponsible, asinine, ridiculous that we haven't heard from our superintendent once," said Ashley Dulka of Windsor, whose 8-year-old daughter has been at Happy Hearts for four years.

"The fact that all of us parents found out (about the closure) through the newspaper and nothing formally has been sent home about the school — it lost a lot of trust from parents."

She said many Happy Hearts parents didn't officially learn about the closure until their individualized education plan meetings with administrators last month. Dulka personally reached out to the DD board's Superintendent Anne Zeitler several times since news of the closure broke in December, but has yet to hear back.

Andrew Misiak, president of the DD board, said administrators aren't keeping details from Happy Hearts parents — there simply aren't any to give. Board and ESC to negotiate several issues surrounding the ESC takeover, such as its operations relationship with the county, which owns the Happy Hearts building, and the school's future.

"School's going to start in two months. We're running out of time," Misiak told the Star Beacon Wednesday. "We know the parents — they're in limbo, and the school is in limbo. We need to come up with a plan and quick."

"I know (parents are) getting fed up with that same answer — I have to say 'trust the process' or 'trust what we're doing.' It's hard."

As plans stand, the ESC is still looking to move its offices and Happy Hearts students to the former Thomas Jefferson Elementary School along West 13th Street, which was purchased in April from the Ashtabula Area City Schools district for \$500,000.

Fred Lemmo of Monroe Center — who said he moved back to Ashtabula County after living in Colorado specifically so his adopted son, now 15, could attend Happy Hearts — said his son will likely struggle if forced to integrate into the Buckeye Local School District, which lacks staff dedicated to the developmentally disabled.

"With him only reading at a first-grade level, if he goes to that school, they can't accommodate him," he said, adding that was why they left Colorado and his son's district. "He doesn't understand what they're talking about. That's a waste of time. He's not learning anything."

"I don't need a babysitter. I need someone who can teach him."

Similarly, Dulka said she refuses to send her daughter to Grand Valley Local Schools, though the district's transportation workers have begun preparing for her daughter. Many developmentally disabled students, routine and familiar surroundings and teachers are a big part of the learning process, she said.

"This is structure. This is discipline. This is life. These kids don't like to be on vacation — they like to be in school with their teachers," she said. "(The closure) totally wrenches in their whole life. It affects every aspect of their life."

Lemmo also has questions about the board's intentions for about \$1 million in Ohio Department of Education funding the DD board is still receiving until the start of Happy Hearts.

Though rumors abound that Zeitler intends to funnel that money to the board's sheltered workshop, AshCraft Industries, Misiak



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RELEASES

Bill giving boards of DD access to school security grants passes Ohio legis

By Erich Hiner, OACB

Published Friday, June 8, 2018 11:00 am

On Wednesday, June 6, the Ohio Senate voted unanimously to pass **HB 318**, which contains language allocating \$12 million from the state's General Revenue Fund used for security upgrades and training by Ohio schools.

As a result of OACB advocacy, the bill's language was amended in Senate committee to explicitly include schools run by county boards of DD. Schools awarded grants under the bill will be able to apply the funding to any of the following:

- School resource officer certification training;
- Active shooter or school safety training;
- Student mental health support; or
- Other educational resources or school safety trainings.

OACB began advocating for board schools' inclusion in HB 318 after several members inquired about improved school safety measures following recent events in El Paso, Texas.

The bill has passed both chambers of the Ohio General Assembly and will now head to Governor Kasich for his signature. The association will research steps for the next process and communicate them with members at a later date.

Members with questions about this topic should contact Erich Bittner (ebittner@oacbdd.org) at 614-431-0616.

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IN THE NEWS

Local agencies compete for workers to support people with disabilities

By Kaitlin Schroeder, Dayton Daily News

Published Sunday, May 27, 2018

Rochelle Butler said she's had a rewarding three years working at Choices in Community Living supporting people in the Dayton area with developmental disabilities.

"I have this passion for helping people and it's a really rewarding feeling," Butler said.

Agencies that support clients with disabilities are heavily competing now to hire and retain employees like Butler, amid what a trade association for the industry has called a "workforce crisis."

These professionals play a critical role in supporting clients with tasks like transportation, career assistance, in-home care and other kinds of support. But as Ohio's unemployment rate has fallen to 4.3 percent as of April, competition for workers has heated up and other industries from manufacturers to retailers to nursing homes and more attract employees from a tight labor pool.

Additionally, average \$10.24 per hour wage can make it a struggle to hire and hold on to direct support workers, especially as some retailers and restaurants raise their competing levels.

Workforce recruitment and retention is at a crisis level, said Mark Davis, president of the Ohio Provider Resource Association, which represents companies that employ direct support professionals.

"It's a pretty stark reality that we are about 10 to 20 percent short on employees," Davis said.

Davis said it's hard to raise wages, however, when Medicaid is the majority of the agencies' revenue and reimbursements have not kept up with inflation.

In 2013 the turnover rate for direct support professionals was 4 percent. In 2016, turnover had risen to 51 percent. The association stated the cost of turnover for a position ranges from \$3,000 to \$5,000, depending on an agency's structure.

Jobs available

Graceworks Lutheran Services, which has about 20 residential homes for people with intellectual and developmental disabilities, is trying to fill about 25 to 30 full-time positions to join its staff of about 350 direct support professionals.

There are 272 people served by Graceworks' day programs, one in Dayton and one in Cincinnati, and 193 people receive residential services from the agency.

It can be hard to compete for employees with manufacturers, which typically pay higher wages. But Jill Brown, recruitment specialist with Graceworks, said that the retail and restaurants for employees, and as a recruiter she said she tries to make job seekers aware that direct support work can be rewarding.

Graceworks starting pay is \$10 to \$11.80 an hour depending on experience, and Brown said they have annual pay increases, full benefits and an employee referral program to attract and retain employees.

"We're more than happy to train people," Brown said.

Brown said when she searched recently on Indeed.com for direct support professionals positions in Dayton, more than 400 open jobs showed up, which is a lot of openings even assuming some of the positions are duplicate postings.

"That's still a lot of people competing for the same type of employee," Brown said.

Marketing the jobs to possible employees

Mitchell Snyder, with Montgomery County Board of Developmental Disabilities Services, said he's working with agencies to raise awareness among job seekers about a career of supporting people with disabilities can be.

The agencies are marketing how the positions can be flexible and for either day or evening shifts, making the jobs a good fit for a range of people looking for extra or stay-at-home parents. Snyder said he previously worked as a direct support professional while he was still in school.

Megan Behnken, who works as a leader with a day program at Choices, she said she's worked in the field since she was 19, including while she was attending Wrig

Behnken said it's important to be in a job where she gets to work with people, and she likes that there are opportunities to move up in the field or get overtime.

"This is my passion. I definitely want to stay in the field," she said. "Right now I'm deciding if I want to go back and get my master's and if I did that it would be to be a teacher."

Butler, who works in a residential setting helping residents with day-to-day living, said it's rewarding to feel like she is making a difference in the lives of her clients. The agency she works for also has perks like bonuses and tuition reimbursement since she is a college student.

"I know some people tend to think it's an overwhelming profession and that's why the turnover rate is somewhat high. But for me and a lot of other people, I think it outweighs the cons," Butler said.

<https://www.daytondailynews.com/news/local-agencies-compete-for-workers-support-people-with-disabilities/LL06z0qzgc2XdoVbP2SOI/>

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The Athens Messenger

Beacon School honors 2018 graduates



The three graduates are pictured with Kevin Davis, superintendent of the Athens County Board of Developmental Disabilities.

Three students make up the Beacon School graduating Class of 2018.

They include Gabrielle Moulton, 21, of Athens; Justin McCormick, 21, of Athens; and Morghen Smith, 21, of Nelsonville.

After graduation, Moulton plans to attend HRDD, HAVAR and Passion Works Studio. She enjoys sports, talking to friends and surfing YouTube.

McCormick plans to attend an adult day program and work on his job skills. He enjoys socializing, puzzles and using the computer.

Smith also plans to attend HRDD, HAVAR and Passion Works Studio. She enjoys cooking, shopping and using her iPad.

https://www.athensmessenger.com/celebrate/beacon-school-honors-graduates/article_63fd07eb-9380-5832-8b8a-64a58b73ed38.html



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Becky Martin, Director of Educational Services

athenscbdd.org

Report to the Board

June 26, 2018

Awards and graduation took place on May 22nd and May 23rd respectively. We would like to congratulate our graduates: Gabby Moulton, Justin McCormick, and Morghen Smith, and also thank William Peacock for providing a wonderful inspirational speech. Refreshments were served to parents and friends following the ceremony, and the Young Adult classroom celebrated the big event with a catered lunch.

On June 1st, Chris Davis gave his final performance of the year to the students. He was presented with a Thank You card and a \$50.00 gift certificate to Blue Eagle Music by the Beacon PTA. We are hopeful that Chris will continue to provide a variety of music to our students again next year.

Kids on Campus began on June 18th. There are 38 students with disabilities from all five districts in the county enrolled in the first session which runs from June 18 –June 29. There is a week break from July 2- 6 with the second session resuming July 9 and running through July 20.

Current enrollment for Beacon School for the 2018-19 school year is 47: 45 students with disabilities and 2 typical peers in preschool.

I would like to thank Kevin and the Board for all the support and encouragement you have provided throughout the school year. I appreciate all you do to support the staff, the students, and the families of Beacon School.

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EARLY INTERVENTION Highlights for JUNE 2018 ACBDD Meeting

Caseload as of June 6, 2018: Total = 28; Additions = 4; Exits = 2

Evaluations/Assessments for MAY 2018

Eligibility Evaluations = 8

Redeterminations = 0

Trainings and/or Meetings Attended:

****May 15, 2018:** Webinar: EcoMapping by Debra Ashley; DODD Doughnuts with Di, attended by Mary Ann. EcoMapping serves as a piece of family-directed assessment, giving a picture of family supports that include informal, formal and intermediate.

****May 22, 2018:** Webinar: Autism by Maggie Gons; DODD Doughnuts with Di, attended by Mary Ann. Discussion pertaining to signs and symptoms of autism in infants/toddlers and what to look for during assessment, in terms of typical development, atypical development and “red flags” for autistic disorders.

****June 15, 2018:** Early Intervention Help Me Grow Team Meeting, a four hour meeting which included consultation with DODD EI Consultant Tiffany Madden.

NEW CENTRAL INTAKE and REFERRAL: “Bright Beginnings of Cuyahoga County has been awarded the Help Me Grow Statewide Central Intake and Referral System Contract beginning July 1, 2018 and is supported by the Cuyahoga Educational Service Center. The Help Me Grow Central Intake and Referral system serves as a single point of entry for access, assessment and referral for families to appropriate home visiting services and Part C Early Intervention. A statewide, standardized Central Intake System affords the early-childhood community significant opportunities to collaborate and partner in our shared vision of a brighter future for Ohio’s children. By providing a single point of entry, state partners can promote maximum access and utilization of available family support programs and services for each community, while ensuring that families will be linked to the most appropriate services available based on their needs.” (DODD, April 27, 2018)

“Celebrating our Achievements:”

A 22 month old with William Syndrome recently met 2 outcomes: “being able to move around the environment” by walking from place to place in the home and “to eat pasta safely” as now, the child not only eats pasta independently but, rather, ‘everything that is put in front of this little one,’ according to grandma !!

Respectfully submitted, Mary Ann Smathers, MA SpEd, Senior Developmental Specialist

Exhibit 11
Athens County Board of Developmental Disabilities
Business Manager's Report

June 26, 2018

Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of May 31, 2018. All schedules are reconciled with the Athens County Auditor's records as required by statute.

Revenue By Month 2018													
401 General	Jan.	Feb.	Mar.	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Total
General Tax Beacon				3,937,178									3,937,178
Trailer Tax				51,886									51,886
Homestead & Rollback					291,509								291,509
Grants	79,639	213,065	236,755	219,650	259,258								1,008,368
Lunch Sales		766	1,435	288	1,132								3,621
Contract Services													
Other Receipts				6,227									6,227
Martin Match Receipts			12										12
Supported Living Subsidy	161,161			162,650									323,811
DODD TCM Match Transfer		641	7										648
Refunds			197,127	2,815	2,322								202,264
Reimbursements	207	4,261	185	5,976	5,666								16,296
Gifts & Donations	250		2,067	457	1,000								3,774
Other Non-Rev (Misc Rec)	3,255	4,722	854	1,693	4,873								15,397
Transfers In													
Fund Totals:	244,512	223,455	438,442	4,388,820	565,760	0	0	0	0	0	0	0	5,860,990
Revenue - Beac Cap Impr													
Fund Totals:	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:	244,512	223,455	438,442	4,388,820	565,760	0	0	0	0	0	0	0	5,860,990

Exhibit 11
Athens County Board of Developmental Disabilities
Business Manager's Report

Expenses By Month - 2018													
401 General	Jan.	Feb.	Mar.	Apr.	May	June	July	August	Sept	Oct	Nov	Dec	Total
Salaries	331,453	324,525	314,303	331,789	504,824								1,806,894
Health Insurance	105,582	108,994	29,459	207,508	120,146								571,689
Medicare	4,392	4,350	4,201	4,426	3,233								20,601
Workers Compensation					0								
PERS / STRS	46,387	47,270	46,203	64,381	57,640								261,882
Contract Services	123,278	87,451	53,184	135,259	95,849								495,021
Rentals	6,160	7,380	5,130	9,063	4,490								32,223
Non waiver Supported Living	4,490	21,741	12,889	39,235	4,974								83,329
Repairs / Maintenance	1,156	4,317	338	2,459	9,497								17,767
Supplies	15,937	18,970	12,872	21,541	15,346								84,665
Equipment	5,210	3,522	4,055		1,000								13,788
Other Expenses	39,031	2,615	2,495	37,919	1,351								83,411
Medicaid Match - TCM													
Family Support Services	6	2,508	4,122	2,891	2,019								11,546
Medicaid Waiver Match	511,372			511,372									1,022,744
Utilities	11,068	8,869	13,330	11,598	10,318								55,183
Fees-Settlement				101,573									101,573
Advertising-Printing	2,257	1,058	1,545	2,325	874								8,058
Travel / Reimbursement	3,780	1,223	4,293	3,973	2,182								15,451
Election Expense													
Transfer Out													
Fund Totals:	1,211,557	644,793	508,418	1,487,310	833,745	0	0	0	0	0	0	0	4,685,823
Capital Improvements	26,116	7,500	0	0	3,483	0	0	0	0	0	0	0	37,100
Grand Total:	1,237,674	652,293	508,418	1,487,310	837,228	0	0	0	0	0	0	0	4,722,923

Exhibit 11
Athens County Board of Developmental Disabilities
Business Manager's Report

Revenue Levels Year-to-Date at 05/31/2018 (41.7% of YTD)

Line	Account	Budget	Actual		Percentage Collected	
			2017 YTD	2018 YTD		
General						
1	0085.410100	S31 - General Tax Beacon	6,817,459	3,920,018	3,937,178	57.75%
2	0085.410400	S32A - Trailer Tax	94,926	59,906	51,886	54.66%
3	0085.412100	S31A - Homestead & Rollback	595,471	297,383	291,509	
4	0085.412500	S33 - Grants	2,200,845	1,330,354	1,008,368	45.82%
5	0085.413110	S37 - Lunch Sales	6,500	2,664	3,621	55.70%
6	0085.413120	S38 - Contract Services		0		0.00%
7	0085.417100	S39 - Other Receipts	146,789	1,826	6,227	4.24%
8	0085.417110	Martin Match Receipts		53	12	
9	0085.417120	Supported Living Subsidy	595,494	161,189	323,811	54.38%
10	0085.417130	DODD TCM Match Transfer		698	648	
11	0085.417140	S40 - Refunds	250,000	276,917	202,264	80.91%
12	0085.417150	S41 - Reimbursements	35,000	19,231	16,296	46.56%
13	0085.417500	S35 - Gifts & Donations	15,000	11,683	3,774	25.16%
14	0085.417800	S43 - Other Non-Revenue (Misc Rec)	10,000	114,948	15,397	153.97%
15	0085.422100	S44 - Transfers In				
	Grand Totals:		10,767,484	6,196,871	5,860,990	

Exhibit 11
Athens County Board of Developmental Disabilities
Business Manager's Report

Expenditure Levels Year-to-Date at 05/31/2018 (41.7% of YTD)

Line	Account	Budget	Actual		Percentage
			2017 YTD	2018 YTD	Spent
General					
1	4356.510200 Salaries	4,331,196	1,548,503	1,806,894	41.72%
2	4356.520150 Health Insurance	1,345,664	540,142	571,689	42.48%
3	4356.522100 Medicare	62,802	22,836	20,601	32.80%
4	4356.524100 Workers Compensation		47,670		
5	4356.525100 PERS / STRS	601,743	231,509	261,882	43.52%
6	4356.530100 Contract Services	763,337	412,689	495,021	64.85%
7	4356.530101 Rentals	78,191	32,900	32,223	41.21%
8	4356.530102 Non-Waiver Supported Living	197,500	127,838	83,329	42.19%
9	4356.530200 Repairs / Maintenance	37,382	19,691	17,767	47.53%
10	4356.540100 Supplies	164,539	73,256	84,665	51.46%
11	4356.550100 Equipment	40,000	11,878	13,788	34.47%
12	4356.560100 Other Expenses	72,000	23,502	83,411	115.85%
13	4356.560101 Medicaid Match - TCM	N/A		N/A	
14	4356.560102 Family Support Services	50,000	14,475	11,546	23.09%
15	4356.560103 Medicaid Waiver Match	2,682,744	1,216,586	1,022,744	38.12%
16	4356.560107 Utilities	112,193	51,248	55,183	49.19%
17	4356.560110 Fees-Settlement	166,486	97,029	101,573	61.01%
18	4356.560200 Advertising-Printing	34,128	16,374	8,058	23.61%
19	4356.560300 Travel / Reimbursement	27,578	13,715	15,451	56.02%
20	4356.560500 Election Expenses				
21	4356.580100 Transfer Out				
	Fund Total:	10,767,483	4,501,843	4,685,823	

Exhibit 11
Athens County Board of Developmental Disabilities
Business Manager's Report

2018	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Beg. Fund Balance	3,510,128	2,543,083	2,121,745	2,051,769	4,953,279	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294
Revenues	244,512	223,455	438,442	4,388,820	565,760	0	0	0	0	0	0	0
Expenditures	(1,211,557)	(644,793)	(508,418)	(1,487,310)	(833,745)	0	0	0	0	0	0	0
Ending Fund Balance	2,543,083	2,121,745	2,051,769	4,953,279	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294
Funds Transferred to Rsrve Fd												
Adjusted Ending Balance	2,543,083	2,121,745	2,051,769	4,953,279	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294	4,685,294
Min Fund Bal. (@ 25%)	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871	2,691,871
Variance from Min Fd Bal	(148,788)	(570,126)	(640,102)	2,261,408	1,993,423	1,993,423	1,993,423	1,993,423	1,993,423	1,993,423	1,993,423	1,993,423
Carryover Percentage	23.62%	19.71%	19.06%	46.00%	43.51%	43.51%	43.51%	43.51%	43.51%	43.51%	43.51%	43.51%

Fund Number, Name	Balance
401 General Fund	4,685,294.03
403 Supported Living Fund	14,078.96
015 Beacon Bond Fund	2,639.45
404 Capital Improvement Fund	1,164,697.03
All Funds	5,866,709.47

skramer@athenscbdd.org

General Fund Balance Calculation	
Balance at 01/01/2018	3,510,127.82
Revenues	5,860,989.65
Expenditures	(4,685,823.44)
Balance at 05/31/2018	4,685,294.03

* Reserve account balance is \$1,500,000 (not included in balance)

*Budgeted expenditures of \$10,767,483 x 25% = \$2,691,871.

If you have any questions regarding this financial information please contact me via the information below.

Stephen P. Kramer
Director of Finance and Operations, ACBDD
740-594-3539 ext. 224

ACBDD - Transactions 05/16/2018 thru 06/15/2018

4356.520150 Health Insurance

American United Life Insurance Company	June, 2018 - Life Insurance Premium	05/22/2018	\$1,612.00
DataPath Financial Services, Inc.	Second half (final) portion of 2018 HSA	06/01/2018	\$6,000.00
Delta Dental of Ohio, Inc.	June, 2018 - Dental Insurance Premium	05/24/2018	\$3,929.34
Medical Mutual of Ohio	July, 2018 - Vision Insurance Premium	06/04/2018	\$1,122.90
Patrick Benefits Administrators	July, 2018 - HRA Adm Charges	06/13/2018	\$403.00
Patrick Benefits Administrators	check register dated 5/18/18 - HRA deductibles	05/18/2018	\$2,539.69
Patrick Benefits Administrators	check register dated 5/24/18 - HRA deductibles	05/24/2018	\$6,660.03
Patrick Benefits Administrators	check register dated 6/1/18 - HRA deductibles	06/01/2018	\$172.83
Patrick Benefits Administrators	check register dated 6/8/18 - HRA deductibles	06/08/2018	\$1,547.78
TelaDoc Care, LLC	June, 2018 - Monthly Administration Fees	06/14/2018	\$300.15
TelaDoc Care, LLC	May, 2018 - Monthly Administration Fees	05/24/2018	\$300.15
U. S. Bank Institutional Custody Services	June, 2018 - HSA premiums	05/17/2018	\$15,020.24
U. S. Bank Institutional Custody Services	June, 2018 - HRA premiums less one employee deduction check	05/17/2018	\$83,435.99
Health Insurance Total: 123,044.10			

4356.522100 Medicare

Athens County Auditor	May, 2018 - Medicare Contributions	05/30/2018	\$3,233.32
Medicare Total: 3,233.32			

4356.525100 PERS / STRS

Athens County Auditor	May, 2018 - OPERS/STRS contributions	05/31/2018	\$56,832.75
Athens County Auditor	September, 2017 thru March, 2018 - Penalties for - paid into STRS then could not obtain ODE license so had to switch bac	06/06/2018	\$155.67
PERS / STRS Total: 56,988.42			

4356.530100 Contract Services

Atco, Inc.	Atco Audit	06/14/2018	\$2,462.50
Atco, Inc.	May, 2018 - Production Aide - Balch 140 hours @ \$10.46/hr	06/01/2018	\$1,463.70
Atco, Inc.	May, 2018 - Half cost of Atco secretary 155.5 hrs @ \$7.80/hr	06/01/2018	\$1,212.90
Atco, Inc.	May, 2018 - Consumer Scanning at SSA 99 hrs @ \$11.21/hr and Atco office support 112 hrs @ \$11.21/hr	06/01/2018	\$2,365.31
Atco, Inc.	May, 2018 - Consumer Wages Funded adults 16 hrs @ \$9.30/hr	06/01/2018	\$148.80
Atco, Inc.	May, 2018 - Job Trainers - 83.50 hrs other - 54.75 hrs of follow along and 107.75 hrs of adult funded at \$17.50/hr	06/01/2018	\$5,530.01
Atco, Inc.	May, 2018 - Beacon Kitchen Assistant	06/01/2018	\$736.72
Balch, Freda	May, 2018 - 17 days of providing consumer transportation instead of running bus	06/08/2018	\$95.20
BCI	May, 2018 - BCI & FBI webcheck	06/06/2018	\$367.00
Biancone, Sally	May 18, 22, 23, 2018 - photos - Waterday, preschool graduation, regular graduation and awards day - 5.75 hrs @ \$25/hr	05/23/2018	\$143.75
Biancone, Sally	May 10, 11, 18, 2018 - photos - Columbus Zoo, Beacon Choir and Water day - 15 hours @ \$25/hr	05/21/2018	\$375.00
Biancone, Sally	May 23 & 31, 2018 - 4.5 hours of photos - graduation, editing, Memory Book agreement	06/01/2018	\$112.50
Cintas Corporation	uniforms	05/23/2018	\$28.40
Cintas Corporation	uniforms	05/16/2018	\$33.04
Cintas Corporation	uniforms	06/01/2018	\$28.40
Cintas Corporation	uniforms	06/08/2018	\$28.40
Cintas Corporation	uniforms	06/12/2018	\$28.40
Cross Management	May, 2018 - HR Contract	06/11/2018	\$1,059.74
Food Service Solutions, Inc.	FSS POS Phone Net Support and Software Upgrades Annual	06/12/2018	\$995.00
Haynes Kessler Myers & Postalakis Incorporated	May, 2018 - Professional Services	06/11/2018	\$720.00
Intellinetics, Inc.	Intellivue Annual Maintenance and Support for the period August 1, 2018 thru July 31, 2019	06/01/2018	\$3,468.00
Koch, Steven	April 23 & May 21, 2018 - 7.50 hrs at \$25/hr - PPAAC	06/01/2018	\$187.50
Medicaid Billing Solutions, Inc.	Medicaid billing for TCM services January 2018 - DODD May18C - Back billing 1/30/14 to 3/16/17	06/06/2018	\$1,591.63
Southern Ohio Council of Governments	April, 2018 - MUI Investigative Agent Services - 84.33 hours @ \$45/hr	05/22/2018	\$3,794.85
Southern Ohio Council of Governments	April, 2018 - Service & Support Administration - 21.25 hrs @ \$45/hr and 180 miles at \$.545/mile	05/22/2018	\$1,054.35
The Healthy Edge, LLC	5/23/18 - NON DOT Zielinski and DOT McKenzie	05/24/2018	\$76.00
Time Warner	June, 2018 - Atco cable	06/14/2018	\$83.75
Time Warner	June, 2018 - Internet	06/07/2018	\$3,044.50
Time Warner	June, 2018 - Internet for PersonnelPlus	06/11/2018	\$287.50
Contract Services Total: 31,522.85			

4356.530101 Rentals

Atco, Inc.	June, 2018 - Passion Works Rent	06/01/2018	\$3,000.00
B & C Communications	June, 2018	05/22/2018	\$100.00
City of Athens	Reserved Parking - Parking fee for #30 for July parking in parking garage	06/11/2018	\$125.00
Southeastern Ohio Management Company	August, 2018 - PersonnelPlus Rent - 1002 East State Street	05/24/2018	\$2,100.00
4356.530102 Non-Waiver Supported Living	Rentals Total: 5,325.00		
Athens Metropolitan Housing	June, 2018 - Rent	06/07/2018	\$433.00
Athens Metropolitan Housing	June, 2018 - Rent	06/07/2018	\$424.00
Athens Metropolitan Housing	June, 2018 - Rent	06/07/2018	\$424.00
Athens Metropolitan Housing	June, 2018 - Rent	06/07/2018	\$433.00
Athens Metropolitan Housing	June 2018 - Rent	06/07/2018	\$309.00
Fang Services, LLC	May, 2018 - Rent - Poulton	05/18/2018	\$510.00
Fang Services, LLC	June, 2018 - Rent - Poulton	05/18/2018	\$510.00
Hocking.Athens.Perry Community Acti	96 AODT May 1-31, 2018 Rides Provided at \$2/ride	06/14/2018	\$192.00
Hocking.Athens.Perry Community Acti	ACBDD Ticket invoice Quarterly	05/23/2018	\$702.00
Hocking.Athens.Perry Community Acti	ACBDD ticket invoice	06/01/2018	\$16.00
Ripple, Thomas E.	April 15 and 29, 2018 - two 1 hour massage therapy treatments	05/18/2018	\$120.00
Sturbois Electrical	repairs to generator #8863456	05/22/2018	\$395.00
Walmart Community/Synchrony Bank	replacement shoes	06/01/2018	\$13.87
4356.530200 Repairs / Maintenance	Non-Waiver Supported Living Total: 4,481.87		
Limbach Company LLC	10 hours of labor and materials	06/01/2018	\$458.00
Ohio Pest Control	05/23/18 - Beacon	06/01/2018	\$49.00
Poynter's Business Products	Quarterly Maintenance 5/15/18 to 8/14/18 - SSA copier at 8 Harper	05/18/2018	\$500.00
Sickels Sanitation	shipping and handling - exchange jet motor under warrenty	06/05/2018	\$45.00
4356.540100 Supplies	Repairs / Maintenance Total: 1,052.00		
Atco, Inc.	Reimbursement for Zoo tickets for staff \$50; ride passs \$36; and clothing purchase for individuals of \$509.90 to be reimbur	06/14/2018	\$595.90
C & E Stores (Athens)	building supplies - Atco	05/18/2018	\$19.98
C & E Stores (Athens)	building supplies - Atco	06/07/2018	\$15.99
C & E Stores (Athens)	building supplies - Atco	06/12/2018	\$8.49
Classic Solutions	building supplies - Beacon	06/14/2018	\$759.13
Classic Solutions	building supplies - Beacon	05/22/2018	\$354.76
Classic Solutions	credit on return of building supplies - Bus Garage	05/22/2018	-\$216.98
Classic Solutions	building supplies - Atco	06/01/2018	\$224.00
Cline Welding Supply	Sodium Hypochlorite & Muractic Acid	06/06/2018	\$439.00
Constructive Plaything	Huggable babies, doll clothing & microscope set - Preschool	06/04/2018	\$94.47
Dearing, Kendall	reimbursement for purchase from Big Lots of white card stock and clear storage - Beacon	06/01/2018	\$52.43
Discount School Supply	Best Value Dough - Preschool	06/11/2018	\$32.78
Discount School Supply	Ex Animals in Their Habitats and letter size wooden clipboard - Preschool	06/11/2018	\$54.27
Discount School Supply	Classroom garden sets - vegetables and flowers	06/11/2018	\$57.37
First National Bank Omaha	interactive materials for monthly lesson planning for IEP goals purchased thru Teachers Pay Teachers	05/23/2018	\$311.75
First National Bank Omaha	postage to send board packets	05/18/2018	\$52.67
Hand2Mind, Inc.	three bear family pattern cards, paper saver, stem at play kits - erupt and splash, root vue farms, folk and fairy tale easy re	06/14/2018	\$133.70
Hand2Mind, Inc.	Plant life cycle and 1-10 counting cans - PreSchool	06/11/2018	\$69.90
Havar, Inc.	full med admin class	06/01/2018	\$100.00
Hillyard Ohio	vehicle supplies	06/01/2018	\$105.99
Kroger - Columbus Customer Charges	food purchase SILC Forum (Transition Partners)	06/13/2018	\$38.25
Kroger - Columbus Customer Charges	food purchase for smoothie supplies for Yoga and for healthy potluck	05/17/2018	\$63.33
Kroger - Columbus Customer Charges	food purchase for Team and Sole Community Picnic - Atco	06/08/2018	\$64.54
Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	06/07/2018	\$56.31
Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	06/08/2018	\$112.08
Matheny Motor Truck Sales	vehicle parts	05/18/2018	\$746.18
Matheny Motor Truck Sales	vehicle parts	06/01/2018	\$132.50
Matheny Motor Truck Sales	vehicle parts	06/01/2018	\$16.69
Perry, Leslie	Reimbursement for events from 2/21/18 to 5/20/18	06/01/2018	\$84.02

Randy V. Moore Petroleum Distribution LLC	242 gals of unleaded delivered on 5/15/18 @ \$2.595/gal	05/22/2018	\$627.99
Randy V. Moore Petroleum Distribution LLC	350 gals of diesel delivered on 5/15/18 @ \$2.83/gal	05/22/2018	\$990.50
Randy V. Moore Petroleum Distribution LLC	310 gals of diesel delivered on 5/8/18 @ \$2.77/gal	05/24/2018	\$858.70
Randy V. Moore Petroleum Distribution LLC	239 gals of unleaded delivered on 5/8/18 @ \$2.525/gal	05/24/2018	\$603.48
Randy V. Moore Petroleum Distribution LLC	350 gals of diesel delivered on 5/21/18 @ \$2.86/gal	06/01/2018	\$1,001.00
Randy V. Moore Petroleum Distribution LLC	184 gals of unleaded delivered on 5/21/18 @ \$2.675/gal	06/01/2018	\$492.20
Randy V. Moore Petroleum Distribution LLC	250 gals of unleaded delivered on 5/29/18 @ \$2.615/gal	06/04/2018	\$653.75
Randy V. Moore Petroleum Distribution LLC	210 gals of diesel delivered on 5/29/18 @ \$2.80/gal	06/04/2018	\$588.00
Randy V. Moore Petroleum Distribution LLC	250 gals of unleaded delivered on 6/5/18 @ \$2.575/gal	06/11/2018	\$643.75
Randy V. Moore Petroleum Distribution LLC	280 gals of diesel delivered on 6/5/18 @ \$2.73/gal	06/11/2018	\$764.40
Reserve Account	postage for SSA department	06/14/2018	\$1,000.00
Robertson Heating Supply Co. of Ohio	building supplies - Atco and Beacon	06/01/2018	\$57.26
School Specialty Inc.	Science file folder games - Preschool	06/07/2018	\$29.99
Staples	graduation supplies	05/22/2018	\$35.56
Staples Business Advantage	office supplies - PersonnelPlus	05/22/2018	\$225.03
Staples Business Advantage	office supplies - PersonnelPlus	05/22/2018	\$13.79
Staples Business Advantage	office supplies - PersonnelPlus	05/22/2018	\$25.90
Staples Business Advantage	office supplies - Atco	06/04/2018	\$295.75
Staples Business Advantage	office supplies - Atco	06/04/2018	\$39.78
Staples Business Advantage	office supplies - PersonnelPlus	06/11/2018	\$331.38
Staples Business Advantage	office supplies - PersonnelPlus	06/11/2018	\$19.99
Subway	food for SILC Forum (Transition Partnership) on 6/13/18	06/14/2018	\$84.98
Supply Post Business Products	office supplies - SSA	05/22/2018	\$195.09
Synchrony Bank (Amazon)	Genuine Xerox 604K42200 pickup and retard roller kit	05/23/2018	\$22.95
Synchrony Bank (Amazon)	Xerox 109R00783 Extended Capacity Maintenance Kit for ColorQube 8570	05/23/2018	\$108.16
Synchrony Bank (Amazon)	Rankie Mini Display Port to HDMI Cable, For DR.J (2018 upgraded)+10% Lumens 4 inch mini projector with 170" display, 3	06/14/2018	\$127.87
Synchrony Bank (Amazon)	Xerox Phaser 8550, 8560, 8560MFP Extended Capacity Maintenance Kit	06/14/2018	\$86.12
Synchrony Bank (Amazon)	Picnic Time letter paper - PersonnelPlus	05/18/2018	\$41.98
Synchrony Bank (Amazon)	Toshiba Satellite C855-S5350 Replacement laptop 15.6" LCD LED Display Screen	05/17/2018	\$50.99
Synchrony Bank (Amazon)	CM3 Skirt Mounted 3 Fan Condenser	05/21/2018	\$934.48
Synchrony Bank (Amazon)	two pack of adult bib - large extra long - Beacon	06/01/2018	\$16.99
Synchrony Bank (Amazon)	two cable matters VGA to VGA Cable and microsoft natural ergonomic keyboard	06/01/2018	\$51.93
U.S. Toy/Constructive Playthings	Physical Science Observation Set - PreSchool	06/11/2018	\$15.99
Uni-Select USA, Inc.	vehicle parts	05/16/2018	\$5.39
Uni-Select USA, Inc.	credit on vehicle parts	05/16/2018	-\$41.32
Uni-Select USA, Inc.	vehicle parts	05/16/2018	\$48.91
Uni-Select USA, Inc.	vehicle parts	05/16/2018	\$142.35
Uni-Select USA, Inc.	vehicle parts	05/21/2018	\$34.23
Uni-Select USA, Inc.	vehicle parts	06/01/2018	\$9.31
Uni-Select USA, Inc.	vehicle parts	06/01/2018	\$27.36
Walmart Community/Synchrony Bank	crafts supplies for summer and projects - Atco	06/01/2018	\$86.48
Supplies Total: 15,927.94			
4356.560100 Other Expenses			
First National Bank Omaha	Survey Monkey - service	06/05/2018	\$37.00
Kroger - Columbus Customer Charges	table covers and cake for graduation	05/23/2018	\$57.95
Kroger - Columbus Customer Charges	cake for graduation	05/23/2018	\$44.99
Kroger - Columbus Customer Charges	supplies for graduation parties	05/23/2018	\$67.59
Kroger - Columbus Customer Charges	cake to celebrate last joint board meeting between Atco and ACBDD	06/01/2018	\$29.99
Other Expenses Total: 237.52			
4356.560102 Family Support Services			
AIAD, Mina	Reimbursement for purchase from Amazon for an Apple iPad 3 Retina Display, HDE iPad bumper case for kids, and royal	06/06/2018	\$333.09
Cascade DAFO, Inc.	FF chipmunk - family support services	05/24/2018	\$56.17
Cascade DAFO, Inc.	FF HotDog shoe inserts - family support services	06/11/2018	\$62.22
City of Athens	bus pass - family support services	06/12/2018	\$70.00
Maccombs, Eden	Reimbursement for receipt for Pediatric Ophthalmology Associates for eye glasses - family support services	06/07/2018	\$188.13
Nelsonville Water Park	family pool pass - family support services	05/24/2018	\$175.00

Scott, Eliza	Reimbursement for swimming lessons - family support services	06/04/2018	\$40.00
Synchrony Bank (Amazon)	Stitch Bunny Girl's bike 13 inch, ROYI Water Drawing Mat and set of 6 educational wood puzzles with wire storage rack - f	06/06/2018	\$130.17
Synchrony Bank (Amazon)	Maginels Magical Panels Kids Dresser portable closet wardrobe for children bedroom armoire clothes hanging storage cub	06/06/2018	\$62.99
Synchrony Bank (Amazon)	KidKrafts Lil' symphony guitar - family support services	06/06/2018	\$29.02
Synchrony Bank (Amazon)	LeapFrog LeapPad Ultimate - family support services	06/06/2018	\$94.83
Synchrony Bank (Amazon)	Delta Children Canton Toddler Bed, American Baby Company Waterproof Fitted Crib and Toddler Protective Mattress pad	06/01/2018	\$198.07
Synchrony Bank (Amazon)	deling Clay Animals, Decompression Cube Toys, Studio Oh! Guided Journal, The Grass is Green Enough Journal, Artist's	06/01/2018	\$81.19
Synchrony Bank (Amazon)	summer Infant My Size Potty - Training Toilet for Toddlers, No More Diapers for Ducky!, The Potty Train, P is for Potty - fai	06/01/2018	\$47.29
Synchrony Bank (Amazon)	Delta Children Canton Toddler Bed, American Baby Company Waterproof fitted crib and toddle protective mattress pad, St	06/01/2018	\$195.07
Synchrony Bank (Amazon)	Digital Decor Set of two 100% cotton hotel down alternative pillows - family support services	06/01/2018	\$17.99
Synchrony Bank (Amazon)	Ailihen MS300 Headphones, Stereo Foldable Wired Headset for Iphone Ipad IPod Android cell phones laptop tablet PC co	06/11/2018	\$19.99
Terry, Melissa	reimbursement for purchase from Walmart for diapers and wipes - family support services	06/12/2018	\$84.90
Vandyke, Brenda	Reimbursement for disconnect notice from American Electric Power - family support services	06/12/2018	\$132.50
Walmart Community/Synchrony Bank	clothing - family support services	06/01/2018	\$184.61
Walmart Community/Synchrony Bank	clothing - family support services	06/01/2018	\$139.55
Walmart Community/Synchrony Bank	hygiene products - family support services	06/01/2018	\$106.98
Walmart Community/Synchrony Bank	clothing - family support services	05/23/2018	\$225.23
Wolfe, Diane K.	Ohio Health invoice - ALLOTMENT BALANCE OF \$500 - family support services	06/01/2018	\$500.00
Family Support Services Total: 3,174.99			
4356.560107 Utilities			
American Electric Power	Bus Garage electric from 4/14/18 to 5/11/18	05/18/2018	\$297.56
American Electric Power	8 Harper Street electric from 4/13/18 to 5/10/18	05/18/2018	\$595.10
American Electric Power	Beacon electric from 5/1/18 to 5/30/18	06/04/2018	\$2,659.09
American Electric Power	Atco electric from 4/21/18 to 5/23/18	06/01/2018	\$1,444.10
American Electric Power	Atco light from 4/21/18 to 5/21/18	06/01/2018	\$10.32
City of Athens	Atco water from 4/17/18 to 5/15/18 - 9,000 gals	06/01/2018	\$136.08
Columbia Gas	Beacon gas from 3/13/18 to 4/11/18	05/18/2018	\$583.09
Columbia Gas	Atco gas from 4/16/18 to 5/15/18	05/22/2018	\$379.00
Columbia Gas	PersonnelPlus gas from 4/16/18 to 5/15/18	05/22/2018	\$41.31
Direct Energy Business, LLC	8 Harper Street light from 2/9/18 to 4/4/10/18	05/18/2018	\$5.46
Direct Energy Business, LLC	8 Harper Street light from 4/11/18 to 5/9/18	06/01/2018	\$3.04
Frontier	June, 2018 - Harper Street Fax 740-797-0001	06/11/2018	\$30.33
Frontier	June, 2018 - Beacon fax 740-593-3189	06/11/2018	\$30.33
Frontier	June, 2018 - Atco phones	06/11/2018	\$235.21
Frontier	June, 2018 - Beacon Alarm and MUI fax	06/11/2018	\$116.16
Interstate Gas Co (IGS)	April, 2018 -Beacon	05/24/2018	\$1,283.12
Le-Ax Water Dept.	Bus Garage water from 4/11/18 to 5/16/18 - 4000 gals	06/01/2018	\$46.50
Le-Ax Water Dept.	St. Rt. 56 water from 4/11/18 to 5/16/18	06/01/2018	\$19.50
The Plains Water & Sewer District	6 Harper Street water from 3/28/18 to 4/27/18	05/18/2018	\$39.06
Verizon Wireless	June, 2018 - phones for Beacon, PersonnelPlus, SSA and Transportation	05/18/2018	\$1,660.62
Waste Management	June, 2018 - Atco	06/05/2018	\$548.70
Waste Management	June, 2018 - Bus Garage	06/05/2018	\$162.64
Waste Management	June, 2018 - Beacon	06/05/2018	\$207.18
Utilities Total: 10,533.50			
4356.560200 Advertising-Printing			
Athens Area Chamber of Commerce	Hole Sponsor Golf Tournament	05/24/2018	\$100.00
Federal Express Office	1000 copies of annual report	06/13/2018	\$1,691.22
Ohio University Printing Services	four 2018 April Mall Signs - PersonnelPlus	05/24/2018	\$52.84
WATH/WXTQ Radio	Advertising for 5 playoff games - PersonnelPlus	05/24/2018	\$125.00
Advertising-Printing Total: 1,969.06			
4356.560300 Travel / Reimbursement			
Beyond Our Boundaries	March 13 & May 5, 2018 - courses	06/04/2018	\$85.00
Bogatay, Lindsey	PER 5.13 Tuition/Professional Growth Reimbursement - May 10 & 11 OACBDD Spring Conference - \$295 paid to OACBD	06/06/2018	\$178.69
Bogatay, Lindsey	Travel 5/1/18 to 5/31/18	06/05/2018	\$396.38
Brown, Autumn	Travel 3/8/18 to 4/24/18	06/14/2018	\$336.15
Brown, Autumn	Travel 4/24/18 to 5/31/18	06/11/2018	\$278.24

Carlson, Kathleen	Travel 02/12/18 to 4/23/18	05/21/2018	\$193.69
Carlson, Kathleen	PER 5.13 Tuition/Professional Growth Reimbursement for May 10 & 11 - OACBDD Spring Conference - registration fee of	06/06/2018	\$74.47
Casey, Margaret	Travel 02/15/18 to 02/27/18	06/05/2018	\$28.01
First National Bank Omaha	Hotel stay at WoodSpring Suites Columbus Easton on 5/10/18 - OACB Conference	05/18/2018	\$93.99
Goldsberry, Amy	Travel 3/7/18 to 4/26/18	05/21/2018	\$170.18
Hagen, Cale W.	Travel 05/04/18 to 05/17/18	05/21/2018	\$78.26
Hagen, Cale W.	Travel 5/18/18 to 5/30/18	06/05/2018	\$89.76
Harrison, Audra	Travel 4/9/18 to 5/24/18	06/05/2018	\$125.90
Janes-Tinkham, Carol	Travel 2/27/18 to 5/11/18	06/06/2018	\$97.29
McNelly, David R.	Travel 3/15/18 to 5/4/18	05/21/2018	\$537.55
McNelly, David R.	Travel 5/7/18 to 5/29/18	06/05/2018	\$199.31
Mitchell, Jodi	Travel 5/1/18 to 5/23/18	06/01/2018	\$138.63
North-Moss, Barbara	Travel 3/5/18 to 5/1/18	06/05/2018	\$101.26
OACBDD	OACB 2018 Spring Conference May 10 & 11 - registration fees	06/01/2018	\$2,355.00
Shrivers, Mark	Travel 3/2/18 to 4/30/18	05/21/2018	\$62.29
Sincoff, David	Travel 4/2/18 to 5/31/18	06/05/2018	\$78.57
Wilson, Christine A.	Travel 5/15/18	06/01/2018	\$78.18
	Travel / Reimbursement Total: 5,776.80		
Voucher Count: 214		General Total:	263,267.37
7809.550100 Capital Improvements			
Shiffler Equipment Sales, Inc.	Hadrian Restroom Partitions	06/08/2018	\$834.00
Shiffler Equipment Sales, Inc.	Hadrian Restroom Partitions	06/08/2018	\$1,113.00
	Capital Improvements Total: 1,947.00		
		Grand Totals:	\$265,214.37

Athens County Board of Developmental Disabilities

Board Submission by Richard Suehrstedt

Area of Supervision: Service and Support Administration

June 26, 2018

Department Highlights:

- The quarterly Provider Meeting was held on Thurs. May 24. Topics included:
 - Good Life training for providers
 - Provider input for the Board's 3-year strategic plan
 - Introduction to Provider Guide Plus
 - Waiting List update
 - MEORC on-line Provider Person-Centered Planning & Documentation Training
- Progress continues for 3 gentlemen who will be moving to Athens County as a result of the closure of the Res-Care Middleton Estates ICF in Gallipolis. The men will move to Athens on Thurs. June 28. Echoing Hills will be the new provider.
- On June 3, Tristin Lawrence, Lindsey Bogatay, and Clayton Ray attended a conference on Trauma Informed Care. This is a critical element in supporting people with disabilities and assuring that plans and support teams are aware of trauma issues.
- The FANS Coordinator resigned June 4. Interviews are being conducted to find a new AmeriCorps worker to replace him.
- June 5 – MEORC check-in on progress for the SSA Dept. Kaizen process to streamline the ISP. Significant progress has been made:
 - Clean up of SSA shared drive
 - Exploring more efficient uses of technology, including electronic signatures for standard forms, access to scanning in the field to copy documents, mobile hot spots to increase connectivity in the field, examination of electronic record storage options.
 - Development of standardized review tools for quality reviews.
- The SSA Department is finalizing a new Facebook page that will help educate the community about our department and feature stories about individual/families that are achieving positive outcomes! Please feel free to “friend” and share successes! The page is scheduled to go live on July 2.
- Current Imagine transition status – 325 of 399 plans have been transitioned (81%). Full transition is due by May 1, 2019.

May Data:

Individuals Receiving SSA Services	391
Eligibility Referrals	6
# Determined Eligible	7
Annual ISP's Completed	32
ISP Addendums and Revisions	8
Waiver Enrollments (IOW)	0
Waiver Enrollments (LV1W)	2
Waiver Enrollments (SELF)	0
Total Enrolled (LV1W)	56
Total Enrolled (IOW)	147
Total Enrolled (SELF)	6
# Agency providers	25
# Independent Providers	41
Productivity (April Data)	72%



PersonnelPlus Employment Services

A Program of the Athens County Board of DD

personnelplus.org

facebook.com/PersonnelPlus

Still the one in Athens County after 35 years!



May 2018 Board Report

Job Development

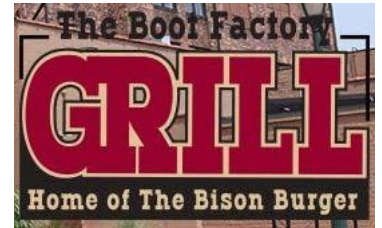


Angela Carter
Job Developer

Three New Hires for May

May was another busy month with an ever increasing job development caseload. Three job seekers on my caseload ended the month with a placement.

The first job seeker, Warren, found employment that met his job goal at Rocky Boots in Nelsonville. He works at the Boot Factory Grill completing multiple tasks. Warren works independently and receives weekly follow along services from PersonnelPlus. He continues to do well and has had many compliments from staff and managers at Rocky Boot.



Another job seeker found his second placement through the assistance of PersonnelPlus. We placed Triston in his first job at The Kid's Place in The Plains as a janitor/custodian. Since he wanted more work, he continued with PersonnelPlus to seek another job to meet his goal. We found a job at Mark Porter of Athens as a lot attendant. He is responsible for maintaining the parking lot areas as well as the three other buildings at the facility. Triston also needed minimal job coaching services in order to learn his job tasks and responsibilities and is now working independently with weekly follow along services.

Our final May hire quickly found her job at Walmart in Athens. Joann started her job development services at the end of April and then interviewed and was hired at Walmart on the spot as a cashier. Joann did not require PersonnelPlus for job coaching assistance but has received follow along services.

We now look forward to the warm month of June and the possibility of many more new job placements, essentially creating happy job seekers and business partners throughout the community.

I have been meeting with more business owners and forming relationships promoting PersonnelPlus as a source for businesses to go to for their hiring needs. Some of those businesses I met with are Wayne National Forest and Brick Street Marketing. We established contact with our local breweries, including Little Fish and Jackie O's. Jackie O's is very interested in working with PersonnelPlus candidates.



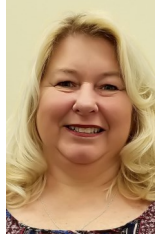
Marcus Dobro
Job Developer



I have also been attending many training sessions and conferences this month, including maintaining a presence at the OACB Conference in Columbus, and OOD Employment First Training, also in Columbus.

Thanks to the entire PersonnelPlus team which continues to demonstrate the exemplary teamwork we need to continue to exhibit to place the right candidate with the right job. PersonnelPlus will continue to act in the best interests of our clients and the community.

Job Training



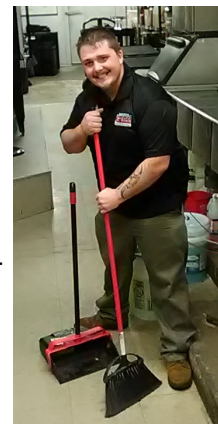
Heather Clemons
Training Coord.

Intakes- Three intakes were completed for new job seekers who will receive service this month.

Community Based Assessment- Two Community Based assessments were done. The sites included Piggly Wiggly, Kroger and WASCO.

On the Job Support- We worked with six individuals in new job placements to ensure they were learning their jobs. Sites included The Kids Place, Donatos Pizza, Green Leaf, Donkey Coffee, Rocky Boot Grill and Mark Porter.

Employee Development- Employee development was done with multiple job seekers. Applications were submitted at Wayne Nation Forrest, Baymont Inn, Class A Sounds, Jackie O's, Ohio University, Athens County Auditor, Burr Oak State Park, and VA Clinic. A job trainer met with each of these people weekly to assist them in their job search. The trainer helped individuals fill out applications both on line and in the community. They conducted mock interviews and researched possible job opportunities.



Warren hard at
work at the Rocky
Boot Grill.

Employment Support-Support for Community Employees

May was the start of summer break for many people and this included all those working at the OU Dining Halls. Julie helped make sure they had their schedules of last days and informed their transportation and support providers and other team members. Julie also had the privilege of being part of the newly formed Athens On Demand Advisory Committee. After the committee meeting Jody Hart, Supervisor at Athens On Demand, gave Julie a tour of the dispatch office and one of their vehicles. Julie and Jody are pictured to the left showing the partnership between PersonnelPlus and Athens On Demand.



Julie Jones
Employment
Support Coord.

The rest of the month was spent working through work related concerns including: work productivity, on the job training, legalities in the workplace, discussing personal issues on the job, tardiness, summer schedule changes/layoff, and letters for maintaining benefits.

PersonnelPlus Advocacy and Advisory Council May Update:

Planning for the PPAAC Summer Picnic is almost done! All that is left is the finishing touches on the menu, orchestrating volunteers and getting everyone there.

The PPAAC is looking to gain some new membership interest from the picnic and is very excited to host guests and talk about benefits of being part of the Council.





Employment Options Division

ACBDD TRANSITION SERVICES



Amy Goldsberry
Transition Coord.

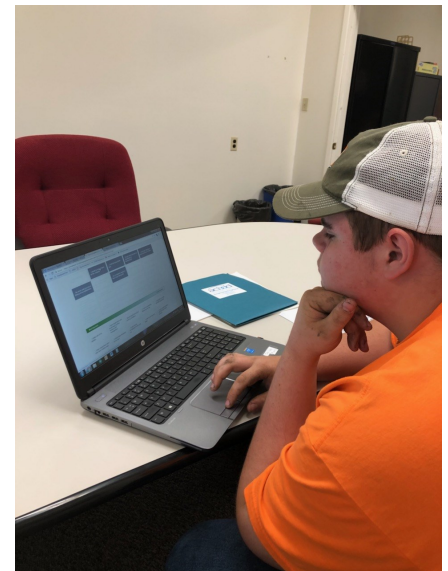
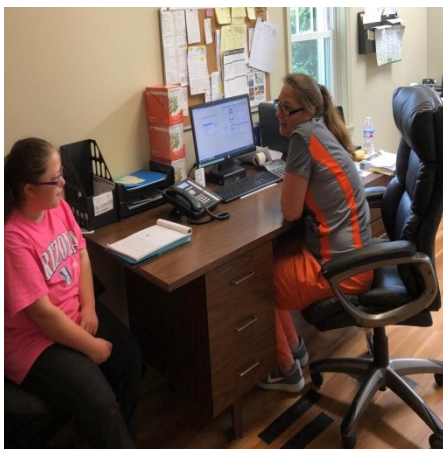
Pre-Employment Transition Services Partnership

April was a busy and exciting month for Transitions! The Pre-Employment Transition Services partnership with OOD was finalized and we began to see our first referrals. This is a partnership that we are excited about as we are 1 of 5 counties in the State to be offering these services and the ONLY county in Southeast Ohio! I continued to meet teachers from school districts in the county to increase awareness of these services and how beneficial they really are. The parents that I have talked to seem super excited and ready for their student to start receiving services. I already have services scheduled for 4 individuals.

Pre-Employment Transition Services are focused on five areas of education, development and skill attainment. Services provided include job exploration, workplace readiness training, learning about opportunities after high school, work-based learning, and self-advocacy. Students will discover career interests, experience and gain knowledge about the workplace, explore training and educational options available after graduation, improve social and independent living skills, and gain skills needed for greater independence. Services are conveniently provided during and after school, as well as over the summer to meet the needs of the student. For more information on these services, please contact me 740-592-3416 or agoldsberry@athenscbdd.org.



Meet Rachel. She has worked hard throughout the process and has almost completed all 8 hours of Job Exploration Counseling! Here, you can see her talking with staff at local businesses about their careers. Great job, Rachel!



This is Jake. He is working hard at completing interest inventories and learning about in-demand jobs!

Section 1: Jobs

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
New Hires	0	1	4	3	5							
Total number jobs filled	0	1	6	9	14							
Total number of individuals employed in the community	80	78	80	81	81							
Job tryouts for month	0	0	0	0	0							
Job offers to Job Seekers	0	1	5	3	5							
Job offers accepted by Job Seekers	0	1	5	3	5							
Jobs placed and lost since January 1, 2018	0	0	1	1	2							
Jobs lost due to termination since January 1, 2018	0	0	0	0	0							
Job losses regardless of year placed or reason (not counted above)	1	3	2	2	3							
Number of individuals receiving active Job Development Services (an active job search in place)	21	22	16	14	17							

Section 2: Internships/Community Based Assessments

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total Number of individuals receiving OOD assessments; CBA, CX, Job Coaching, On the Job Supports, Activities of Daily Living, etc.	4	6	3	6	8							

Section 3: Atco or Other Day Habilitation Centers

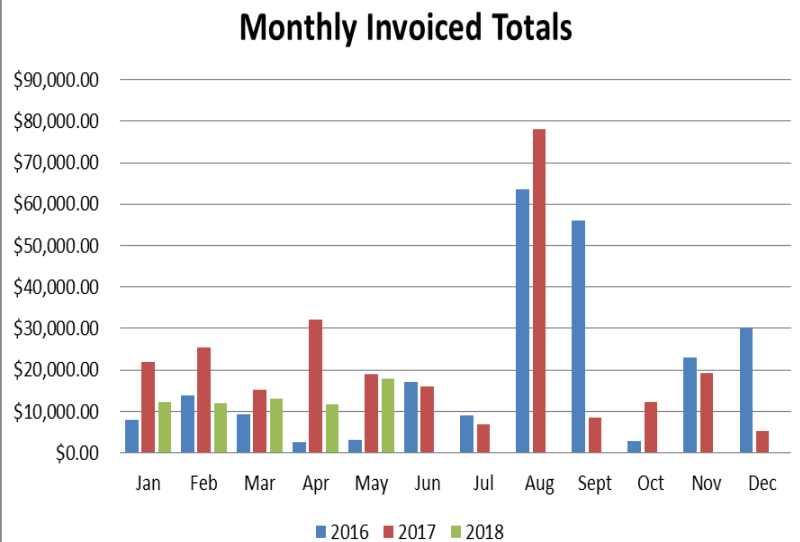
2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of Atco or other Day Hab. Individuals referred to PersonnelPlus to actively seek employment (OOD) for the month	3	2	1	0	1							
Total number of Atco or other Day Hab. Individuals PersonnelPlus has obtained jobs for in 2018	0	0	1	2	0							

Section 4: Total Services Provided

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of individuals receiving Community Employment Services via PersonnelPlus	105	106	99	101	106							

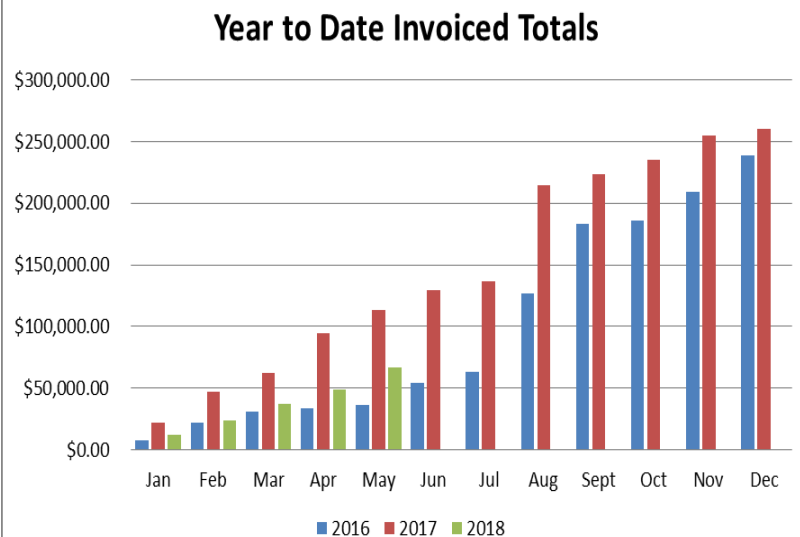
MONTHLY INVOICED TOTALS

<i>OOD Monthly Invoiced</i>			
	2016	2017	2018
January	\$7,959.78	\$21,806.38	\$12,181.55
February	\$13,747.26	\$25,294.16	\$11,981.65
March	\$9,215.70	\$15,314.77	\$13,008.25
April	\$2,706.00	\$32,256.81	\$11,776.00
May	\$3,138.44	\$18,921.12	\$16,979.40
June	\$17,212.52	\$16,119.53	
July	\$9,143.73	\$6,999.90	
August	\$63,705.90	\$78,035.70	
September	\$56,143.40	\$8,486.82	
October	\$2,915.36	\$12,148.36	
November	\$22,954.87	\$19,197.44	
December	\$30,169.72	\$5,402.65	



YEAR TO DATE INVOICED TOTALS

Year to Date Invoiced			
	2016	2017	2018
January	\$7,959.78	\$21,806.38	\$12,181.55
February	\$21,707.04	\$47,100.54	\$24,163.20
March	\$30,922.74	\$62,415.31	\$37,171.45
April	\$33,628.74	\$94,672.12	\$48,947.45
May	\$36,767.18	\$113,593.24	\$66,769.85
June	\$53,979.74	\$129,712.77	
July	\$63,123.47	\$136,712.67	
August	\$126,829.37	\$214,748.37	
September	\$182,972.77	\$223,235.19	
October	\$185,888.13	\$235,383.55	
November	\$208,843.00	\$254,580.99	
December	\$239,012.72	\$259,983.64	





ATCO ADULT SERVICES BOARD REPORT

PROVIDED TO YOU BY THE ATCO MANAGEMENT TEAM

AUTUMN BROWN, MARK CULLISON, LAURIE GREGG, AND JOANNE HEINZMAN

DATES TO REMEMBER

Healthy Potluck 3rd Wednesday of the month. Everyone is welcome!

Yoga with Paul Richard Every Monday

4:30-6:15 Individualized sessions Limited Mobility needs

6:30-7:30pm, Beginner Yoga

Holistic Health and Breathing class Mondays 10am

Zumba with Kim Rios Wednesday 9am-10am

Movie Night Second Tuesday of the Month

Therapeutic Horse Handling June 13,20,27

Live Music every Friday with Chris Biester 1pm

Rec Bowling every Tuesday at 5pm

Special Olympics Torch Run June 21

Special Olympics Summer Games June 22-24

Laser Tag in Lancaster- June 26

Atco Adult Services (Mark Cullison, Atco Director)



Don't forget to catch a patriotic concert by the Athens County Community Singers. No better way to get in the 4th of July spirit than to hear the choir sing our favorite patriotic songs.

Concert Dates:

June 15: Lindley Inn 2:00pm

June 21: 1st United Meth.Church 7:00 pm

June 27: Laurels 10:30am

June 28: Atco 1:00pm

Staff Spotlight



This month we would like to spotlight our great nurse Joanne Heinzman. Joanne has worked as the ACBDD nurse for the past 15 years. Prior to coming to ATCO Joanne worked with the Area Agency on Aging as a case manager. Joanne has an associate's degree from OU in applied sciences and received her nursing license from Hocking College. Joanne does a tremendous job at taking care of all the individuals' medical needs at ATCO as well as being the medical lead for the ACBDD. Joanne has one son who works at HAVAR here in

Athens. In her spare time Joanne enjoys flower gardening, taking walks, and riding her exercise bike. Joanne says that she is extremely grateful for all the relationships she has built at ATCO over the last 15 years. We are thankful to have Joanne looking out for us and keeping us safe.

Links to Disability Resources



<http://ddc.ohio.gov/News-Media/Links-to-Disability-Resources>



CLIPPERS GAME

The folks from ATCO recently had a great outing to a Columbus Clippers game at Huntington Park in Columbus. The ATCO folks gave the Clippers some good juju as they won the game 2-0. The Clippers graciously asked one of the ATCO folks to run the bases. After the game the folks stopped at IHOP and munched on many pancakes. Everyone said they had a great time on this trip.

Nursing Notes: (Joanne Heinzman, Director of Nursing)

Our Holistic/Breathing class went to Stroud's Run to take part and enjoy the rain. Did you know rain is good for your body? Negative ions travel to your blood stream where they stimulate biochemical reactions. Negative ions from the rain result in an increase of oxygen to the brain resulting in higher alertness and more mental energy. Negative ions improve mood, soothe stress and lift depressed spirits.

We will be offering a CPR/First Aid class July 27th at ATCO.

Wellness Program Health Screenings

Free Health Screenings were completed by O.U. Community Health Programs at Beacon June 5th and ATCO June 6th. 24 staff + 5 spouses + 1 other employer staff participated.

Atco Transition Update (Autumn Brown, Atco Transition Manager)

Integrate Athens Forum will be 5:30 August 30th at the Athens Community Center

It will be a collaborative forum with ACBDD and the Athens City Disabilities Commission developing the agenda and providing information and education to the community about integration efforts.

Community Outreach Work Group

The group had a presentation by Mary Lewis who shared information about RSVP Senior Volunteer program as well as other senior opportunities. Autumn, Leslie, and Tina are beginning to explore those and network for those we serve to participate. At the next meeting, we will be discussing Senior Group info gathered, Community Inclusion efforts, as well as planning for the Integrate Athens Forum.



Good Life Updates:

The May quarterly provider meeting afforded the opportunity to do the introductory Good Life Presentation to inform providers that we are rolling out a countywide Good Life Learning Experience schedule to attempt to reach all providers in our county. Next steps are for Autumn Brown and David McNelly to provide the kick off training for Direct Support Professionals. We are scheduling three large trainings for agencies and independent providers to attend and be introduced to the Good Life.

We are finishing up the first ever SSA Good Life Pilot Project. On June 27th Autumn and David McNelly with other Good Life Facilitators will be presenting the pilot project successes at the State SSA Forum. Our hopes are to get more of these SSA Good Life facilitations to assist in the movement to the new model of service. We were very pleased with Athens County SSA participation and enthusiasm.



Brian McCulloch Transition Notable

On June 30th Brian McCulloch will be joining Tina Wilson to do a community presentation at Boogie on the Bricks. Being a presenter is one of Brian's hopes and dreams and he is spending some time with ATCO staff as part of his transition in hopes that he can become a presenter both in a paid role as well as volunteer. His current focus is on his life and what it is like to have physical challenges and using a wheelchair. Brian's presentation has a beautiful way of showing his gifts and talents and how they can be easily missed if people only assume he is **DIS**abled.

Exhibit 15



MUI Department

801 West Union Street - Athens, Ohio 45701

Phone: 740-594-3539 - Fax: 740-592-1098

athenscbdd.org

6/20/18

Since January 1, 2018, the MUI Department has filed 71 Major Unusual Incident investigations.

The MUI Department currently has 14 open cases which break down as follows:

Neglect—2 (1 family and 1 staff PPIs)

Sexual Abuse—1 (acquaintance PPI)

Physical Abuse—1 (boyfriend PPI—charged and arrested for domestic violence)

Law Enforcement 1 (charged, incarcerated, or arrested)

Significant Injury—1 (1, dropped coffee pot, 2nd degree burns on leg while alone, no neglect—
---Keurig purchased)

Unscheduled Hospitalization—2 (both medical)

Death—3 (2 expected due to continual decline in health—one in hospice care, 3rd due to
respiratory failure as a result of influenza)

Missing Individual—2 (both have history of walking away from residence when upset—IA to
rule out neglect)

Rights Code Violation—1 (involved a student not receiving lunch daily due to not completing
tasks—investigation is complete but waiting on this report)

Our contracted IA is doing an excellent job with completing her investigations quickly and submitting reports, which is very beneficial to the implementation of prevention plans. Good communication has been fostered between she and the SSA Department to ensure causes and contributing factors and findings are appropriately addressed. I have also heard positive things from agency providers, so I am sure she is representing the county board well in her role.

I conducted an MUI Rule and Client Rights Training for all of the staff participating in the Kids on Campus camp being held at Beacon School. It was well received and involved many people who did not know much about ACBDD.

Beth A. Atherton

ACBDD MUI Coordinator

ACBDD – Administration
Beacon School and MUI Dept.
801 West Union Street
Athens, Ohio 45701
Phone: 740-594-3539
Fax: 740-593-3189
athenscbdd.org

Atco Adult Services
21 South Campbell Street
Athens, Ohio 45701
Phone: 740-592-6659
Fax: 740-594-7814
atcoinc.org

Passion Works Studio
20 East State Street
Athens, Ohio 45701
Phone: 740-592-3673
Fax: 740-592-4260
passionworks.org

PersonnelPlus
8 Harper Street
The Plains, OH 45780
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Athens County Board of Developmental Disabilities

Board Submission by Butch Withem

Area of Supervision: Facility \ Transportation

June 20, 2018

Intro of highlights:

We are happy to report that the transportation for the first day for Kids on Campus (KOC) was a success. We encountered some unexpected construction in Nelsonville, but other than that all went very smoothly. This is always a challenge to restructure our summer routing to include 30 new passengers. Several of the individuals were new to us and lived in areas we had not transported from, but the am trip was a success. The extra passengers required us to add two additional routes, the same as we did last summer.

Issues to share:

After our last ACBDD meeting we discovered that the furniture for the Harper Street project must be included in the project for prevailing wage thresholds. This put the project over the threshold so the project must be Prevailing Wage. Since learning that, we have been receiving new estimates for the project. So far the painting has gone from \$5880 to \$8100. The carpet install went from \$2900 to \$3300. The parking lot extension with a top dressing of stone went from \$26,389 to \$31,389. The parking lot extension with no top dressing of stone went from \$20,889 to \$ 23,889. The paving and striping went from \$39,020 to \$42, 715 which means this portion of the project must be put out for bid. The low bid on the doors withdrew when we informed of the prevailing wage requirement, and we are still waiting for the other more expensive estimate to be revised. We have not received the revised estimate for the data drops and the doors. We met this morning to finalize the renovation plan for Harper St. and learned that we need to change some if the fixtures in the restrooms and add a water fountain. At that point we decided to contact the architect and determine if an approved plan was necessary for the project. I will have more info at the June meeting.

Other:

We have been working with FoamCoat Roofing to make repairs to the coating on the roof at Beacon. After many attempts and a broken promise from the owner of the company, I alerted our Superintendent of the situation. Kevin referred the situation to the Athens County prosecutor for advice regarding the issue. The roof was installed in late 2004 and carries a 15 year warranty. The coating is failing in several areas, which has caused some minor leaks but the main concern is the damage to the foam. The rubber coating is applied over the foam to protect the foam from the ultraviolet rays of the sun which deteriorates the integrity of the foam. I am hopeful that the contractor will make the necessary repairs but I think they need some encouragement to get the job done.