

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Motions
Tuesday, April 25 2017 – 6:00 P.M.
801 W. Union Street, Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Margaret Demko called meeting to order at 6:00 p.m.
2. Ruth Robertson did roll call.

ALLEN	Absent
BOND	Present
DEFOREST	Late
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
MILLER	Present

Staff in Attendance:

Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Mark Cullison	Adult Service Director
Dick Suehrstedt	Director of Service and Support
Gwen Brooks	Human Resource Manager
Butch Withem	Facilities and Transportation Manager
Ruth Robertson	Executive Assistant to Superintendent
Katie Evans	Medicaid Manager

*See sign-in sheet for full list of attendees.

3. Reading of Mission Statement by: Rebecca Miller
4. Motion to approve Agenda.

MOTION# 04-25-01
MOTION: HUTZEL
SECOND: JOLLEY
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

5. Motion to amend the agenda to add Executive Session to item 10 and item 11 to Adjourn Meeting.

MOTION# 04-25-02
MOTION: BOND
SECOND: MILLER
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

6. New Business:
 - a. Motion to approve March 28, 2017 Regular Board Meeting Minutes. (Exhibit 1, Pages 1-4). The Motion to approve the March 28, 2017 Regular Board Meeting Minutes was moved to item K until enough board members were present to make a quorum.

7. Motion to approve 2017-18 Program Calendars. (Exhibit 2, Pages 5-8).

MOTION# 04-25-03
MOTION: JOLLEY
SECOND: MILLER
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

8. Motion to approve contract with DYNEGY. (Exhibit 3, Pages 9-13).

MOTION# 04-25-04
MOTION: JOLLEY
SECOND: MILLER
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

9. Motion to approve Calamity Day Designation (Exhibit 4, Page 14).

MOTION# 04-25-05
MOTION: BOND
SECOND: HUTZEL
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

10. Motion to approve short term contract with GDC. (Exhibit 5, Page 15).

MOTION# 04-25-06
MOTION: MILLER
SECOND: BOND
AYES: BOND, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

11. 2017 Annual Action Plan 1st Quarter update. (Action Plan disturbed at meeting).
The board members were presented a copy of the 2017 Annual Action Plan for the first quarter of 2017. The managers from each department had made updates and were available to answer questions.

12. Discussion of Johnson Control adjusted project pricing. (Exhibit 6, Page 16).
Kevin updated the board that the Athens County Commissioners had submitted a proposal to the ACBDD to be part of a consortium to have Johnson Control come install new lights. Kevin stated Butch Withem, Director of Facilities had already started installing new lights before the proposal was received. The proposal was reviewed and it was determined that doing the project internally would be more cost effective.

13. Discussion of MUNIS ERP Software System. (Exhibit 7, Page 17-23).
Steve Kramer presented information on the MUNIS ERP Software System that Athens County is changing over to. Steve felt that this is something we should consider purchasing. This would cut down the amount of time and paperwork that it takes to process vouchers.

Motion to approve purchasing in the new MUNIS ERP Software Solution System.

MOTION# 04-25-07
MOTION: MILLER
SECOND: DEFOREST
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

14. Katie Evans presented a handout and gave an update of what the Waiver Workgroup has been working on over the last several months.

15. Passion Works update.
Kevin stated that part of making the transition of Passion Works go smoothly is we would continue to pay just the rent once Creative Foundations takes over, until the contract expires in November of 2018. The rent has dropped from \$4,800.00 to \$3,000.00 due to construction that is taking place.

Motion to approve paying rent only for Passion Works until the end of the contract in November of 2018.

MOTION# 04-25-08
MOTION: DEFOREST
SECOND: BOND
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

16. Motion to approve March 28, 2017 Regular Board Meeting Minutes.
(Exhibit 1, Pages 1-4).

MOTION# 04-25-09
MOTION: MILLER
SECOND: HUTZEL
AYES: DEFOREST, DEMKO, HUTZEL, MILLER
ABSTAIN: BOND, JOLLEY
CARRIES: YES

17. Board Reports:

- a. Superintendent, Kevin Davis. (Exhibit 8, Pages 24-35).
Kevin updated the board about the levy process and stated he would have more information to present at next month's meeting. Kevin gave an update on Kids on Campus. He stated that 31 students had enrolled in the program. He stated that some students may require more services than others and could cost more than \$1,000.00 per student but would not exceed the \$50,000.00.
- b. Director of Education, Becky Martin. (Exhibit 9, Pages 36-38). Report Stands.
- c. Director of Finance and Operations, Steve Kramer. (Exhibit 10, Pages 39-43), (Exhibit 11, Pages 44-51). Report Stands.
- d. Director of Service and Support, Richard Suehrstedt. (Exhibit 12, Pages 52). Report Stands.
- e. Director of Employment Options, Doug Mitchell. (Exhibit 13, Pages 53-57). Report Stands.
- f. ATCO Transition Manager, Autumn Brown. (Exhibit 14, Pages 58-62). Report Stands.
- g. Gwen Brooks, Director of Human Resources. (Exhibit 15, Pages 63-65). Report Stands.
- h. Director of Facilities and Transportation, Butch Withem. (Exhibit 16, Pages 66). Report Stands.

18. Comments from Visitors relative to the agenda.

19. Comments from Unions relative to the agenda.

20. Comments from the board.

21. Motion to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official.

MOTION# 04-25-10
MOTION: MILLER
SECOND: DEFOREST
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

Entered into Executive Session at 7:20 p.m.

22. Motion to return from Executive Session.

MOTION# 04-25-11
MOTION: DEFOREST
SECOND: MILLER
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

Returned from Executive Session at 7:55 p.m.

23. Motion that the Superintendent pursues the purchase of 99 Connett Road in The Plains from the Athens County Commissioners.

MOTION# 04-25-12
MOTION: JOLLEY
SECOND: DEFOREST
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY
ABSTAIN: MILLER
CARRIES: YES

24. Motion to adjourn

MOTION# 04-25-13
MOTION: BOND
SECOND: HUTZEL
AYES: BOND, DEFOREST, DEMKO, HUTZEL, JOLLEY, MILLER
CARRIES: YES

Meeting adjourned at 7:56 p.m.