ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

ORGANIZATIONAL MEETING MINUTES

TUESDAY, DECEMBER 15, 2015

801 WEST UNION STREET

ATHENS, OHIO 45701

The mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals with developmental disabilities through an array of individualized services and supports.

1. Meeting was called to order at 8:07 p.m. by Vice President Pam Bond.
2. Roll call by Carol Janes-Tinkham

Board Members in Attendance

ALLEN Present

BOND Present

DAY Absent

DEFOREST Present

DEMKO Present

HUTZEL Present

STAFF MEMBERS IN ATTENDANCE

Kevin Davis, Superintendent

Dr. Maryalice Turner, Assistant Superintendent

Steve Kramer, Director of Finance/Operations

Butch Withem, Director of Facilities/Transportation

Carol Janes-Tinkham, Business Clerk/Administrative Asssitant

1. Motion to approve Agenda.

Motion 12-15-25: HUTZEL

SECOND: DEMKO

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Margaret Hutzel read the Mission Statement.
2. Oaths of office, Declarations, and Ethics Statements were read and signed by each Board Member (Oath of Office, Exhibit 1, Page 1; Declaration, Exhibit 2, Page 2-3; Ethics is Everybody’s Business (Handout) Exhibit 3, Pages 4-24; Ohio Ethics Law, (Handout), Exhibit 4, Page 23-48; Ethics Signature Page, Exhibit 5, Page 49).

Signed by: ALLEN/BOND/DEMKO/HUTZEL

1. Election of Officers:
2. Motion to Nominate Margaret Demko as President of the Athens County Board of DD.

Motion 12-15-26: DEFOREST

SECOND: HUTZEL

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion to Nominate Margaret Hutzel as Vice President of the Athens County Board of DD

Motion 12-15-26: DEMKO

SECOND: BOND

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion to Nominate Pam Bond as Secretary of the Athens County Board of DD

Motion 12-15-27: DEMKO

SECOND: HUTZEL

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Committee Assignments:
2. Motion to elect four board members to serve on the Ethics Committee, which will meet when issues arise that require review from each entity. (ORC 5126.031 Appointing Ethics Committee, (Handout), Exhibit 6, Page 50).

It was decided to only elect three members tonight at the organizational meeting and once the two new board members are appointed to the board one will be appointed to the ethics committee.

Motion made to Nominate Pam Bond, Jennifer DeForest and Margaret Demko to the Ethics Committee

Motion 12-15-28: HUTZEL

SECOND: DEFOREST

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion to elect four board members to serve on the Finance/Personnel Committee, with Committee Chair as noted, and committee will meet as deemed necessary

It was decided to only elect three members tonight at the organizational meeting and once the two new board members are appointed to the board one will be appointed to the Finance/Personnel Committee.

Motion made to Nominate Margaret Hutzel, Margaret Demko and Leonard Allen to the Finance/Personnel Committee

Motion 12-15-28: HUTZEL

SECOND: DEFOREST

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion to approve the board meeting calendar as recommended on the fourth Tuesday of each month at 6:00 p.m. or as noted (Exhibit 7, Page 51) with one correct, June 27th is a Monday, so the date needs to be changed to June 28th as the 28th is a Tuesday.

Motion 12-15-29: ALLEN

SECOND: DEFOREST

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion to approve the board training schedule as recommended (Exhibit, Page 52) provided that the training is actually approved by the state. Kevin reported that tonight’s training was approved by the state.

Motion 12-15-30: ALLEN

SECOND: DEFOREST

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion made to approve to provide public notice of all board meetings as required by ORC 121.22 Notice shall be provided through local media, posted at all ACBDD office locations, and the ACBDD website.

Motion 12-15-31: DEMKO

SECOND: BOND

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES

1. Motion made to adjourn the organizational meeting at 8:28

Motion 12-15-32: DEFOREST

SECOND: HUTZEL

AYES: ALLEN/BOND/DEFOREST/DEMKO/HUTZEL

MOTION: CARRIES