BOARD MEETING

December 14, 2021

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

December Board Meeting Agenda
Tuesday, December 14, 2021 – 6:00 p.m.
801 W. Union Street, Athens

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Call to Order – Margaret Demko, Board President.
2. Board Member Roll Call – Arian Smedley.
3. Reading of Mission Statement.
4. Motion to approve Agenda.
5. New Business:

Items for review and discussion:

a. Appreciation for Sherri Oliver, exiting board member.
b. Announce Barry Oches, new board member as of January 2022.
c. Update on COVID-19.
d. Managers List (Exhibit 1, Page 1).
e. Policy update – Title XX (Exhibit 2, Pages 2-3).
f. End-of-year turkey/ham offer to Beacon School families.
g. Reminders on future meetings/trainings
    i. Organizational meeting: Tuesday, Jan. 25, 6:00 p.m.
    ii. Next regular meeting: Tuesday, Jan. 25, 6:15 p.m.

Motions for vote:

a. Approve October Regular Meeting Minutes (Exhibit 3, Pages 4-8).
b. Approve November Special Meeting Minutes (Exhibit 4, Pages 9-10).
c. Approve contract with Performance Signs to repair Beacon digital display, pending Prosecuting Attorney's approval (Exhibit 5, Page 11).
d. Approve contract with Blaugrund Haynes Kessler Myers & Postalakis, pending Prosecuting Attorney's approval (Exhibit 6, Pages 12-14).
e. Approved HAPCAP Participation Agreement, pending Prosecuting Attorney's approval (Exhibit 7, Pages 15-16).
f. Approve 2022 FSS allocation (Exhibit 8, Page 17).
g. Approve 2022 operating budget (Exhibit 9, Page 18).

6. Board Reports:

a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 19-27).
b. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 28-36).
c. Director of Human Resources, Gwen Brooks (Exhibit 12, Pages 37-39).

d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 13, Page 40-42).
e. MUI Coordinator, Katie Evans (Exhibit 14, Page 43).
f. Director of Service and Support, Tristin Lawrence (Exhibit 15, Pages 44-46).
g. Director of Education, Becky Martin (Exhibit 16, Pages 47-51).
h. Director of Employment Options, Angela Carter (Exhibit 17, Pages 52-53).
i. Director of Integrate Athens, Autumn Brown (Exhibit 18, Pages 54-56).
j. Transition Coordinator, Doug Mitchell (Exhibit 19, Pages 57-58).

7. Comments from Visitors relative to the agenda.
8. Comments from Unions relative to the agenda.
9. Comments from the Board.
10. Motion to adjourn.

Tentative ACBDD Regular Board Meetings and Board Trainings for 2021

Board Meeting Trainings

~~**Tuesday, May 25**~~	~~Remotely~~	~~Sunshine Law~~	~~5 p.m.~~
~~**Tuesday, Oct. 26**~~	~~Beacon School~~	~~Probate Court and the ACBDD~~	~~5 p.m.~~

Regular Board Meetings

~~**Tuesday, Jan. 26**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, Feb. 23**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, March 23**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, April 27**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, May 25**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, June 22**~~	~~Remotely~~	~~6 p.m.~~
~~**Tuesday, Aug. 24**~~	~~Beacon School~~	~~6 p.m.~~
~~**Tuesday, Sept. 28**~~	~~Beacon School~~	~~6 p.m.~~
~~**Tuesday, Oct. 26**~~	~~Beacon School~~	~~6 p.m.~~
Tuesday, Dec. 14	Beacon School	6 p.m.

Managers List for 2021
"Choose your hard."
Updated December 2021

Highlighted items are "in progress," but they are expected to be completed by the end of 2021.

- Transition ATCO board – *in progress*
- ~~Pump up the ATCO Legacy Fund~~
- ~~Revamp Superintendent evaluation form/process~~
- ~~Work with a third party to handle payroll services for former ATCO, Inc employees~~
- ~~Create a waiver cost timeline tool~~
- Complete cross training of business functions – *in progress*
- Implement PBIS school-wide – *in progress*
- Increase integration opportunities for students with other county schools – *in progress*
- ~~Implement/design an onboarding of CPI for new staff~~
- ~~Reinstate the music therapy and art programs (write grant)~~
- ~~Explore and consider upgrading camera security system~~
- ~~Develop and launch EPIC Elementary~~
- ~~Promote leadership opportunities for individuals with DD/ID in Athens County~~
- Introduce "FANs in Schools" initiative to all county school districts – *in progress*
- Enhance departmental collaborations (particularly around integration and inclusion) – *in progress*
- Develop marketing PSAs for hard-to-fill positions – *in progress*
- ~~Transition to more paperless process~~
- ~~Explore relationship with Brittco~~
- Transition to new ISP format – *in progress*
- ~~Transition to using only COEDI and OEDI~~
- Update intake application and process – *in progress*
- ~~Complete mental health first aid training for all SSAs (consider agency wide)~~
- Update supported living process (perhaps a kaizan event needed) – *in progress*
- ~~Complete agency wide remote work force assessment, completed by MEORC~~
- Create SSA department brochure – *in progress*
- ~~Vaccinations for all individuals served, for those who want one~~
- Host a forum or inform stakeholders on financial wellbeing of the agency – *in progress*
- Develop curriculum on healthy habits for Beacon students – *in progress*
- ~~Employment training to 10 Beacon students~~
- ~~Implement two new employment services to meet employment needs (those with complex needs)~~
- Place 26 different job seekers with at least 13 being ACBDD enrollees – *in progress*
- Increase OOD billing by 20% from the previous year – *in progress*
- ~~Explore and consider agency presence on other social media outlets~~
- ~~Redesign of website~~
- ~~Enhance visual storytelling on social media (photos and videos) – take and share at least one photo/week and produce at least one video/quarter~~
- Develop a records retention review plan – *in progress*

44. Title XX Social Services Reimbursement

Adopted	11/19/2001
Status	Approved
Historical Versions	7/1/2001, 6/17/2013, 6/21/2005, 3/18/2009, 1/25/2011, 9/24/2013, 8/27/2019, 12/8/2020
Initiated by	Scott Zielinski, Medicaid Services Manager
Approved by	Board of the Athens County Board of Developmental Disabilities (ACBDD)

Purpose

In accordance with the authorization provided under Section 5126.05 of the Ohio Revised Code (ORC) and 5101:2-25 of the Ohio Administrative Code (OAC), the Athens County Board of Developmental Disabilities (ACBDD) shall participate to the extent possible in the Title XX Social Services reimbursement program to maximize its revenue. The Title XX reimbursement program will be used for individuals eligible for Employment, Education and Training Services and children enrolled in Early Intervention Services.

1. Under the Title XX Social Service reimbursement program, the ACBDD shall provide Employment Services (728.01) and Education and Training Services (754.01) reported on an hourly basis, and Early Intervention Services (702.01) reported on a 15-minute basis. Employment Services will be provided by PersonnelPlus to deliver job skills training, job seeking skills, job development, job coaching and other employment related services that assist individuals in obtaining or working towards community employment. Education and Training Services will be provided by PersonnelPlus to instruct and train in areas such as consumer education, health education and community protection and safety. The ACBDD will ensure that these identified services agree with those approved on the services profile.

2. The eligibility criteria for receiving Title XX reimbursable services will be without regard to income; for individuals meeting eligibility requirements to receive County Board of Developmental Disabilities provided services, as mandated through Section 5123:2-1-02 of the OAC, and discussed in Section 17, Item 2 of the ACBDD's Administrative Policy Manual. The ACBDD uses the OEDI/COEDI to determine eligibility for services.

3. The ACBDD shall be designated as the provider of all programs, services, and/or supports, written in Individual Service Plans (ISP) for all individuals the ACBDD deems eligible to receive Title XX reimbursable Employment Services (728.01) or Education and Training Services (754.01), or in Individual and Family Service Plans (IFSP) for all individuals the ACBDD deems eligible to receive Title XX reimbursable Early Intervention Services (702.01).

4. The ACBDD shall adhere to the proper reporting, billing and documentation criteria as outlined in the Title XX Contract, its Assurances and Attachments.

5. All records that support claims for Title XX reimbursement in relation to Employment Services (728.01), Education and Training Services (754.01) and/or Early Intervention Services (702.01) delivered shall be made available for any partial or full needs review within a reasonable time following request from the auditing or reviewing authority.

6. The ACBDD shall maintain in each individual's file the most recent ISP that substantiates the provision of Title XX Employment Services (728.01) and Education and Training Services (754.01) or the most recent IFSP that substantiates the provision of Title XX Early Intervention Services (702.01).

7. The Business Manager shall promulgate procedures ensuring the ACBDD's compliance with this policy and Section 5101:2-25 of the OAC.

8. Continuing eligibility shall be re-determined annually when the ISP or IFSP is renewed. Form DMR1014-2 will be completed to document the re-determination for Title XX services.

9. Service shall be paid according to the Title XX Service Selection and Fee Schedule.

10. All Title XX services shall be in compliance with the Signed Agreement.

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, October 26, 2021 – 6:00 P.M.
801 W. Union Street, Athens

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

DRAFT UNTIL BOARD APPROVED

1. Margaret Demko, Board President, called the meeting to order at 6:15 p.m.

2. Arian Smedley did roll call.

ALLEN	Absent
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Staff in Attendance:

Dr. Kevin Davis	Superintendent
Steve Kramer	Director of Finance
Gwen Brooks	Director of Human Resources
Scott Zielinski	Medicaid Manager
Tristin Lawrence	Director of Service & Support
Bridget Gilmore	Director of Transportation & Facilities
Becky Martin	Director of Education
Autumn Brown	Direct of Integrate Athens
Doug Mitchell	Transition Coordinator
Arian Smedley	Assistant Superintendent
Audra Harrison	SSA Manager
Margaret Casey	SSA, PGO
Haley Novena	SSA
Nicole Drake	SSA

3. Oliver read the Mission Statement.

4. Oliver motioned to approve the agenda.

MOTION#:	10-26-21-1
MOTION:	OLIVER
SECOND:	BOND
AYES:	BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

5. New Business:

Items for review and discussion:

a. Board members discussed updates on the COVID-19 Vaccine Incentive & Testing Initiative (Exhibit 1, Pages 1-2). Dr. Davis walked the board members through the report in the packet. He also provided general COVID updates, and he shared two individuals served passed away due to COVID.

b. Board members discussed scheduling the Superintendent's performance evaluation. They also discussed the status on the reformatting and redesign of the form itself.

c. Board members reviewed the staff engagement survey (Exhibit 2, Pages 3-9). Dr. Davis walked the board members through the report in the packet.

d. Board members discussed the budget update through September 2021 (Exhibit 3, Page 10). Dr. Davis and Kramer walked the board members through the exhibit in the packet and fielded questions.

e. Board members discussed future meetings/trainings
   - Next regular meeting: Tuesday, Dec. 14, 6:00 p.m.

Motions for vote:

a. Oliver motioned to approve September Regular Meeting Minutes (Exhibit 4, Pages 11-15).

MOTION#:	10-26-21-2
MOTION:	OLIVER
SECOND:	LEWIS
AYES:	BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

b. Dr. Jolley motioned to approve contract with Health Recovery Services (HRS) for psychological services, pending Prosecuting Attorney's approval (Exhibit 5, Pages 16-19).

MOTION#: 10-26-21-3
MOTION: JOLLEY
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

c. Dr. Lewis motioned to approve Services Agreement with Athens County Public Library (Exhibit 6, Page 20).

MOTION#: 10-26-21-4
MOTION: LEWIS
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

d. Dr. Jolley motioned to approve Disability Equity Outreach & Education Program (Exhibit 7, Pages 21-22). In the discussion, Dr. Davis and Brown walked the board members through the plan in the packet and fielded questions.

MOTION#: 10-26-21-5
MOTION: JOLLEY
SECOND: OLIVER
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

e. Bond motioned to approve transitioning Richard Suehrstedt to part-time employee status (Exhibit 8, Page 23).

MOTION#: 10-26-21-6
MOTION: BOND
SECOND: JOLLEY
AYES: BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

f. Board members approved the recommendation from Ethics Committee (Exhibit 9, Page 24).

MOTION#: 10-26-21-7

AYES: BOND, DEMKO, JOLLEY, LEWIS, OLIVER
ABSTAIN: CONNER
CARRIES: YES

6. Board Reports: (40:30)

a. Superintendent, Dr. Kevin Davis (Exhibit 10, Pages 25-33).
Report stands. He added that Beacon School will be closed on Friday to allow for students and staff to attend the services and funeral for Scott Crum, a longtime bus driver who passed away unexpectedly. He also shared the OACB conference is being hosted in early December. They are offering a virtual option, which is what we will opt for this year, given we are still in the midst of a pandemic. He also shared we have experienced theft issues at the bus garage. This issue is being looked into, and the Sheriff's Department has been notified.

b. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 34-42).
Report stands.

c. Director of Human Resources, Gwen Brooks (Exhibit 12, Pages 43-45).
Report stands.

d. Director of Facilities and Transportation, Bridget Gilmore (Exhibit 13, Page 46-48).
Report stands.

e. MUI Coordinator, Katie Evans (Exhibit 14, Page 49).
Report stands.

f. Director of Service and Support, Tristin Lawrence (Exhibit 15, Pages 50-51).
Report stands. She provided an update to the JFS appeal. The family has rescinded the appeal. She also added the pending admission mentioned in her board report is no longer pending but completed.

g. Director of Education, Becky Martin (Exhibit 16, Pages 52-55).
Report stands. It was asked how the Friday closure would impact the school year, and Martin stated it would be counted as a calamity day.

h. Director of Employment Options, Angela Carter (Exhibit 17, Pages 56-57). Report stands.

i. Director of Integrate Athens, Autumn Brown (Exhibit 18, Pages 58-59). Report stands. Brown thanked the board for approving the Disability Equity Outreach & Education Program.

j. Transition Coordinator, Doug Mitchell (Exhibit 19, Pages 60-61). Report stands. Mitchell passed out and discussed recently printed booklets focused on the Transition program.

7. Regarding comments from visitors – two new SSAs introduced themselves, Haley Novena and Nicole Drake.

8. No comments from Unions relative to the agenda.

9. No comments from the Board.

10. Bond motioned to adjourn at 7:10 p.m.

MOTION#:	10-26-21-8
MOTION:	BOND
SECOND:	OLIVER
AYES:	BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Special Board Meeting Minutes
Tuesday, November 16, 2021 – 6:00 P.M.
801 W. Union Street, Athens

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

DRAFT UNTIL BOARD APPROVED

1. Margaret Demko, Board President, called the meeting to order at 6:08 p.m.

2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Present
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Arian Smedley	Assistant Superintendent

3. Demko read the Mission Statement.

4. Dr. Jolley motioned to approve the agenda.

MOTION#:	11-16-21-1
MOTION:	JOLLEY
SECOND:	OLIVER
AYES:	ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES:	YES

5. Oliver motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 6:09 p.m.

MOTION#: 11-16-21-2

MOTION: OLIVER
SECOND: JOLLEY
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

6. Dr. Allen motioned to return from Executive Session 8:10 p.m.

MOTION#: 11-16-21-3
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

7. Dr. Jolley motioned to approve a one-year extension of the Superintendent's contract; a 5% salary increase effective Nov. 16, 2021, due to outcome of performance evaluation and to bring salary closer to statewide average; and use of the ACBDD-provided Wi-Fi hotspot for use outside of normal business operations.

MOTION#: 11-16-21-4
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

8. Bond motioned to adjourn.

MOTION#: 11-16-21-5
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, OLIVER
CARRIES: YES

Estimate

Performance Signs
10414 State Route 550
Athens, OH 45701
ph. 740-593-6779
fax 740-593-8844
email: info@performancesignsofathens.com

Estimate: 001 11669

Printed 10/18/2021 2:50:44PM

Description: **Replacement Digital Display**
Prepared For: Bridget Gilmore
Company: Athens County Board DD
Estimate Date: 10/18/2021 11:09:10AM

ph: (740) 591-6211

email: bgilmore@athenscbdd.org

Dear Bridget:

It is always a pleasure to talk with you again and I look forward to serving your current needs. The estimate we discussed follows. If you have any questions, I can be reached at 740-593-6779.

Sincerely,

Jackie Van Dyke
Business Manager

Product	Font	Qty	Sides	Height	Width	Unit Cost	Install	Item Total
1 Digital Display	*	2	1	17	87	$6,600.00	$500.00	$13,700.00

Color: Amber on Black
Description: 5" Thick Digital Display
Text:

Notes:

Pixel Pitch Mono19mm Amber, 16x112 Pixel Matrix, Front Ventilation, 2 lines /22.4 Characters at 5" type, 5 year warranty, 120 volt 4.0 amps single phase service, Brightness 500 NIT Max nighttime 500 NIT's LED Amber, 4096 shades, Ignight Graphics software, Plays prerecorded clips up to 30FPS, Animated text and graphics, web based software training, 4G wireless w/life of sign cellular data plan, temp sensor with 100-step photocell with 15ft cable,

If you want to change communications to be rf wireless radios, deduct $800.

Installation prices are approx pending needs for any fabrication with the existing cabinet.

Line Item Total:	**$13,700.00**
Tax Exempt Amt:	**$13,700.00**
Subtotal:	**$13,700.00**
Taxes:	**$0.00**
Total:	**$13,700.00**

Deposit Required: **$6,850.00**

Company: Athens County Board DD
801 W.Union St.
Athens, OH 45701

Received/Accepted By:

/ /

"your complete sign shop"

LEGAL SERVICES AGREEMENT

This Legal Services Agreement is effective the 1st day of January, 2022 through the 31st day of December, 2022 by and between the Athens County Board of Developmental Disabilities ("Board") and Haynes Kessler Myers & Postalakis, Incorporated ("Firm").

§1. Legal Services to be provided by the Firm. The Firm agrees to provide legal services requested and authorized by the Board during the term of this Agreement. Such services may range from general legal advice to representation of the Board before various entities, including, but not limited to, Ohio state and federal courts, the Ohio Civil Rights Commission, the Equal Employment Opportunity Commission, the State Personnel Board of Review, the Ohio Department of Developmental Disabilities, and the Ohio Public Employees Retirement System.

§2. Authorization of Services. Legal services provided by the Firm shall be authorized by a resolution of the Board or by the Superintendent.

§3. Compensation; Expenses; Invoices. The Firm shall be compensated on an hourly basis of Two Hundred Fifty Dollars ($250.00) per hour for the legal services provided pursuant to this Agreement. The Board shall reimburse the Firm for all reasonable and necessary business expenses incurred in the course of providing legal services pursuant to this Agreement. Such expenses shall include, but are not limited to, transportation, automobile costs, long distance telephone charges and other charges reasonably related to providing said legal services. Mileage reimbursement for automobile travel shall be at the applicable rate of reimbursement permitted by the Internal Revenue Service.

The Firm shall bill the Board each month for all legal services rendered that month to the Board. Such invoice shall include a statement of expenses. The Board shall pay the invoices sent to it by the Firm within thirty (30) days of receipt of such invoice unless special arrangements otherwise are approved by the Firm.

§4. Obligations of the Firm in provision of legal services. This Agreement shall not obligate the Firm to provide any particular level of service to the Board or provide all legal services requested by the Board. As required by ethical considerations for members of the bar, the Firm shall conduct an internal conflicts check to ensure that it can perform the requested legal services.

§5. Term. This Agreement shall expire December 31, 2022. It may be extended upon the mutual consent of the parties. Further, either party may terminate its obligations under this Agreement by providing written notice to the other party. As of the date of termination, the Board shall remain responsible for payment of (a) any unpaid legal fees and expenses incurred prior to the date of termination, and (b) any unbilled fees and expenses, which are the result of legal services rendered between the issuance of the prior month's invoice and the date of termination.

§6. Relationship of the parties; malpractice insurance. The Firm shall, for all purposes, be treated as an independent contractor of the Board and not as an employee, agent or servant. Nothing in this Agreement shall be construed to make the Firm, or its employees, an employee, agent or servant of the Board. The Firm shall comply with all Workers' Compensation laws of the State of Ohio. The Firm shall be solely responsible for Workers' Compensation premiums, unemployment insurance payments, federal withholding, Social Security, medical insurance or other benefits of employment for its officers, agents and employees.

As required by Ohio law, the Firm carries general malpractice insurance covering the services provided under this Agreement. The Firm hereby represents and warrants that it maintains legal malpractice insurance in an amount of at least $500,000.00, and will present proof of such coverage upon request of the Board.

§7. Non-Discrimination. The Firm hereby agrees that, in accordance with R.C. §5162.07 and in connection with this Agreement, it shall not discriminate against any citizen of the state, by reason of race, creed, sex, disability or military status as defined in R.C. §4112.01, or color in the employment of a person who is qualified and available to perform the work to which the employment relates and that the Firm shall not discriminate against or intimidate any employee hired for the performance of work under this Agreement on account of race, creed, sex, disability or military status as defined in R.C. §4112.01, or color.

§8. Modification. This Agreement may be modified from time to time by mutual written agreement of the parties.

§9. Assignment. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Board and the Firm. Neither this Agreement nor any rights hereunder shall be assignable by the other party without the written consent of the non-assigning party, and any such purported assignment without written consent shall be void and of no force or effect.

§10. Authorization. Each of the individuals signing below covenants that he/she has authority to sign on behalf of his/her respective party and thereby contractually bind the particular party under this Agreement.

§11. Headings. The headings of the various sections of this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provisions of the sections of this Agreement.

§12. Severability. If any provision of this Agreement or the application thereof to any person or circumstance shall be declared invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

§13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

§14. Jurisdiction/Venue. The parties expressly agree that the Common Pleas Court for Athens County, Ohio shall have jurisdiction over all matters relating to this Agreement and that any action to interpret or enforce any provision of this Agreement shall be brought and maintained in that Court.

§15. Entire Agreement; Amendment. The parties acknowledge that they have read this Agreement, understand it, and agree to be bound by its terms, and the person signing on behalf of each has been authorized to do so. The parties further agree that this Agreement is the complete and exclusive statement of the agreement between the parties. This Agreement may not be amended or modified except in writing, executed by each of the parties hereto. Any and all agreements, contracts, or understandings, whether prior or contemporaneous, written or oral, are superseded by this Agreement. This Agreement constitutes the entire agreement between the parties.

In witness whereof, the parties have executed multiple counterparts of this Agreement, each of which is deemed to be an original, consisting of three (3) pages total.

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

BY:_____
Kevin Davis, Superintendent

HAYNES KESSLER MYERS & POSTALAKIS, INCORPORATED

BY:_____
Stephen Postalakis, Shareholder

Approved as to form:_____
Keller J. Blackburn, Athens County Prosecuting Attorney

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
AND
HOCKING ATHENS PERRY COMMUNITY ACTION

January 1, 2022 – December 31, 2022

THIS MEMORANDUM of UNDERSTANDING is entered into on this____ day of____, 2021 by and between Athens County Board of Developmental Disabilities (hereinafter called the "ACBDD") and Hocking Athens Perry Community Action (hereinafter called "HAPCAP") to provide increased transportation services for Athens County residents.

I. PURPOSE/OBJECTIVES/GOALS

This Memorandum of Understanding (MOU) is set in place to provide Athens On Demand Transit (AODT) access to quality maintenance and repair of their vehicles, BCI Background Checks, and Driver Abstracts as needed. ACBDD has recognized a need for these services to better support the transportation needs of individuals with disabilities and the general public.

II. SCOPE OF SERVICES

1. ACBDD will perform maintenance and repairs on HAPCAP vehicles. Maintenance labor rate will be $80 per hour. Parts will be billed at retail pricing off supplier invoices.
2. At requested by HAPCAP, ACBDD will perform BCI Background Checks at the rate of $30 per person and Driver Abstracts at $15 per person.
3. Administering services provided by ACBDD and Administrative service for tracking, managing, and invoicing HAPCAP will be $44.39 per hour.
4. ACBDD will bill HAPCAP monthly for services performed.
5. HAPCAP will pay ACBDD within 30 days of receiving an invoice.

III. EFFECTIVE DATE AND TERMINATION

The MOU shall be effective January 1, 2022 through December 31, 2022. The MOU may be revised or modified on written agreement of all Parties. The Party recommending the revision or modification shall provide the other Parties with 30 days' written notice of the proposed change.

Any of the Parties may terminate the MOU upon 60 days' written notice to the other Parties. Following the termination, all information that was provided subject to this MOU shall remain confidential and shall continue to be governed by the terms of the agreement.

Signed by:

ATHENS COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

By: _____

Date: _____

HOCKING ATHENS PERRY
COMMUNITY ACTION

By: _____

Date: _____

Family Support Services

State of Ohio Grants received	$0.00
2021 ACBDD commitment in 2021	$50,000.00
Total Commitment	$50,000.00
Family Support Services awarded though 11/30/2021	$49,467.07
Proposed commitment for 2022	$50,000.00

Athens County Board of DD - 2022 Budget

Revenues			Descriptions
401.0085.410400	S31 - General Tax Beacon	7,371,862	
401.0085.410404	S32A - Trailer Tax	82,634	
401.0085.412100	S31A - Homestead & Rollback	575,895	
401.0085.412500	S33 - Grants	1,705,000	STATE - Pre-School, School Age and Transportation (by attendance); FEDERAL - Pre-School Disabilities Grant, Title VI-B (Transition and Pre-School), School lunches, Title XX (Habilitation and Early Intervention Svcs), Targeted Case Management (TCM), Supported
401.0085.413110	S37 - Lunch Sales	1,500	
401.0085.413120	S38 - Contract Services	-	
401.0085.417100	S39 - Other Receipts	15,000	
401.0085.417110	Martin Match Receipts	-	
401.0085.417120	Supported Living Subsidy	-	
401.0085.417130	DODD TCM Match Transfer	-	
401.0085.417140	S40 - Refunds	500,000	
401.0085.417150	S41 - Reimbursements	5,000	
401.0085.417500	S35 - Gifts & Donations	15,000	
401.0085.417800	S43 - Other Non-Revenue (Misc Rec)	13,000	
401.0085.422100	S44 - Transfers In		
	Total	**10,284,891**	
Expenditures			
401.4356.510200	Salaries	3,978,189	
401.4356.520150	Health Insurance	1,587,449	
401.4356.522100	Medicare	57,684	
401.4356.524100	Workers Compensation		
401.4356.525100	PERS / STRS	556,946	
401.4356.530100	Contract Services	675,000	Physical Therapy; Summer Camp Director Contract; Food Service Contract (Beacon); Kitchen/Cafeteria Assts, VRP3 - Transition, Job Trainers, Summer Youth; Consumer scanning; BCI & FBI webchecks; Legal Svcs; Career Connections; Employee physicals; Medicaid Billing Svcs; Primary Solutions software maintenance;
401.4356.530101	Rentals	35,000	
401.4356.530102	Non waiver Supported Living	225,000	
401.4356.530200	Repairs / Maintenance	50,000	
401.4356.540100	Supplies	140,000	
401.4356.550100	Equipment	30,000	
401.4356.560100	Other Expense	150,000	
401.4356.560101	Medicaid Match - TCM	-	
401.4356.560102	Family Resource Services	50,000	
401.4356.560103	Medicaid Waiver Match	2,422,623	Budget: FY21 Q1 441,265 FY21 Q2 441,265 FY22 Q3 592,447 FY22 Q4 592,447 75,128 5th Invoice Calc 172,000 FMAP rate correction 108,070 Contingency Total 2,422,623
401.4356.560107	Utilities	100,000	
401.4356.560110	Fees-Settlement	175,000	
401.4356.560200	Advertising-Printing	20,000	
401.4356.560300	Travel / Reimbursement	32,000	
401.4356.560500	Election Expense	-	
401.4356.580100	Transfer Out - Beacon	-	
401.4356.58900	Transfer Out - GL	-	
	Total	**10,284,891**	
	Revenues over Expenditures:	**(0)**	

Exhibit 10

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

December Board Report

Kevin Davis, Superintendent

Pandemic COVID-19 updates:

The following action items are being implemented as precautionary measures to help reduce the spread of COVID-19 and protect the individuals we serve. We will continue to monitor the situation and adjust accordingly. This is a very fluid situation, so we will make additional announcements as necessary.

COVID Updates:

- On Monday, August 9, 2021 we began requiring masks/shields for all staff/people/guests in our buildings (regardless of vaccination status) unless you are alone in an office or confined work space
- The safety committee has completed, and we have released, the return to school plan for Beacon School
- While we have returned to "in office" work on August 4th, 2021 - the safety committee will continue to meet, monitor the county's COVID levels, and make adjustments/recommendations as needed
- We are continuing to ask staff that all "in-person group" meetings be evaluated on whether it needs to be in person, or if it can be held remotely (if you need help please check with your supervisor)

- We have been sending out regular updates to the staff and Board to keep everyone aware of happenings and changes.

The health and safety of the individuals we serve remains our highest priority. This will continue to drive our actions over the next few weeks/months and as we start a new school year.

Regular Monthly Board Updates:

- Leadership Meetings – Various leadership meetings were held during the months of November and December. Topics of interest to all managers were discussed in order to have all working together including; updates on critical issues, preparation for events, sharing of common concerns, and board planning. The meetings were held on November 9th, 16th, 23rd, and December 7th.
- The Family Children First Council executive committee meeting was held on Wednesday, November 17th. I attended the meeting on behalf of the board.
- The MEORC Board Meeting will be held on Friday, November 12th. I was unable to attend so Arian represented us. Thanks to Arian.
- On November 18th, I attended the financial/hardship planning group for the state. At this meeting, I expressed our grave concerns regarding the long-term sustainability for the waiver program, how waiver funding can limit local control over local tax dollars, and our need to work with developmental center cost. The group will meet again in January and has the goal of developing a standardized tool to help counties plan and to alert when financial stress is coming for counties.
- We are working with local partners to try and develop a guardianship board. We held meetings on August 26, September 22 and there is a visit scheduled for December 10th to Franklin County. I will continue to update the board as any progress is made.

- I have been having regular (once a week or once every two weeks) individual meetings with the managers to ensure that everyone feels supported and that our new managers get started off on a good note.
- On November 16th, Steve, Scott, and I met with Jill Thompson to introduce Scott as the next Business Manager for us. It was a very good meeting, and Jill was very receptive with working together to help us make this transition as Steve retires next year.
- The OACBDD annual conference was held on December 1, 2, and 3rd. Normally our staff would attend. This year, with COVID precautions in place, we attended virtually.
- On November 19th, I attended the Superintendent Executive Meeting. Many items were discussed including the pandemic, financial planning, vaccines, and waiver rates.
- We conducted our all staff meeting on November 2nd. The meeting, as last year, was virtual due to the pandemic. It was attended by close to 100 staff from the county board and ESC. We recognized several staff, including Debbie Dixon, who has served the ACBDD for 30 years. Thank you, Debbie!

- On December 8th, we held an Athens County provider meeting for all to discuss current issues and work together to help find common solutions. A huge issue for Athens, and across the state, is the lack of direct care staff.
- We have been having an issue with the groups who use the building in the evening. They have been "propping" open the front door to allow people to enter and exit. This causes us a safety concern. Our safety committee is working with these groups to develop a solution that helps all move forward in a unified way.
- I will be on vacation from December 22 until January 3rd. During this time, I will be available, if needed, and Arian will be in charge.
- Attached is a recent local news clip that mentions the ACBDD.
- Attached is a recent Health & Welfare Alert.

Administration & MUI
801 W. Union Street
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Phone: (740) 594-3539
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ATCO Legacy Fund
801 W. Union Street
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Phone: (740) 594-3539
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Beacon School
801 W. Union Street
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Phone: (740) 594-3539
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F.A.N.s Program
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189

Integrate Athens
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-3539
Fax: (740) 593-3189

Employment Options & Personnel*Plus*
The Market on State
1002 E. State St., Suite 4
Athens, Ohio 45701
Phone: (740) 592-3416
Fax: (740) 593-8236

Service & Support
8 Harper Street
The Plains, Ohio 45780
Phone: (740) 592-6006
Fax: (740) 594-5048

Transportation & Facilities
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-7489
Fax: (740) 594-5048

https://www.athensnews.com/news/long-time-beacon-school-driver-passes-over-the-weekend-no-school-on-friday/article_8d2238e8-366a-11ec-b4a5-e7bbeb267a56.html

Long-time Beacon School driver passes over the weekend, no school on Friday

Cole Behrens Athens NEWS Associate Editor
Oct 26, 2021

Scott Crum passed at his home on Sunday. Photo provided.

The Beacon School will be closed on Friday to honor a longtime bus driver who died over the weekend.

Scott A. Crum, 43, of Chauncey, passed away at his home on Sunday, Oct. 24. He had been employed as a bus driver for 13 years.

Beacon School Superintendent Kevin Davis announced Tuesday the school, run by the Athens County Board of Developmental Disabilities, would be closed on Friday to allow staff and students to attend services for Crum. School will return as normal on Monday, Nov. 1.

“Scott was a gentle man and a great driver who always greeted everyone with a smile,” Davis said in the Facebook post announcing his death. “Scott was loved and appreciated by all of the students, staff, and his coworkers. He was certainly one of the good guys.”

Crum loved working as a driver for the Beacon School, according to his obituary. He was an avid Harley Davidson rider and Cleveland Browns fan amd belonged to the Redman Lodge of Athens.

In addition to his mother, Crum is survived by his sister, Lynn (John) Brice of Chauncey; brother, Ronnie (Chris) Crum Jr. of Chauncey; niece and nephew, Caitlyn Brice and Robert Brice; and special friend.

In a previous interview, Davis said he appreciates the Beacon bus drivers who work with children with developmental disabilities.

“When you’re with us, you’re more than a bus driver — you’re driving a bus, you’re also taking care of people who have significant needs and challenges,” Davis said.

Funeral services will be at 1 p.m. Friday in the Souers-Cardaras Funeral Home, 46 Fayette Street in Nelsonville, with Rev. Gary Alton officiating. Interment will be in Hilltop Cemetery in Millfield.

November 2021

Health and Welfare Alert

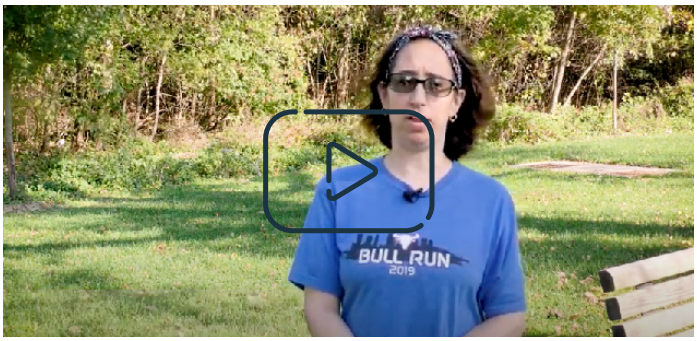
Exploitation Prevention #69-11-21

As a professional supporting people with developmental disabilities, you can help prevent exploitation. It is important to know the different forms of exploitation to support people to be as safe and independent, as possible.

Exploitation is one of the 19 types of Major Unusual Incidents (MUIs). "Exploitation" means the unlawful or improper act of using an individual or an individual's resources for monetary or personal benefit, profit, or gain. Some examples of exploitation include:

- Someone using their influence to coerce a person into buying them items or to have their phones, utilities, or car loans placed in their name.
- Human trafficking.
- Social media scams where a person meets someone online and then is asked to send money, gift cards, or bitcoin, under the guise that they are in a relationship.
- Staff convinces the person to give money to a charity they are associated with or ask them to buy clothes, make-up, or household items from a direct-sales company in which they work.

Allegations of exploitation are required to be reported, as per the MUI Rule and your agency's policies. As with any allegation, immediate actions are needed to protect the person(s) while the allegation is being investigated. Those actions could include securing the person's funds, getting the person to a safe place away from the person who is exploiting them, or removing personal information from social media sites.



Listen to Andrea speak about how to protect your personal information and money

Fast Facts

- There was a 23 percent increase in the number of exploitations MUIs from 2018-2020.
- In approximately 1 out of 3 exploitation MUIs in 2020, the primary person involved was never identified and was considered unknown (39%) or the person was an acquittance (35%). Paid caregivers were identified as the primary person in 17 percent of instances.
- There has been a significant rise in the number of cases involving exploitation through social media platforms.
- In 2020, there was 174 exploitation MUIs and 59 percent of those were substantiated.

People with developmental disabilities may be at greater risk to be exploited because:

- They feel isolated or lonely and are looking for ways to connect with people. Social media platforms offer opportunities for connection but may put people at risk of being taken advantage of.
- People with limited verbal communication and/or cognitive disabilities may find it difficult to report.
- Many people with disabilities are afraid that they will not be believed when they do report.

Health and Welfare Alert
Exploitation Prevention #69-11-21

Exploitation MUIs

- A young man met a person on Facebook Messenger who was posing to be Selena Gomez. The man told his staff that he was talking to Selena and that she was his girlfriend. He wanted to send Selena money and his support circle discouraged him from doing it. However, the man chose to send gift cards totaling $60 over FB messenger. While the police were notified, no investigation was conducted as the man gave this information willingly and it would be highly unlikely that the person posing as Selena Gomez would ever be found.

- A DSP shares with an older woman they are supporting that they don't have enough money to purchase holiday gifts for their children. The woman feels bad but doesn't have a lot of money herself. When the DSP asks if she can have $100, the person doesn't want her staff to be mad at her, so she reluctantly gives the money to her.

- A man gets a phone call from a company, who said that they will check out his computer and fix any problems for $240. The person sent two checks and no work was completed on his computer. The bank was notified upon discovery, but the checks had already been cashed. The perpetrator was never caught.

Red Flags:

- Bills arrive in the mail for items that the person does not have like a cell phone or a laptop.
- The person is in a new relationship and sending money to that person electronically.
- Checks are written to people or companies that are unfamiliar.
- The person is buying gift cards and sending them to people they met online.
- You hear the person giving confidential information like their bank account or social security number out over the phone.
- The person is sending photos of themselves to people they just met.

Reducing Risks and Preventing Exploitation

- Build a rapport with the people you serve so they feel comfortable asking questions and talking about difficult topics.
- Report financial discrepancies right away.
- Help the person meet people with common interests safely in their community and online.
- Never ask a person you work with for their money, belongings, or a loan.
- Guard confidential information about the people you support by keeping banking, benefits, and other information secure.
- Adopt a Code of Ethics for your agency.
- Discuss how to be safe online with the people you support.
- Practice answering the phone together and how to respond when a person asks you for money or financial information.
- Encourage the people you support to not answer the phone if they don't recognize the number.
- Know your agency's financial policies and the Personal Funds Rule.

- Help the person learn about different social media platforms and what the risks are to using each.
- If a person is vulnerable to being taken advantage of, make sure proper supports are in place.
- Encourage people not to click on suspicious links or emails from people they do not know.

Ohio Administrative Code 5123-17-02 requires all developmental disabilities employees to review Health and Welfare Alerts released by the department as part of annual training. View previous alerts on the DODD website.

Athens County Board of Developmental Disabilities
Business Manager's Report

December 14, 2021

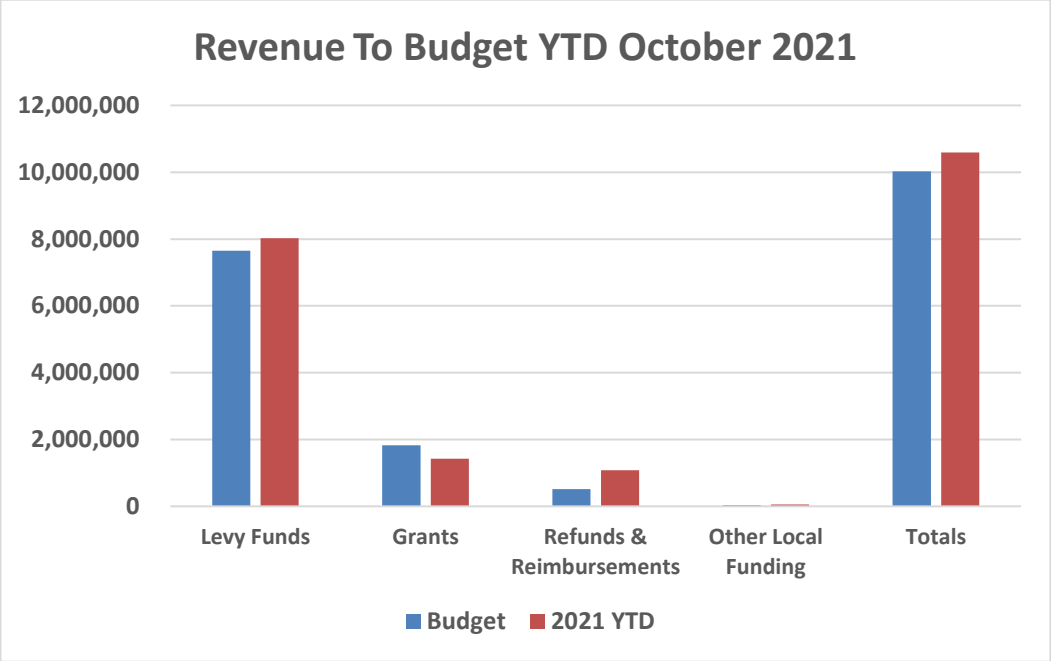
Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of October 31, 2021. All schedules are reconciled with the Athens County Auditor's records as required by statute.

October 2021

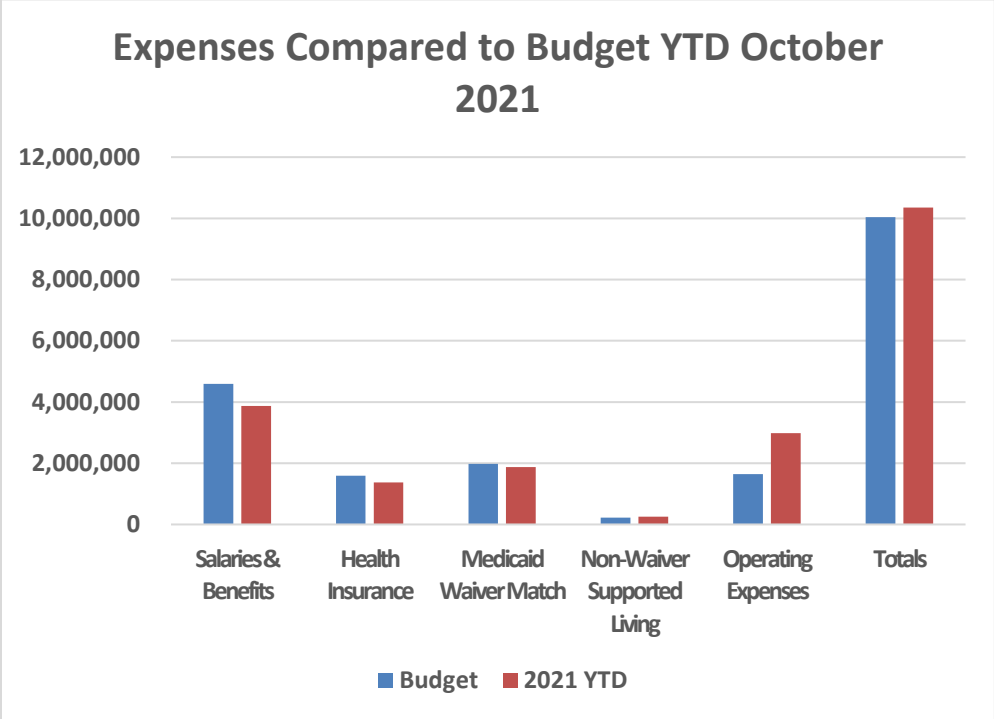
Revenues		Expenditures	
General Tax Beacon	-	Salaries	325,742.21
Trailer Tax	18,265.57	Health Insurance	102,212.58
Homestead & Rollback	284,135.76	Medicare	4,338.41
Grants	91,575.40	Workers Compensation	-
Lunch Sales	257.50	PERS / STRS	42,922.09
Contract Services	-	Contract Services	68,060.12
Other Receipts	-	Rentals	3,284.26
Martin Match Receipts	-	Non waiver Supported Living	14,161.24
Supported Living Subsidy	-	Repairs / Maintenance	1,147.20
DODD TCM Match Transfer	-	Supplies	9,965.16
Refunds	628.13	Equipment	279.34
Reimbursements	-	Other Expense	48,732.89
Gifts & Donations	-	Medicaid Match - TCM	
Other Non-Revenue	9,472.39	Family Resource Services	9,422.12
Transfers In	-	Medicaid Waiver Match	441,221.04
Investment Income	0.22	Utilities	7,479.21
	-	Fees-Settlement	1,909.67
	-	Advertising-Printing	1,653.60
	-	Travel / Reimbursement	1,620.54
	-	Election Expense	-
	-	Transfer Out - Beacon	-
	-	Transfer Out - GL	-
Total Revenues	**404,334.97**	**Total Expenditures**	**1,084,151.68**
		Revenues less Expenditures	($679,817)

Athens County Board of Developmental Disabilities
Business Manager's Report



Revenue Groups	Budget	2021 YTD
Levy Funds	7,653,767	8,023,636
Grants	1,825,113	1,426,451
Refunds & Reimbursements	512,000	1,083,886
Other Local Funding	39,000	52,686
Totals	**10,029,880**	**10,586,660**

Athens County Board of Developmental Disabilities
Business Manager's Report



Expenditure Groups	Budget	2021 YTD
Salaries & Benefits	4,597,113	3,874,381
Health Insurance	1,587,449	1,373,377
Medicaid Waiver Match	1,981,766	1,871,309
Non-Waiver Supported Living	225,000	250,419
Operating Expenses	1,647,876	2,981,587
Totals	**10,039,204**	**10,351,073**

Athens County Board of Developmental Disabilities
Business Manager's Report

2021	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Beg. Fund Balance	**5,334,021**	4,248,891	3,607,509	3,659,479	1,518,374	5,670,241	5,418,634	4,254,814	3,833,003	6,249,424	5,569,607	5,569,607
Revenues	100,501	127,670	498,019	876,949	4,818,841	323,979	124,799	131,929	3,179,637	404,335	0	0
Expenditures	(1,185,630)	(541,672.67)	(446,048)	(1,518,054)	(666,974)	(575,586)	(1,288,619)	(553,740)	(763,216)	(1,084,152)	0	0
Ending Fund Balance	**4,248,891**	**3,834,889**	**3,659,479**	**3,018,374**	**5,670,241**	**5,418,634**	**4,254,814**	**3,833,003**	**6,249,424**	**5,569,607**	**5,569,607**	**5,569,607**
Funds Transferred to Rsrve Fd		227,380		1,500,000								
Adjusted Ending Balance	**4,248,891**	**3,607,509**	**3,659,479**	**1,518,374**	**5,670,241**	**5,418,634**	**4,254,814**	**3,833,003**	**6,249,424**	**5,569,607**	**5,569,607**	**5,569,607**
Min Fund Bal. (@ 25%)	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801	2,509,801
Variance from Min Fd Bal	**1,739,090**	**1,097,708**	**1,149,678**	**(991,427)**	**3,160,440**	**2,908,833**	**1,745,013**	**1,323,202**	**3,739,623**	**3,059,806**	**3,059,806**	**3,059,806**
Carryover Percentage	**42.32%**	**35.93%**	**36.45%**	**15.12%**	**56.48%**	**53.97%**	**42.38%**	**38.18%**	**62.25%**	**55.48%**	**55.48%**	**55.48%**

Fund Number, Name	Balance
401 General Fund	5,569,607.37
403 Supported Living Fund	14,078.96
015 Beacon Bond Fund	2,648.47
404 Capital Improvement Fund	727,244.83
All Funds	**6,313,579.63**

Reserve account balance is $3,913,718 (not included in balance)

If you have any questions regarding this financial information please contact me via the information below

*Budgeted expenditures of $10,039,204 x 25% = $2,509,801.

Stephen P. Kramer
Director of Finance and Operations
740-594-3539 ext. 224
skramer@athenscbdd.org

General

4356.520150 Health Insurance

Delta Dental of Ohio, Inc.	November, 2021 - dental insurance premium	10/21/2021	$4,148.51
Jefferson Health Plan	November, 2021 - HSA Insurance Premium	10/19/2021	$1,568.58
Jefferson Health Plan	November, 2021 - HRA Insurance Premium less two employee deduction checks	10/19/2021	$89,117.24
Medical Mutual of Ohio	SuperMed HRA invoice for the week ending 11/5/2021	11/11/2021	$9,616.00
Medical Mutual of Ohio	SuperMed HRA invoice for the week ending 11/12/2021	11/12/2021	$8,378.73
Medical Mutual of Ohio	SuperMed HRA invoice for the week ending 10/22/21	10/25/2021	$4,336.05
Medical Mutual of Ohio	SuperMed HRA invoice for the week ending 10/29/2021	11/03/2021	$1,357.68
Teladoc Health LLC	November, 2021	11/08/2021	$353.70
The Hartford Life & Accident Ins Co	November, 2021 - Life Insurance	11/03/2021	$1,191.06
Vision Service Plan (OH)	November, 2021 - Vision Insurance Premium	10/20/2021	$755.76
	Health Insurance Total: 120,823.31		

4356.530100 Contract Services

BCI	September, 2021 - BCI/FBI webchecks	10/15/2021	$444.75
Biancone, Sally	October 11-15, 2021 - 15 hrs of photo, misc	10/15/2021	$375.00
Biancone, Sally	October 21, 22, and 28, 2021 - 13.50 hrs of photos, etc. @ $25/hr	11/03/2021	$337.50
Brittco, LLC	Brittco Software for CB Monthly Subscription	11/12/2021	$1,480.00
Career Connections, Inc.	25.50 hrs of scanning services @ $11.62/hr - M. Lewis and 40.00 hrs of Beacon Kitchen Assistant at $11.62/	10/18/2021	$761.11
Cintas Corporation	uniforms	11/12/2021	$39.82
Cintas Corporation	uniforms	11/12/2021	$25.00
Cintas Corporation	uniforms	11/03/2021	$83.07
Cintas Corporation	uniforms	11/03/2021	$25.00
Cintas Corporation	uniforms	10/22/2021	$25.00
Cintas Corporation	uniforms	10/22/2021	$142.15
Cintas Corporation	uniforms	10/22/2021	$30.31
Cintas Corporation	uniforms	11/09/2021	$25.00
Corporate Health Testing & Safety Services	10/8/2021 - Drug Test	10/25/2021	$47.00
Corporate Health Testing & Safety Services	10/20/21 - Drug Test	11/08/2021	$122.00
First National Bank Omaha	Lifetime Color Mag ProPlan thru Themegrill_Bundle ACBDD website theme upgrade license	10/15/2021	$169.15
First National Bank Omaha	Constant contact emails	11/03/2021	$19.00
Holzer Clinic, LLC	10/26/2021- Bus Driver	11/08/2021	$13.50
Nagy PT, Adrienne	October, 2021 - PT Services - 36.50 hrs; School 3.75 hrs and SSA 3.75 hrs @ $50/hr	11/03/2021	$2,200.00
Time Warner	October 18, 2021 to November 17, 2021 - Beacon Internet	10/25/2021	$603.00
Time Warner	November 3 to December 2, 2021 - PersonnelPlus internet	11/04/2021	$290.61
Time Warner	November 1-30, 2021 - Bus Garage Internet	11/03/2021	$604.76
Time Warner	October 21 to November 20, 2021 - SSA Internet	11/03/2021	$490.00
Treasurer of State, %OH Dept of MR/DD	ADMFEES 1.25% for the period of 7/1/21 - 9/21/21	10/15/2021	$48,067.73
	Contract Services Total: 56,420.46		

4356.530101 Rentals

B & C Communications	November, 2021 - Repeaters	10/22/2021	$100.00
City of Athens	November, 2021 - Parking Space #30 Parking Garage	10/15/2021	$150.00
City of Athens	December, 2021 - Parking Space #30 Parking Garage	11/08/2021	$150.00
Southeastern Ohio Management Company	January, 2021 - 1002 E. State Street, Suite 5 - PersonnelPlus rent	11/08/2021	$2,250.00
Sunbelt Rentals, Inc.	Rental of manlift - Harper Street	10/22/2021	$475.50
	Rentals Total: 3,125.50		

4356.530102 Non-Waiver Supported Living

Athens Metropolitan Housing	October, 2021 - Rent	10/15/2021	$642.00
Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$449.00
Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$449.00

Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$471.00
Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$318.00
Athens Metropolitan Housing	November,2021 - Rent	11/05/2021	$424.00
Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$449.00
Athens Metropolitan Housing	November, 2021 - Rent	11/05/2021	$867.00
Athens Metropolitan Housing	October 2021 repairs to broken light replaced, repaired large holes	11/09/2021	$446.99
Capital One - Walmart	Supplies for Garfield respite house	10/26/2021	$132.82
First National Bank Omaha	LYFT rides	11/03/2021	$484.45
Havar, Inc.	October 28 & 29, 2021	11/09/2021	$128.04
R.H.D.D., Inc.	storage and uhaul charges	11/09/2021	$161.32
Synchrony Bank (Amazon)	night lights for kids room with sound machine	11/03/2021	$37.99
Treasurer of State, %OH Dept of MR/DD	Oct, 2021 - Warrensville Development Center	11/11/2021	$3,844.00
Treasurer of State, %OH Dept of MR/DD	October 21-31,2021 - Gallipolis Developmental Center	11/11/2021	$3,920.95
Treasurer of State, %OH Dept of MR/DD	October, 2021 - Gallipolis Development Center	11/11/2021	$3,844.00
	Non-Waiver Supported Living Total: 17,069.56		
4356.530200 Repairs / Maintenance			
Hotsy Equipment Company	repairs to power washer	11/03/2021	$639.46
Ohio Pest Control	9/22/2021 - Harper	11/03/2021	$58.00
Ohio Pest Control	10/27/2021 - Harper	11/03/2021	$58.00
Ohio Pest Control	9/8/21 - Beacon	10/22/2021	$200.00
Ohio Pest Control	10/27/21 - Beacon	10/27/2021	$52.00
Poynter's Business Solutions	SSA copier - contract base rate 11/15/21 to 2/14/22	10/19/2021	$629.00
Poynter's Business Solutions	PersonnelPlus copier - contract base rate 11/14/21 to 2/13/2022	10/18/2021	$266.20
	Repairs / Maintenance Total: 1,902.66		
4356.540100 Supplies			
Athens Sun & Fun	Liquid Shock	10/22/2021	$56.97
C & E Stores (Athens)	building supplies - Bus Garage	11/03/2021	$116.86
C & E Stores (Athens)	building supplies- Bus Garage	10/22/2021	$3.99
Capital One - Walmart	glue sticks	11/08/2021	$14.40
Career Connections, Inc.	Walmart clothing reimbursement	10/18/2021	$423.34
Classic Solutions	building supplies - Beacon	11/12/2021	$94.70
Classic Solutions	building supplies - Beacon	10/22/2021	$669.54
Classic Solutions	building supplies - Beacon	10/22/2021	$37.14
Classic Solutions	building supplies - SSA	11/05/2021	$262.99
Classic Solutions	building supplies - Beacon	11/05/2021	$339.60
Classic Solutions	building supplies - PersonnelPlus	11/05/2021	$118.05
Cline Welding Supply	55 gal of Sodium Hypo Chlorite and 15 gals of Muratic Acid	11/08/2021	$439.00
Custom Bus and Truck Panels	handicap threshold	11/09/2021	$120.72
DASH Medical Gloves, Inc.	12 cases of Dash Powder Free Vinyl Exam Gloves	11/03/2021	$730.80
Dearing, Kendall	Reimbursement for purchases from Dollar Tree and Big Lots - sensory items	10/26/2021	$56.52
Discount School Supply	classroom supplies - Preschool	10/26/2021	$85.86
Fun & Function, LLC	High Five Chews, XXT Grabber kit	10/15/2021	$94.86
Kimball Midwest	vehicle parts	11/03/2021	$257.61
Kimball Midwest	vehicle parts	10/22/2021	$293.08
Kimball Midwest	vehicle parts	11/09/2021	$46.00
Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	10/22/2021	$59.47
Lowe's Home Centers, Inc. (Athens)	transportation	11/03/2021	$83.30
Lowe's Home Centers, Inc. (Athens)	building supplies - Bus Garage	11/03/2021	$125.83
McKesson Medical Surgical	medical supplies	11/03/2021	$98.78
McKesson Medical Surgical	medical supplies	11/03/2021	$93.42
McKesson Medical Surgical	medical supplies	11/03/2021	$87.03
Ohio Cat	vehicle parts	11/03/2021	$246.76

Oriental Trading Company	1000 piece candy assortment to go with advertising materials - PersonnelPlus	10/18/2021	$64.98
Performance Signs	Signs - Danger no Smoking and This Tank Contains Diesel Fuel	11/03/2021	$70.00
Randy V. Moore Petroleum Distribution LLC	90 gals of unleaded delivered on 11/9/21 @ $3.075/gal	11/12/2021	$276.75
Randy V. Moore Petroleum Distribution LLC	300 gals of diesel delivered on 11/9/21 @ $3.41/gal	11/12/2021	$1,023.00
Randy V. Moore Petroleum Distribution LLC	351 gals of diesel delivered on 10/19/21 @ $3.35/gal	10/25/2021	$1,175.85
Randy V. Moore Petroleum Distribution LLC	97 gals of unleaded delivered on 10/19/21 @ $2.975/gal	10/25/2021	$288.58
Randy V. Moore Petroleum Distribution LLC	100 gals of unleaded delivered on 9/22/21 @ $2.815/gal	10/22/2021	$281.50
Randy V. Moore Petroleum Distribution LLC	290 gals of diesel delivered on 10/7/2021 @ $3.22/gal	10/22/2021	$933.80
Randy V. Moore Petroleum Distribution LLC	100 gals of diesel delivered on 10/27/21 @ $3.35/gal	11/03/2021	$335.00
Randy V. Moore Petroleum Distribution LLC	100 gals of unleaded delivered on 9/22/2021 @ $2.815/gal	11/04/2021	$281.50
Staples Business Advantage	office supplies - PersonnelPlus	10/22/2021	$106.85
Staples Business Advantage	office supplies - PersonnelPlus	11/03/2021	$174.42
Staples Business Advantage	office supplies - PersonnelPlus	11/03/2021	$23.95
Staples Business Advantage	office supplies - PersonnelPlus	11/03/2021	$37.25
Staples Business Advantage	office supplies - PersonnelPlus	11/03/2021	$20.49
State Electric Supply	building supplies - Beacon	10/25/2021	$15.40
Supply Post Business Products	office supplies - SSA	11/04/2021	$56.08
Supply Post Business Products	office supplies - SSA	10/15/2021	$1,076.79
Synchrony Bank (Amazon)	Fisher-Price SpaceSaver Hug Chair	11/11/2021	$47.87
Synchrony Bank (Amazon)	Secura 60 minute visual countdown timer; two 3 pack Mens Joggers sweatpants; two 3 pack Mens Joggers s	10/25/2021	$239.72
Synchrony Bank (Amazon)	20 pair of Crocs Kids	10/27/2021	$622.31
Synchrony Bank (Amazon)	two Thick-It Instant Food and Beverate Thickener Power	10/27/2021	$123.16
Synchrony Bank (Amazon)	4 pack 4" inch black round pencil cup; two 2022 Weekly/Monthlyy Appt Books; Performore project organizer;	10/27/2021	$253.64
Synchrony Bank (Amazon)	Telaleo Boys' Girls' compression shirts	11/05/2021	$20.99
Synchrony Bank (Amazon)	two Oxford Clar Front Report Covers; Office Planner; Elmer's disappearing purple glue sticks; two Pendaflex	11/03/2021	$150.78
Synchrony Bank (Amazon)	Time Timer; Splashin's kids inflatable tummy water mat; Non Toxic Water Beads; Elongdi Water Beads; Kine	11/03/2021	$97.60
Synchrony Bank (Amazon)	three 7 set badge reel lanyards; three Cookies; one HARAC table top scissors; Galagee Pens weight kits; an	11/04/2021	$184.32
Synchrony Bank (Amazon)	Kinsman Weighted Universal Deluxe Adult	11/04/2021	$24.99
Synchrony Bank (Amazon)	Amazon Basics Cotton Balls; Jumbo Craft Sticks; Simetufy 360 sheet tissue paper; and Pony Beads - Prescl	11/08/2021	$48.87
Synchrony Bank (Amazon)	S & S Worldwide 8 pound color splash glitter assortment	11/08/2021	$94.00
Synchrony Bank (Amazon)	20-in-1 Wooden busy board montessori toys; two Art supply 8 color crazy dots markers; Melissa & Doug Tak	10/15/2021	$189.95
Synchrony Bank (Amazon)	Mirari Pop Pop Piano; LeapFrog Spring & Single Alphabet Zoo; Lightahead LED Mini Desktop Fantasy Fish I	10/15/2021	$160.71
Synchrony Bank (Amazon)	liquid school glue - Preschool	10/15/2021	$52.86
Synchrony Bank (Amazon)	Expo Vis-a-Vis wet erase markers; Heavy Duty Silver Duct Tape; Tianbo First Masking Tape; and Bulk dispc	10/15/2021	$69.10
Synchrony Bank (Amazon)	ten 16 pieces unfinished wooden discs set 3 wood circle hangling signs/stencils	10/25/2021	$139.90
Synchrony Bank (Amazon)	two School Smart Craft Glitters cooper and two School Smart crafts glitters - multicolors	10/25/2021	$36.28
Synchrony Bank (Amazon)	Elmer's all purpose school glue; two School Smart purple craft glitters; two School Smart green glitters; and t	10/25/2021	$78.26
Synchrony Bank (Amazon)	two each School Smart black and blue glitters	10/25/2021	$54.96
Synchrony Bank (Amazon)	two Targus Wireless Presenter Laster Pointers	10/27/2021	$31.30
Synchrony Bank (Amazon)	Mr. Pen - Binder Dividers and KTRIO Heavyweight Sheet Protectors	10/27/2021	$31.98
Synchrony Bank (Amazon)	two Cardinal Economy 3 ring binders	11/08/2021	$89.98
Synchrony Bank (Amazon)	Kason Door Handle - Latch Kason 56 - Beacon	11/09/2021	$355.00
Synchrony Bank (Amazon)	xboard dry erase calendar whiteboard and United Solutions 13 quart wastebasket - Bus Garage	11/09/2021	$87.04
Synchrony Bank (Amazon)	Hybsk clear oil change/service reminder stickers - Bus Garage	11/09/2021	$7.92
Synchrony Bank (Amazon)	Adams Service Order forms 3 part - Bus Garage	11/09/2021	$17.42
Synchrony Bank (Amazon)	Saunders Recycled Aluminum Snapak Form Holder - Bus Garage	11/09/2021	$30.49
Synchrony Bank (Amazon)	25 First Aid only 57 piece OSHA first aid kits	11/09/2021	$286.63
Synchrony Bank (Amazon)	12 Bloodborn Pathogen/Body Fluids Cleanup Kits	11/09/2021	$179.88
Synchrony Bank (Amazon)	CBKnot 5/8" MFP soft flat hollow braid flat braid rope - Beacon	11/09/2021	$45.00
Synchrony Bank (Amazon)	StarTech.com 7U Wall Mount Network Equipment Rack	11/09/2021	$45.16
The Sherwin Williams Co.	2 gals of paint - Bus Garage	10/22/2021	$45.88
Warehouse Tire	tire repair	10/22/2021	$30.95

	Supplies Total: 15,273.71		
4356.550100 Equipment			
CDW Government	ubiquiti 24 port gigabit switch	10/25/2021	$236.00
R.E.M. Communications, Inc.	500GB hard drives	11/11/2021	$1,340.00
Synchrony Bank (Amazon)	three Microsoft Surface Pro 7 - computer upgrades for The SSA/PersonnelPlus Depts	11/03/2021	$2,997.00
Synchrony Bank (Amazon)	five HP 15 inch laptops - SSA/PersonnelPlus Department - computer upgrades	11/03/2021	$2,744.55
	Equipment Total: 7,317.55		
4356.560100 Other Expenses			
American National Red Cross	6 Adult & Pediatric First Aid/CPR/AED with Anaphylaxis and Epinephrine auto-inject 9/30/2021	10/18/2021	$192.00
American National Red Cross	8 Adult and Pediatric First Aid/CPR/AED with Anaphylaxis and Epinephrine Auto-Inject on 10/15/2021	10/25/2021	$256.00
City of Athens/ Athens Fire Department	By ordinance 0-145-18, ACC 9.02.06 - inspection of the office - PersonnelPlus	10/15/2021	$50.00
Events Outlined LLC	Registration Summary	11/03/2021	$50.00
Kroger - Columbus Customer Charges	Adm - flower arrangement	10/27/2021	$59.99
Kroger - Columbus Customer Charges	PTA flower arrangement	10/27/2021	$59.99
MD Computer Services, Inc.	8x10 Solid Walnut Plaque - retirement	11/05/2021	$75.00
Nelsonville Emporium	Custom vase and plant for employee award	11/05/2021	$70.00
Ohio Assn for Education of Young Children (C	five event registrations	10/27/2021	$175.00
Pike Co. Joint Vocational School	Recertification	10/22/2021	$60.00
Synchrony Bank (Amazon)	two Amazon gift cards	11/03/2021	$100.00
	Other Expenses Total: 1,147.98		
4356.560102 Family Support Services			
Anderson, Brittany	TMobile cell phone reimbursement - family support services	10/19/2021	$171.59
Capital One - Walmart	clothing and household items - family support services	10/19/2021	$466.40
Capital One - Walmart	clothing - family support services	11/03/2021	$193.55
Synchrony Bank (Amazon)	Gripon e-track threaded fitting and two 2 Quick n Easy AutoRetract Strap Cargo tie downs - family support se	10/25/2021	$84.13
Synchrony Bank (Amazon)	two pack screen protector compatible with iPad 9th Generation; Unhotic iPad 10.2 inch case and 2021 Apple	10/25/2021	$354.98
Synchrony Bank (Amazon)	replacement order of Under Armour Unisex Child Pre School Pursuit 2 Alternative closure sneaker - family su	11/08/2021	$12.00
Synchrony Bank (Amazon)	six Raid Roach Killers - family support services	11/03/2021	$47.94
	Family Support Services Total: 1,330.59		
4356.560103 Medicaid Waiver Match			
Treasurer of State, %OH Dept of MR/DD	WAIVER IO 10/1/21 - 12/31/21	10/15/2021	$441,221.04
	Medicaid Waiver Match Total: 441,221.04		
4356.560107 Utilities			
American Electric Power	Bus Garage electric from 10/8/21 - 11/5/21	11/11/2021	$160.56
American Electric Power	8 Harper Street electric from 10/9/21 - 11/8/21	11/12/2021	$267.16
American Electric Power	Beacon electric from 10/6/21 - 11/4/21	11/08/2021	$966.20
BFS Petroleum	551 gals of LP gas @ $2.60/gal	10/25/2021	$1,435.74
City of Athens	Beacon water from 10/6/21 - 11/03/21 - 34,000 gals	11/12/2021	$474.30
City of Athens	Beacon water from 9/9/21 - 10/6/21 - 38,000 gals	10/15/2021	$520.66
Columbia Gas	Beacon gas from 9/9/21 to 10/7/21	11/15/2021	$302.55
Columbia Gas	PersonnelPlus gas from 10/12/21 to 11/10/2021	11/15/2021	$77.92
Columbia Gas	PersonnelPlus gas from 9/13/21 - 10/12/21	10/15/2021	$36.65
Columbia Gas	Beacon gas from 8/10/21 - 9/8/21	10/18/2021	$269.90
Frontier	November, 2021 - SSA fax 740-594-5048	11/04/2021	$34.00
Frontier	November, 2021 - Harper Street 740-797-0001	11/08/2021	$34.70
Frontier	November, 2021 - PersonnelPlus 740-593-8236	11/08/2021	$49.30
Frontier	November, 2021 - Beacon Fax 740-593-3189	11/08/2021	$34.70
Frontier	November, 2021 - MUI and alarms 740-592-1098	11/08/2021	$172.02
Interstate Gas Co (IGS)	September, 2021 - Beacon gas	10/25/2021	$174.38
Le-Ax Water Dept.	Bus Garage water from 9/11/21 - 10/13/21 - 2000 gals	11/03/2021	$30.20
Shred-IT USA, LLC	9/28/2021 - Beacon	11/03/2021	$122.78
SmartestEnergy US LLC	Electric from 10/8/2021 to 11/08/21 - Beacon $719; Bus Garage $78.77; and Harper Street $64.36	11/11/2021	$862.13

SmartestEnergy US LLC	Electric for 9/9/21 - 10/8/21 Beacon $686.32; Bus Garage $80.45; and Harper Street $49.53	10/15/2021	$816.30
The Plains Water & Sewer District	9/30/2021 - 10/29/2021 - Harper Street water - 18,000 gals	11/15/2021	$42.55
The Plains Water & Sewer District	8/31/2021 - 09/30/201 - Harper Street water 18,000 gals	10/20/2021	$42.55
Verizon Wireless	October 8 to November 7 - phones	11/15/2021	$1,853.49
Verizon Wireless	September 8 to October 7 - phones	10/15/2021	$2,041.43
Waste Management	October 18, 2021 - rolloff - Bus Garage	11/12/2021	$858.17
Waste Management	October 11, 2020 - Bus Garage	10/25/2021	$231.69
Waste Management	November 2021 - Bus Garage	11/03/2021	$93.15
Waste Management	November, 2021 - Beacon	11/03/2021	$166.34
	Utilities Total: 12,171.52		
4356.560200 Advertising-Printing			
APG Media of Ohiom KKD	Personnel Advertising in September	10/15/2021	$792.98
APG Media of Ohiom KKD	Personnel Advertising in October - Adm Spec. SSA office	11/03/2021	$394.99
APG Media of Ohiom KKD	October 9 - PersonnelPlus Job Fair Sponship	11/09/2021	$253.00
APG Media of Ohiom KKD	October, 2021 - Personnel advertising - Job Fair Sponsorship	11/09/2021	$253.00
First National Bank Omaha	September 2021 Sponsored Job on Indeed.com	11/03/2021	$500.84
First National Bank Omaha	September 2021 Sponsored job on Indeed.com	11/03/2021	$24.18
First National Bank Omaha	October, 2021 - Sponsored job on Indeed.com	11/03/2021	$330.83
Minuteman Press	250 Transition Books	11/03/2021	$548.00
Minuteman Press	Business Cards	11/03/2021	$77.00
	Advertising-Printing Total: 3,174.82		
4356.560300 Travel / Reimbursement			
Drake, Nicole A.	Travel 9/7/21 - 10/27/21	11/03/2021	$94.36
Goldsberry, Amy	Travel 10/4/21 - 10/22/21	10/26/2021	$262.98
Hagen, Cale W.	Travel 10/12/21 - 10/22/21	10/25/2021	$130.37
Hagen, Cale W.	Travel 10/25/21 - 11/9/21	11/09/2021	$142.18
Janes-Tinkham, Carol	Travel 9/28/21 - 10/21/21	10/22/2021	$33.26
Mitchell, Jodi	Travel 10/4/21 - 10/29/21	11/03/2021	$177.36
Pickrell, Jessica	October 13 to November 8 - parking meters	11/09/2021	$111.00
Smathers, Mary Ann	Travel 10/5/21 - 10/26/21	10/27/2021	$149.58
	Travel / Reimbursement Total: 1,101.09		
		General Total:	**$682,079.79**
7809.550100 Capital Improvements			
Airclaws, Inc.	Bryant furance/air conditioner - Bus Garge	10/22/2021	$12,797.00
Athens City Schools	School Walkway (half of cost) - Board Motion #6-22-21-06	10/21/2021	$9,260.00
Kramer Engineers	Design and Drafting - Beacon School Roof Replacement	10/25/2021	$8,685.00
Limbach Company LLC	Beacon School Boiler Upgrade project - payment #2	11/03/2021	$31,280.00
Limbach Company LLC	Beacon School Boiler Upgrade project - payment #4	11/05/2021	$28,878.00
Limbach Company LLC	Beacon School Boiler Upgrade project - payment #3	11/04/2021	$107,700.00
Ohio Cat	2022 Thomas 281TS Saf-t-liner C2 bus VIN#4UZABRFC8NCNM2646; body type 2164849	10/18/2021	$99,666.00
		Cap Imprvt Total:	**$298,266.00**
		Grand Total:	**$980,345.79**

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

ACBDD - Administration

Kevin Davis, Superintendent

Human Resources Board Report

November/December 2021

Gwen Brooks, Director of Human Resources

- Searches successfully filled:
  - Service & Support Administrator
  - Job Developer, Employment Options
  - Administrative Assistants – 2 part-time at Employment Options
  - Bus Driver, Transportation
- Searches in progress:
  - Substitute Instructors and Substitute Instructor Assistants, Beacon School
  - Instructor, Beacon School
  - Administrative Specialist, SSA
- Staff recognition awards given at all-staff meeting on 11/2/21 for the following:
  - 30 years – Deborah Dixon, Beacon School
  - 20 years
    - Tami Harter, Beacon School
    - Jodi Mitchell, Early Intervention
    - Jamie Hart, SSA
    - Sue Orth, Employment Options
  - 15 years - Carl Johnston, Beacon School
  - 10 years – Kris Dunlap, IT
  - 5 years
    - Ron Kelley, Facilities
    - David McKee, Facilities
    - Wesley Kline, Transportation
    - Jayne Hart, Transportation
    - Connie Davis, Beacon School
    - Angela Carter, Employment Option
    - Gwen Brooks, Administration
    - Becky Martin, Beacon School
  - Staff Recognition awards – total of 14 nominees for 2 awards
    - Jacque White Service Excellence Award: Tracy Gillum, Bus Driver
    - Celeste Salzman Think Outside the Box Award: Kendall Dearing, SLP

STAFF COUNT DECEMBER 2021

Row Labels	FT	PT	SUB	Grand Total
Admin-Beacon	11			11
Admin Support	1			1
Administration	7			7
Adult Services	1			1
Certification for EI	2			2
Beacon	22	2	7	31
Admin Support	1			1
Administration	1			1
Adult Services	1			1
Dept. of Ed.	18	2	7	27
Facilities	1			1
Employment Options	6	4	1	11
Admin Support	1	2		3
Administration	1	1		2
Adult Services	4	1	1	6
Facilities/Transportation-Lavelle	5	8		13
Administration	1			1
Facilities	2	2		4
Transportation	2	6		8
Integrate Athens-Lavelle	2			2
Administration	1			1
Adult Services	1			1
SSA-Harper	20			20
Admin Support	1			1
Administration	2			2
Case Management	17			17
Grand Total	**66**	**14**	**8**	**88**

NEW HIRES NOVEMBER-DECEMBER 2021

Row Labels	FT	PT	Grand Total
Employment Options	1	2	3
Admin Support		2	2
Adult Services	1		1
Facilities/Transportation-Lavelle		1	1
Transportation		1	1
SSA-Harper	1		1
Case Management	1		1
Grand Total	**2**	**3**	**5**

Human Resources Board Report Summary
DECEMBER 2021

	Jan 2021	Feb 2021	Mrch 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	**2021 Avg**	**2020 Avg**	**2019 Avg**	**2018 Avg**
STAFF COUNT	**87**	**88**	**89**	**90**	**91**	**92**	**92**	**99**	**87**	**88**	**88**	**88**	**89.9**	**91.3**	**90.1**	**108.5**
Full-time	66	67	66	67	67	67	67	65	65	65	65	66	66.1	67.7	68.3	76.7
Part-time	11	11	11	11	12	11	11	12	11	12	12	14	11.6	11.6	10.4	11.8
Substitute	10	10	12	12	12	14	14	22	11	11	11	8	12.3	12.0	11.3	20.0
													2021 Totals	**2020 Totals**	**2019 Totals**	**2018 Totals**
SEPARATIONS	**4**	**0**	**1**	**1**	**0**	**1**	**0**	**18**	**4**	**0**	**5**	**0**	**34**	**4**	**21**	**25**
Voluntary	4	0	1	1	0	1	0	18	2	0	5	0	32	4	13	25
Involuntary	0	0	0	0	0	0	0	0	2	0	0	0	2	0	8	0
NEW HIRES	**0**	**1**	**2**	**2**	**1**	**2**	**0**	**18**	**1**	**1**	**4**	**1**	**33**	**4**	**9**	**15**
Full-time	0	1	0	0	0	0	0	4	1	0	1	1	8	2	6	7
Part-time	0	0	0	0	1	0	0	4	0	0	3	0	8	2	0	0
Substitute	0	0	2	2	0	2	0	10	0	1	0	0	17	0	3	8
TOTAL GRIEVANCES	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3**	**0**
ABEA In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ABEA Resolved	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	0	0
PGO In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
PGO Resolved	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	1	3
Teamsters In Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Arbitration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Teamsters Resolved	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	2	0
Workers Comp Claims	**0**	**0**	**1**	0	0	0	0	0	0	0	0	0	**1**	4	5	0

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

Facility/Transportation
Director Bridget Gilmore
November/December 2021

Boiler Project Update:

A. Project is near completion, just finishing up punch list items and we are hopeful all items will be completed by the middle of December
   a. Training on the boiler is included in the initial cost and will be conducted once punch list is completed. The training will also be video recorded so that the training can be viewed at later dates, should issues arise.
   b. The projected was slated to be completed on November 3rd, 2021 but Rex Maccombs, noticed that the pipe on the roof was not protected with a flue causing water to come into the boiler room. This was brought to the Engineer; Phil Griffith's attention and the date was then pushed back to ensure all items were completed prior to our final meeting.

Roof Project Update:

A. Project bidding will begin now in January/February of 2022. Phil Griffith will lead those efforts and provide us with updates once biddings have ended.

Space Updates:

1. The current office space of Rex Maccombs will be cleared and the space will soon serve as the active sensory room for Beacon School. Currently Rex is working on cleaning up his space, the mechanical room, and the garage outside in order to accommodate the move.

2. The Beacon School Bus Garage is 100% cleaned up outside. Currently Wes Kline is working toward cleaning his bay of all items that are considered not usable or a safety hazard. The "cage" located in the bus garage is now an organized parts room. All parts will be inventoried and remain organized. Jeff Dolman and Sam Hudnell are currently working on multiple projects to include the cleanup and rearranging of offices, supplies, and break areas. The previous break

Space Updates CONT:

area for drivers/maintenance crew is now a shared office space for both the IA department and the garage. This space now houses the copier and all office supplies for easy access for both departments. The drivers/maintenance crew break room will now be located in the back of the garage giving the employees more space.

3. Integrate Athens (IA) office space has currently went under some reorganizing that encompasses the following items, Katie Evans was moved to the back-conference room in IA where she now has a bright and large office to hold private meetings and trainings. The front closet area was turned into an office for the FANS coordinator, and the printer/supply storage room was then turned into a small office (this office is still a work in progress)

4. Pool Flooring: No new news to update, still a work in progress. Confirmed with Floor and More that they would complete the install of the flooring in the pool area. They will complete this job over winter break.

5. Gym Storage Area: No new news to update, still a work in progress. Working on ideas to assist in space savings and working towards a space that is free of all trip hazards.

Safety Committee

The safety committee is still meeting weekly as needed to cover and issues/concerns brought forward by the ACBDD. Each issue is discussed on a case-by-case basis to ensure safety within the ACBDD facilities.

Inspections

Each building location will receive inspections. As these inspections take place they will be updated within this thread.

- Personnel Plus
  - Fire Inspection | Completed & Passed
  - Safety inspection
  - Bureau of Workers Compensation (Personnel Plus)
- Beacon
  - Safety inspection
  - Fire Inspection
  - Food Inspection (Beacon)
  - Boiler Inspection (Beacon)
  - Range Hood Inspection (Beacon)
  - Pool Inspection (Beacon)
  - Fire Marshall Inspection (Beacon)
  - Emergency Light Exterior Inspection (Beacon)

- SSA
  - Safety inspection
  - Fire Inspection

- Bus Garage
  - Safety inspection
  - Fire Inspection
  - Bus Inspections
    - All passed!

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Exhibit 14

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

November 30, 2021

Currently, there are 36 open MUI investigations. There were 18 new MUI's filed between 10/16/2021 and 11/30/2021.

Type of Investigation by Category	Filed Since 10/15/2021	Total Open
Attempted Suicide	1	1
Death	1	1
Law Enforcement	1	3
Misappropriation	2	3
Medical Emergency	1	3
Neglect	2	2
Physical Abuse	2	3
Peer to Peer	1	3
Significant Injury	2	4
Unapproved Behavior Support	2	3
Unanticipated Hospitalization	3	8
Unapproved Behavior Support/Rights Violation	0	1
Unanticipated Hospitalization/Death	0	1

Katie Evans
ACBDD UI/MUI Coordinator

Service & Support
Athens County Board of DD

Board Submission By: Tristin Lawrence
Area of Supervision: Service and Support Administration
November 29, 2021

Department Highlights:

- Monthly collaboration meetings continue to occur between the SSA Department and Hopewell. Meeting occurred on November 3rd, next meeting scheduled for January 5th.
- Chelsea Oswald has accepted the vacant SSA position. Chelsea will work primarily with children between the ages of 3 and 22. Chelsea comes to our department with years of experience in Case Management working in Early Intervention.
- The SSA Department continues to seek an Administrative Support Staff to assist with data systems within DODD and our local system. Applications and resumes have been submitted and interviews are anticipated over the next couple of weeks.
- The JFS appeal hearing noted in the previous board report has been rescinded by the family/appellants.
- Planning meetings have continued for 3 individuals currently placed in developmental centers and for those admitted for stabilization. Discharge planning includes coordinated efforts between ACBDD, the Developmental Center(s), Providers, and Individual support teams.
    - 1 individual was admitted for a stabilization on September 2nd. Due to his current court and legal involvement, his discharge date is yet to be determined. His stabilization stay is available for 180 days. ACBDD and Athens County Courts will continue to work with DODD and representation to assure his safety and the safety of others.
    - 1 individual was re-admitted to GDC following a series of incidents that posed a significant risk to himself and others. The team is working to identify the best next steps following the stabilization, which may include ICF placement.
    - 1 individual, identified as a long term placement at GDC, continues to have increased instability which has changed scheduled status meetings from monthly to quarterly. ACBDD will continue engaging in these team meetings to discuss updates and potential future discharge options. Next meeting is scheduled for December 6th.
    - 1 individual admitted for stabilization in January 2021 was discharged on November 5th. His team has worked closely with David Sincoff and his provider through this transition. He is utilizing assistive technology as a supplement to his staffing supports and has transitioned safely thus far back in to the community. Due to his complex needs, two SSAs are working in tandem to best support his needs and his team.
- Currently there is one occupant residing in the respite home. The occupant has received a housing voucher through Athens Metropolitan Housing Authority and will move out of the respite home once a rental home has been located.
- On November 2nd the SSA Department used the All Staff In-Service afternoon as an opportunity for team building. SSA's gathered via Zoom to watch "It's Not About Me". A true story, by Jordyn Zimmerman-an OU Graduate, which chronicled her struggle through academia and finding herself and her voice though the use of assistive technology.

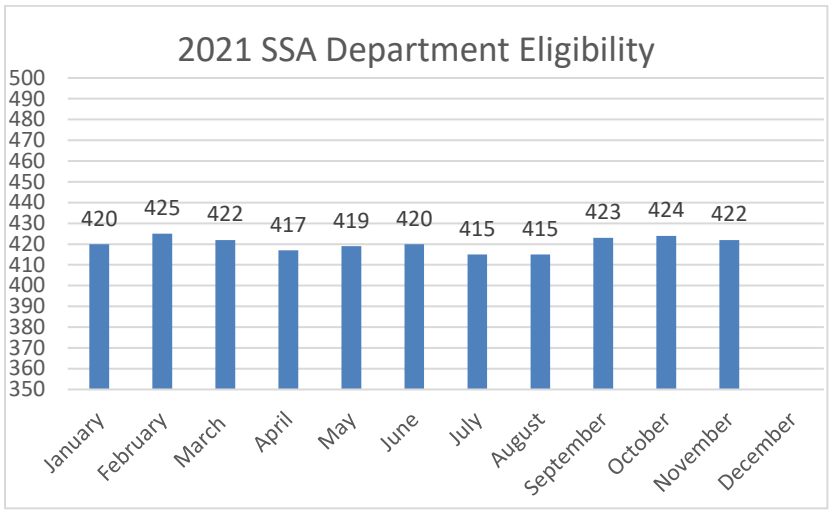
- On November 4th the SSA Department hosted "The Road to Meaningful Outcomes". A training for SSA's and local providers facilitated by Lisa Comes, OACB which provided updated rules, requirements and insights in to outcome writing, tracking, and completion.
- On November 11th, Myriah Lewis transitioned into her new position at Personnel Plus. Myriah will continue to support our department by archiving and scanning important documents to individual files from her new location.
- On November 22nd and 23rd MEORC completed a two-day off-year accreditation review. Positive feedback was received across all areas of the review. Within the SSA/Service planning sections ISP plans and processes will be updated to address the recommendations received.
- On December 1st, a newly requested exit waiver will be utilized for a young male moving from a local ICF in to a home in the community with staffing supports.
- The SSA Department participated in a Food Drive in November, which collected non-perishable items that were donated to a local food pantry in The Plains. Food donations are being accepted for a donation that will be given in mid-December.
- SSAs participated in session two of the regional Ohio ISP forums in November and will participate in session three when made available in December. All Individualized Service Plans will be transitioned by September 30, 2023 per DODD. As a department, the official transition will begin once the DODD and Brittco platforms are ready for implementation. Tentatively, all ISP's with an April 1st start date and beyond will be completed using the Ohio ISP format.
- The work force crisis has continued to create deficits in staffing for those served by ACBDD. SSAs and teams are working creatively to increase usages of remote supports and assistive technology, when applicable. Additionally, teams are looking at ways services can be consolidated through shared service models and roommate opportunities.

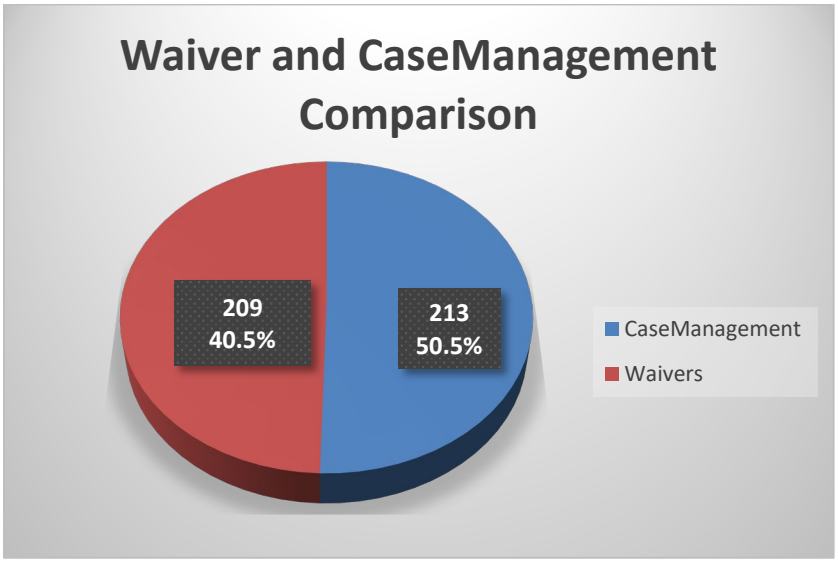
SSA Department Data Comparisons

Individuals Receiving SSA Services	**429**
ISP's transitioned to Ohio ISP format	**20**
Eligibility Referrals	**9**
# Determined Eligible	**2**
Annual ISP's Completed	**29**
ISP Addendums and Revisions	**7**
Waiver Enrollments (IOW)	**-2- (2 Pending DODD) 2 allocated Waivers not enrolled**
Waiver Enrollments (LV1W)	**-0-**
Waiver Enrollments (SELF)	**-0-**
Total Enrolled (LV1W)	**48**
Total Enrolled (IOW)	**157**
Total Enrolled (SELF)	**4**
# Agency providers	**34**
# Independent Providers	**47**

Previous month: 424 enrollments for services. 152 IO Waivers, 48 LV1 Waivers, and 4 SELF Waivers.

Exhibit 15


2021 SSA Department Eligibility
500
490
480
470
460
450
440
430
420
410
400
390
380
370
360
350
420
425
422
417
419
420
415
415
423
424
422
January
February
March
April
May
June
July
August
September
October
November
December


Waiver and CaseManagement Comparison
209
40.5%
213
50.5%
CaseManagement
Waivers

Beacon School
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Phone: 740-594-3539 - Fax: 740-593-3189
Becky Martin, Director of Educational Services
athenscbdd.org
Report to the Board
December 14, 2021

The Positive Behavior Intervention Supports (PBIS) team met recently to develop three broad goals that would be effective school wide, and identified what those may look like in our school:

1. Be Safe – Walk With Me, Be Aware, Ask for Help.
2. Be Responsible – Follow Directions, Do Your Work, Be Helpful
3. Be Respectful – Hands & Feet to Self, Talking Voice, Be a Friend

In order to keep our meetings productive, the following staff have agreed to hold these leadership positions on the team:
Recorder – Jennie Booth
Facilitator- Becky Martin and Briauna Ward
Time Keeper – Carissa Trunzo
Progress Reporter – Sam Dunlap
Data Specialists – Susan Kristofco and Ruben Arroyo Santiago

The next PBIS meeting is scheduled for December 8, 2021 to develop a matrix on how these goals will be applied throughout the school environment.

On October 22, 2021, the students at Beacon School took their first field trip in almost two years to The Pumpkin Patch in Albany. There were many activities to keep them occupied: a giant slide, photo opportunities, sensory area with shelled corn, tractors to pedal, and of course a hay ride. They enjoyed strolling through the pumpkin patch to pick out a pumpkin to bring home, and having a sack lunch before returning to school in the afternoon.

The first annual Scarecrow Contest took place in October. Each classroom was provided with a bale of hay and were asked to bring in clothes to make a scarecrow with the winner being provided with a pizza party. The first place winner was Intermediate 2, second place-Intermediate 1 and third place went to

Preschool 1. I would like to thank Beth and Rex Maccombs for supplying the hay bales, and also Steve Kramer, Katie Conner and Katie Evans for judging the event.

Our Young Adult class has been busy exploring careers within our community with staff and Doug Mitchell, Transition Coordinator. In November, the class went to Kroger where they had to locate items from a grocery list, read the price, find the lowest price for the item and then pay for it at the register. Then it was off to lunch at Burger King where they experienced ordering their own meals and paying for them at the register. On December 8, Doug has arranged for a trip to Ambassador Laundry for the class. We are so happy to be able to get back out into the community! A huge shout out to Sam Dunlap and Doug Mitchell for organizing these trips.

We were fortunate to have a visit from Rainer, the therapy dog, on November 22, 2021. Rainer and her owner, Fran Wymbs, came to Beacon twice a month before COVID so we had not seen them in a while. Fran and Rainer traveled around the school visiting each of the classrooms. The students were certainly excited to see them again! We will be starting bi-monthly visits for the rest of the year. Thanks to Fran and Rainer for providing this great service to our school!

Upcoming Events:

December 15 – All Staff Christmas Party & Ornament Exchange

December 17 – Beacon Singers, 10:00 in the Gym

December 20 – School Field Trip to Athena Grand – Disney's Encanto

December 21 – Santa Visit to Beacon

December 22 – Classroom Parties

Christmas Break – December 23-January 2

Monday, January 3, 2022 – Welcome Back to School!

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PUMPKIN PATCH, ALBANY, OHIO

RAINER VISITS BEACON

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EARLY INTERVENTION Highlights for DECEMBER 2021 ACBDD Meeting

CASELOAD as of NOVEMBER 8, 2021: Total = **29** Additions = **2** Exits = **2**

CASELOAD as of DECEMBER 1, 2021: Total = **29** Additions = **3** Exits = **3**

Evaluations/Assessments for October 2021

Eligibility Evaluations = **3** Redeterminations = **1**

Evaluations/Assessments for NOVEMBER 2021

Eligibility Evaluations = **3**

Redeterminations = **1**

Trainings and/or Meetings Attended:
October 1, 2021: *My Learning Videos: Early Intervention Orientation Modules: Assessment Modules (2/10)* completed by Jodi Mitchell.
October 19, 2021: *O-5 WINs (Wraparound Integrated Network) Monthly Zoom Meeting* attended by Mary Ann Smathers.
October 21, 2021: *Ohio Association of Services for Children and Families (OASCF) Developmental Specialist Networking Monthly Zoom Meeting* facilitated by Susan Jones, (OACB); Topic: *Ohio Center for Autism & Low Incidence (OCALI); Resources for Early Childhood* presented by Maggi Gons.
October 27, 2021: *EI COVID-19 Service Delivery Method policy meeting; finalized policy*; Becky Martin & Mary Ann Smathers.
November 5, 2021: *Webinar: The Growing Brain: Social Emotional Development* presented by Eric Lucas, Hopewell Health; attended by Jodi Mitchell.
November 10, 2021: *EI program and child files completed for MEORC off-year Accreditation* by Mary Ann Smathers.
November 15, 2021: *OASCF Developmental Specialist Networking Monthly Zoom Meeting* facilitated by Beth Popich (OACB); Topic: *Nutrition* presented by Jill Flowers, WIC Dietitian; attended by Jodi Mitchell.
November 16, 2021: *Manager Zoom Meeting* attended by Mary Ann Smathers.
November 16, 2021: *0-5 WINs (Wraparound Integrated Network) Monthly Zoom Meeting* attended by Mary Ann Smathers.
November 17, 2021: *Webinar: Using Children's Books and Storytelling to Connect Literacy and Social Emotional Development* presented by Tweety Yates, Ph D; Military Families Learning Network; attended by Mary Ann Smathers.
November 18, 2021: *OASCF Developmental Specialist Networking (2nd) Monthly Zoom Meeting* facilitated by Beth Popich & Susan Jones (OACB); Topic: *Nutrition* presented by Jill Flowers, WIC Dietitian; attended by Mary Ann Smathers.
November 18, 2021: *Peer to Peer Meeting:* Doug Mitchell, Transition Coordinator, & Mary Ann Smathers.
November 23, 2021: *MEORC Off-Year Accreditation Virtual Review: Entrance Session & Exit Session* with reviewers Nathan Mutschelknaus & Zachary Robison; attended by Mary Ann Smathers.
November 23, 2021: *Early Intervention Budget Review Meeting* with Arian Smedley, Assistant Superintendent, & Mary Ann Smathers.

Other News:

--The Athens County Early Intervention team has a new DODD EI Consultant: Lindsey Jay (Lindsey will be overseeing the southern counties) -

--Arian Smedley, Assistant Superintendent, will take over as Supervisor for ACBDD Early Intervention beginning December 1, 2021

Celebrating our Achievements:

A two year old child recently met several of the outcomes that the family had been working on: requesting a drink; expressively using words and combining words as well as joining in social games such as hide n seek. Way to go!!

Respectfully Submitted,

Mary Ann Smathers MA SpEd
Senior Developmental Specialist

Current and Upcoming Events

Angela Carter
Director

⇒ Welcome to the team our new administrative assistants, India Mitchell and Myriah Lewis!

⇒ We are still hiring for a intermittent Job Trainer.

⇒ Our new Job Developer, Chris Linscott started on Nov 8th.

⇒ Staff have been busy developing our training store and providing new Title XX services to transition aged youth.

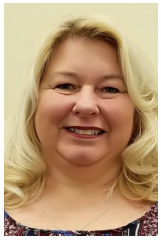
India Mitchell and Myriah Lewis with Superintendent Kevin Davis

Job Development

Chris Linscott
Job Developer

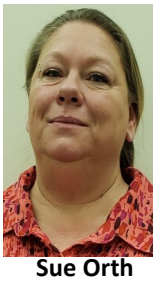
- ◊ 5 new Intake and Tier I authorizations from OOD in October and November.
- ◊ 11 current Job Seekers receiving weekly Employment Development.
- ◊ 2 Job Seekers receiving weekly Employment Development are transition age.
- ◊ 7 new job placements with 4 of the job placements in new businesses.
- ◊ 7 Job Seekers in Post Hire services.
- ◊ 3 successful 90 day closures

Training and Assessments



Heather Clemons
Training Coord.

- ◊ 2 Title XX referrals (one was canceled)
- ◊ 1 Career Discovery referral
- ◊ 9 Pre-Ets Services in Athens, Tri-County, and Nelsonville York.
- ◊ 9 employees received OJS in various positions.
- ◊ Providing Job Development services for all clients in Job Development while working with new Job developer in training. This includes weekly meetings with each client, submitting application, completing daily/monthly reports and teaching the Job Development process from start to finish.



Sue Orth
Training Coord.

Employment Support

Jona Moberg
Employment

- ◊ 28 Follow ups with Business Partners with all positive reports.
- ◊ 42 Employee follow ups with all positive reports.
- ◊ Job Development 90-day follow along for 6 new hires.
- ◊ Attended 2 ACBDD Agency Committee Meetings: The Positive Culture Committee Meeting and The Promoting Leadership for People with Disabilities Meeting.
- ◊ Attended ACBDD in-service and helped present recognition awards.
- ◊ Attended the Southeast Trauma Informed Care Collaborative monthly meeting.
- ◊ Worked with a business and individuals to find solutions when her job was eliminated .
- ◊ Worked with OU Dining services to meet their needs and the needs of those we serve.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
New hires this month	0	0	2	1	1	0	1	1	5	6	1	
Total number jobs filled this month	0	0	2	1	1	0	1	1	5	6	1	
Number of ACBDD Employed in the Community by PersonnelPlus	60	60	62	62	62	62	63	64	64	68	67	
Number of Non-Enrollees (OOD Referrals) Employed in the Community	41	41	42	43	43	43	43	43	46	48	48	
Total number of positions filled by PersonnelPlus	101	101	104	105	105	105	106	107	110	116	115	
Total number of active job development	25	25	26	20	18	20	19	21	16	10	11	
Total number of other job related services	7	7	8	10	8	14	14	14	6	8	13	
Job offers to Job Seekers this month	0	0	2	2	1	0	1	1	6	6	1	
Jobs lost due to termination since January 1, 2021 this month	0	0	1	0	0	1	0	0	1	0	2	
Job losses regardless of year placed or reason (not counted above) this month	1	0	0	1	0	0	0	0	0	0	0	

OOD Monthly Invoiced

	2021
January	$2,468.00
February	$5,421.69
March	$4,965.72
April	$4,234.00
May	$6,816.75
June	$8,958.00
July	$27,742.66
August	$4,668.60
September	$17,391.54
October	$11,937.00
November	
December	
TOTAL	$94,603.96

PersonnelPlus would like to thank Little Italy Pizza in The Plains as one of our newest business partners.

Title XX Monthly Invoiced

	2021
January	$375.12
February	$544.08
March	$250.08
April	$521.00
May	$312.60
June	$229.24
July	$0.00
August	$291.76
September	$41.68
October	$0.00
November	
December	
TOTAL	$2,565.56

Congratulations to Abby Davis, the winner of our "name the store" contest. Abby gave us the name for our upcoming training storefront which will be "Shopportunities by Personnel*Plus*"

We would also like to congratulate and thank our own Sue Orth for 20 years of service with the ACBDD!

Integrate Athens- Three years serving our community

Integrate Athens has now been a division of the Athens County Board of Developmental Disabilities for three years, and despite enduring another year under pandemic restrictions our team has been busy growing and expanding our network and supporting advocacy efforts and school age transition with several new initiative and positive results because of them! Our very small team has continued to develop and launch resources through our websites and several new partnerships that have grown over the past year, continuing to enhance our connections within the Athens Community as well as growing new cross department projects within the ACBDD. As our agency and our community endure the second year under pandemic restrictions, Integrate Athens has focused on helping our community partners and individuals served become better connected through virtual platforms, events, and pandemic safe activities.

A big shout out to Tina Wilson, Integrate Athens Coordinator, who has continued working hard to stay connected to our advocacy team, providers we support, and our community partners all while helping launch several new projects and maintaining contact with multiple community collaborations. Tina also stepped into a role to be the representative for the ACBDD for the local Dementia Friends collaborative and she has dedicated time to training and planning to help ensure those we support who may experience dementia will have their needs met in a safe and understood way that takes into consideration the impact dementia has on their life.

Izzy Hutchinson, our 2021 FANS Coordinator has been busy working with COMCorps partners on inclusive projects that we hope will be grant funded and launched in 2022. Izzy has also supported some of our Advocacy Ambassadors in getting connected to community partners for presentations and helping lay the ground work for connections for those we support. Again, the work we have been focused on is very much the same focus of building community connections for the people we support with developmental disabilities, we are just having to get creative and do it more virtually and socially distanced. Movie night is continuing virtually with the partnership of Aubrey Dorst, Advocate and FANS Connection.

FOOD FOR THOUGHT VIRTUAL Integrate Athens continues to host a community partner lunch meeting the first Tuesday of every month from noon to 1pm. The event is a lunchtime gathering where community members who support and engage in activities that include people with DD can connect, share, and grow. Everyone is welcome and for the duration of the pandemic we will be hosting this event via Zoom. Next Date: January 4th, 2022 noon.

2021 Integrate Athens Highlights

- **Promoting Leadership Opportunities for those we serve**- In 2019 the ACBDD created a committee that focuses on best practices in helping people with developmental disabilities become active leaders in our communities, this may be through advocacy, groups, boards, or other civic organizations. The committee includes, Tina Wilson, Dale Ellis, Jona Moberg, Davey McNelly, Arian Smedley, and Autumn Brown. Our group made contact with 7 agencies/businesses/community groups and were successful in inspiring them to seek board members with disabilities, to collaborate in inclusive ways on projects and helped them better understand the need to have people with disabilities at the table to help them plan, connect, and include people with disabilities in all they do.

- **Positive Culture-** Collaborative committee has representation from all departments of the ACBDD and focuses on staff recognition, annual awards, a monthly shout out email, and ongoing monitoring of the culture within departments, as well as across the entire ACBDD. We are thankful the staff who volunteer sit on this committee to help promote positive culture. In 2022 the team will be helping develop the objectives focusing on improved communication as targeted in our upcoming strategic plan.

- **Provider Supports**-Integrate Athens is working with a regional team in an effort to identify best practices in supporting our provider pool. The team continues to help providers navigate remote learning, changing certification guidelines due to the pandemic, and a strong effort to focus on provider appreciation efforts throughout the year. Integrate Athens offers access to computers, printers, and other needed supplies and technology needs to support our providers.

- **EPIC School to Adult Life Transition Resources** – Creating resources for transition age youth (13 to 21) in Athens County.

    - Since fall of 2019 Integrate Athens developed a Passport to the Community a small carry along booklet that promotes ways to get around the community and recommended places to visit.

    - Summer of 2020 was focused on creating a School Age Transition Work Book that is an easy to use resource that guides students through a process of planning for their future, gaining independence, relationship building and gaining skills and knowledge that will help them as they transition to young adults. Integrate Athens and Amy Goldsberry who was Transition Coordinator at the time worked together on this project and are now launching it into the hands of educators and districts!

    - Fall 2021-EPIC Elementary! An easy activity resource for teachers and families to keep students on the path to adulthood, ensuring typical development activities are intentionally introduced to children to spark ideas and conversations.

    - Coming in spring of 2022- EPIC Parents Guide- A resource meant to help parents navigate all phases of their child's life from birth through school, into school to adult transition and life for their child as an adult. If we can empower parents with knowledge we can empower kids with disabilities to choose a path that is meaningful and connected to their community.

- **FANS in Schools- Delayed due to Pandemic Safety Protocols in schools**-Developing Friend, Allies and Neighbor Connections in each area school. Izzy and Autumn are looking to connect with schools to introduce FANS in schools and will spend the spring working to make those connections in 2022. This remains on our radar but is not a priority due to the difficulty connecting with school personnel to spark interest and develop FANS groups. We are hopeful 2022 will bring some closure to pandemic protocols and open doors to deeper connections.

- **On-going-Community Partner Development Continues-** Now connected to multiple networks in Athens County, the Integrate Athens team acts as a liaison to the many available inclusive opportunities in the area. Active members of Creating Healthy Communities, CHC Sub-Committee for Diversity and Inclusion, Age Friendly Athens County, COMCorps Site Members, COVID Impact on Children, Dementia Friends, Athens County School Age Transition Network, and many OU connections and partnering with the City of Athens in a variety of ways. Creating more connections in Athens County to Day Hab Center activities that are inclusive by increasing access to community activities and experiences for people we serve, their families, and their provider supports. Food For Thought, Provider Support and Community Partner connections are key to successful inclusion.

- **Advocacy Ambassador Presentations**-Our Advocacy team continues working hard to create their own individual PowerPoints to prepare to share their story with others. This team has continued their work in a virtual way, gaining deeper connections to other advocacy members and learning more about a few other advocacy groups. This team was also instrumental in creating the Southeastern Ohio Disability Equity Coalition and the team seeks to gain participation from all Southeastern Ohio Counties. They are currently up to 7 counties participating.

- **Disability Equity Discussion Groups**- the ACBDD approved funding for 2 facilitated discussion groups that introduce people to the terms ableism, disability equity, and disability inclusion. Sharing examples and allowing time for people to share insights and ideas. This is through the Southeastern Ohio Disability Equity Coalition network. Each facilitator is paid a $100 facilitation fee, all facilitators are people with lived experience having a disability.

- **Annual Crisis Intervention Training for First Responders-** As a partner with the 317 Board, Autumn participates in an annual 1 week training to first responders in southeastern Ohio. Thanks to Katie Evans and David Sincoff who support the information that needs to be presented and updated periodically.

- **Crisis Supports/Life Skills Resources-** Integrate Athens steps in to provide Life Skills connections or specialized curriculum for Life Skills needs as needed in partnership with SSA staff and providers who identify a need.

Happy Holidays and thanks for supporting us through another successful year!

-Autumn Brown, Director of Integrate Athens

Transition Services

"Planning Early for Tomorrow's Dream"

Athens County Board of Developmental Disabilities (ACBDD) Board Report

October 2021

Doug Mitchell
Transition
Coordinator

Transition Services

- Transition services are provided to individuals who are enrollees of the ACBDD or have an IEP.
- Individuals served are ages 14- 21.
- Attend Athens, Alexander, Beacon, Federal Hocking, Nelsonville-York, New Story, Trimble, Tri-County Career Center.
- Transition Coordinator will attend IEP meetings upon invitation.
- Transition Coordinator connects and coordinates services for families and students.
- Transition Coordinator is not a direct service provider.
- Transition Coordinator reports to the assistant superintendent and is housed at Beacon School.
- Transition Coordinator works in conjunction with Integrate Athens and SSA Department
- Transition Coordinator is available for community presentations.

Transition Focus Areas

While Transition Services are person centered, the new transition process will offer students and families 4 focus areas to choose from. It may be that more than one focus area is chosen or that a student moves from one focus area to another. The purpose of the focus areas is to help students and families know what services are available and how to access them. These areas are highlighted in the new Transition Booklet. The 4 focus areas are:

1. Independent Living Skills, 2. Working Skills, 3. Education/Training, 4. Getting to Know Your Community.

Launching Career Discovery Service with Beacon School Students

The Transition Coordinator has been working with SSA's and Beacon School teachers to implement Career Discovery Services for many Beacon students. The service will be provided primarily by PersonnelPlus or if the student has a waiver, the service will be provided by a waiver provider such as Capabilities Inc. This service provides students the opportunity to learn about what they like and they don't like.

"This is a person-centered planning service for individuals with little or no work or community experiences."

It is often thought as a starter or entry-level service for students. It explores a person's interests, skills, and preferences. It typically includes home visits, social, and work observations resulting in a written report to assist writing the IEP and next steps toward employment or community activities or both. PersonnelPlus has already begun providing this service to an enrollee attending Athens High School and plans are in motion to start a Beacon student very soon.

Transition Training at Beacon School

On October 7-8, 2021 the Transition Coordinator and the Integrate Athens Director, Autumn Brown met with some of the Beacon School staff for training. The presentation included ways that staff can help students be more inclusive and integrated in the community. Additionally, staff were trained on Career Discovery Services by participating in some of the same activities that a student would complete. This opportunity gave staff great insight as to how the service would be done for their students.

Transition Resource Meeting

The Director of Integrate Athens has built an Athens County Transition Resource group that meets once each quarter. The purpose of the meetings is to bring those professionals representing schools and agencies providing transition services together to learn what each other do and how they might partner with one another. Some of the organizations represented include: the Work Station/Ohio Means Jobs, Opportunities for Ohioans with Disabilities (OOD), Ohio Department of Developmental Disabilities, Athens Jobs and Family Services, State Support Team Region 16, Athens City Schools and others. The Director of Integrate Athens presented information on the County Board's "Epic Resource Materials" available to schools and area partners. The next Transition Resource Meeting will take place on January 12, 2022 at 2:45 p.m. and will be facilitated by Doug Mitchell, Transition Coordinator.

Community Partner Outreach

- Penny Murray, New Lexington High School-The Transition Coordinator reached out to Penny Murray , Transition to Work Coordinator at the New Lexington High School. Ms. Murray shared information on their transition program for students with disabilities and in particular their "Coffee Cart" project. The Coffee Cart project provides assigned students the opportunity to provide coffee and pastries to local offices such as the county court house. This mini-business gives students experience with maintaining inventory, interfacing with customers and developing skills that later can help them pursue community employment. The Transition Coordinator will be gathering additional information on this project to share in the future.

- Beacon Parent-Teacher Conference
  The Transition Coordinator will be attended the Beacon Parent-Teacher Conference on November 4, 2021 to introduce himself to families and his role in the Transition process.

- Project Rise-The Transition Coordinator met with the new staff with the Athens-Meigs ESC's "Project Rise" on November 9, 2021. The Transition Coordinator discussed ways that Project Rise might be able to support students with disabilities.

- Federal Hocking High School-The Transition Coordinator met with teacher, Talia Parrotti, Multiple Disabilities Unit on November 23, 2021 to discuss how the Athens County Board of DD might provide transition services for her students.

- Tri-County Career Center-The Transition Coordinator presented to Ann Hinkle, Intervention Coordinator for Tri-County Career Center and her staff on November 22, 2021 about how the two organizations can partner with one another.