

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Organizational Board Meeting Minutes
Tuesday, Jan. 26, 2020 – 6:00 P.M.
Remotely via Zoom

**The Mission of the Athens County Board of Developmental Disabilities is to serve our
community with compassion, innovation, and transparency**

1. Dr. Jason Jolley, Board Vice President, called the meeting to order at 6:03 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
CONNER	Present
DEMKO	Absent (arrived by 6:20 p.m.)
JOLLEY	Present
LEWIS	Present
OLIVER	Present

Others in attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Tristin Lawrence	Director of Service & Support
Doug Mitchell	Director of Employment Options
Gwen Brooks	Director of Human Resources
Autumn Brown	Director of Integrate Athens
Scott Zielinski	Medicaid Services Coordinator
Arian Smedley	Assistant Superintendent
Tina Wilson	Integrate Athens Coordinator
Jerry Swackhammer	Service & Support Specialist

3. Dr. Jolley read the Mission Statement.
4. Oliver motioned to approve the agenda.

MOTION#: 01-26-01
MOTION: OLIVER
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER
CARRIES: YES

5. Smedley took photo/screenshot of Board Members for the Beacon School yearbook.
6. Dr. Jolley announced the re-appointment of Margaret Demko, whose term is effective January 1, 2021, through December 31, 2024. Announcement of re-appointment of Katie Conner, whose term is effective January 1, 2021, through December 31, 2024.

7. Board members discussed the documents that are read and signed by each board member every year. Dr. Davis said for this year, given the meeting is virtual, board members can review and sign on their own and mail back using the provided self-addressed stamped envelope.
 - a. Oath of Office (Exhibit 1, Page 1-2).
 - b. Declaration (Exhibit 2, Pages 3-4).
 - c. Ethics Statement (Exhibit 3, Pages 5-6).
 - i. Ethics is Everybody's Business (Exhibit 4, Page 7-26).
 - ii. Ohio Ethics Laws (Exhibit 5, Page 27-52).
 - iii. Ohio Ethics Bulletin (Exhibit 6, Page 53-55).

8. Election of Officers (Exhibit 7, page 56):

- a. Bond motioned to elect a Demko as President of the Athens County Board of DD.

MOTION#: 01-26-02
 MOTION: BOND
 SECOND: LEWIS
 AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER
 CARRIES: YES

- b. Dr. Allen motioned to elect Dr. Jolley as Vice President of the Athens County Board of DD.

MOTION#: 01-26-03
 MOTION: ALLEN
 SECOND: BOND
 AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER
 CARRIES: YES

- c. Dr. Lewis motioned to elect Bond as Secretary of the Athens County Board of DD.

MOTION#: 01-26-04
 MOTION: LEWIS
 SECOND: OLIVER
 AYES: ALLEN, BOND, CONNER, JOLLEY, LEWIS, OLIVER
 CARRIES: YES

9. Committee Assignments:

- a. Dr. Lewis motioned to re-elect last year's slate of board members who served the Ethics Committee (Exhibit 7, Page 56 & Exhibit 8, Page 57) and the Finance/Personnel Committee (Exhibit 7, Page 56).

Discussion: Board members discussed the desire to improve the performance evaluation form and whether that task would be completed in the Finance & Personnel Committee. Members decided it could be a separate group, perhaps an ad hoc committee, could be created to specifically address this task. Bond briefly lost connection and could not vote.

MOTION#: 01-26-05
MOTION: LEWIS
SECOND: ALLEN
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

10. Demko motioned to approve the board meeting calendar as recommended on the fourth Tuesday of each month at 6:00 p.m., or as noted (Exhibit 9, Page 58). Bond briefly lost connection and could not vote.

MOTION#: 01-26-06
MOTION: DEMKO
SECOND: ALLEN
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

11. Oliver motioned to approve the board training schedule as recommended (Exhibit 10, Page 59). Bond briefly lost connection and could not vote.

MOTION#: 01-26-07
MOTION: OLIVER
SECOND: LEWIS
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

12. Oliver motioned to approve public notice of all board meetings as required by ORC 121.22. Notice shall be provided through local media, posted at all ACBDD office locations, and the ACBDD website. Bond briefly lost connection and could not vote.

MOTION#: 01-26-08
MOTION: OLIVER
SECOND: LEWIS
AYES: ALLEN, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES

13. Dr. Davis reminded board members of the importance of using ACBDD-issued email addresses for board business (Exhibit 11, Page 60). He also acknowledged other email addresses will be used during this time to ensure communications are effectively getting to the board members.

14. Bond motioned to adjourn the organizational meeting at 6:30 p.m.

MOTION#: 01-26-09
MOTION: BOND
SECOND: LEWIS
AYES: ALLEN, BOND, CONNER, DEMKO, JOLLEY, LEWIS, OLIVER
CARRIES: YES