BOARD MEETING

April 23, 2019

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

April Board Meeting Agenda
Tuesday, April 23, 2019 – 6 p.m.
Beacon School
801 W. Union Street
Athens, Ohio 45701

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

1. Call to Order – Margaret Demko, Board President.
2. Roll Call – Arian Smedley.
3. Reading of Mission Statement.
4. Motion to approve Agenda.
5. New Business:

    a. Introduce guest speaker, Dara Walburn.

    Items for review and discussion:

    b. 2018 Annual Report.
    c. 2018 MUI Annual Stakeholder Data (Exhibit 1, Pages 1-16).
    d. Results of staff engagement survey (Exhibit 2, Pages 17-22).
    e. 2018-2019 Academic Hours & Make Up Schedule (Exhibit 3, Page 23).
    f. Technology discussion from February meeting.
    g. Administrative Policy 26, and Personnel Policies 2-6, 2-2, 2-4, and 3-1 (Exhibit 4, Pages 24-35).
    h. Food services bid (Exhibit 5, Pages 36-37).
    i. 2019-2020 program calendars (Exhibit 6, Pages 38-40).
    j. Board member in-service training requirements (Exhibit 7, Pages 41-44).

    Motions for vote:

    k. Make up March meeting.
    l. Feb. 26, 2019, Regular Meeting Minutes (Exhibit 8, Pages 45-50).
    m. FANs COMCorps application request (Exhibit 9, Page 51).
    n. KOC Camp Director job description (Exhibit 10, Page 52).
    o. Access controls for ACBDD facilities (Exhibit 11, Pages 53-70).
    p. Authorize the Superintendent to teach one college-level course per semester outside the scope of his ACBDD duties.

q. Funding request from HAPCAP for Athens Public Transit Route 7 expansion pilot project (Exhibit 12, Page 71).
r. Review proposal and vote on potential preschool class expansion (Exhibit 13, Page 72-75).
s. Grant July 5, 2019, as a paid day off.

6. Board Reports:

    a. Superintendent, Dr. Kevin Davis (Exhibit 14, Pages 76-105).
    b. Director of Education, Becky Martin (Exhibit 15, Pages 106-109).
    c. Director of Finance and Operations, Steve Kramer (Exhibit 16, Pages 110-120).
    d. Director of Service and Support, Richard Suehrstedt (Exhibit 17, Page 121).
    e. Director of Employment Options, Doug Mitchell (Exhibit 18, Pages 122-127).
    f. Director of Integrate Athens, Autumn Brown (Exhibit 19, Pages 128-131).
    g. MUI Coordinator, Scott Zielinski (Exhibit 20, Page 132).
    h. Director of Human Resources, Gwen Brooks (Exhibit 21, Pages 133-135).
    i. Director of Facilities and Transportation, Butch Withem (Exhibit 22, Page 136).

7. Comments from Visitors relative to the agenda.
8. Comments from Unions relative to the agenda.
9. Comments from the board.
10. Motion to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.
11. Motion to return from Executive Session.
12. Motion to adjourn.

Athens County Board of Developmental Disabilities

2018 MUI Stakeholder Annual Review

March 28, 2019

Analysis of Trends, Patterns and Opportunities for Improvement in the Quality of Life for Individuals Served

The Athens County Board of Developmental Disabilities
2017 Annual Stakeholder Data
January 1, 2018-December 31, 2018

1) Meeting details

March 28, 2019 - Beacon School, Athens, Ohio

2) Stakeholders include:

Kevin Davis, ACBDD Superintendent; Richard Suehrstedt, ACBDD SSA Director; Scott Zielinski, Interim MUI Co-ordinator; David Sincoff, ACBDD Behavior Support Specialist; Robin Sherin, Sech-Kar Administrative Assistant; Beth Maccombs, Parent

3) Demographic Information

This Annual Analysis of Major Unusual Incidents (MUIs) contains a representation of data collected on behalf of all Providers providing services in Athens County. This information was obtained from the Ohio Department of Developmental Disabilities ITS (Incident Tracking System) which is a statewide system that tracks MUIs.

4) Rule changes

This Annual Analysis of Major Unusual Incidents (MUIs) contains information encompassing all of 2018. On January 1, 2019 OAC 5123-10-02 went into effect, replacing the old rule that governed the MUI system in Ohio. Along with this rule change came alterations to category names, definitions and characterizations. This Annual Analysis presents the data in 2018 terms and language, and does not reflect the changes that occurred after the calendar year. For example, in 2018 any Peer-to-Peer Act was still considered a Category A incident, but moved to Category B in 2019. For this report, Peer-to-Peer Acts are still presented as Category A incidents.

Explanation of Data

Category A investigations consist of the following categories of incidents:

- Abuse: Physical, Sexual, Verbal
- Neglect
- Misappropriation
- Exploitation
- Failure to Report
- Prohibited Sexual Relations
- Peer to Peer Acts
- Rights Code Violation
- Accidental or Suspicious Death

Category B investigations consist of the following categories of incidents:

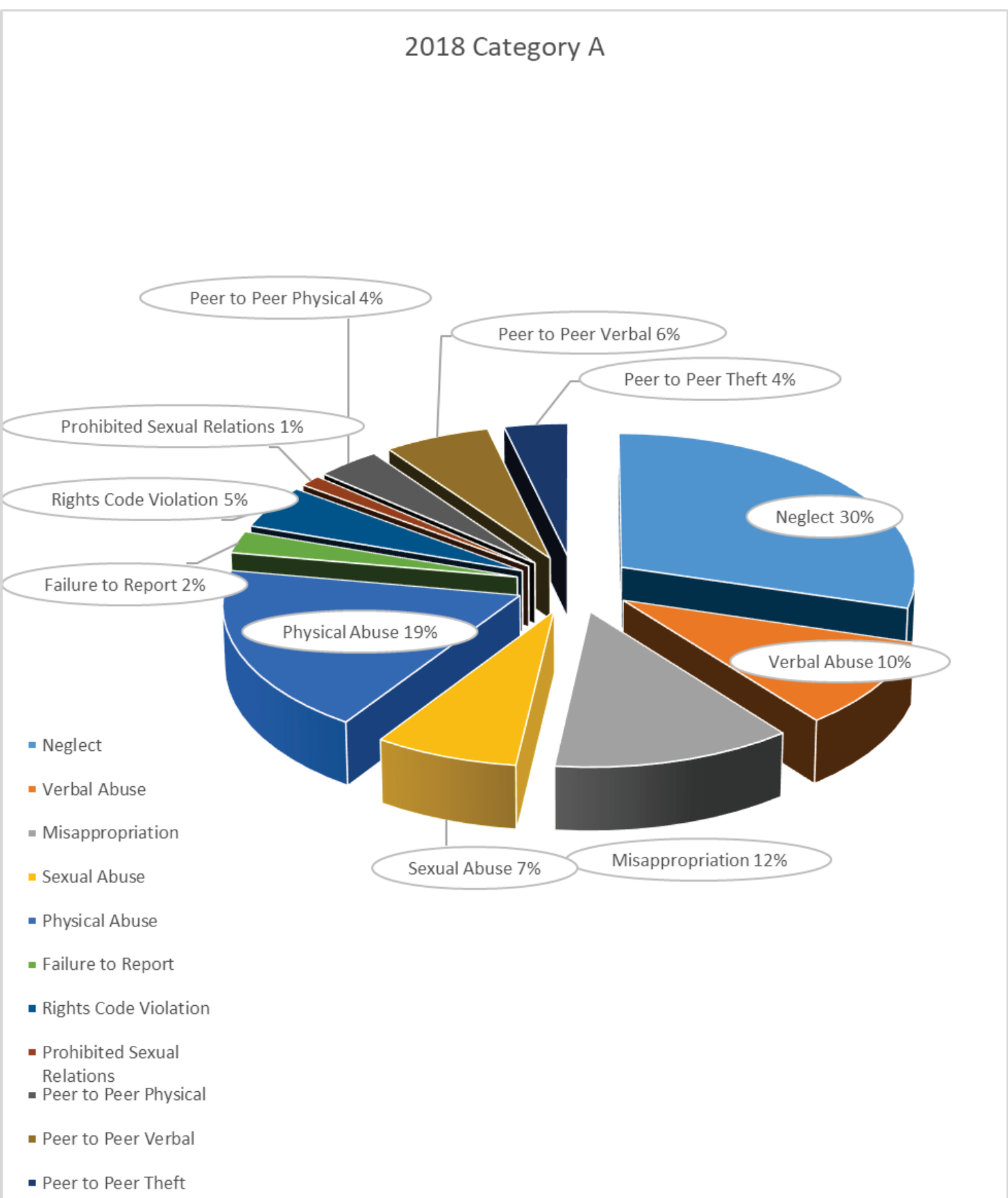
- Medical Emergency
- Missing Individual
- Attempted Suicide
- Significant Injury
- Death other than accidental or suspicious

Category C investigations consist of the following categories of incidents:

- Law Enforcement
- Unapproved Behavior Support
- Unscheduled Hospitalizations

Category A – total number filed and Substantiation Rates

MUI CATEGORY A	2016	SUB	% SUB	2017	SUB	% SUB	2018	SUB	% SUB
Neglect	28	12	43%	31	22	71%	24	21	88%
Verbal Abuse	16	7	44%	13	9	69%	8	8	100%
Misappropriation	16	11	69%	9	5	67%	10	8	80%
Sexual Abuse	3	1	33%	7	3	43%	6	2	33%
Physical Abuse	15	4	27%	6	0	0%	16	7	44%
Exploitation	3	0	0%	1	1	100%	0	0	n/a
Failure to Report	3	0	0%	1	1	100%	2	2	100%
Rights Code Violation	1	0	0%	1	1	100%	4	4	100%
Prohibited Sexual Relations	0	0	n/a	0	0	n/a	1	1	100%
Peer to Peer Physical	11	n/a		6	n/a		3	n/a	
Peer to Peer Sexual	6	n/a		0	n/a		0	n/a	
Peer to Peer Verbal	2	n/a		3	n/a		5	n/a	
Peer to Peer Theft	4	n/a		2	n/a		3	n/a	
Peer to Peer Exploitation	1	n/a		0	n/a		0	n/a	
Total	109			80			81		


2018 Category A
Peer to Peer Physical 4%
Peer to Peer Verbal 6%
Peer to Peer Theft 4%
Prohibited Sexual Relations 1%
Rights Code Violation 5%
Failure to Report 2%
Physical Abuse 19%
Neglect 30%
Verbal Abuse 10%
Misappropriation 12%
Sexual Abuse 7%
Neglect
Verbal Abuse
Misappropriation
Sexual Abuse
Physical Abuse
Failure to Report
Rights Code Violation
Prohibited Sexual Relations
Peer to Peer Physical
Peer to Peer Verbal
Peer to Peer Theft

2018 Neglect					
Supervision		Injury	**MUIs Filed**	**Substantiated**	**% Substantiated**
	Family	None	0	0	n/a
	Guardian	Minor	1	1	100%
		None	2	1	50%
	Staff	Minor	1	1	100%
		None	7	7	100%
Supervision			**11**	**10**	**91%**
Treatment	Guardian	None	5	4	80%
	Other	None	0	0	n/a
	Staff	Minor	1	1	100%
		None	7	6	86%
Treatment			**13**	**11**	**85%**
Total			**24**	**21**	**88%**

2018 Verbal Abuse		MUIs	Substantiated	% Substantiated
	Direct Care Staff	7	7	100%
	Family	0	0	0%
	Friend	0	0	0%
	Guardian	0	0	0%
	Named PPI but no relationship	1	1	100%
Total		**8**	**8**	**100%**

2018 Misappropriation		MUIs Filed	Substantiated	% Substantiated
	Medication(s)	2	1	50%
	Money	1	1	100%
	Property	7	6	86%
Total		**10**	**8**	**80%**

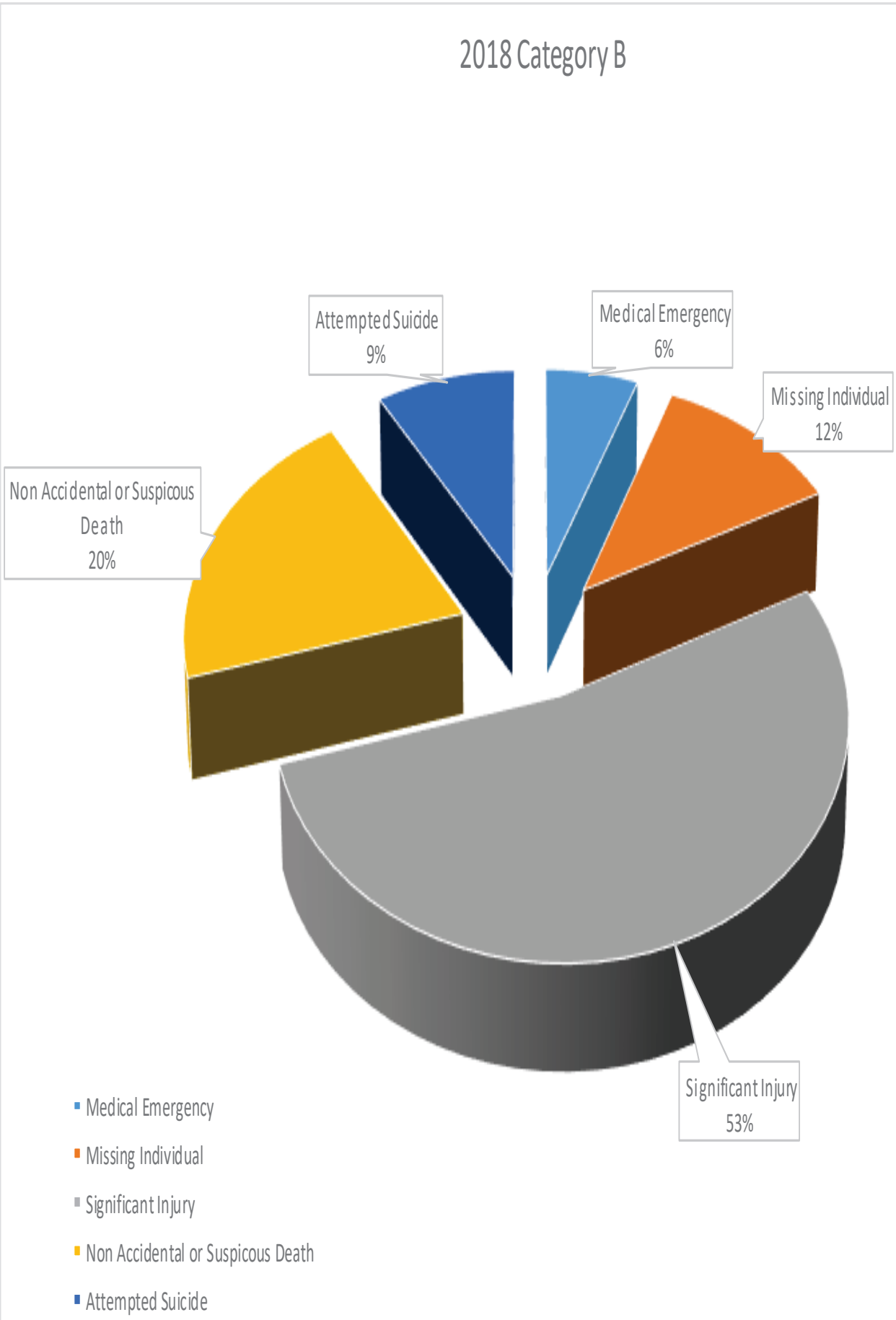
2018 Sexual Abuse		MUIs	Substantiated	% Substantiated
	Family	3	1	33%
	Other	3	1	33
Total		**6**	**2**	**33%**

2018 Physical Abuse		MUIs	Substantiated	% Substantiated
Physical	Direct Care Staff	3	1	50%
	Guardian	3	1	33%
	Friend	1	1	100%
	Family	5	2	40%
	Boyfriend/Girlfriend	2	2	100%
	Unknown	2	0	0%
Total		**16**	**7**	**44%**

2018 Peer-to-Peer Acts	MUIs	Substantiated	% Substantiated
Physical	3	n/a	n/a
Theft	3	n/a	n/a
Verbal	5	n/a	n/a
Total	**11**	**n/a**	**n/a**

Category B – total number filed

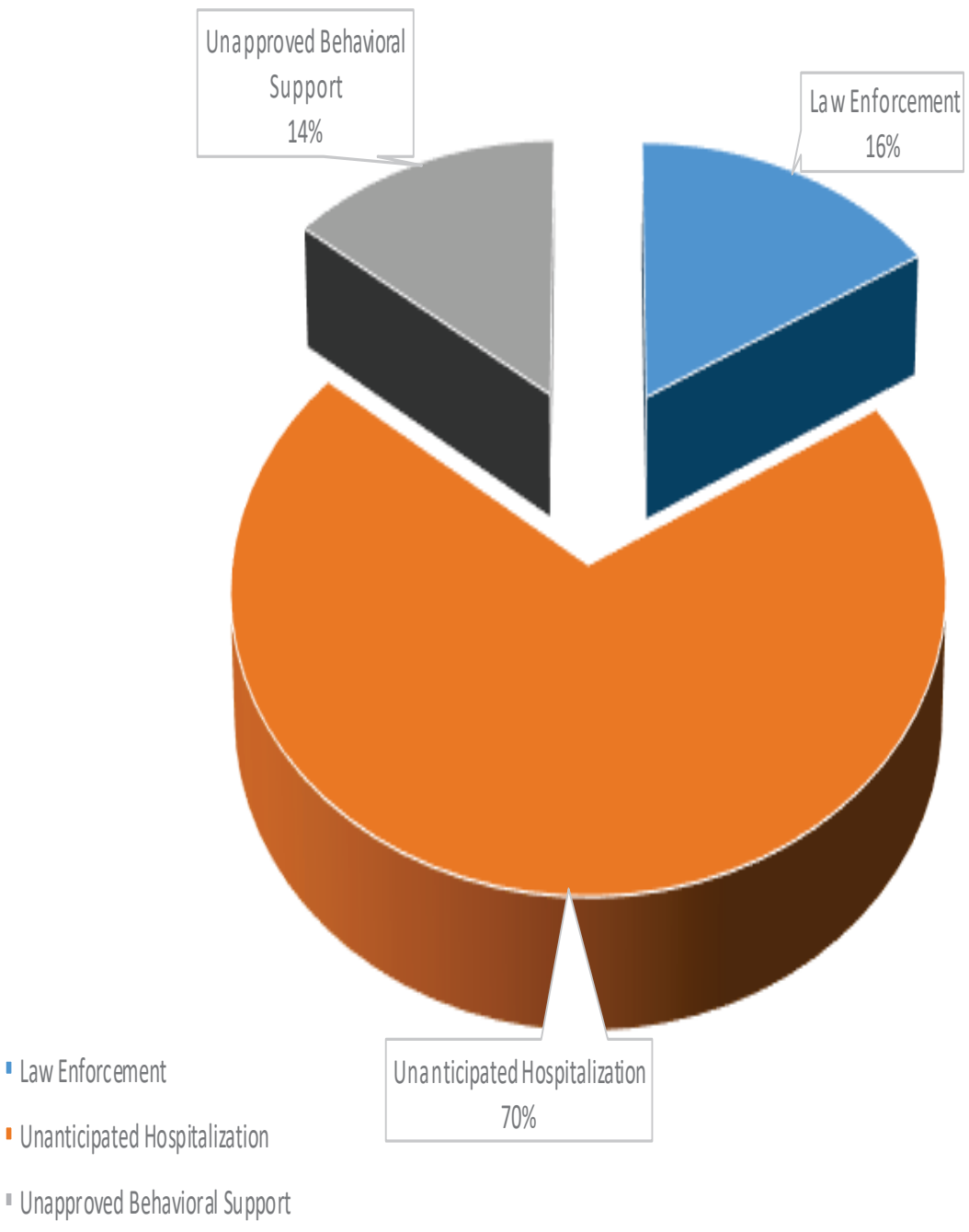
MUI CATEGORY B	2016	2017	2018
Medical Emergency	1	6	2
Missing Individual	8	2	4
Significant Injury	16	18	18
Non Accidental or Suspicious Death	5	3	7
Attempted Suicide	0	1	3
Total	30	30	34


2018 Category B
Attempted Suicide
9%
Medical Emergency
6%
Missing Individual
12%
Non Accidental or Suspicous Death
20%
Significant Injury
53%
Medical Emergency
Missing Individual
Significant Injury
Non Accidental or Suspicous Death
Attempted Suicide

Category C – total number filed

MUI CATEGORY C	2016	2017	2018
Law Enforcement	**6**	**5**	**8**
Unanticipated Hospitalization	**25**	**26**	**35**
Unapproved Behavioral Support	**0**	**6**	**7**
Total	**31**	**37**	**50**

2018 Unscheduled Hospitalization	**MUIs**
Abnormal Blood Levels	2
Bowel Obstruction	2
Cancer	2
Heart Problems	1
Impaired Respiration	2
Infection	8
Kidney	1
Other	9
Pneumonia and Influenza	3
Seizure	2
Psychiatric	3
Total	**35**

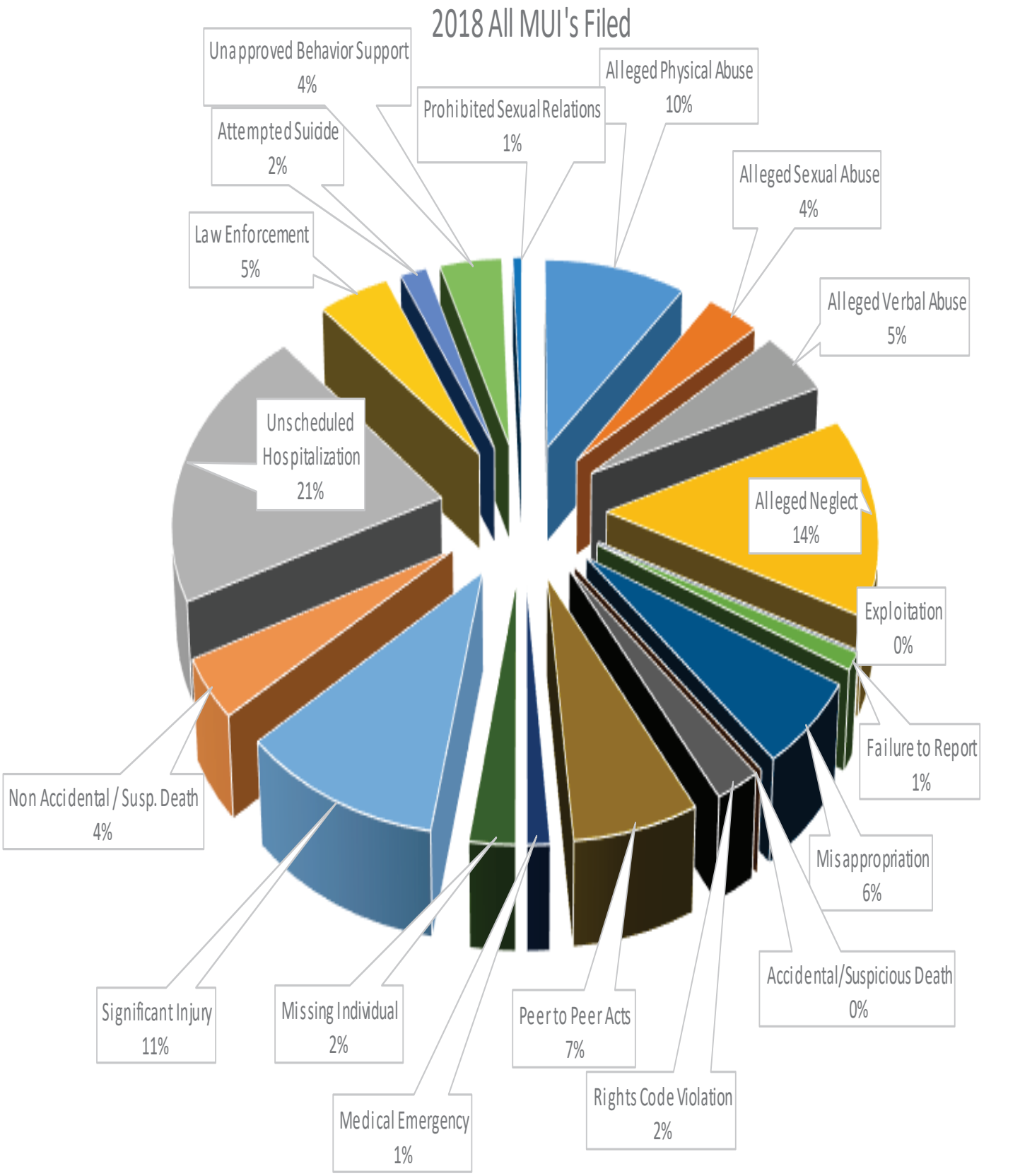

2018 Category C
Unapproved Behavioral Support 14%
Law Enforcement 16%
Unanticipated Hospitalization 70%
Law Enforcement
Unanticipated Hospitalization
Unapproved Behavioral Support

Provider at the time of the Incident	2015 Number of MUIs filed	2016 Number of MUIs filed	2017 Number of MUIs filed	2018 Number of MUIs filed
Athens County Board of DD	2	10	7	12
Buckeye Community Services	14	17	4	16
Caregiver Homes	2	1	0	0
Consumer Support Services	n/a	n/a	n/a	1
Creative Foundations	n/a	n/a	n/a	2
Echoing Hills/Echoing Meadows	42	37	35	26
Expanding Your Horizons	0	4	0	2
Goals Anew **	2	n/a	n/a	n/a
Goodwill	n/a	0	1	3
Great Nursing Care **	n/a	1	n/a	n/a
Havar, Inc.	19	10	8	10
Radcliff Home Health **	1	1	0	n/a
ResCare, Inc.	3	3	4	3
RHDD	16	16	18	22
Shane's Place	n/a	1	0	1
SOAR	3	8	10	12
The Sech-Kar Co.	24	24	14	14
No Provider	10	29	37	33
Independent Provider	n/a	4	8	9
TOTAL	**136**	**168**	**146**	**166**

2018 MUI's by age range

Category	Age Range	Number of Individuals
Alleged Abuse - PHYSICAL	0 - 2	1
	6 - 21	6
	22 - 30	2
	31 - 40	2
	41 - 50	2
	51 - 64	2
Alleged Abuse - PHYSICAL		**15**
Alleged Abuse - SEXUAL	6 - 21	1
	22 - 30	2
	31 - 40	2
	41 - 50	1
Alleged Abuse - SEXUAL		**6**
Alleged Abuse - VERBAL	6 - 21	1
	22 - 30	2
	31 - 40	4
	41 - 50	1
Alleged Abuse - VERBAL		**8**
Alleged Neglect	3 - 5	4
	6 - 21	4
	22 - 30	4
	31 - 40	4
	41 - 50	5
	51 - 64	3
Alleged Neglect		**24**
Attempted Suicide	6 - 21	2
	31 - 40	1
Attempted Suicide		**3**
Failure To Report	6 - 21	1
	31 - 40	1
Failure To Report		**2**
Law Enforcement	6 - 21	3
	22 - 30	4
	31 - 40	1
Law Enforcement		**8**
Medical Emergency	31 - 40	1
	65+	1
Medical Emergency		**2**

Misappropriation	6 - 21	1
	22 - 30	1
	31 - 40	3
	41 - 50	1
	51 - 64	4
Misappropriation		**10**
Missing Individual	6 - 21	2
	22 - 30	2
Missing Individual		**4**
Non Accidental/Suspicious Death	31 - 40	1
	51 - 64	3
	65+	3
Non Accidental/Suspicious Death		**7**
Peer-to-Peer Acts	6 - 21	3
	22 - 30	6
	31 - 40	8
	51 - 64	4
	65+	1
Peer-to-Peer Acts		**22**
Rights Code Violation	6 - 21	1
	22 - 30	1
	31 - 40	1
	41 - 50	1
Rights Code Violation		**4**
Significant Injury	3 - 5	1
	6 - 21	2
	22 - 30	2
	31 - 40	3
	41 - 50	2
	51 - 64	2
	65+	6
Significant Injury		**18**
Unanticipated Hospitalization	6 - 21	2
	22 - 30	2
	31 - 40	2
	41 - 50	10
	51 - 64	13
	65+	6
Unanticipated Hospitalization		**35**
Unapproved Behavioral Support	6 - 21	4
	22 - 30	3
Unapproved Behavioral Support		**7**


2018 All MUI's Filed
Unapproved Behavior Support 4%
Alleged Physical Abuse 10%
Prohibited Sexual Relations 1%
Attempted Suicide 2%
Alleged Sexual Abuse 4%
Law Enforcement 5%
Alleged Verbal Abuse 5%
Unscheduled Hospitalization 21%
Alleged Neglect 14%
Exploitation 0%
Failure to Report 1%
Non Accidental / Susp. Death 4%
Misappropriation 6%
Accidental/Suspicious Death 0%
Significant Injury 11%
Missing Individual 2%
Peer to Peer Acts 7%
Medical Emergency 1%
Rights Code Violation 2%
Alleged Physical Abuse
Alleged Sexual Abuse
Alleged Verbal Abuse
Alleged Neglect
Exploitation
Failure to Report
Misappropriation
Accidental/Suspicious Death
Rights Code Violation
Peer to Peer Acts
Medical Emergency
Missing Individual
Significant Injury
Non Accidental / Susp. Death
Unscheduled Hospitalization
Law Enforcement
Attempted Suicide
Unapproved Behavior Support
Prohibited Sexual Relations

Category Description		Total Count	Percentage of Total	Substantiated Rate
Accidental/Suspicious Death	State of Ohio	69	0%	0%
	Athens County	0	n/a	n/a
Alleged Abuse - PHYSICAL	State of Ohio	1,495	7%	32%
	Athens County	16	10%	44%
Alleged Abuse - SEXUAL	State of Ohio	321	2%	27%
	Athens County	6	4%	33%
Alleged Abuse - VERBAL	State of Ohio	772	4%	47%
	Athens County	8	5%	100%
Alleged Neglect	State of Ohio	1,913	9%	68%
	Athens County	24	14%	88%
Attempted Suicide	State of Ohio	132	1%	n/a
	Athens County	3	2%	n/a
Exploitation	State of Ohio	145	1%	64%
	Athens County	0	n/a	n/a
Failure To Report	State of Ohio	174	1%	70%
	Athens County	2	1%	100%
Law Enforcement	State of Ohio	930	5%	n/a
	Athens County	8	5%	n/a
Medical Emergency	State of Ohio	672	3%	n/a
	Athens County	2	1%	n/a
Misappropriation	State of Ohio	1,276	6%	64%
	Athens County	10	6%	80%
Missing Individual	State of Ohio	493	2%	n/a
	Athens County	4	2%	n/a
Non Accidental/Suspicious Death	State of Ohio	940	5%	n/a
	Athens County	7	4%	n/a
Peer-to-Peer Acts	State of Ohio	1,243	6%	n/a
	Athens County	11	7%	n/a
Prohibited Sexual Relations	State of Ohio	19	0%	37%
	Athens County	1	1%	0%
Rights Code Violation	State of Ohio	70	0%	66%
	Athens County	4	2%	100%
Significant Injury	State of Ohio	1,530	7%	n/a
	Athens County	18	11%	n/a
Unanticipated Hospitalization	State of Ohio	6,192	30%	n/a
	Athens County	35	21%	n/a
Unapproved Behavioral Support	State of Ohio	2,146	10%	n/a
	Athens County	7	4%	n/a

Trends and Patterns

Individuals with Multiple MUI's in 2018

For the 166 MUI's filed in Athens County in 2018, there were a total of 111 individuals involved.

In 2018 there were 21 individuals who were involved in three or more MUI's, and those 21 individuals accounted for 77 MUI's (46% of all of the MUI's in Athens County). This is an increase from these same metrics in 2017, when 13 individuals were involved in three or more MUI's, and those 13 individuals accounted for 45 MUI's (31% of all of the MUI's in Athens County).

Nickel and Dime Report

There was one individual who was involved in five or more (Nickel Report) and ten or more (Dime Report) MUI's during 2018, meeting the definition of a trend or pattern. This individual is a 29 year old man with moderate intellectual disability and is served by RHDD as his provider.

MUI #	Category	Finding
2018-005-0158	Peer-to-Peer	n/a
2018-005-0019	Misappropriation	Substantiated
2018-005-0029	Law Enforcement	n/a
2018-005-0047	Law Enforcement	n/a
2018-005-0066	Alleged Abuse - Verbal	Substantiated
2018-005-0086	Alleged Neglect	Substantiated
2018-005-0097	Alleged Neglect	Substantiated
2018-005-0129	Alleged Abuse – Verbal	Substantiated
2018-005-0159	Alleged Neglect	Substantiated
2018-005-0160	Peer-to-Peer	n/a

Employee Engagement Survey Results

2019

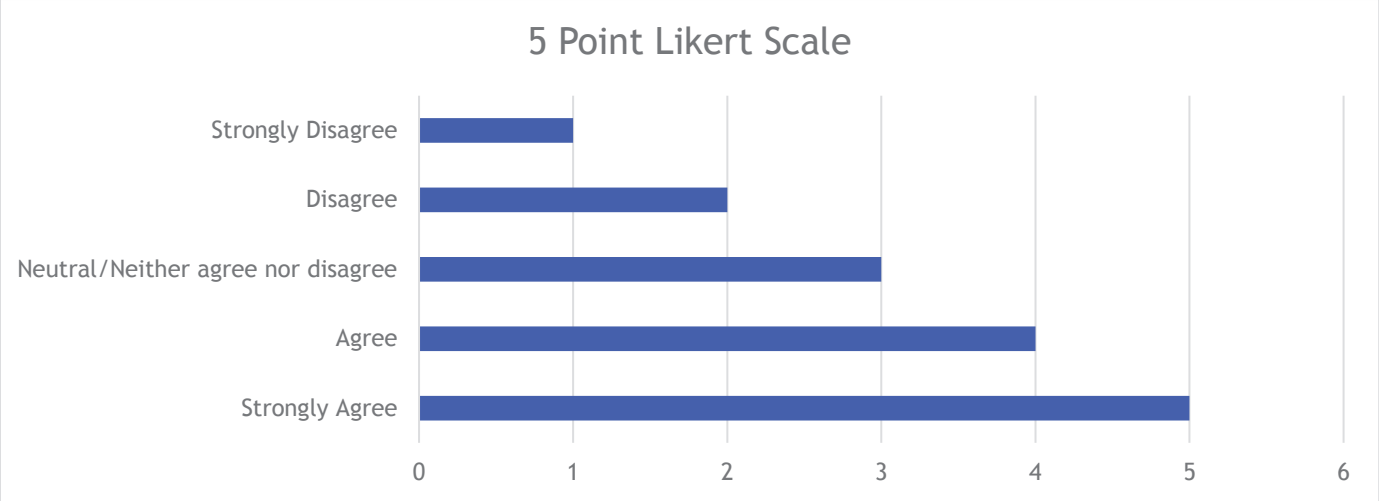
Prepared by: Stacey Hurlow
MEORC | 1 AVALON ROAD MOUNT VERNON, OH 43050

Summary

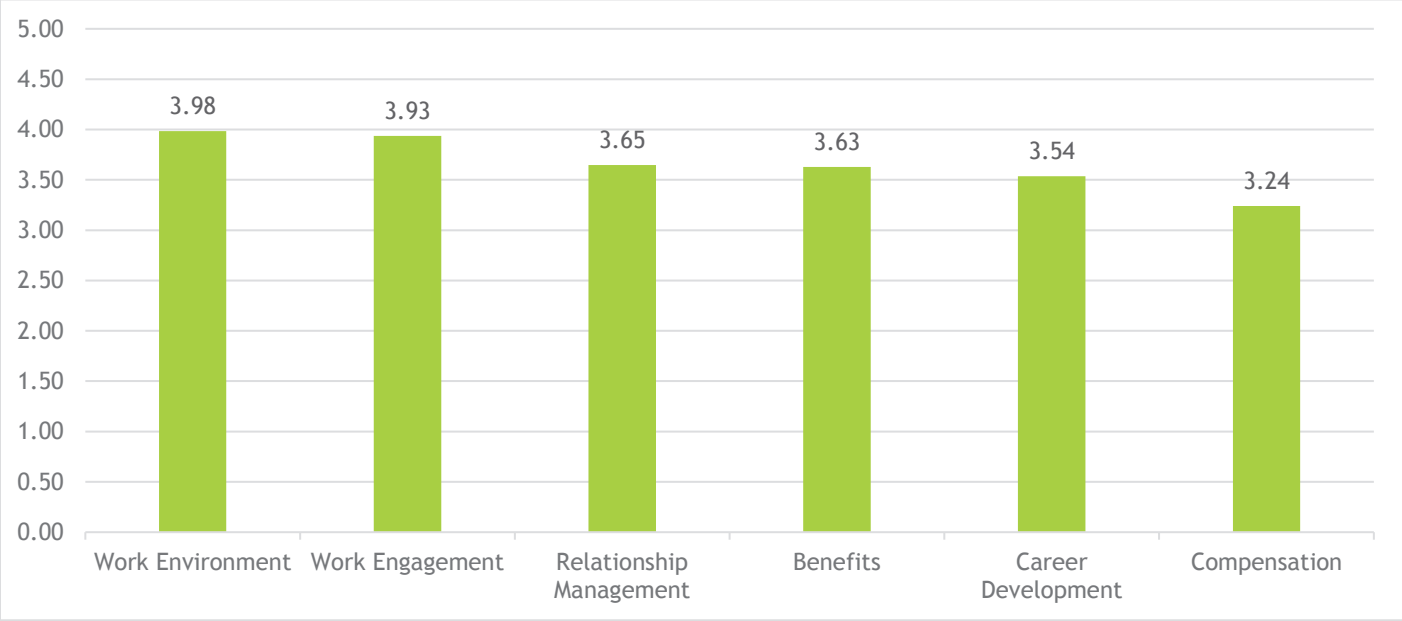
MEORC conducted the first Employee Engagement Survey on behalf of the Athens County Board of DD in March 2019. Strengths were revealed in the areas of Work Environment, Work Engagement, and Benefits specifically related to the retirement plan. Weaknesses were revealed in the areas of Relationship Management, Career Development, Work Environment, and Work Engagement.

74 out of 107 employees (69%) completed the survey.

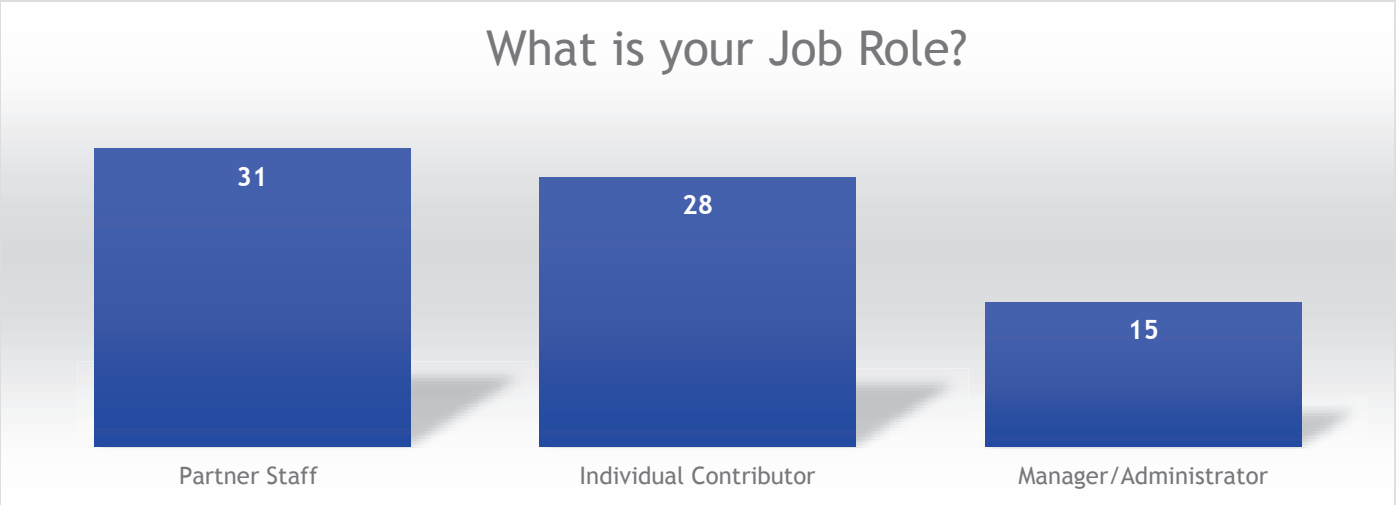
All questions are asked in a 5-point Likert scale.



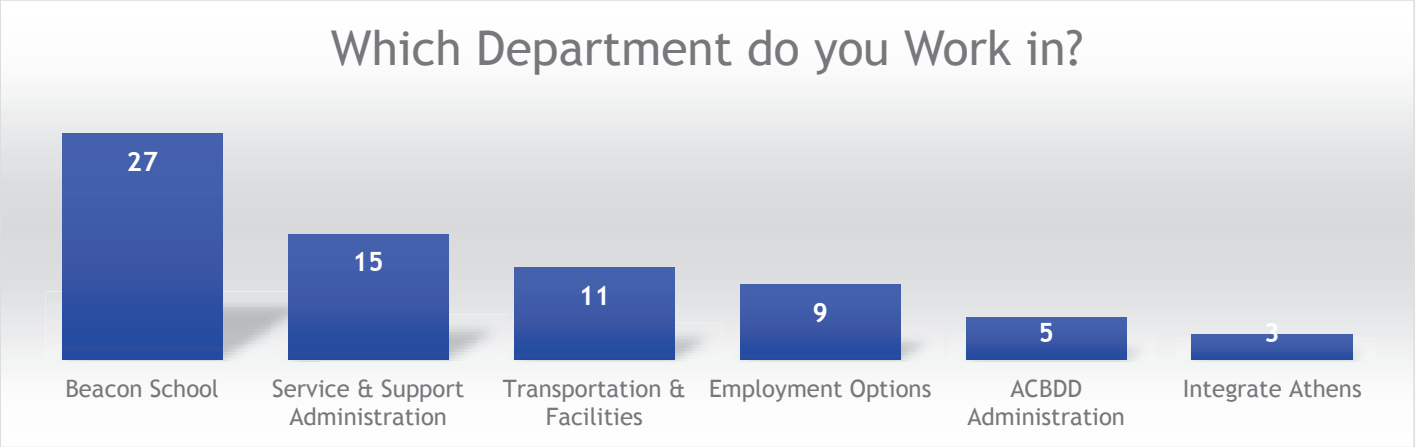
There are six categories in the survey. Below is the average Likert score for each category. Total points possible is 5.



Survey respondents indicated their job role. The highest respondents were Partner Staff (31) which included ESC, Partner Schools, and Job Trainers; Individual Contributor (28); and Manager/Administrator (15).



Survey respondents also indicated their department. The highest respondents were from Beacon School (27), Service and Support Administration (15), and Transportation and Facilities (11).



Methodology and Benchmarking

The SurveyMonkey template, *Employee Engagement Survey* was used to conduct the survey. It consisted of 40 questions. Using the survey, Athens County Board of DD can compare results with thousands of other organizations. This provides benchmarks. Benchmarking is comparing performance metrics to other organizations.

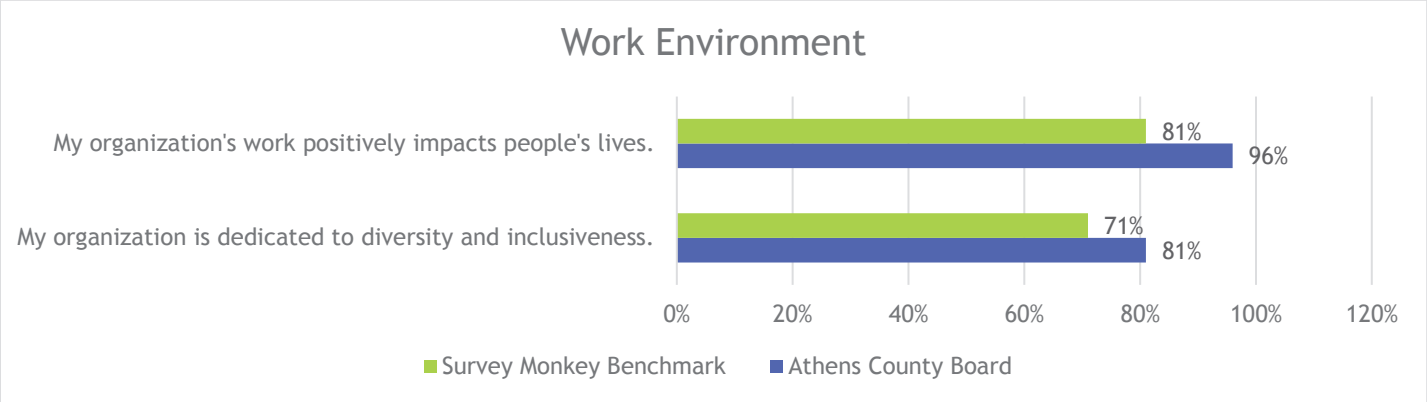
When overall agreement is 10% higher than the benchmark, it is considered a **Strength**. When overall agreement is 10% lower than the benchmark, it is considered a **Weakness** or opportunity for improvement.

Overall Agreement is the percentage of people who selected Strongly Agree and Agree added together.

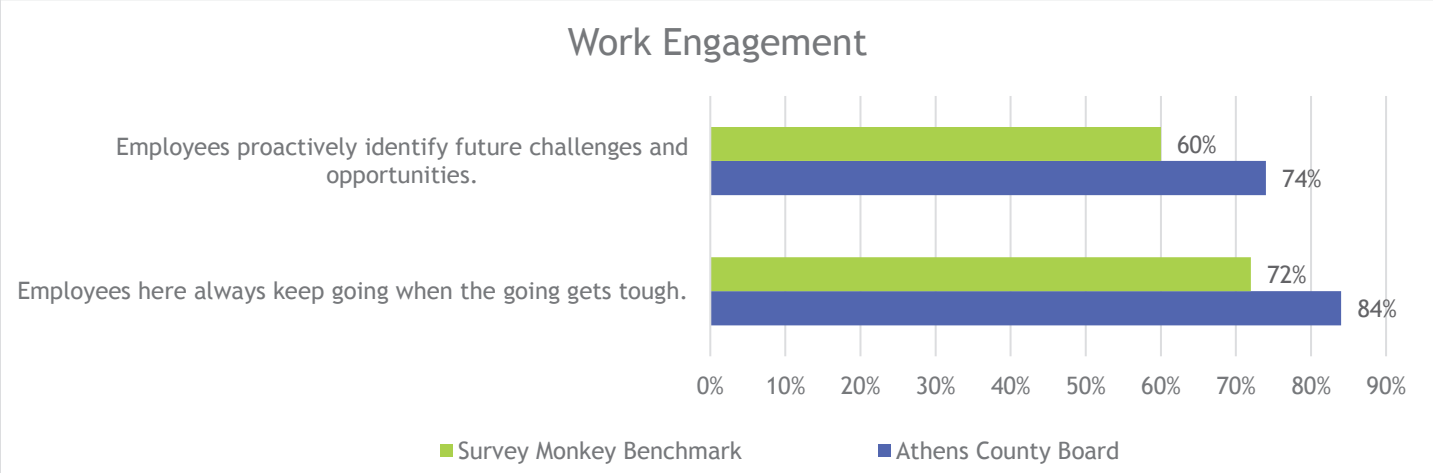
Strengths

Athens County Board of DD staff answered 16 out of the 40 questions higher than the benchmark.

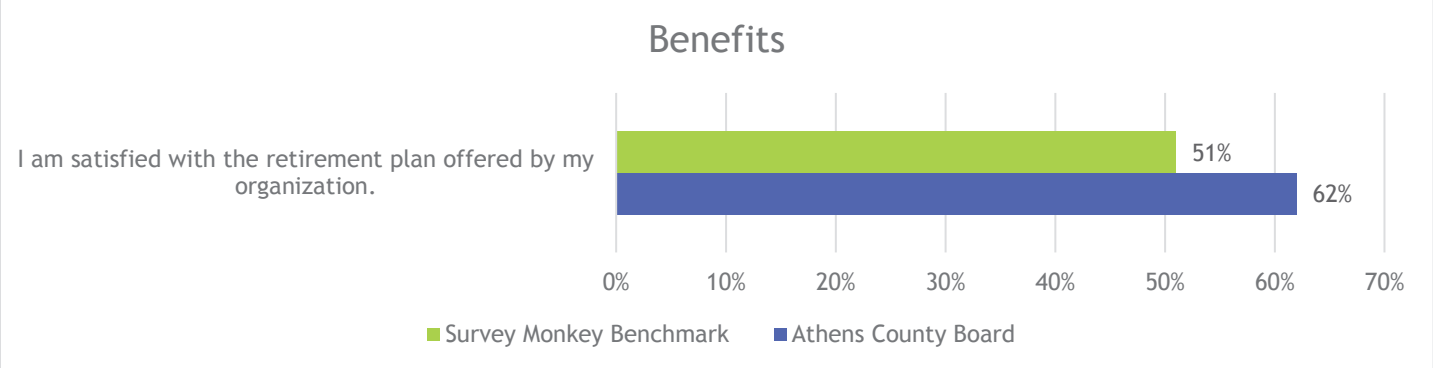
Work Environment has been identified as a strength. Four out of the eight questions in this area are higher than the Survey Monkey benchmark. Two out of the eight questions were 10% or higher and represented below. 96% of the people who completed the survey agreed with the following statement, "My organization's work positively impacts people's lives." Both statements below align with the Mission, Vision and Values of the Athens County Board of DD.



Two questions in Work Engagement have been identified as a strength, they both revolve around employees. They are represented below.

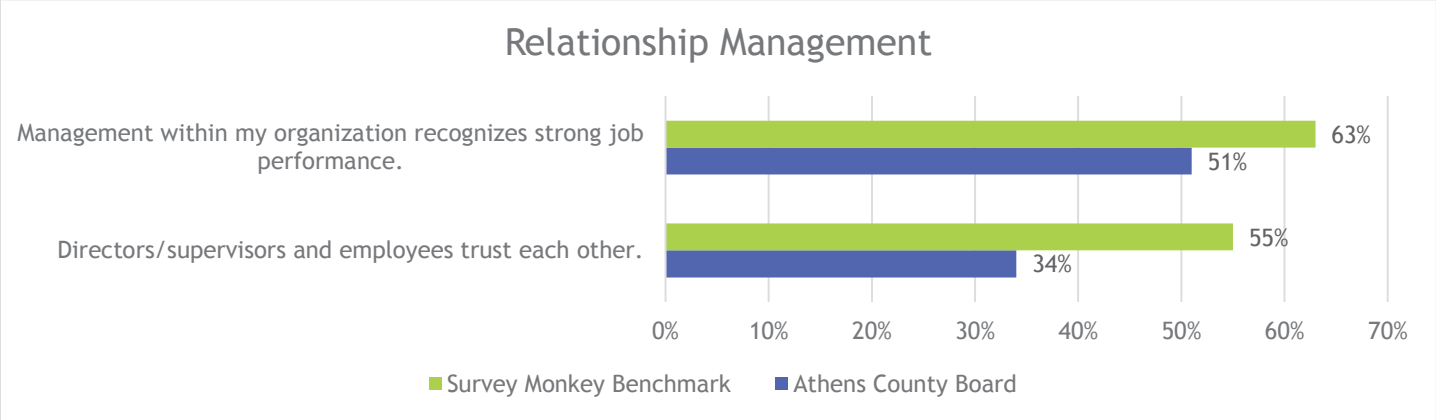


One question in Benefits in **relation to the retirement plan** has been identified as a strength. One out of the five questions in this area was 12% higher than the benchmark.

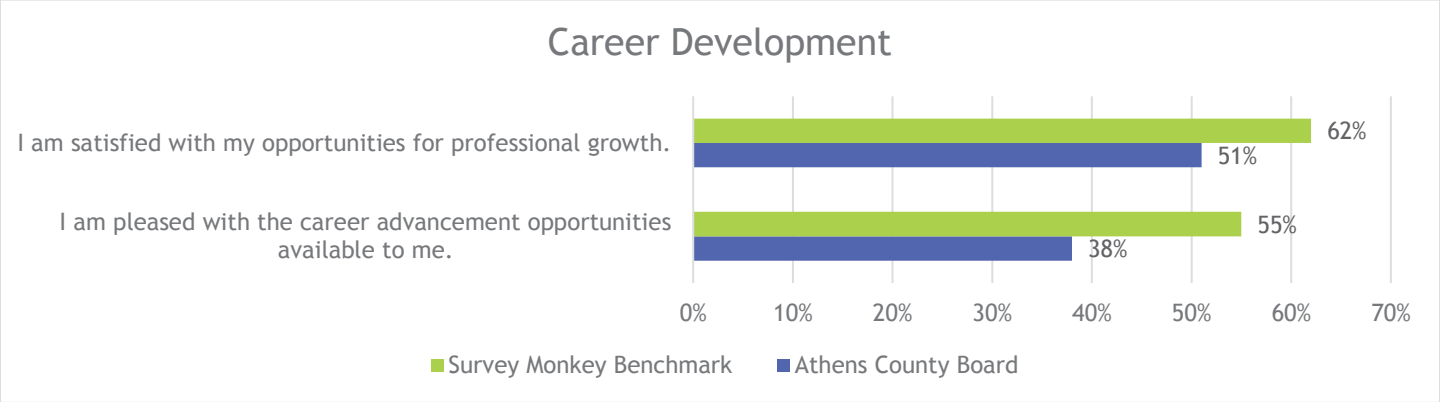


Opportunities for Improvement

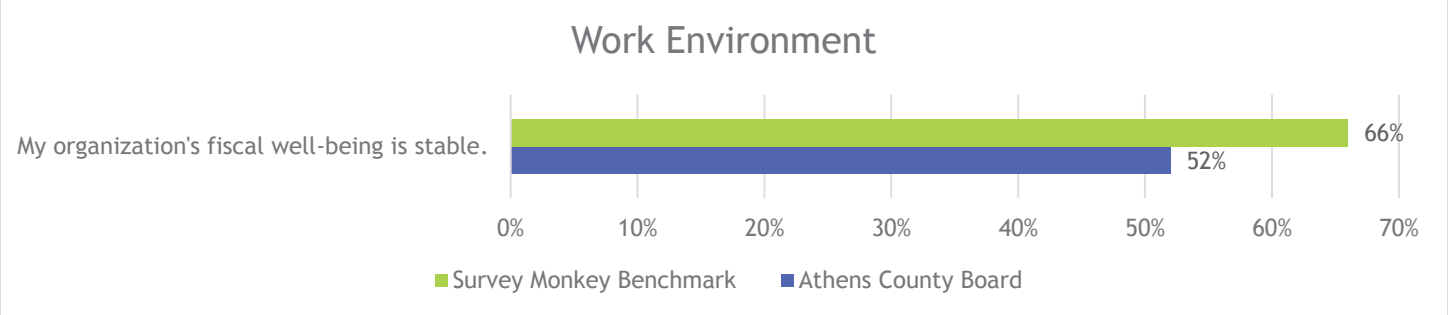
Two questions in Relationship Management were identified as a weakness. They are represented below. As a positive, it should be noted that 88% of respondents said that they have good working relationship with their co-workers and 77% said they have good working relationship with their supervisor. 81% of respondents said that employees treat each other with respect.



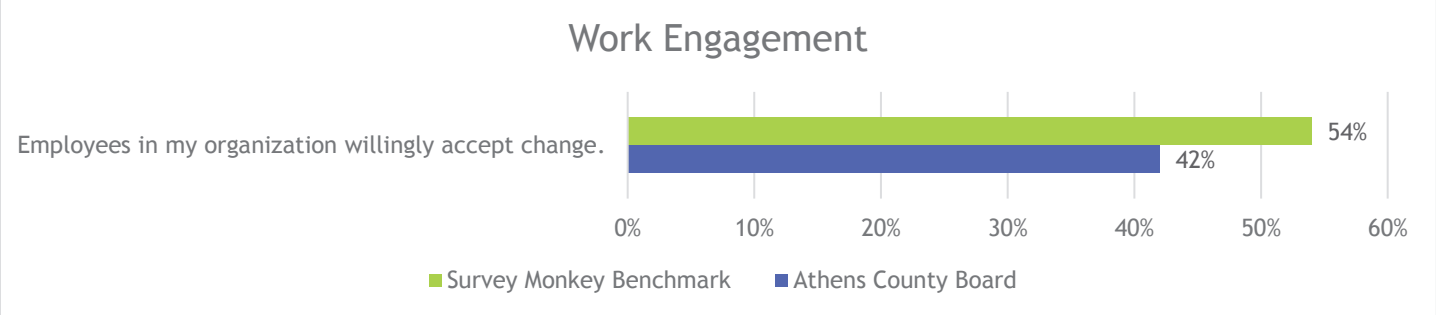
Two questions in Career Development have been identified as a weakness. They are represented below.



One question in Work Environment has been identified as a weakness. It is represented below.



One question in Work Engagement has been identified as a weakness. It is represented below.



Appendix

Below are the 40 questions from the survey, category, and Athens County Board Overall Agreement.

CATEGORY	QUESTION	ATHENS COUNTY BOARD AGREEMENT
CAREER DEVELOPMENT	I am satisfied with my opportunities for professional growth.	51%
	I am pleased with the career advancement opportunities available to me.	38%
	My organization is dedicated to my professional development.	56%
	I am satisfied with the job-related training my organization offers.	59%
	I am satisfied that I have the opportunities to apply my talents and expertise.	69%
	I am satisfied with the investment my organization makes in training and education.	60%
WORK ENGAGEMENT	I am inspired to meet my goals at work.	77%
	I feel completely involved in my work.	78%
	I get excited about going to work.	60%
	I am often so involved in my work that the day goes by very quickly.	81%
	I am determined to give my best effort at work each day.	92%
	When at work, I am completely focused on my job duties.	85%
	In my organization, employees adapt quickly to difficult situations.	69%
	Employees here always keep going when the going gets tough.	84%
	Employees proactively identify future challenges and opportunities.	74%
	Employees in my organization take the initiative to help other employees when the need arises.	78%
	Employees here are willing to take on new tasks as needed.	70%
	Employees in my organization willingly accept change.	42%
COMPENSATION	I am satisfied with my overall compensation.	48%
	I am compensated fairly relative to my local market.	51%
RELATIONSHIP MANAGEMENT	Communication between directors/supervisors and employees is good in my organization.	53%
	I am able to make decisions affecting my work.	69%
	Management within my organization recognizes strong job performance.	51%
	My supervisor and I have a good working relationship.	77%
	My coworkers and I have a good working relationship.	88%
	Directors/supervisors and employees trust each other.	34%
	Employees treat each other with respect.	81%
BENEFITS	I am satisfied with my total benefits package.	56%
	I am satisfied with the healthcare-related benefits offered by my organization.	58%
	I am satisfied with the amount of paid leave offered by my organization.	58%
	I am satisfied with the retirement plan offered by my organization.	62%
	I am satisfied with the workplace flexibility offered by my organization.	73%
WORK ENVIRONMENT	My organization has a safe work environment.	81%
	I am satisfied with my overall job security.	66%
	My organization's work positively impacts people's lives.	96%
	My organization operates in a socially responsible manner.	82%
	My organization's fiscal well-being is stable.	52%
	I understand how my work impacts the organization's business goals.	82%
	My organization is dedicated to diversity and inclusiveness.	81%
	I am satisfied with the culture of my workplace.	70%

Exhibit 3

2018-19 Academic Hours & Make up Schedule

DAYS	HOURS
174 STUDENT DAYS	1014.42
2 ALLOWABLE PD DAYS	11.66
1 PARENT-TEACHER CONF. DAY	5.83
TOTAL **ALLOWABLE** HOURS	**1031.91**
MINIMUM SCHOOL YEAR	1001.00
DIFFERENCE	**30.91**
5 FULL DAYS	29.15
7- 2 HOUR DELAYS	14.00
TOTAL MISSED HOURS	**43.15**
HOURS TO BE MADE UP AS OF 2/11/19	**-12.24**

Full Days on the Following Dates:

January 24, 2019

January 30, 2019

January 31, 2019

February 1, 2019

February 11, 2019

Two Hour Delays on the Following Dates:

January 10, 2019

January 14, 2019

January 22, 2019

January 25, 2019

February 7, 2019

February 8, 2019

February 20, 2019

Make Up of 12.24 Academic Hours

Thursday, May 23, 2019

Friday, May 24, 2019 – Last Day for Students and Staff

Additional 5 minutes per day from May 6, 2019 = 14 days @ 5min/day = 70 minutes

Administrative Policy

- Policy 26 Surveillance Equipment Policy
    - Updates to match new format, to include state recommendations, and to address confidentiality.

Personnel Policies

- Policy 2-6 Changes in Assignments
    - Language updated and promotion definitions incorporated from policy 2.2 Promotion; an update to title, “Position Assignments.”
- Policy 2.2 Promotion
    - Recommend striking policy if changes to Policy 2-6 are approved. Necessary language is included in drafted version of Policy 2-6.
- Policy 2-4 Restriction on Assignment of Related Employees/Consumers
    - Language updated
- Policy 3-1 Employee Status
    - Language updated

Manual: Admin.
Adopted: 5/24/11
Revised: 6/25/13
Effective: 5/24/11, 6/25/13

26. Surveillance Equipment Use on or Within ACBDD Owned or Leased Property and in ACBDD Vehicles

It is the policy of the ACBDD to utilize video and audio surveillance equipment on ACBDD owned, rented, and leased property and vehicles in order to help assure the safety and security of individuals served, employees, property and equipment.

The primary usage of the surveillance system will be to verify events if/when issues arise or as incidents occur. There is no requirement for routine monitoring of the recorded data. The surveillance system is not intended to take the place of adequate and responsible supervisory and administrative oversight.

The surveillance equipment will record digital data which will be stored on the equipment's internal hard drive. If the digital data are not needed to verify events that occur, the digital data will be automatically deleted by being "recorded-over" once the hard drive is full. If the digital data are needed to be kept as a record for use by the ACBDD administration, these data will be stored on the Beacon School central server with password protection and/or copied to DVD which will be kept under lock and key. Access to the recorded/stored video/audio data will be limited to only those persons authorized by the Superintendent. A written log will be maintained and made available, documenting each time the digital data is reviewed and by whom.

The digital surveillance record produced by the equipment will be confidential and protected by all state and federal laws governing such confidentiality. No employee, parent, guardian, or agency will be permitted to the view the digital surveillance record unless approved by the Superintendent and only if an appropriate ACBDD administrator (designated by the Superintendent) is present and is supervising the viewing. No digital surveillance record will be copied and released to outside entities without a court order. Only ACBDD administrators and authorized maintenance personnel will be permitted to maintain the surveillance equipment.

26. Surveillance equipment use on or within the ACBDD owned or leased property and in ACBDD vehicles

Adopted	5/24/11
Status	Draft – pending approval
Historical Versions	6/25/13
Initiated by	Arian Smedley, Assistant Superintendent
Approved by	pending

Purpose
The purpose of this policy is to outline the operation of video and audio surveillance equipment and use of surveillance data recorded on ACBDD owned, rented, or leased property.

Section One
It is the policy of the ACBDD to utilize video and audio surveillance equipment on ACBDD owned, rented, and leased property and vehicles in order to help assure the safety and security of individuals served, employees, property and equipment.

The primary usage of the surveillance system will be to verify events if/when issues arise or as incidents occur. There is no requirement for routine monitoring of the recorded data. The surveillance system is not intended to take the place of adequate and responsible supervisory and administrative oversight.

The surveillance equipment will record digital data, which will be stored on the equipment's internal hard drive. If the digital data are not needed to verify events that occur, the digital data will be automatically deleted by being "recorded-over" once the hard drive is full. If the digital data are needed to be kept as a record for use by the ACBDD administration, these data will be stored for three (3) years on the Beacon School central server with password protection and/or copied to DVD, which will be stored securely. Access to the recorded/stored video/audio data will be limited to only those persons authorized by the Superintendent. A written log will be maintained and made available, documenting each time the digital data is reviewed and by whom.

Digital surveillance records will be treated as confidential to the extent provided by law. Digital surveillance records may not be released if recordings fall under the Ohio Student Records Statute, the Family Educational Rights and Privacy Act (FERPA) or the Ohio Public Records Act. If the records are deemed confidential under any federal or state law, a digital surveillance record will only be released through subpoena or court order.

No employee, parent, guardian, or agency will be permitted to view the digital surveillance record unless approved by the Superintendent and only if an appropriate ACBDD administrator (designated by the Superintendent) is present and is supervising the viewing. Only ACBDD administrators and authorized maintenance personnel will be permitted to maintain the surveillance equipment.

DRAFT

Section: 2.6
Adopted: 12/20/05
Revised: 2/22/11
Effective: 12/20/05, 2/22/11

2.6 CHANGES IN ASSIGNMENTS

The Superintendent of the Athens County Board of Developmental Disabilities (Board) will make assignments and promotions.

A. Assignments.

The assignment of employees and/or their transfer to positions in the various programs shall be made by the Superintendent on the basis of the following criteria:

1. Contribution which the employee could make to the clientele in the program;

2. Qualifications, including possession of any required licenses, certificates, and/or registrations, of employees compared to those outside candidates for positions to be vacated and for positions to be filled.

3. Opportunity for professional growth;

4. Desire of employee regarding assignment or transfer;

5. Ability to perform the essential functions of the position, with or without reasonable accommodation; and

6. Previous evaluations and any disciplinary record.

B. Promotions. (O.A.C. 123:1-23)

1. No person shall be deemed eligible for promotion that has not satisfactorily completed the required probationary period for the position he/she currently occupies.

2. A current employee will be considered for promotion to a vacancy only when he/she is determined by the Superintendent to be fully qualified for the position.

3. Each staff member who is promoted to a new position within the program will have a probationary period in that position for a period of time to be set at the time of the promotion. Such probationary period will be set for a period of time not less than one hundred and twenty (120) calendar days.

4. During the second half of the probationary period, an employee serving a probationary period after a promotion or transfer may be returned to his/her former classification and rate of pay if work performance, behavior and/or work attitude is not satisfactory.

C. Transfers.

1. An employee is considered to have been transferred when he/she is given a different assignment where there is not change in classification, salary or level of responsibility.

2. Transfers will be made at the discretion of the Superintendent.

3. A supervisor can initiate a transfer if the transfer would be in the best interest of the Board, however, the needs of the Board take precedence over the wishes of the employees.

4. A transferred employee will not serve a probationary period.

D. Temporary Job Assignments.

In order to provide required services, it may be necessary to temporarily assign an employee to a different job classification. When an employee is assigned to a different job classification for fourteen (14) consecutive days or more, the employee will be compensated as follows, beginning on the 15th day:

1. If the employee's regular rate of pay is higher than the range for the temporary assignment, the employee will be paid his/her regular rate of pay.

2. If the employee's regular rate of pay is lower than the range for the temporary assignment, the employee will be paid at the minimum rate for the pay grade of the temporary assignment.

E. Voluntary Demotion.

1. An employee may, for any reason, request a demotion to a lower position by submitting a written request.

2. Approval of a voluntary demotion is at the discretion of the Superintendent.

3. A demoted employee will have his/her pay reduced to a level within the pay range of the lower classification.

2-6 POSITION ASSIGNMENTS

Adopted	12/20/2005
Status	Draft – pending approval
Historical Versions	12/20/2005, 2/22/2011
Initiated by	Gwen Brooks, Director of Human Resources
Approved by	pending

Purpose
The Superintendent of the Athens County Board of Developmental Disabilities (ACBDD) will make position assignments, classification assignments, transfers, and promotions.

Assignments
The assignment of employees and/or their transfer to positions in the various programs shall be made by the Superintendent on the basis of the following criteria:

1. Contribution which the employee could make to the program;
2. Qualifications, including possession of any required licenses, certificates, registrations, relevant experience, and/or specialized training, required by the job's position description.
3. Opportunity for professional growth and desire of employee regarding assignment or transfer
4. Ability to perform the essential functions of the position, with or without reasonable accommodation; and
5. Previous performance evaluations, disciplinary record and attendance.

Promotions (O.A.C. 123:1-23)
Promotion means the movement of an employee from one position to a vacant position which is assigned to a different classification and higher pay range, or higher salary where pay ranges do not exist.

1. No person shall be deemed eligible for promotion that has not satisfactorily completed the required probationary period for the position he/she currently occupies.
2. A current employee will be considered for promotion to a vacancy only when he/she is determined by the Superintendent to be fully qualified for the position.
3. Each staff member who is promoted to a new position will have a probationary period in that position for a period of time to be set at the time of the promotion. Such probationary period will be set for a period of time not less than one hundred and twenty (120) calendar days.
4. An employee serving a probationary period after a promotion or transfer may be returned to his/her former classification and rate of pay if work performance, behavior and/or attitude is not satisfactory.

DRAFT

Reassignment or Reclassification

Reassignment is the act of changing the classification assigned to an employee. Reclassification is the act of changing the classification of an existing position. This may be the result of change in or addition of classifications to the classification plan, or in assigning a different classification title as a result of a position audit or classification change.

Transfers

An employee is considered to have been transferred when he/she is given a different assignment where there is no change in classification, salary or level of responsibility.

1. Transfers will be made at the discretion of the Superintendent.
2. A supervisor may recommend a transfer of an employee; however, the needs of the ACBDD take precedence over the wishes of the employees.
3. A transferred employee will not serve a probationary period.

Temporary Job Assignments

In order to provide required services, it may be necessary to temporarily assign an employee to a different job classification. When an employee is assigned to a different job classification for fourteen (14) consecutive days or more, the employee will be compensated as follows, beginning on the 15th day:

1. If the employee's regular rate of pay is higher than the range for the temporary assignment, the employee will be paid his/her regular rate of pay.
2. If the employee's regular rate of pay is lower than the range for the temporary assignment, the employee will be paid at the minimum rate for the pay grade of the temporary assignment.

Voluntary Demotion

1. An employee may, for any reason, request a demotion to a lower position by submitting a written request.
2. Approval of a voluntary demotion is at the discretion of the Superintendent.
3. A demoted employee will have his/her pay reduced to a level within the pay range of the lower classification.

DRAFT

Section: 2.2
Adopted: 10/15/96
Revised: 3/18/97; 12/20/05, 1/25/11, 8/25/15
Effective: 3/18/97; 12/20/05, 1/25/11, 8/25/15

2.2 PROMOTION

Commented [GB1]: Consider striking policy – language incorporated into 2.6 Position Assignments

There are two types of promotions that can take place within the Board.

1. Position Upgrade of a currently existing position to a level of increased responsibility. This type of promotion does not involve the replacement or hiring of any additional personnel. This type of promotion is at the discretion of the Superintendent. No application process occurs with this type of promotion.

2. Filling an available position with an employee previously listed on a lower classification of responsibility on the Table of Organization. An employee must submit a Letter of Intent and, as applicable, an updated resume to be considered for the vacant position.

Current employees may receive preference in application and/or consideration to the extent such is permitted by state law. Factors to be evaluated when considering a current employee for promotion include an employee's completion of required probationary period, required training courses, plus the employee's performance evaluation ratings.

STRIKE

Section 2.4
Adopted: 7/15/97
Revised: 12/20/05, 11/24/09, 8/25/15
Effective: 7/15/97, 12/20/05, 11/24/09, 8/25/15

2.4 RESTRICTION ON ASSIGNMENT OF RELATED EMPLOYEES/CONSUMERS

No individual shall be employed or considered for employment at Beacon or Atco where that individual has a relative receiving services.

If a situation arises (e.g., site closing, family relocation, student graduation) whereby a client must be assigned to the same site where a relative is employed, the staff member will be transferred, if possible, with consideration given to program operations. Where a transfer from the building is not possible, the staff person will not be assigned to the work group of the relative.

Prior to transfer, the employee will be restricted from contact with the consumer/relative and from intruding or interfering in programming or services provided to the client.

For purposes of this policy, a relative shall include all parents, spouses, children, brothers and sisters; also grandparents, parents-in-law, brothers and sisters-in-law, and the spouse's grandparents; as well as aunts, uncles, and first cousins of either the staff member or the employee's spouse.

In the event that an applicant or a employee does not disclose a relationship causing either a hiring, an assignment or a transfer decision to be made which violates this policy, the employee will be subject to disciplinary action, including the possibility of termination.

Any current employment situations that violate this policy will be permitted to exist without corrective action unless the supervisor in charge recommends corrective action be taken. However, the allowance of any non-compliant assignments will be reviewed periodically to determine whether any such assignments shall be permitted to continue.

The Superintendent may decide to hire a family member as a substitute employee. In this case, this employee will not provide services to his/her family member.

2-4 RESTRICTION ON ASSIGNMENT OF RELATED EMPLOYEES/CONSUMERS

Adopted	7/15/1997
Status	Draft – pending approval
Historical Versions	12/20/2005, 11/24/2009, 8/25/2015
Initiated by	Gwen Brooks, Director of Human Resources
Approved by	pending

No individual shall be employed or considered for employment at the Athens County Board of Developmental Disabilities (ACBDD) with direct oversight of services for a relative receiving services.

For purposes of this policy, a relative shall include parents, spouses, children, siblings, grandparents, parents/grandparents-in-law, brothers and sisters-in-law, aunts/uncles, nieces/nephews, and first cousins of either the staff member or the employee's spouse.

If a client must be assigned to the same site where a relative is employed, the staff member will be transferred, if possible, with consideration given to program operations. Where a transfer from the site is not possible, the staff person will not be assigned to the work group of the relative.
The employee will be restricted from contact with the consumer/relative and from intruding or interfering in programming or services provided to the client.

If an applicant or an employee does not disclose a relationship and an assignment is made that violates this policy, the employee will be subject to disciplinary action, including the possibility of termination.

Any current employment situations that violate this policy will be permitted to exist without corrective action unless the supervisor recommends corrective action be taken. Any non-compliant assignments will be reviewed by the Superintendent periodically to determine whether any such assignments shall be permitted to continue.

DRAFT

Section: 3.1
Adopted: 5/20/97
Revised: 2/17/98; 4/18/06, 8/25/15
Effective: 2/17/98; 4/18/06, 8/25/15

3.1 EMPLOYEE STATUS

1. All employees of the Board shall be classified as full-time, part-time, temporary, seasonal, or intermittent (substitute).

    a. Full-Time Employee - An employee whose regular hours of active duty total, a minimum, thirty-five (35) hours in a seven (7) calendar day week on a year (260 day calendar) round basis or the standard full-time work week, as designated by the Superintendent.

    b. Part-Time Employee - An employee whose regular hours of active duty are 25 hours per week or less or less than full-time hours established by the Board.

    c. Temporary Employee - An employee who works in a position that is of a non-permanent nature (full-time, part-time) for a limited duration of time.

    d. Intermittent (Substitute) Employee - An employee who works on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable.

    e. Seasonal Employee - An employee who works on the academic program year or who works on a re-occurring but temporary basis annually. Instructional and transportation staff are generally considered seasonal. Seasonal employees may either be classified as part-time seasonal and full-time seasonal.

2. Full-time, permanent/seasonal employees shall be entitled to all benefits, as provided by the Board. Part-time, temporary, seasonal, and intermittent employees shall be entitled to only those benefits that are identified in this manual for such positions.

3-1 EMPLOYEE STATUS

Adopted	5/20/1997
Status	Draft – pending approval
Historical Versions	5/20/1997, 2/17/1998, 4/18/2006, 8/25/2015
Initiated by	Gwen Brooks, Director of Human Resources
Approved by	pending

Policy

All employees of the Athens County Board of Developmental Disabilities (ACBDD) shall be categorized as full-time, part-time, or intermittent (substitute).

A. Full-Time Employee - An employee whose regular hours of work is at least thirty-five (35) hours in a seven (7) calendar day week. Full-time employees can be regular (academic or calendar year), temporary or term appointments as defined per Policy 2-1.

B. Part-Time Employee - An employee whose regular hours of work is less than thirty-five (35) hours in a seven (7) calendar day week. Part-time employees can be regular (academic or calendar year), temporary or term appointments as defined per Policy 2-1.

C. Intermittent (Substitute) Employee - An employee who works fewer than one thousand hours per year on an irregular schedule which is determined by the fluctuating demands of the work and is generally not predictable.

DRAFT

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
801 West Union Street
Athens, Ohio 45701
740-594-3539

NOTICE TO BIDDERS

Notice is hereby given that bids are being solicited for the operation and management of the Athens County Board of DD Food Service Program.

Proposals will be received until the hour of 12 noon local time, on May 10, 2019 at the Athens County Board of DD. Proposals received after the stated time will be returned unopened. The school district is not responsible for mail service and no fax bids will be accepted.

Proposals must be submitted in the prescribed format outlines in the Bid Specifications. Additionally, a bid bond or certified check in the amount of $10,000.00 must be submitted.

Packets are available for pickup from Stephen P. Kramer, Director of Finance and Operations, Athens County Board of DD, 801 W. Union Street, Athens, Ohio 45701.

The Athens County Board of DD shall reserve the right to reject any or all submitted proposals, or any part thereof, and waive any formalities.

ACBDD Food Service Contract Renewal

Date	Time	Description
Friday, April 5, 2019 Tuesday, April 9, 2019 Web site athenscbdd.org	N/A	Publication of RFP
Thursday, April 18. 2019	12:00 pm	Deadline for submission of questions
Monday, April 22, 2019	9:00 am	Pre-bid Meeting
Friday, May 10, 2019	12:00 pm	Submission of Proposals
Friday, May 10, 2019	12:15 pm	Opening of Bids

260-Day 2019-20 Calendar

Exhibit 6

JULY '19

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 - July 4th Holiday

AUGUST '19

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER '19

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
30						

2 - Labor Day - Closed

OCTOBER '19

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 - Columbus Day - Closed

NOVEMBER '19

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

5 - All Staff In Service

28 - Thanksgiving - Closed

29 - Veteran's Day Observed (11/11)

DECEMBER '19

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

24 - Christmas extension

25 Christmas - Closed

31 - New Year's extension

1 - New Year's Day - Closed

20 - MLK Day - Closed

17 - President's Day - Closed

5 - All Staff In Service

25 - Memorial Day - Closed

Have a Great Summer!!

JANUARY '20

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY '20

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH '20

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL '20

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '20

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '20

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Holiday - Closed

All Staff Professional Development

Exhibit 6

Beacon School 2019-20 Calendar

JULY '19

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 - July 4th Holiday

AUGUST '19

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19 - Teacher Inservice Day
20 - Teacher Inservice Day
21 - Student First Day

SEPTEMBER '19

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 - **No School** Labor Day

OCTOBER '19

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 - **No School** - Columbus Day
23 - End of First Grading Period
29 - Parent Teacher Conf. 3:30-7:00

NOVEMBER '19

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

5 - **No School**
Professional Devlopment Day

27-29 **No School** Thanksgiving Break

DECEMBER '19

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 - **No School** Holiday Break
7 - **Breakfast with Santa** 9:00-12:00
23 -31 **No School** Holiday Break

1 **No School** Winter Break
10 - End of Second Grading Period
20 - **No School** - M.L. King Day

17 - **No School** President 's Day
Alternate Assessment Begins

9-13 - **No School** Spring Break
23 - End of Third Grading Period
31 - Parent Teacher Conf. 3:30-7:00

10 - **No school**
13 - **No School** Teacher Inservice Day

5 - **No School**
Professional Development Day
25 - Closed Memorial Day
28 - Students Last Day

Have a Great Summer!!

JANUARY '20

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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FEBRUARY '20

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MARCH '20

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APRIL '20

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MAY '20

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JUNE '20

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

176 Student Days

	First/Last Day of School
	No School
3	Staff Inservice
2	All Professional Development
1	Teacher Conference Day
	End of Grading Period

Early Intervention 2019-20 Calendar

AUGUST '19

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19 - EI Start Date

SEPTEMBER '19

S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30					
30						

2 - Labor Day - Closed

OCTOBER '19

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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 - Columbus Day - Closed

NOVEMBER '19

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

5 - Staff Prof. Dev. Day

28-29 - Thanksgiving Break

DECEMBER '19

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23-31 - No School/Holiday Break

JANUARY '20

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1 - New Year's Day - Closed

20 - MLK Day - Closed

17 - President 's Day - Closed

9-13 Beacon School's Spring Break

7 - All Staff Prof. Dev Day

25 - Memorial Day - Closed

3 - Fourth of July (observed)

17 - End of EI program

18 - Start of new EI program year

Have a Great Summer!!

No School/Holiday Break

All Staff Professional Development

FEBRUARY '20

S	M	T	W	Th	F	S
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MARCH '20

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29	30	31				

APRIL '20

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26	27	28	29	30		

MAY '20

S	M	T	W	Th	F	S
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24	25	26	27	28	29	30
31						

JUNE '20

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21	22	23	24	25	26	27
28	29	30				

JULY '20

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19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST '20

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30	31					

Ohio | Department of Developmental Disabilities

2019 Board Member Training

OAC 5123:2-1-13, In-service training for members of county boards of developmental disabilities, states that board members must complete a minimum of four hours of in-service training.

The rule also states that the director will identify topics related to the developmental disabilities service delivery system to be addressed during in-service training.

The Ohio Department of Developmental Disabilities (DODD) Director Jeff Davis supports county board superintendents in offering topics they feel would be most beneficial to their board members.

The director has also identified the following topics as beneficial information for board members.

- Supportive Technology
- Public Notice and Participation in Rulemaking

These topics and the accompanying content outlines available below are an option superintendents may choose to use for board member training. Neither of the topics nor the content outlines offered by the department are required for 2019 board member training.

The topics covered during 2019 board member in-service training will be chosen by county board superintendents and may include Supportive Technology or Public Notice and Participating in Rulemaking.

Please note, training offered for credit in the areas of adult services, SSA, or board member training provided by a county board of developmental disabilities, the Ohio Association of County Boards of Developmental Disabilities, or the Ohio Association of Superintendents of County Boards of Developmental Disabilities may be approved by a superintendent of a county board of developmental disabilities and does not need department approval.

For questions, please contact training.team@dodd.ohio.gov.

Ohio | Department of Developmental Disabilities

Supportive Technology

Optional Content Outline for County Board Member In-Service Training

1. **Watch these short videos** to see examples of people using off-the-shelf technology to support their desire for independence.
    a. Tech Supports Friends To Live on Their Own (2:06)

    https://youtu.be/ozVf8ipmHW4

    b. Advocate Uses Amazon Echo to Help at Home (3:40)
    https://youtu.be/Z7VxEhwibtI

    c. What Bluetooth Headphones Did for This Employee (1:13)

    https://youtu.be/y0MRIbM8zHc

    d. Lending Library Helps Educate about Tech Devices (1:43)

    https://youtu.be/D5yDFqvMUUM

2. **Visit this page** to learn more about Supportive Technology:
    a. http://dodd.ohio.gov/TechnologyFirst/Pages/default.aspx
    b. Use the map on this page to find a Technology Lending Library.
    c. Walk through the virtual home to see more examples of off-the-shelf technology available to support people with developmental disabilities.
3. **Discuss the following**
    a. Discuss ways that off-the-shelf technology may be available to people enrolled in a waiver.
    b. How can your county board of developmental disabilities help people and families learn about available technology solutions?

Ohio | Department of Developmental Disabilities

Public Notice and Participation in Rulemaking

Optional Content Outline for County Board Member In-Service Training

Like all state agencies, DODD is governed by state rules and laws as well as federal regulations and codes.

People with developmental disabilities, their families, providers, and other stakeholders are encouraged to participate in the process of adopting, amending, or rescinding these rules and laws.

Anyone can participate in the legislative process and comment on current or pending legislation or advocate for new legislation by contacting their state senator or state representative.

People are also encouraged to comment on proposed changes during the rules clearance period or at public hearings.

1. **Poll the room** using the following questions.
    a. How many people in the room have ever submitted comments about a proposed change to rules that govern DODD programs?
    b. How many people know how to submit comments about proposed rule changes?
    c. How many people think that submitting comments about proposed rule changes "won't really matter anyway"?
2. **Watch this video** to hear DODD's legislative liaison Jeremiah Wagner share an example of family advocates directly influencing statewide policy and offer an overview of the rulemaking process.
    a. https://www.facebook.com/DODDOhio/videos/1560262110745451/

       Starting at 6:48 and watch through 13:32

3. **Visit this page** on the department's website to see rules currently under development and scheduled public hearing dates.
    a. http://dodd.ohio.gov/RulesLaws/Pages/Rules-Under-Development.aspx
    b. Are there rules under development that the group would like to discuss further?
    c. The department is required to review each of its rules at least once every five years. Are there rules that the group would be interested in commenting on when it comes up for review?
4. **Share this email address** for subscribing to Rules Notices and get notification of public hearing dates and information about submitting comments when changes are proposed to DODD rules.
    a. To subscribe, send a blank email to join-rules-notice@list.dodd.ohio.gov.

Exhibit 8

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, Feb. 26 – 6:00 P.M.
801 W. Union Street, Athens, Ohio 45780

The Mission of the Athens County Board of Developmental Disabilities is to serve our community with compassion, innovation, and transparency

Draft until Board approved

1. Margaret Demko, Board President, called the meeting to order at 6:03 p.m.

2. Arian Smedley did roll call.

ALLEN	Present
BOND	Present
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Richard Suehrstedt	Director of Service & Support
Gwen Brooks	Director of HR
Arian Smedley	Assistant Superintendent

*See sign-in sheet for full list of attendees.

3. Oliver read the Mission Statement.

4. Dr. Allen motioned to approve the agenda.

MOTION#:	02-26-01
MOTION:	ALLEN
SECOND:	JOLLEY
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

5. New Business:

a. Oliver motioned to approve Jan. 22, 2019, Organizational Meeting Minutes (Exhibit 1, Pages 1-3).

MOTION#: 02-26-02
MOTION: OLIVER
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

b. Dr. Jolley motioned to approve Jan. 22, 2019, Regular Meeting Minutes (Exhibit 2, Pages 4-9).

MOTION#: 02-26-03
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

c. Bond motioned to approve resolution thanking Albany VFW Post 9893 for organizing the Polar Bear Plunge that generated over $8,000 for the Beacon School PTA (Exhibit 3, Page 10).

MOTION#: 02-26-04
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

d. Dr. Jolley motioned to approve spending up to $10,000 to repaint the walls at Beacon School.

Discussion: Dr. Davis shared a quote as a handout, which was only made available after sending out the board packet. The dollar amount is just under the amount listed in the motion. Timeline for the work will be during Spring Break. This will just be front entryway, cafeteria, doors, and hallways.

MOTION#: 02-26-05
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

e. Hutzel motioned to enter into a formal agreement with Ohio University/KOC for the planning of the 2019 summer camp at Beacon School.

Discussion: Dr. Davis shared there was an initial concern that KOC would not be interested in collaborating again this summer, citing a lack of technical expertise. After discussing a few modifications, this has since changed. KOC will work with us to put on another summer camp. Full details are forthcoming, but some modifications will be:

i. Most of the staff will be hired directly by KOC
ii. Becky Martin will supervise the camp – KOC staff will report directly to Martin

It was discussed providing Martin a stipend to do this work. We already have the funds set aside to do this project. The board members stated these changes could be positive for the program.

MOTION#: 02-26-06
MOTION: HUTZEL
SECOND: JOLLEY
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

f. Bond motioned to approve contributing $10,000 toward the purchase of two houses located on Blackburn Road that will be owned and rehabilitated by the Athens Metropolitan Housing Authority and reserved for individuals we serve.

Discussion: Dr. Davis provided a handout that listed the number of homes previously purchased, in collaboration with Athens Metro Housing, and reserved for individuals eligible for DD services. He explained that after 40 years, the properties officially will be owned by the agency, if the county board is in a position to own property at that time.

MOTION#: 02-26-07
MOTION: BOND
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

g. Dr. Allen motioned to approve ATCO Legacy Fund recommendations for Spring 2019 (Exhibit 4, Page 11).

MOTION#: 02-26-08
MOTION: ALLEN
SECOND: OLIVER
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

h. Dr. Allen motioned to approve Personnel Policy 2-3 (Exhibit 5, Pages 12-18).

Discussion: Regarding Admin Policy 26, board members discussed the length of time records are kept on file. There was discussion of the possibility of some material not being identified early enough in an investigation to be retained for longer than 30 days. Dr. Davis recommended revisiting the discussion with IT Manager Kris Dunlap at next board meeting.

i. Hutzel motioned to strike Personnel Policy 3-5 (Exhibit 5, Pages 12-18).

MOTION#:	02-26-09
MOTION:	HUTZEL
SECOND:	JOLLEY
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

j. Board members reviewed and discussed the updated 10-year cost projections (Handout). Kramer explained the support from the state has had a positive impact on financial projections, based on the projection tool. Dr. Jolley expressed his appreciation to leadership for the improvements the board has seen over the years.

k. Board members had a brief tour of the Office of Integrate Athens. Dr. Davis highlighted that the board will be donating a historical piece of furniture, which is currently housed at Integrate Athens, to the local historical society.

6. Board Reports:

a. Superintendent, Dr. Kevin Davis (Exhibit 6, Pages 19-27).
Report stands. He provided a handout that highlights the upcoming events in recognition of Developmental Disabilities Awareness Month, which is in March. He also added Board Member Michelle Oestrike has resigned from the board for personal reasons.

b. Director of Education, Becky Martin (Exhibit 7, Pages 28-31).
Report stands. She highlighted the 100th day celebration at the school, which involved recognizing her father's donations to the school. She also highlighted the recognition of the Sherow family at Beacon, which will be March 29 at 10 a.m.

c. Director of Finance and Operations, Steve Kramer (Exhibit 8, Pages 32-42).
Report stands.

d. Director of Service and Support, Richard Suehrstedt (Exhibit 9, Page 43).
Report stands. He shared Tristin Lawrence had her baby and both are doing well.

e. Director of Employment Options, Doug Mitchell (Exhibit 10, Pages 44-49).
Report stands. He highlighted one of their goals in 2019. This year, a goal is to have the Transition Coordinator, through the help of Title XX funds, assist individuals with complex needs meet their employment goals.

f. Director of Integrate Athens, Autumn Brown (Exhibit 11, Pages 50-52).
Report stands.

g. Interim MUI Coordinator, Scott Zielinski (Exhibit 12, Page 53).
Report stands. Dr. Davis shared the format is different, which includes fewer details about the individual cases.

h. Director of Human Resources, Gwen Brooks (Exhibit 13, Pages 54-56). Report stands.

i. Director of Facilities and Transportation, Butch Withem (Exhibit 14, Page 57). Report stands. Dr. Davis highlighted the fact that the ATCO building has successfully been transferred to the county commissioners.

7. No comments from Visitors relative to the agenda.

8. No comments from Unions relative to the agenda.

9. Regarding comments from the board, Demko stated she said it was good to laugh again at a board meeting.

10. Oliver motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

MOTION#:	02-26-10
MOTION:	OLIVER
SECOND:	JOLLEY
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

11. Bond motioned to return from Executive Session.

MOTION#:	02-26-11
MOTION:	BOND
SECOND:	OLIVER
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

12. Oliver motioned to approve authorizing the Superintendent to negotiate an agreement with Chase Brackley.

MOTION#:	02-26-12
MOTION:	OLIVER
SECOND:	ALLEN
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES:	YES

13. Motion to adjourn.

MOTION#: 02-26-13

MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY, OLIVER
CARRIES: YES

F.A.N.s Friends Allies Neighbors
Helping People Connect to their Community Athens County

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Request

The Athens County Board of Developmental Disabilities (ACBDD) is requesting to renew its partnership with Ohio University's COMCorps Program to continue the FANs (Friends, Allies, Neighbors) Program.

What is FANs?
The FANs Program of Athens County helps individuals with intellectual and developmental disabilities to connect to their communities, develop friendships and live healthy lifestyles. Currently, the ACBDD's FANs Coordinator is a COMCorp member.

What is COMCorps?
COMCorps is an AmeriCorps program, housed in the Ohio University Heritage College of Osteopathic Medicine Community Health Programs. COMCorps service members are matched with host sites, like the ACBDD, to deliver health-related programs and implement health-related projects.

How long has the FANs program existed?
The FANs program in Athens County has existed for five years. For the past two years, the ACBDD has partnered with the COMCorps program to recruit and employ the FANs Coordinator.

How long does the COMCorp member work?
The ACBDD's COMCorps member serves an 11.5-month term.

What impact has the program had?
Before this partnership, the program served about 20 individuals per year. Since this partnership has been established, the program is now serving about 70 per year, and this number keeps growing.

What is COMCorps' obligation?

- Recruit COMCorps candidates
- Hire COMCorps members
- Match suitable COMCorps members with host sites

What is ACBDD's obligation?

- Provide experiences that meet COMCorps' mission
- Provide necessary training
- Provide supervision
- Provide necessary tools to perform job duties
- Provide match funding of $7,500.00

Who is our current COMCorp member?
Our current Coordinator is Sara Brumfield, pictured at right.

FANs coordinator Sara Brumfield (center) spends some time with two program participants.

Exhibit 10

Athens County Board of Developmental Disabilities **POSITION DESCRIPTION**	AGENCY Athens County Board of DD UNIT OR OFFICE Beacon School
( ) State Agency (X) County Agency ( ) New Position ( ) Change	COUNTY OF EMPLOYMENT Athens
Usual Working Title of Position Camp Program Director	Position No. and Title of Immediate Supervisor Director of Education

Normal Working Hours (Explain unusual or rotating shift)

Monday - Friday, 35 hours per week during camp (appx 4-6 weeks) plus pre and post camp administrative time (appx 40-50 hours)

	Job Duties	Minimum Acceptable Characteristics
Purpose	Facilitates the development and implementation of the instructional camp program. Responsible for communicating with instructors, counselors, and guest presenters to the program. Collaborates with Director of Education and director of hosting entity.	
	• Works collaboratively with camp instructors and other staff on class schedule, instructional activities, field sites and other camp activities. • Works collaboratively with the Director of Education on camp activities, the scheduling of space, and field activities as necessary. • Oversees the daily schedule and makes changes as needed. Assists in assessing the overall program to identify any changes needed for optimum functioning. • Coordinates and organizes the selection of campers and their assignments to groups. Coordinates parent volunteer activities. • Knowledgeable of and adheres to all camp policies, rules and guidelines. • Observes the peer culture to identify problems, make recommendations and implements solutions as necessary. Monitors and ensures appropriate student behavior and adherence to camp rules. • Reports all incidents related to health, behavior and other problems immediately to the Director of Education and the nurse on duty. • Maintains attendance counts at all camp activities and reports absences. • Assists in the completion of all paperwork and the supervision of staff in the completion of their responsibilities. Facilitates small group meetings as needed. • Handles emergency situations in conjunction with the Director of Education. • Perform other related duties as assigned.	Experience in planning multifaceted programs or events. Leadership and collaborative supervisory skills. Knowledge of multiple disabilities, child development, community-based resources, educational and adaptive equipment and devices. Possess good observational skills coupled with the ability to define problems, collect and analyze data and patterns, and draw valid conclusions. Lift, move and carry minimum of 30 pounds. Excellent oral and written communication skills with ability to work and communicate effectively with a diverse mix of professionals, students, parents and other constituents. Organizational skill with ability to handle multiple priorities and meet deadlines. **Preferred:** Ohio Department of Education Licensure, Intervention Specialist- K-12.

WORK CONDITIONS – The majority of work hours are spent at 801 West Union St. The employee may be involved in incidents requiring physical intervention and assistance to assure the safety of the students. Intervention is inherent to this job. Intervention will occasionally result in bruises, scrapes, etc. to the employee. Working conditions may exist that are not such as normally exist in the occupation of a public employee. These conditions may include exposure to blood borne pathogens, communicable disease, potentially infectious materials, and/or aggressive behavior. As necessary, the employee shall comply with safety rules established for the purpose of fulfilling compliance with Ohio Employment Risk Reduction Standards, Rules, or Orders through the utilization of protective equipment and decontamination techniques

List Position Numbers and Class Titles of positions supervised. If more than eight, list totals only.	SIGNATURE OF SUPERINTENDENT DATE SIGNATURE OF EMPLOYEE DATE

i2c Security Proposal

Athens DD Board

I2C Technologies, LTD
413 Applegrove St. NW
North Canton, Ohio 44720
Phone: (888) 422-7749
Email: Sales@i2ctech.com
Web: www.i2ctech.com

Item #	Description	STS Unit Price	Qty	Ext Price
	Door Control for existing Electric Strikes			
1	**AXIS Door Controller-** Network Door Controller is an open, non-proprietary platform for access management. The controller is installed by each door and data is automatically synchronized between the controllers in the system. The controller supports most Wiegand and RS 485 OSDP readers. The unit comes with a built-in software for basic access management for up to 33 controllers as well as an open API to meet the requirements for larger and more advanced installations. The plenum rated controller is designed for wall or ceiling mount indoors and supports Power over Ethernet IEEE 802.3af Class 3. It is fitted with 14 configurable input/outputs and 5 power outputs for door accessories including fault/tamper detection and support for Uninterruptible Power Supply (UPS)	$ 587.02	5	$ 2,935.10
2	**AXIS Reader-** Reader is a generic touch-free reader without keypad and 2 LED feedback. It is a perfect match to the Network Door Controler A1001. The reader has a small form factor, intended for both indoor and outdoor use. It uses RS485 OSDP communication and supports most smart card formats with 13.56 MHz. This reader is a Mark II for 0946-001 with same functionality but no visible differences.	$ 195.02	5	$ 975.10
3	Installation and Configuration	$ 110.00	5	$ 550.00
	Door control with Addition of Electric Strike			
4	**AXIS Door Controller** Network Door Controller is an open, non-proprietary platform for access management. The controller is installed by each door and data is automatically synchronized between the controllers in the system. The controller supports most Wiegand and RS 485 OSDP readers. The unit comes with a built-in software for basic access management for up to 33 controllers as well as an open API to meet the requirements for larger and more advanced installations. The plenum rated controller is designed for wall or ceiling mount indoors and supports Power over Ethernet IEEE 802.3af Class 3. It is fitted with 14 configurable input/outputs and 5 power outputs for door accessories including fault/tamper detection and support for Uninterruptible Power Supply (UPS)	$ 587.02	4	$ 2,348.08
5	**AXIS Reader-** Reader is a generic touch-free reader without keypad and 2 LED feedback. It is a perfect match to the Network Door Controler A1001. The reader has a small form factor, intended for both indoor and outdoor use. It uses RS485 OSDP communication and supports most smart card formats with 13.56 MHz. This reader is a Mark II for 0946-001 with same functionality but no visible differences.	$ 195.02	4	$ 780.08
6	**Electronic Door Strike**	$ 420.00	4	$ 1,680.00
7	Installation and Configuration	$ 110.00	4	$ 440.00
	Door Control for Top Pin Door			
8	**AXIS Door Controller** Network Door Controller is an open, non-proprietary platform for access management. The controller is installed by each door and data is automatically synchronized between the controllers in the system. The controller supports most Wiegand and RS 485 OSDP readers. The unit comes with a built-in software for basic access management for up to 33 controllers as well as an open API to meet the requirements for larger and more advanced installations. The plenum rated controller is designed for wall or ceiling mount indoors and supports Power over Ethernet IEEE 802.3af Class 3. It is fitted with 14 configurable input/outputs and 5 power outputs for door accessories including fault/tamper detection and support for Uninterruptible Power Supply (UPS)	$ 587.02	1	$ 587.02

9	**AXIS Reader-** Reader is a generic touch-free reader without keypad and 2 LED feedback. It is a perfect match to the Network Door Controler A1001. The reader has a small form factor, intended for both indoor and outdoor use. It uses RS485 OSDP communication and supports most smart card formats with 13.56 MHz. This reader is a Mark II for 0946-001 with same functionality but no visible differences.	$	195.02	1	$	195.02
10	**Electronic Door Strike**	$	650.00	1	$	650.00
11	Installation and Configuration	$	110.00	1	$	110.00
12	**Access Control Power Supply-** 1 per building	$	293.02	3	$	879.06
	Server					
13	i2c Video Server with 8GB Ram, 8TB HDD, Win 10 or Higher with 23" LED Monitor	$	1,273.02	1	$	1,273.02
	Averics Software					
14	**Averics Express Edition-** up to 16 doors.	$	1,000.00	1	$	1,000.00
15	**HID Thin Card**	$	5.95	50	$	297.50
16	**HID Key Fob for key ring**	$	4.25	50	$	212.50

Total Price	$	14,912.48
Tax (calculated at the time of final invoice if applicable)		$0.00
Grand Total		**$14,912.48**

Notes

- Payment Terms are 50% down / 50% upon completion
- Customer to provide CAT5e/6 cabling from door location to data switch. Must be under 330' total.
- Customer can provide server as long as spec is met.
-

Why Choose i2c Technologies?

I2c Technologies understands IP. Unlike other camera providers, our staff are IT professsionals. We have designed cutting edge IP video surveillance solutions for businesses for over 12 years. Every i2c network camera system is designed by an IT expert, and we only use world class products because we realize that protecting your business shouldn't compromise your network's security and performance

The i2c Difference

We are IT experts

i2c Technologies has been on the cutting edge of providing innovative IP video surveillance solutions and software for over 12 years. We design systems for a diverse range of business and government enterprises. We are not a traditional security company, because our staff are IT experts who specialize in video surveillance technology. We realize that protecting your physical assets shouldn't compromise your network's security and performance. That's why we only install world-class equipment and NEVER "black box" equipment that may be infected with spyware and is difficult to update.

We provide the best ROI

An i2c Technologies IP video surveillance solution can provide more than just security. We design systems to enhance your business and improve efficiency, giving you the best return on your technology investment. Your investment goes farther because each i2c Technologies Video Surveillance solution comes complete with our own user-friendly software- not an expensive third party software platform. And because i2c Technologies is an Axis Communications Gold Partner, we get the best pricing on Axis brand cameras and technology and pass that savings on to you.

We provide reliable products and service

Because i2c Technologies uses Axis brand cameras, you can have peace of mind, knowing you are getting the most reliable, best-in-class video surveillance products on the market. Every camera system comes with a one year, full service guarantee. And you can keep your system, running like new, year after year, because i2c Technologies offers an affordable extended service agreement that covers all parts, labor, support and software upgrades.

AXIS A1001 Network Door Controller

Open and flexible–powered by IP

AXIS A1001 Network Door Controller is a non-proprietary, open, and IP-based access controller suitable for both smaller installations and advanced enterprise systems. AXIS A1001 comes with built-in software for basic access management and is also open for third-party software. This allows the unit to be integrated with other systems such as video surveillance, intrusion detection and time and attendance. The controller is powered over Ethernet and can also power connected equipment, minimizing the need for extra cabling. AXIS A1001 is a smart independent device that is installed by each door, making the solution scalable. Using open standards, it is also future-proof.

- > Based on Axis open platforms
- > ONVIF Profile A and C compliant
- > UL 294 approved
- > Supports most reader types
- > Ease of installation and PoE support

AXIS A1001 Network Door Controller

51155/EN/M4.2/102017

Door controller	
Readers	Up to 2 readers per controller (Wiegand, RS485 (OSDP)) with supported card formats. Integration with ASSA ABLOY Aperio® wireless lock technology.
Doors	1–2 doors per controller[a]
Credentials	Firmware version 1.50.0 or later: Up to 50 000 with third-party access management software depending on server capacity. Firmware versions earlier than 1.50.0: Up to 15 000 with third-party access management software depending on server capacity
Event history	30 000 First In, First Out (FIFO) per controller
Access schedules	Unlimited or third-party software dependent
I/O interface	
I/O functionality	**Reader I/O**: DC output: 2x 12 V DC output max 300 mA; 2x 4 configurable inputs/outputs, (Digital input: 0 to max 40 V DC, Digital output: 0 to max 40 V DC, Open drain, max 100 mA) **Reader data**: RS485 full duplex, RS485 half duplex, Wiegand **Auxiliary**: 1x 3.3 V DC output, max 100 mA 2x configurable inputs/output (Digital input: 0 to max 40 V DC, Digital output: 0 to max 40 V DC, Open drain, max 100 mA) **Door connectors**: 2x 2 input for door monitors and REX (Digital input: 0 to max 40 V DC) Pre-configured for readers and door monitors, Input trigger, Output toggle/pulse
Network	
Security	Password protection, IP address filtering, HTTPS[b] encryption, IEEE 802.1X network access control, Digest authentication, User access log
Supported protocols	IPv4, HTTP, HTTPS[b], TLS[b], QoS layer 3 DiffServ, FTP, SMTP, Bonjour, UPnP™, SNMPv1/v2c/v3 (MIB-II), DNS, DynDNS, NTP, RTSP, RTP, TCP, UDP, IGMP, RTCP, ICMP, DHCP, ARP, SOCKS
System integration	
Application Programming Interface	Open API for software integration, including VAPIX®, specifications at *www.axis.com* AXIS Video Hosting System (AVHS) with One-Click Connection ONVIF Profile C and ONVIF Profile A, specification at *www.onvif.org*
Supported products	AXIS A9188 Network I/O Relay Module AXIS A4010-E Reader AXIS A4011-E Reader AXIS Access Card 1K Aperio RS485 Communication Hub SmartIntego TCP/IP GatewayNode
Events & alarms	
Tamper detection	Removal of unit cover/tamper front Removal of unit from wall/tamper back, Reader tamper
Event log	Configurable by time and topic, Alarm acknowledgement
Event actions	Notification via email, HTTP and TCP, External output port Status LED
Event triggers	Tamper detection, Power loss, Network lost, Configuration, Door, Event logger, Hardware, Input signal, Schedule, System, Time
General	
Casing	Plastic
Software	Configuration and basic access control management through Internet Explorer, Firefox, Chrome, or Safari **Supported languages:** English, French, Italian, German and Spanish
Memory	256 MB RAM, 500 MB Flash
Power	**Power in**: 10–30 V DC, max 26 W or Power over Ethernet IEEE 802.3af/802.3at Type 1 Class 3 **Power out & relay**: 1x 12 V DC, max 500 mA 1x solid state relay 30 V DC, max 700 mA **Power out lock**: 2x 12 V DC, max 500 mA **Total power budget if powered by DC**: 1166 mA at 12 V for peripheral devices (locks, readers etc.) **Total power budget if powered by PoE**: 625 mA at 12 V for peripheral devices (locks, readers etc.)
Connectors	RJ45 10BASE-T/100BASE-TX Terminal blocks: DC power, 10 Inputs/Outputs, RS485/Wiegand, Relay, Cable size for connectors: CSA: AWG 28–16, CUL/UL: AWG 30–14
Operating conditions	0°C to 50°C (32 F to 122 F) Humidity 20–85% RH (non-condensing)
Approvals	EN 55022 Class B, EN 50130-4, EN 61000-3-2, EN 61000-3-3, EN 55024, EN 61000-6-1, EN 61000-6-2, FCC Part 15 Subpart B Class B, ICES-003 Class B, C-tick AS/NZS CISPR22 Class B, VCCI Class B, IEC/EN/UL 60950-1, UL 294, UL 2043, EN 50581
Dimensions	45.5 x 180 x 180 mm (1.8 x 7.1 x 7.1 in)
Weight	500 g (1.1 lb)
Included accessories	Connector kit, Cable ties, Installation Guide
Optional accessories	AXIS T8120 Midspan 15 W, AXIS T8128 PoE Splitter 24 V (requires 30 W midspan), AXIS T8129 PoE Extender Mains adaptor 24 V DC, AXIS T98A15-VE Surveillance Cabinet[c]
Warranty	Axis 3-year warranty and AXIS Extended Warranty option, see *www.axis.com/warranty*

a. *Power consumption dependent; max load for locks, readers and other equipment is 7.5 W with PoE and 14 W with 10-30 V DC.*
b. *This product includes software developed by the OpenSSL Project for use in the OpenSSL Toolkit (http://www.openssl.org/), and cryptographic software written by Eric Young (eay@cryptsoft.com).*
c. *In outdoor installations combining AXIS A1001 and AXIS T98A15-VE, the allowed maximum voltage is 30 V DC.*

Environmental responsibility:

www.axis.com/environmental-responsibility

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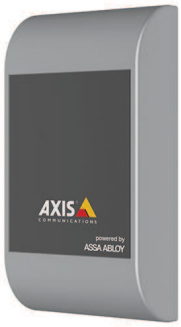
AXIS A4010–E Reader

Generic touch-free reader

AXIS A4010-E Reader without Keypad is a joint cooperation between Axis and ASSA Abloy designed to perfectly match AXIS A1001 Network Door Controller. The cost-efficient reader has no keypad and its small form factor enables easy placement. Two LED symbols give clearly visible feedback. The reader supports touch-free entry with most entry card formats, and is suitable for both indoor and outdoor installation. IP65 classification makes it ready for harsh environments.

- > Designed to perfectly match AXIS A1001
- > Support for most smart card formats
- > 2 LED symbols give clearly visible feedback
- > Indoor and outdoor ready
- > IP65 classified



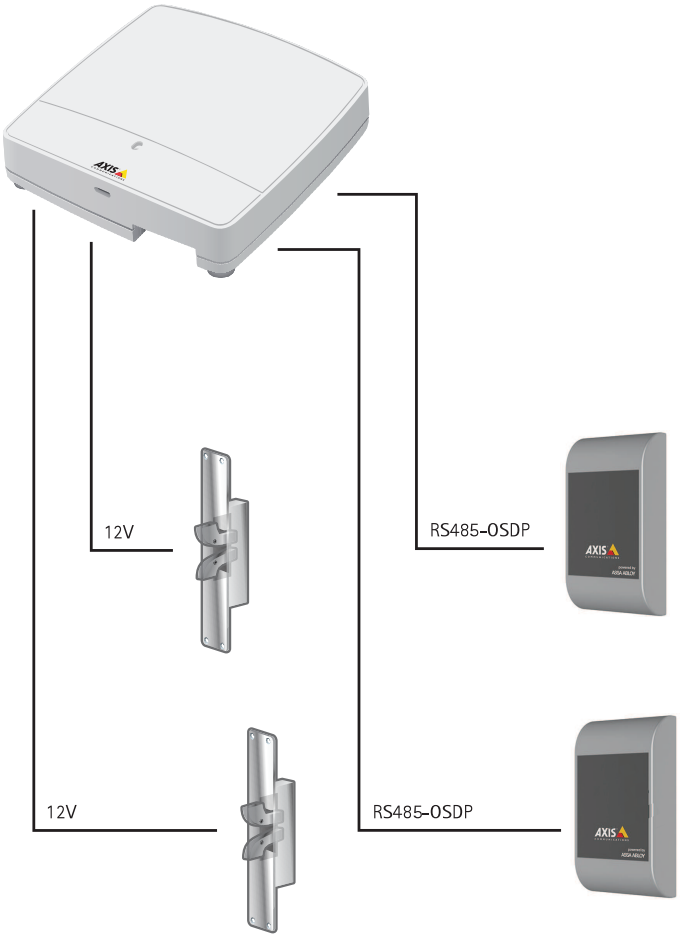
AXIS A4010-E Reader

Compatible products	AXIS A1001 Network Door Controller
Indications and user interface	
Entry authentication	Card, Tag
Read range	30–40 mm with recommended cards and tags
Alarm status indication	Symbols for: Access granted, Access denied
General	
Casing	ABS and halogen free halon plastic
Reader technology	Generic 13,56 MHz (MIFARE Classic, MIFARE Plus (Level 1 and 3), MIFARE DESFire EV1, iCLASS® CSN and iCLASS® SEOS™[a]
Communication	RS-485 – OSDP
Power	12–24V DC max 2.8 W Translates to 240 mA@12V
Operating conditions	-30 °C to 70 °C (-34 °F to 158 °F)
Storage conditions	-50 °C to 70 °C (-58 °F to 158 °F)
Approvals	EN/IEC 61000-6-2, EN/IEC 61000-6-3, EN 55024, EN 50130-4, CFR part 15 Subpart C, AS/NZS 4268, RSS-GEN, RSS-210, EN 50581, EN/IEC 60950-22, ETSI EN 300 330–1, ETSI EN 300 330–2, UL294
Dimensions	85 x 46 x 19 mm (3.35 x 1.8 x 0.75 in) Cable length: 3 m
Weight	128 g (0.28 lb)
Warranty	Axis 3-year warranty, see *www.axis.com/warranty*

a. *Extra configuration card needed, sold separately.*

Environmental responsibility:

www.axis.com/environmental-responsibility



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Averics
Online Security Systems

Cogito Security Management System

Unified Security Platform

Enterprise Security Management Solution

Next-Generation Security

Be ready. For today and tomorrow. This is exactly what we help you to do. Averics' systems natively support traditional server-based access control and web-hosted access control.

Hosted, Managed, and Traditional Access Control

Flexible, Powerful and Scalable

Averics systems are designed with flexibility, power, and scalability in mind. Our systems handle single door installations to installations consisting of 1000s of doors with equal ease. Now, you can grow your system one door at a time without worrying about incurring excessive costs.

Intuitive and Easy to Use

A single unified user interface to handle your access control, video surveillance and intrusion detection systems. Flexible context-sensitive windows make it a breeze to monitor large multi-site systems. An intuitive interface requires less training and little need to refer to the user manual.

Secure and Reliable

System security is a primary focus of Averics' system design. All client-server and server-controller communications can be configured to use encryption. In addition to standard security protocols such as HTTPS/SSL, we implement a special multi-phase authentication scheme that makes our systems extremely secure. "Fail-over" and "hot-standby" modules may be used to ensure high availability.

Access Anytime, Anywhere

Whether you have a single door system or a large system spanning across the globe, you use a standard web-browser interface to manage your security systems. No special software required.

Hardware Agnostic

Averics' systems can be used to control any security hardware. You are not locked in to hardware from a specific vendor and you can mix and match hardware from multiple vendors within the same system. This gives you great flexibility in selecting the kind of hardware needed for a specific installation.

Highly Cost-Effective

We pride ourselves on developing and manufacturing cost effective products that outperform much more expensive products from our competitors. Our simple licensing model eliminates confusion and hidden costs.

Programming API and SDK Tools

Averics products are built with extensibility in mind. New applications and services can be developed that plug into the main application. We encourage developers to extend our products. Full support is available to the developer community.

Rebranding

Dealers and partners can customize the Averics interface to reflect their own branding. Our rebranding goes a lot further than simple "your logo goes here" integration. We help you to make rebranding unique to your company and business model.

Free Support and Training

We are proud to support our products free of charge to our customers.

Cogito Security Management System

Cogito Security Management System is a platform that seamlessly unifies access control, video surveillance, and intrusion detection systems into one intelligent system. End users manage all their security services and products from a single unified user interface. Security integrators no longer need to wire-up disparate multi-vendor security systems using back doors and proprietary technologies and end users no longer need to learn multiple systems to manage security in their facilities.

Cogito is available in three different scenarios to suit the needs of different organizations.

- A Software-as-a- Service (SaaS) or "Cloud" version that is hosted on Averics' secure and scalable servers
- A fully configurable application for installation on a customer's IT infrastructure
- A pre-configured version for rapid deployment on a customer's network

Cogito Online Services™

Cogito Online Services™ (COS) is our cloud-hosted security management solution that provides affordable, reliable and real-time security administration. If you have access to a web browser, you are all set to use Cogito Online Services. COS is a Software-as-a-Service (SaaS) offering that eliminates the need for dedicated servers and software installation on

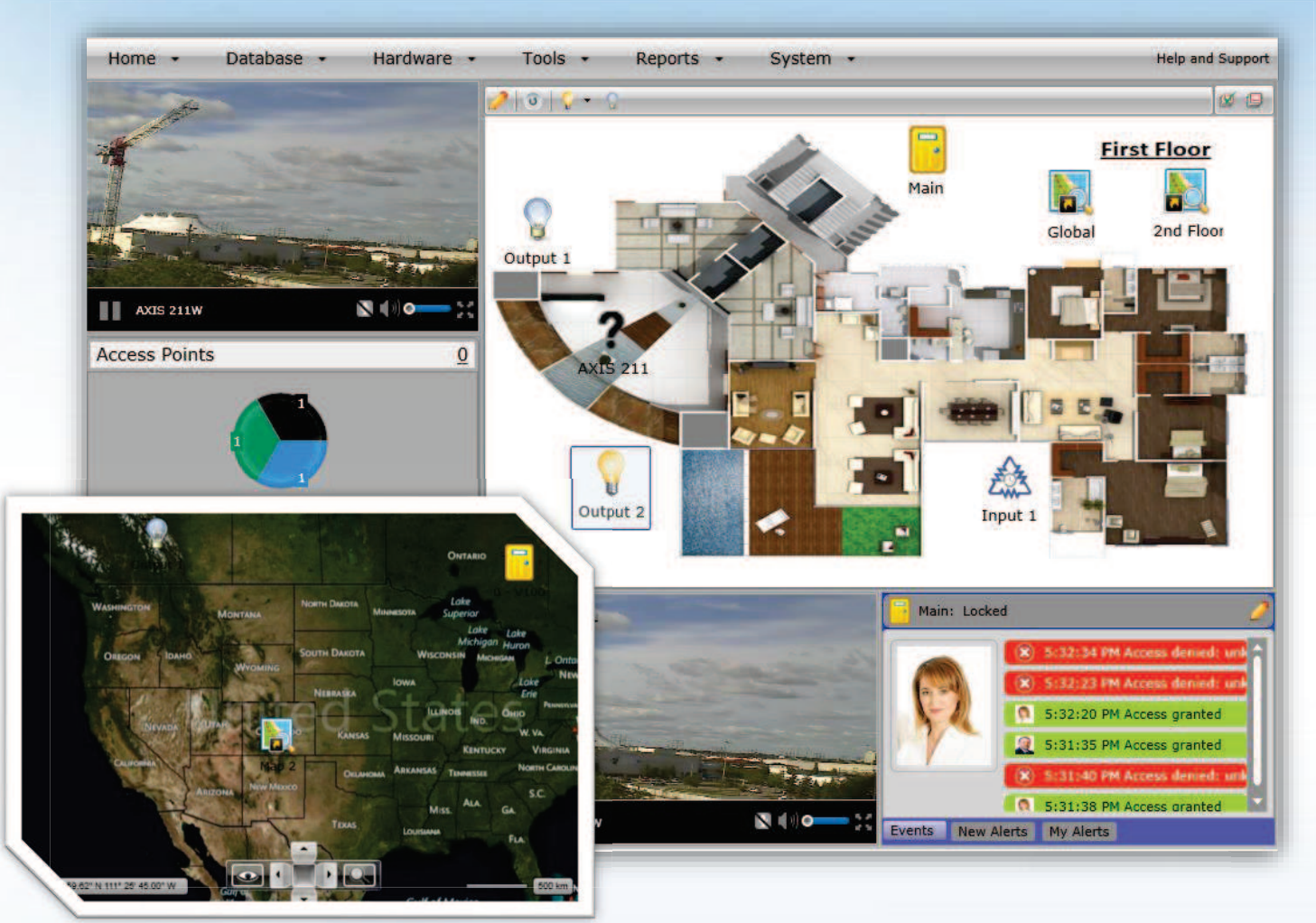
client sites. Applications are hosted on powerful, secure and scalable servers running in SaaS certified data centers. All an end user needs to operate COS is a web browser such as Internet Explorer, Google Chrome, or Firefox.

Cogito OnSite™

Cogito OnSite™ is our server-based product, ideal for companies that need to store security data at their location.

No software needs to be installed on desktops, as a web browser is all you need to access Cogito OnSite™ for on-site or remote users.

Cogito™ OnSite's modular architecture allows maximum flexibility and scalability as your needs change and grow, whether it is the continued growth in the number of premises being monitored or the addition of new types of access control and surveillance hardware.



Cogito ReadyBox™

Cogito ReadyBox™ is our system-in-a-box readymade solution that comes pre-assembled and pre-configured with required software. You simply plug it into network and it is ready to do its job. With the ReadyBox, you have access to a complete integrated security management system – from access control to video to intrusion – using only your web browser. No special software required.

Key Product Features

Unified Security Platform. Cogito ™ seamlessly unifies access control, video surveillance and intrusion detection.

Universal Client Interface. You do not have to learn multiple programs to manage your security. Cogito universal client is all you need.

Mobile clients. The Cogito Mobile Application enables access to key functionality from any smartphone.

User-definable Views. An innovative feature in Averics' products allowing you to define custom monitoring views for your system.

Advanced Reporting. A large number of event, database and audit reports are included in the system. Reports may be exported to various formats such as PDF and Excel. In addition, the system includes powerful data visualizations such as pie charts and gauges.

Report Designer. Expand on the built-in reports with the powerful and easy-to-use report designer. Reports may be shared with other users or schedules to be run later.

Custom Graphics. Any entity, such as a building, door, card reader, camera etc., can be assigned an image that is shown throughout the system.

Audio & Animations. Any event in the system may be assigned a custom audio file or a custom animation that is played when the event takes place.

Task Wizards. Task wizards help you to perform common tasks such as adding a card or changing your password.

Global Search. Search capability is available throughout system to enable quick access to system information.

Recycle Bin. Recycle bin is a unique feature that allows you to recover deleted records.

Alarm Monitoring. You can trigger alarms based on different events. Action plans may be associated with alarms specifying exactly how an operator handles a given alarm.

Cardholder and Area Monitoring. In an emergency situation, you may need to know where a cardholder has been as well as their current location.

Role-based Security. Assigning security privileges to a role rather than a user makes application security management much easier.

Database Partitioning. As different administrators may manage data such as controller records, card records and events, the system data can be partitioned to provide discrete access to each area.

Audit Logs. The system keeps a complete history of changes done by the logged on user.

Device Discovery. New device configuration is simplified by automatic discovery and configuration of new devices.

Active Directory Integration. Through this feature you can integrate your security processes and IT processes.

Automatic Notifications. The system can be configured to automatically send emails and other notifications on occurrence of given events.

Cogito Feature Chart

User Interface

- Universal client
- Universal mobile client
- Configuration wizards for common tasks
- Recycle bin that allows recovery of deleted records
- Global search that provides single-click access to any cardholder or device in the system
- Collapsible panes-based smart user interface
- An extendible list of application look-and-feel themes
- Multiple languages
- Built-in language translator
- Multi-monitor support
- Complete touch screen support

System Monitoring

- Context-sensitive, user-configurable event viewer
- User definable workspaces
- Ability to build custom workspaces using matrix view, video view, list view, map view.
- Static, event-driven, carousel-based, monitoring cells
- Interactive graphics maps with support for Microsoft Bing maps, AutoCAD maps, OpenStreet maps, ESRI files, and other GIS compliant formats.
- Built-in monitoring dashboards
- Custom dashboards
- Custom audible notifications
- Custom event-driven animations
- Cardholder picture verification
- Custom state text & images

Alarm Monitoring

- Integrated alarm management
- Unlimited alarm priorities
- Ability to acknowledge, unacknowledged, snooze, forward, and generate alarms
- Alarm action plans
- Multiple alarm sources: access control, intrusion, video
- Alarm instructions
- Configurable retention periods
- Alarm case management

Security

- Role-based user management & security
- Login-based security trimming of the application features
- Partitioned databases
- Encrypted communications between device server and devices as well as between clients and various application servers. 128 bit SSL encryption and X509 client certificates
- HTTPS support
- Single sign on (federated security) support
- Authentication plug-ins for active directory and other authentications providers
- User activity logs and audit trails

Reporting

- Database configuration reports
- Historical event reports
- Audit reports
- Custom report designer
- Time and attendance reports
- Incident reports
- Summary reports
- Scheduled report generation
- Snapshot, Live and Saved reports
- Embedded charts in reports
- Conditional routing of reports to email accounts
- Exporting: PDF, Excel, CSV, and more

Badging

- Built-in badge templates
- Intuitive WYSIWYG badge designer
- Double-sided badge design and printing
- Multiple picture capture options
- Custom fields
- Barcodes support
- Multiple card printers supported

Access Control
1-reader, 2-reader, or unlimited reader systems
Door unlocking by a schedule, manually or through features such as “First Person” delay
Hard or soft timed as well as real global (pc-independent) anti-passback
Global event linking
Area monitoring and mustering
Interlocking (also called map trap or sally port)
65,535 access levels per controller
Card enrollment module
Holidays spanning across days
Multiple simultaneous card formats supported for site consolidation and hassle-free transition between new and legacy cards
Card/PIN commands
Cardholder groups make access management easy.
Multiple access levels per card. Access levels may be assigned at the cardholder or the card level.
Advanced card features such as card tracing, card usage count, stealth mode
Escort required feature
Deferring of access decisions to the PC
ASCII commands and event forwarding
System lockdown
Firmware upgrades
Video Surveillance
Unified configuration of access control and video devices
DVR/NVR Integration: Milestone XProtect, ISS SecurOS, Digifort, Axis Camera Station, and many more
Support for hosted video services
PTZ presets
2-way audio
System Configuration
Auto-discovery of access control panels and cameras and other devices
Multiple cameras per door
Drag drop configuration through location tree or through interactive graphic maps.
Configuration of the system through mobile devices.

Disaster Recovery & Upgrades
Managed disaster recovery
Automatic backups (in the hosted deployment) and scheduled offsite backups
Automatic software upgrades
Hot stand-by and fail-over server
Hardware
Hardware agnostic design
IP cameras
IP and RS485 controllers supported
POE enabled door controllers and cameras
Multiple card technologies: proximity, mag stripe, iCLASS, MIFARE, biometrics, etc.
Heating, venting and air conditioning systems (HVAC) supported.
Add-on Modules
Card tracing module
Elevator control
Guard tour module
Parking module
Access request module
Vacation approval module
Asset tracking module
Visitor management module
Time and attendance module
Custom form designer
Active directory module
Data import/export module
Message templates
Multi-site
Integration
SharePoint Widgets
Message routing
XML/JSON WebService API
Outlook integration
MODBUS, MODBUS RTU, MODBUS TCP/IP
BACNET

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www.averics.com

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I2C TECHNOLOGIES, LTD.
STANDARD TERMS AND CONDITIONS

All orders placed with I2C Technologies, Ltd. ("I2C") are subject to the following terms and conditions of sale (the "Terms"):

1. **Acceptance**. All quotations issued by I2C are subject to change by I2C at any time prior to acceptance and are automatically void if not accepted within 30 days after the date appearing on the quotation. No purchase order or other document from Customer, or term or condition inconsistent with or in addition to these Terms, will be binding upon I2C unless approved in writing by an authorized I2C representative. I2C hereby objects to and rejects any and all of Customer's terms and/or conditions inconsistent with or in addition to these Terms.

2. **Pricing and Shipping**. Unless otherwise agreed in writing by an authorized representative of I2C (i) prices for equipment and materials (collectively, the "Equipment") and services will be the prices set forth in the quotation in U.S. Dollars (the "Purchase Price"); and (ii) a 50% down payment of the Purchase Price is required prior to shipping and/or installation, whichever occurs first, and the remaining 50% of the Purchase Price is due immediately upon installation of the Equipment. Customer hereby acknowledges and agrees that the Equipment includes a software deactivation system that will render the Equipment inoperable if final payment of the Purchase Price is not made within 7 days of installation of the Equipment, and that Customer will incur interest charges in the amount of 1.5% per month on all unpaid balances beyond the payment due date. Customer is responsible for any and all federal, state and local taxes associated with Customer's purchase of the Equipment. Title to the Equipment and all risk of loss or damage to the Equipment will pass to Customer at the time the Equipment is transferred by I2C to a commercial carrier, and/or installed, whichever occurs first. All delivery and installation dates are estimates, and in no event will I2C be liable for any form of damages associated with or arising from a delay in delivery and/or installation.

3. **Equipment Installation**; Monitoring Service; Initial Training. Customer agrees to grant I2C and/or its representatives, reasonable access to Customer's facility during normal business hours for the purpose of installing the Equipment, if applicable. Customer acknowledges that remote access to its system is only supported if the Customer already has an existing firewall that supports Virtual Private Network (VPN) access to the Customer's network or if a VPN firewall has been included as part of Customer's purchase from I2C. If Customer elects to use internal resources or an outside company to provide the "structured cabling" portion of the installation, Customer must satisfy all of the following standards: a) all network connectivity must conform to the TIA/EIA 568 B Wiring Standards for Network Cabling; b) each camera location requires a "biscuit" style 1 port RJ-45 jack to be mounted within 12 feet of the planned camera/access control location; c) a properly terminated patch panel must be placed at each network closet where camera/access control connections are terminated; d) power/other connection cabling must be left with a minimum of 12 feet of looped cabling at each end of a given cabling run; and e) cabling must be properly installed and supported in ceiling runs according to all applicable building codes/guidelines. Customer agrees to correct any "structured cabling" errors at Customer's sole cost. I2C reserves the right to charge Customer, and Customer agrees to pay to I2C, $120 per hour for each hour I2C spends troubleshooting incorrectly installed cabling. Customer acknowledges and agrees that each camera included with the Equipment requires 14GB (Gigabytes) of storage space per day for continuous recording, and that the amount of storage required for archiving is dramatically reduced by the use of motion detectors that limit recording time to only those times when motion is present in the desired area. Customer acknowledges and agrees that less than 85% of the hard disk drive space referenced in the quotation is available for storage of video archives, and that at least 15% of the hard disk space is required for system applications and processes. Upon the successful installation of the Equipment, and provided that Customer purchases the I2C Software and permits I2C to remotely access the Equipment, I2C will periodically monitor the Equipment from a remote location for a period of 90 days after installation for the purpose of determining whether the Equipment is operational ("System Health Monitoring"). Customer acknowledges and agrees that the sole purpose of the forgoing monitoring is to determine operability of the Equipment, and that I2C will use commercially reasonable efforts to notify Customer of any inoperability in the system within 8 business hours of I2C learning of the same. If the Equipment is found to be inoperable, Customer's sole remedy will be the Limited Warranty provisions contained in these Terms, and in no event will I2C be responsible or liable to Customer for any direct, indirect, consequential, incidental, punitive or special damages resulting from, or in any manner relating to, the inoperability of the Equipment. Customers who do not purchase the I2C Software will not receive the 90 days of System Health Monitoring. System Health Monitoring beyond the 90 day grace period is only available if the Customer purchases the Extended Service Agreement. I2C will provide the Customer with 2 hours of training on how to use the Equipment and Software, if applicable. Additional training and Software enhancements are available for an additional fee.

4. **Limited Warranty**. Except and unless the Customer pays for and enters into an Extended Service and Warranty Agreement with I2C, the following limited warranty will apply: I2C warrants that the Equipment sold hereunder shall be free from defects in material and workmanship for a period of one year after delivery or installation, whichever occurs first, and I2C warrants all services performed for a period of 90 days after installation, provided in both instances that Customer notifies I2C of any defect in writing and in accordance with these Terms within 10 working days after Customer's discovery of a defect (the "Limited Warranty"). I2C's obligations under the Limited Warranty are limited to repair or replacement of the defective Equipment, or component thereof, and/or the provision of additional services, as determined by I2C in its sole discretion. Repair of the Equipment, or a component thereof, or the provision of additional services does not renew or extend the term of the Limited Warranty. The Limited Warranty does not extend to Customer's agents or customers, and does not apply to any Equipment that, in I2C's sole discretion, has been repaired, modified, subject to misuse, abuse, alteration, improper handling, or improper testing or installation whether by accident, negligence, or other cause. Equipment failures do not include damage caused by external sources or Acts of God. EXCEPT FOR THE LIMITED WARRANTY, I2C DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES WITH RESPECT TO NONINFRINGEMENT, MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE AND I2C SPECIFICALLY DOES NOT WARRANT THAT THE EQUIPMENT WILL FUNCTION UNINTERRUPTED OR ERROR FREE. I2C ALSO DOES NOT WARRANT THE USE OF THE EQUIPMENT, SOFTWARE NOR, AND/OR ANY OF THEIR RESPECTIVE COMPONENTS AS ANY TYPE OF SECURITY OR PROTECTION SYSTEM. NO WARRANTIES OR REPRESENTATIONS AT ANY TIME MADE BY ANY I2C REPRESENTATIVE WILL BE EFFECTIVE TO VARY OR EXPAND THE ABOVE-REFERENCED LIMITED WARRANTY OR ANY OTHER TERMS THEREOF. All Warranty claims must be submitted to I2C's Service Department, 1549 Boettler Rd., Suite D, Uniontown, Ohio 44685, in writing and include the following information: a) purchase order number; b) date of claim; c) product serial number(s); d) original delivery date; e) total operating time (if applicable); f) reason for return; and g) certification by Customer's duly authorized representative concerning accuracy of above information. I2C will return all incomplete Limited Warranty claims to the Customer for completion. Upon receipt of a complete Limited Warranty claim from Customer, I2C will evaluate the claim and determine, in its sole discretion, whether the Limited Warranty applies. If the Limited Warranty applies, I2C will repair or replace the Equipment, or component thereof, at Customer's site if feasible. If I2C cannot repair or replace the Equipment, or a component thereof, at Customer's site, I2C will authorize the Customer in writing to return the Equipment, or component thereof, to I2C. Upon repair or replacement of the Equipment, or a component thereof, I2C will return the Equipment to Customer's site. If Customer has a valid Limited Warranty claim, I2C will reinstall the Equipment for Customer at no cost to the Customer. If Customer does not have a valid Limited Warranty claim, I2C will reinstall the Equipment at I2C's then current hourly fee. If Customer is authorized to return the Equipment to I2C and Customer has a valid Limited Warranty claim, I2C will reimburse Customer for reasonable shipping costs

I2C TECHNOLOGIES, LTD.
STANDARD TERMS AND CONDITIONS

associated with the return of the Equipment to I2C. I2C will have no responsibility for unauthorized returns or invalid Limited Warranty claims.

5. **Limitation of Liability**; Reservation of Rights. I2C WILL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR SPECIAL DAMAGES RESULTING FROM, OR IN ANY MANNER RELATING TO, THE EQUIPMENT, OR ANY COMPONENT THEREOF, SOLD HEREUNDER, THEIR DELIVERY, NON-DELIVERY, DESIGN, OR THE CUSTOMER'S INABILITY TO USE THE SAME, WHETHER SUCH DAMAGES ARE CLAIMED UNDER CONTRACT, TORT, OR ANY OTHER LEGAL OR EQUITABLE THEORY. IN NO EVENT WILL I2C'S TOTAL LIABILITY HEREUNDER EXCEED THE PURCHASE PRICE OF THE SERVICES OR EQUIPMENT, OR A COMPONENT THEREOF, GIVING RISE TO THE LIABILITY. THE CUSTOMER IS ULTIMATELY RESPONSIBLE FOR COMPLIANCE WITH ALL FEDERAL, STATE, AND LOCAL LAWS REGULATING VIDEO AND AUDIO SURVEILLANCE OF EMPLOYEES OR THIRD PARTIES ON THE CUSTOMER'S PROPERTY. THE CUSTOMER IS SOLELY RESPONSIBLE FOR LIABILITY AND COSTS ASSOCIATED WITH NONCOMPLIANCE. THE CUSTOMER ACKNOWLEDGES THAT I2C IS NOT PROVIDING LEGAL ADVICE, AND TO THE EXTENT LEGAL ADVICE IS REQUIRED, THE CUSTOMER SHOULD CONSULT WITH AN ATTORNEY REGARDING APPROPRIATE USE OF VIDEO AND AUDIO SURVEILLANCE EQUIPMENT AND TECHNOLOGY.

6. **Force Majeure**. I2C will not be liable for its failure to perform hereunder, in whole or in part, due to contingencies beyond its control including, but not limited to, acts of God, acts of the Customer, fires, floods, wars, sabotage, accidents, labor disputes or shortages, governmental laws, ordinances, rules and regulations, whether valid or invalid (including, but not limited to requisitions, allocations, and/or price adjustment restrictions) and/or I2C's inability to obtain material, equipment, or transportation. During the period of contingency, I2C will have the right to omit all or any portion of the quantity deliverable during such period, whereupon, the total quantity deliverable under this Agreement will be reduced by the quantity so omitted. If, due to any such contingency, I2C is unable to supply the total demands for any Equipment, or component thereof, specified in the quotation or any order, I2C will have the right to allocate its available supply among its customers and its departments, divisions, subsidiaries, and affiliates in such manner as I2C, in its sole discretion, deems fair and equitable.

7. **Infringement**. I2C makes no representation or warranty, and nothing herein or elsewhere contained will be construed as a representation or warranty by I2C, that any Equipment, or component thereof, covered by these Terms, or the use thereof by the Customer, will be free from infringement of any patent, trademark, service mark, copyright or other form of intellectual property (collectively, "Intellectual Property"). If the Equipment, or any component thereof, encompasses any feature, construction, or design at Customer's request, or pursuant to specifications, drawings and/or designs furnished by the Customer, or should any additions, changes or modifications be made by Customer to the Equipment, Customer agrees to indemnify, defend and hold I2C, and its members, officers, employees, agents, contractors, successors and assigns, harmless against any and all liability, losses, damages and/or claims of Intellectual Property infringement asserted against I2C (including reasonable attorney's fees and costs).

8. **Indemnification**. Customer agrees to indemnify, defend, and hold I2C, and its members, officers, employees, agents, contractors, successors and assigns, harmless against any and all liability, losses, damages, and/or claims (including reasonable attorney's fees and costs) based upon bodily injury, property damage or economic loss, arising, directly or indirectly, from the sale, resale, transportation, storage or use of the Equipment, or any component thereof, except as caused by the gross negligence or willful misconduct of I2C.

9. **Miscellaneous**. Customer will not assign any order or right hereunder, nor will it delegate any duty hereunder, without the prior written consent of I2C. These Terms and any dispute arising hereunder with respect to the Equipment and/or Services will be governed by and construed in accordance with the laws of the State of Ohio, other than those relating to conflicts of law. All disputes arising hereunder must be resolved in the Summit County Court of Common Pleas, Summit County, Ohio or the U.S. District Court for the Northern District of Ohio and the parties agree to submit to the exclusive jurisdiction of said courts. Customer represents and warrants to I2C that it will comply with all applicable federal, state and local laws, rules, and regulations pertaining to the use of the Equipment. Any clause required to be included herein by any applicable law or administrative regulation having the effect of law shall be deemed to be incorporated herein. These Terms, the Quotation and the Extended Service and Warranty Agreement, if applicable, constitute the entire agreement between the parties and supersede any and all previous representations or agreements, either verbal or written, between the parties.

hapcap
HOCKING · ATHENS · PERRY
COMMUNITY ACTION

April 15, 2019

Dr. Kevin Davis, Superintendent
Athens County Board of Developmental Disabilities
801 West Union Street
Athens, Ohio 45701

Dear Dr. Davis,

A lack of transportation options for community members in Athens County serves as a major barrier to social service access, health and mental health care facilities, educational and training opportunities, healthy food access, social events and much more. As identified in the 2018 Athens County Coordinated Transportation Plan, an extension of fixed-route services in Athens County is a significant goal necessary to address equal access for all community members across the county, especially individuals with disabilities.

The Athens Public Transit Line 7 Pilot Project will directly address identified gaps of transportation services. It will provide affordable and accessible transportation to both Nelsonville and Albany and allow community members access to the entire APT system, including a ¾ mile deviation service for community members who qualify. In order to garnish support for the operations of the pilot project HAPCAP is seeking local financial commitments. ACBDD was the first organization to provide a letter of support and a potential financial commitment. Please accept this letter as a formal request for $8,000 for this pilot project.

ACBDD's continued support and accomplishments in our region serves as an example of your commitment to Athens County and working together to create equal opportunities for all community members. We are grateful for your support and look forward to collaborating together to continue making a meaningful difference in the lives of Athens County residents.

Sincerely,

Kelly Hatas
Executive Director

3 Cardaras Drive • PO Box 220 • Glouster, Ohio 45732 • 740 - 767 - 4500 • 800 - 686 - 1093
hapcap.org
Opportunity in Action

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Beacon School
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Becky Martin, Director of Educational Services
athenscbdd.org

To: ACBDD Board Members and Kevin Davis, Superintendent

From: Becky Martin, Director of Educational Services

Date: March 26, 2019

Subject: Addition of a Preschool Special Education Unit

I am writing, with Kevin's support, to propose a solution to address the increasing number of local school district referrals for Beacon's preschool program, which are currently denied due to the unit being at full capacity, and the need for additional slots in the future.

This year we have been able to serve 10 preschool special education students in the current classroom along with 5 typical peers who serve as models. Students in this classroom are in attendance 3, 4, or 5 days a week depending on their age. However, there can be no more than 8 students with disabilities in the classroom at a time, so the students are assigned staggered days.

Justification:

- Throughout the year, we have had an additional 4 students referred and are currently on a wait list: 3 with Autism and one with Spinal Muscular Atrophy w/ Orthopedic Impairment

- The number of students between the ages of 3-5 with significant disabilities is increasing countywide.

- After attending a meeting with Help Me Grow and District Preschool Coordinators and reviewing the Quarterly Report, there are at least 8 students who would benefit most from the intensive services at Beacon School.
- Currently we have a total of 10 students on IEPs in Preschool. Next year 4 students will be moving to Primary I and 1 student moving out of state. Five students will be returning to preschool. Based upon the age of the children referred, this makes only 3 slots available for the 19-20 school year.
- We currently have 4 on the wait list, and 8 students to be referred through Help Me Grow. This does not include any other district referrals that may occur throughout the year.
- At the District Special Education Meeting held at Beacon in February, the district leaders were supportive of adding an additional unit and felt that it would be sustainable into the future.
- We have classroom space available.
- Both units would operate a ***four day per week*** schedule: M, T, TH, F
    - *All preschools in the entire county operate under this schedule.*
    - This is due to the fact that **ALL** preschool team members must have 20 hours of PD for Step Up to Quality, CPR/First Aid, Classroom Improvement Plan, Program Improvement Plan, and Professional Development Plan. Students are tested and must report scores on the Early Learning Assessment (score with narrative), Ages & Stages reporting, Collecting Data for IEP Goals, New Evaluation Team Reports, IEP's, etc..
    - The Region 16 SST and the Athens-Meigs ESC provide trainings and have Early Learning meetings on Wednesdays for local preschool staff to obtain the required hours and receive up-to-date information.
    - There are many other requirements to maintain the Step Up to Quality rating that now have to be completed at the end of the school day and beyond work hours.

Financial Information:

- Projected costs for the additional unit and current level of funding: See Attached
- I would also like to explore the option of charging typical peers as other countywide preschools and DD's throughout the state are doing currently.

I appreciate your time and consideration of this proposal. I would like Beacon School to remain a valuable resource for our local districts. I believe the additional preschool unit would be one way to help solve a problem for our districts that are struggling to provide the least restrictive environment for their students with significant disabilities.

**** If this is something the Board would like to consider, it would be critical to have a decision by the April Board meeting in order to advertise and secure the best applicants for these positions.**

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Integrate Athens
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Employment Options & Personnel*Plus*
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Transportation & Facilities
9033 Lavelle Road
Athens, Ohio 45701
Phone: (740) 594-7489
Fax: (740) 594-5048

	Salary	PERS	Medi	HRA	Dental	Vision	Life Ins		Coverage
Teacher (5 Yrs. w/Bach)	44,021.00	6,162.94	638.30	2,681.18	93.71	24.00	9.50	84,522.92	Family
				936.01	27.00	7.45	9.50	62,581.76	Single
Instr Asst (5 Yrs.)	28,246.00	3,954.44	409.57	2,681.18	93.71	24.00	9.50	66,310.69	Family
				936.01	27.00	7.45	9.50	44,369.53	Single
					Low	**High**			
					$106,951.29	**$150,833.61**			

State Funding (General Revenue Fund) by Enrollment	75,000.00
Pre-School Disability Grant (CCIP)	3,000.00
Total	$78,000.00

Exhibit 14

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

April Board Report

Kevin Davis, Superintendent

- Leadership Meetings – Multiple leadership meetings (with senior management) were held during the month. Various topics of interest to all managers were discussed in an effort to have all mangers working together including updates on critical issues, preparation for events, negotiation discussions, and board planning. The meetings were held on February 27, March 20, April 10th, and April 17th.
- All Managers' meetings – All managers' meeting (with any staff who have management responsibilities) was held on March 6 and April 3rd.
- Ohio Association Of County Boards – ***Articles attached*** – these are informational only as to give a glimpse of what issues are occurring in the DD field across the state.
- Local articles– ***Articles attached*** – these are informational only as to give a glimpse of what issues are being covered locally.
- The Southern Ohio Council of Governments Superintendent's meeting was held on March 7 and April 4. I was not able to attend on behalf of the Board but I was able to provide input, and Arian attended one of them as part of the superintendent development program.
- Family Children First Council executive committee meeting was held on March 20 and April 17.

- On Thursday, February 21, Arian and I spoke on WOUB about the upcoming Disability Awareness Month and our plans to celebrate.

- On Tuesday, February 26, the commissioners signed a proclamation declaring March Disability Awareness Month in Athens County.

- On Wednesday, February 27th, Arian and I met with the staff from PersonnelPlus to hear an overview of their duties/responsibilities as it relates to providing supported employment services to individuals in Athens County.
- On Thursday, February 28th, we conducted our Beacon Success Planning meeting with all the schools/leadership in Athens County. It was a very

productive meeting, and we will provide the data from the meeting at a later date.

- On Friday, March 1st, we met with the Albany VFW to receive the proceeds from the Polar Plunge. The Polar Plunge was held on January 26th, 2019. It was a huge success and we raised $8,000 for the Beacon School PTA.

- On Friday, March 1st, we volunteered and helped prepare Good Works' Friday Night Life dinner in The Plains. It was well attended, and we served well over 100 people.

- On Wednesday, March 6th, we met with the Mayor of Athens as he declared March Disability Awareness Month in Athens.

- On Friday, March 8th, we held our second annual March on Court Street to help raise awareness. We had over two hundred people attend and march up Court Street.

- On Sunday, March 10th, we had a team attend the Special Olympics Bowling event in Marietta. We were successful with seven gold and seven silver medals.

- The MEORC Board of Director's meeting was held on Friday, March 29. I attended on behalf of the Board.
- On Tuesday, March 19th, we held our annual Disability Awareness Festival at the Athens Community Center. We had around 50 community partners attend and showcase their services.

- On Monday, April 8th, we met with the MUI unit of SOCOG to discuss transition of services from SOCOG to MEORC. After this occurs in June (2019), we will no longer be an "active" user of SOCOG services. We will remain a member.
- I was invited by Dr. Gibbs of the Athens City Schools to participate in a "Bias and Discrimination Community Focus Group". The group met on Monday, March 18th to plan for a focus group with high school students. There will be more action steps to come from this meeting.
- On Tuesday, March 26th, and Monday, April 22nd - we had our regular labor/management meetings with ABEA.
- On Thursday, April 11th, we had a labor management meeting with the PGO unit.
- On Tuesday, April 2nd, we traveled to Columbus for a meeting with a concerned parent. We have tried working locally with this parent, and we enlisted the help of the Ohio DODD to help facilitate a meeting. DODD did facilitate this meeting and it ended with a positive result.
- On Tuesday, April 2nd, we held an Open House at Integrate Athens. We had a nice size crowd of people who came out to support our efforts to further integration and inclusion in Athens County. Kudos to Autumn and her staff for developing a very nice space.
- On Friday, April 5th, I met with Kelli Johnson from MEORC to help with their development of a video promoting their strategic planning services. We used their services last year in the development of or three-year strategic plan. We were extremely satisfied.
- We have met with several college students over the last few weeks who have a desire to do their internship, placement, or service learning experience with the County Board. We are happy to assist in their professional and educational growth.
- On Wednesday, April 10th, I was scheduled to attend the Gallipolis Developmental Center to be part of their Citizen's Advisory Committee. The meeting was rescheduled due to lack of attendance. I will attend in June.

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- On Friday, April 12, Beacon hosted its third annual prom. It was such a special day for all of the students. Kudos to the Beacon School staff who went above and beyond to make the event a success.

Ohio Association of County Boards
Serving People with Developmental Disabilities

RELEASES

OACB, partner stakeholder organizations send unified DD budget prioriti Gov. DeWine

By Erich Hiner, OACB
Published Friday, March 8, 2019 3:30 pm

OACB has joined five other DD system stakeholder organizations in sending Governor Mike DeWine a list of shared priorities for the upcoming FY2020-21 state budget process.

Supports for Ohioans with developmental disabilities are funded by a combination of local, state, and federal dollars. Much of the state's portion of that funding is decided every two years during Ohio's biennial budget process, during which lawmakers draw up the state's two-year spending plan.

The 2020-21 state budget will be written in the first half of 2019. The process begins when the governor proposes a state spending plan. Governor DeWine will release his proposed budget on or before March 15.

The letter, co-signed by OACB, the Ohio Provider Resource Association (OPRA), The Arc of Ohio, the Ohio Health Care Association (OHCA), the Ohio Waiver Network, and the Values & Faith Alliance, highlights the following DD system issues as the most pressing for this year's budget negotiations:

Addressing Ohio's direct support workforce crisis by appropriating funds to raise wages for DSPs and rates for on-site/on-call;
Supporting a revised non-medical transportation reimbursement rate to remove systemic financial barriers to community integration efforts;
Protecting health and safety with a provider summary suspension process, allowing boards to act quickly and effectively when people's safety may be at
Creating multi-system solutions for high-needs youth by funding and creating a streamlined service coordination process for young people supported by m of human services agency (e.g. county boards, JFS, ADAMH, etc.).

Click Here to Read the Joint Letter

(PDF download)

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Ohio Association of County Boards
Serving People with Developmental Disabilities

IN THE NEWS

Governor DeWine's "As Introduced" budget to include major priorities frc OACB, DD stakeholder organizations

By Staff Report, OACB
Published Friday, March 15, 2019 3:00 pm

Click the image above to see a recording of the Governor's budget announcement from the Ohio Channel.

On Friday, March 15, Governor Mike DeWine released top-level, preliminary details about his administration's proposed biennial state budget for FY 2020-21 (also Book"). This document is the customary first step before releasing the full budget proposal in legislative form next week.

- **Click here to download the full "Blue Book."**
- **Click here to download the portion outlining funding for DODD only.**

Following conversations with DODD Director Jeff Davis and others with knowledge of the internal decisions made by the administration over the past few weeks, (several major priorities requested by county boards of DD and a group of DD system stakeholders will be included in next week's budget bill. These include:

- **A DSP wage increase** of $0.63 in FY2020 and FY2021, raising the average hourly pay of Ohio DSPs by $1.26 per hour to a new average wage of $12.38 by the e biennium;
- **A revised non-medical transportation (NMT) reimbursement rate** to support transportation system redesign that is funded with state dollars;
- **A summary provider suspension process** for county boards to utilize when the health and safety of people served is being put in jeopardy by a specific prov
- **A requirement for county boards of DD to maintain five-year cash forecasts** to promote responsible financial planning and ensure long-term fiscal sustai

The inclusion of these items in the "As Introduced" budget is the product of months of proactive discussions and collaboration between OACB, DODD, and other p stakeholders. The association is thrilled to see the needs of county boards and DD stakeholders being addressed early in the budget process and looks forward tc administration and lawmakers as the forthcoming budget bill makes its way through the General Assembly.

Overall, the administration's "As Introduced" budget proposal will provide an 11.7% funding increase between FY2019 and FY2020 and a 5.4% increase in FY2021 Department of Developmental Disabilities.

Early Intervention
The governor's proposal also includes roughly $12.3 million in additional funding in FY2020 for Part C Early Intervention, which is part of DeWine's package of prop fund services for children and increase home visitation rates. It remains unclear how these funds break down between Early Intervention provided by county boar Home Visitation services supported by the Ohio Department of Health, though more details are expected to emerge next week.

Multi-System Youth
The proposed budget includes $20 million in new money over the biennium under the Ohio Department of Medicaid for the purpose of "Multi-system Youth Inno Support." While the proposed budget does not specify which programs this will fund, DeWine has committed to programs that prevent parents of multi-system yc

relinquish custody in order for their children to receive services. OACB will explore if and how these funds will affect multi-system youth in the DD system when th bill is released.

OACB will continue to closely monitor the state budget process and provide a detailed analysis when the state spending bill is introduced in the Ohio House of Re Members with questions about the state budget process or content should contact Erich Bittner (ebittner@oacbdd.org) at 614-431-0616.

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Contact Us

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Events
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2019 Annual Conver
2019 Spring Confere

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State-budget proposal would help fund raises for caregivers for disabled Ohioans

By Rita Price - Columbus Dispatch

March 20th, 2019

Average hourly pay for the workers who provide home and personal care to Ohioans with developmental disabilities would increase by 11 percent over the next two years — to $12.38 an hour — under a state-budget proposal that seeks to address the worsening labor shortage.

If approved, the plan would mark the state's biggest effort yet to boost wages in an industry desperate to recruit and retain front-line employees. It also reflects a first-ever agreement between the Ohio Department of Developmental Disabilities and county disabilities boards to split the roughly $22 million annual cost.

"It's great that we're finally getting attention to meet these needs," said Mark Schlater, the CEO of Toward Independence, a nonprofit agency in southwestern Ohio that serves people with disabilities. "I think everybody is focused and lasered on the fact that people with disabilities are suffering. We're literally not able to operate, not able to do what we need to do."

State disabilities department Director Jeff Davis, who testified Wednesday before the House Finance Committee, sees the workforce crisis as the disabilities system's biggest issue. The average hourly wage for a direct-support worker in Ohio is $11.12 — too low to reflect the demands of the job and too low to attract an adequate supply of workers. Turnover rates are approaching 60 percent.

"If you do this position well, it asks for a lot," Davis said earlier this week. "We could talk about it all day, what a good caregiver is. I'm empathetic."

As more Ohioans with disabilities live and work in their communities instead of large residential centers, the demand for support workers to provide one-on-one assistance has soared. Ohio doesn't directly employ the workers, but the state sets the rates that Medicaid pays companies and nonprofit agencies to provide the services.

The base reimbursement rate for Medicaid-covered home and personal services is about $20 an hour and would rise to $22 an hour by 2021 under the proposed two-year budget plan.

All provider agencies are expected to pass along the rate increase to workers in the form of raises, Davis said. State and county officials are pitching new accountability measures that would make agency-specific wage data publicly available.

“I think that transparency will work,” Davis said, as workers and families will be able to find out what agencies are paying.

The proposal also would address the hourly reimbursement rate for overnight services, when workers can be sleeping on-site but still are on call. It would rise to the state’s current minimum wage of $8.55 an hour from $6.09.

“That will have great benefit,” said Schlater, who helped to organize a support-worker rally last fall at the Statehouse. “That is a deficit we’ve been covering.”

Adam Herman, spokesman for the Ohio Association of County Boards of Developmental Disabilities, said the proposal would mark the first “meaningful increase” in rates and wages in 14 years.

“We’re grateful that the state is willing to help pay for this, because it is necessary,” he said. “People with disabilities cannot live a life of their own choosing because there aren’t enough people in the system to support them.”

Herman and others acknowledged that the 11 percent bump, if approved by lawmakers during the budget process, isn’t sufficient to solve the problems.

“But if we don’t do something now, it will only get worse,” he said. “At the end of the day, we have to address this.”

1st Developmental Disabilities Caucus Created In Ohio

By Chris Mosby - Patch.com

April 2nd, 2019

Two state senators are launching Ohio's first Developmental Disabilities Caucus, which will explore new and innovative ways to support the Buckeye State's 100,000 residents with developmental disabilities.

Created by Senators Nickie Antonio, a Democrat from Lakewood, and Andrew Brenner, a Republican from Powell, the Caucus will hold its first meeting on April 16 in Columbus. Both senators hope to find ways to improve the qualify of life for Ohioans living with disabilities.

"As a former special education teacher and advocate for the disability community, I am happy to join my colleague, Senator Brenner, in this new Caucus," said Antonio. "People who make up the disability community are an important part of the fabric of our society and we as legislators should do everything we can to work together for shared goals."

The 2018 Department of Developmental Disabilities' Annual Report said there are more than 100,000 Ohioans who access services through their county board of developmental disabilities, direct service providers, and provider agencies.

"I look forward to working with my colleagues across the aisle and the many advocate groups who are committed to helping us achieve our goals and better serve those with disabilities and their families," said Brenner. "We work hard to ensure there is opportunity and a future for all Ohioans, and I look forward to working with the caucus on ways we can continue to grow and improve."

Ohio legislative caucus to focus on developmental disabilities

By Rita Price - Columbus Dispatch

April 3rd, 2019

The state General Assembly now has a caucus to focus on issues affecting Ohioans with developmental disabilities.

Senators Andrew Brenner, a Powell Republican, and Nickie Antonio, a Democrat from Lakewood in Cuyahoga County, this week announced the creation of the state's first Developmental Disabilities Caucus. The two will lead a group of lawmakers who meet regularly to discuss current and future needs in the disabilities system, which provides support services for approximately 100,000 Ohioans.

The caucus also will work with various advocacy groups — Down syndrome, autism and others — within the disabilities community.

"We're not a hard sell; everybody wants to support us," said Gary Tonks, executive director of the Arc of Ohio. "But there's not a lot of understanding about how we're funded, how things work. It's a complex system."

The Arc is the state's oldest and largest advocacy group for people with intellectual and developmental disabilities. Tonks said the organization is happy to finally have a dedicated group in the legislature that can help other lawmakers sort through policies and problems, and explain how the state and county-based disabilities systems — along with private nonprofit groups and companies — deliver services with a mix of county, state and federal money.

"The No. 1 goal right now is to address the workforce crisis," Tonks said, referring to a severe worker shortage that has made it difficult for people to get the support and care they need.

Employment opportunities, programs for babies and children with developmental delays, in-home nursing care, and coordinating assistance for young people who have both disabilities and mental-health problems are other likely priorities.

The new caucus is to meet for the first time later this month. Other members haven't been determined, but Brenner said several of his colleagues have said they'd like to join.

“The idea is to meet quarterly or so, and to bring in the disability community to discuss their issues,” he said Wednesday. “We might visit facilities and other locations, too.”

Legislative caucuses have long been formed in both state and federal legislatures. They generally meet to pursue objectives for particular groups, such as veterans or minorities. At least a few other states have or have had a disabilities caucus, Tonks said.

“We’ve always had champions in the legislature, but it’s been one or two, here and there,” Tonks said. And too often, he said, that support and knowledge is lost to term limits.

Antonio, a former special education teacher, said in a news release that she’s happy to join the new caucus.

“People who make up the disability community are an important part of the fabric of our society,” she said, “and we as legislators should do everything we can to work together for shared goals.”

Developmentally disabled share concerns with lawmakers, aides

By Holly Zachariah - Columbus Dispatch

April 5th, 2019

Scott Sundry had something on his mind Friday, and he wanted the panel of 10 state legislators or their representatives to hear about it.

So he stared down the row of men and women seated before him at the front of the gymnasium at the Bixby Center in Groveport, and told them he thinks the local developmental-disability community has a new safety issue: transport vans.

Late last year, mostly as part of a movement to be more inclusive and adaptable in getting clients out into the community more easily, the Franklin County Board of Developmental Disabilities stopped using school buses to transport adults to workshops, work and appointments. It uses more than 100 vans instead.

Though there is a law aimed at preventing people from passing a stopped school bus, no similar law protects these unmarked vans.

“We’re just seen as a vehicle with its flashers on,” said Sundry, who drives one of the board’s ARC Industries vans.

Just that morning, he said, he was stopped and loading someone in a wheelchair into the van when a school bus whizzed by him, honking its horn.

“I’m thinking this is a safety issue,” Sundry said.

He hoped voicing his concerns might lead to change. So did more than a dozen others who spoke their minds Friday during Legislative Advocacy Day, the fourth such event sponsored in the past few years by the county board and its Self-Advocate Advisory Council, ARC Industries, and the Ohio Self Determination Association. It was a chance for people with developmental disabilities to ask questions of those who make the laws that govern their lives and to tell the legislators in person what could help their communities the most.

Transportation — or lack thereof — was a hot topic. Jeff Davis, the newly appointed director of the Ohio Department of Developmental Disabilities, said he knows it must be addressed.

“We recognize the significance of transportation,” Davis said. The rules of reimbursement must be reviewed, he said, and more attention must be paid to transportation options in rural areas. One woman, for example, said her 28-year-old daughter can’t ride a van to her classes at Columbus State Community College because her funding comes from a different pot than the others on the bus, so a ride-share is prohibited.

Other issues raised were varied: that better technology needs to be made available for non-verbal individuals on the autism spectrum, that handicapped-accessible housing options are too limited and that potholes need to be filled and neighborhood crime must be reduced.

Christine Brown organized the event. She pointed out that the proposed state budget currently being debated would increase the hourly wage for workers who provide home and/or personal care to people with developmental disabilities by 11 percent, to $12.38 an hour.

That’s a historic and important step, she said, but not enough to solve the labor shortage in the industry.

“Are we here to shake things up and speak out?” she asked the crowd of probably 200 people. They answered her with cheers and applause.

State Rep. David Leland, a Columbus Democrat, said the day was important.

“When you hear from someone served by the community, and they advocate for themselves, it has so much more impact,” Leland said.

State Budget Increases to Service Providers

By Staff Report - Bellefontaine Examiner

April 5th, 2019

Logan County Board of Developmental Disabilities Superintendent Saul Bauer provided state budget funding updates at the board's Thursday evening meeting regarding increases that will be made available to direct service providers.

He said a total of $220 million will be available during the next two years, which will provide a rate increase of 11 percent during those two years to direct service providers of homemaker personal care who have not seen a substantive pay increase since 2005.

The budget also includes additional funding for non-medical transportation so people with disabilities can get to work and other community places.

Another change in early intervention services will be additional coverage for children with high amounts of lead exposure and other chemicals.

The superintendent also issued a reminder to members about the Bridges2Equality Rally slated for May 16 at the Ohio Statehouse, featuring the new Ohio Department of Developmental Disabilities Director Jeff Davis as the keynote speaker. The event celebrates a year of progress, shows unity and strength in the field, and brings awareness to legislators and the community about the continued need for funding and support.

Members also discussed the agency's annual flower sale, with a deadline for orders of April 12. All proceeds from the sale benefit the Auxiliary Foundation to assist individuals with disabilities.

Local vendors are being utilized for the sale this year. New Leaf Florist in Bellefontaine will provide hanging baskets and choices include Boston ferns, petunias, combination blooming basket, begonias, dragon wing begonia, fuchsia, zonal geraniums, assorted greens and mixed color million bells.

https://www.athensmessenger.com/news/month-of-activities-planned-for-dd-awareness-month/article_c0f53ebf-c496-5ee5-b635-312665468877.html

Month of activities planned for DD Awareness Month

From staff reports Feb 28, 2019

Pictured is the first-ever March on Court Street in 2018, held to recognize March as Developmental Disabilities Awarer Month.

Messenger file photo

Note: This story appears in the Friday, March 1 newspaper on Page A1.

March is recognized as Developmental Disabilities Awareness Month, and the ACBDD is leading several activities to draw attention to the cause.

The theme this year is “Integrate Athens,” a nod to ACBDD’s new Office of Integrate Athens on Lavelle Road. The office connects individuals with developmental disabilities to agencies in the Athens area that can provide various services — this includes dayhab centers, organizations like Passion Works Studio and transportation via the Athens On Demand Transit program.

Developmental Disabilities Awareness Month, which was proclaimed by the Athens County Commissioners at their meeting Tuesday, will kick off Friday with disabilities board staff members volunteering during the Good Works Friday Night Life meal.

The next major event is the 2nd Annual March on Court Street, to be held Friday, March 8. Participants will line-up at Baker University Center’s fourth-floor entrance at 9:30 a.m., with the march to begin at 10 a.m. The route ends at the Athens County Courthouse with a presentation. The public can participate.

Later in the month is the Developmental Disabilities Awareness Festival, planned for Tuesday, March 19 from 6-8 p.m. at the Athens Community Center.

Though not in March,

an open house for the Office of Integrate Athens is planned for Tuesday, April 2 from 3-5 p.m. at the office — located at 9033 Lavelle Road, Athens.

Further details about all these events are available online at www.athenscbdd.org.

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2019 March on Court Street for Disability Awareness

Mar 11, 2019

On Friday, March 8, over 100 individuals joined together for a march from Ohio University's Baker Center to the Athens County Courthouse for disability awareness, the second year running. The march was the kick-off event for developmental disabilities awareness month, which takes place during March. Messenger photos by Heather Willard and John Halley.

1 of 37

This march-goer wore a large bird costume.

https://www.athensmessenger.com/news/developmental-disabilities-awareness-month-kicks-off-with-march/article_73e880c2-ad5d-563d-ab5a-987376725818.html

FEATURED

Developmental Disabilities Awareness Month kicks off with march

By Heather Willard Messenger Staff Journalist Mar 10, 2019 Updated Mar 11, 2019

More than 100 people gathered on a cold and snowy morning Friday to join the “March on Court Street.” Many organizations got together to help celebrate Developmental Disabilities Awareness Month.

Messenger photo by John Halley

Note: This story appears in the Sunday, March 10 newspaper on Page A1.

Hundreds of individuals and almost a dozen organizations took to Court Street Friday morning, laughing and walking hand-in-hand to celebrate the start of Developmental Disabilities Awareness Month.

This happened during the 2nd Annual March on Court Street for developmental disability awareness, organized by the Athens County Board of Developmental Disabilities. The march was attended by groups such as Beacon School, Ohio University's American Sign Language Club, Muskingham County and Athens County People First, students and teachers from Athens Middle School, and the Athens Photo Project.

Christi Hysell, accessibilities coordinator for the Athens Photo Project, said she was attending the march for the first time. She has a disability herself and was there representing the photo project.

"I didn't expect this much turnout," she said. "I'm very excited. It's like a big family reunion. We've got photo-ops over here, conversations all over the place. It's fun! This is what it's all about."

Kevin Davis, superintendent of ACBDD, said that the event means a lot to advocates and individuals with developmental disabilities.

"It means everything for us," he said. "All these people are here because they want to help raise awareness for disabilities. Last year it rained really hard, and we had 100 people, this year it's cold and snowy, and it really doesn't matter to this group. They just want to get out and support any kind of inclusive and integrate effort that they can, and we're just very proud to be here."

As Davis said, this year's weather was cold and featured some snow flurries, but that didn't seem to deter march-goers.

"This is a proud moment for Athens," Davis said. "Athens is a great city, very inclusive, very innovative. Events like this just help further the cause."

The theme of this year's Developmental Disabilities Awareness Month is Integrate Athens, highlighting the new division of ACBDD that is to take the place of ATCO.

Members of the various groups marched from Ohio University's Baker Center to the Athens County Courthouse. Once there, marchers gathered to hear words from Autumn Brown, director of Integrate Athens; Athens Mayor Steve Patterson; Rep. Jay Edwards (R-Nelsonville); and William Peacock, chairman of Athens County People First.

Earlier in the week, Patterson read a declaration naming March as Disability Awareness Month. He said Friday that inclusion and diversity are hallmarks of the Athens community.

“It is who we are — we are inclusive, we are diverse, we’re going to be an integrated city,” he said. “The city supports everybody. We’ve made some great strides this year.”

He noted in particular the work of FANs (Friends, Allies and Neighbors), which aims to connect individuals with developmental disabilities with social opportunities. Patterson said the city and FANs are partnering to help provide more jobs for those FANs serves.

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> "I didn't expect this much turnout. I'm very excited. It's like a big family reunion."
>
> Christi Hysell, accessibilities coordinator, Athens Photo Project

https://www.athensnews.com/news/local/uptown-disability-awareness-march-celebrates-diverse-abilities/article_20471e5c-4354-11e9-9032-0786d79b37e3.html

FEATURED

Uptown disability awareness march celebrates ‘diverse abilities’

Mar 10, 2019

City of Athens Mayor Steve Patterson (right) helps to hold the banner at the head of this year's Disabilities Awareness March Court Street.

Terry Smith

The second annual “march on Court Street” took place Friday morning in uptown Athens as an effort to raise awareness about people with disabilities and celebrate diversity.

According to an article provided to The Athens NEWS for its annual ACBDD section this past Thursday, the annual march “provides a unique opportunity to celebrate and support diverse abilities in the county.”

After walking from Ohio University’s Baker Center north to the Athens County Courthouse, the several dozen people participating in the march listened to a brief presentation.

https://www.athensmessenger.com/news/new-community-garden-to-offer-space-for-all/article_765005e0-0255-564c-9f63-a8eea16507e0.html

FEATURED

New community garden to offer space for all

By Heather Willard Messenger Staff Journalist Apr 11, 2019 Updated 21 hrs ago

Megan Norris, Athens County Master Gardener intern, (right) and others set up the free seed giveaway table at the grand reopening of the Nelsonville Community Garden.

Messenger photo by John Halley

Note: This story appears in the Thursday, April 11 newspaper on Page A1.

NELSONVILLE — There's a new community garden in town, offering gardening space for individuals of all mobility levels.

The previous garden was located near Hocking College in a flood plain, making flooding a “chronic” problem according to Molly Gassaway, garden programs director with Community Food Initiatives, and this one was previously a parking lot located at the Mary Hill Center, previously known as Doctor’s Hospital. The newly refurbished space was celebrated with a ribbon cutting and grand reopening, held on Monday.

The new garden has 13 plots, with one larger plot where a few long-time gardeners will grow food to be donated to Donation Station. There are also two accessible plots in the garden, which are plots lifted to table height for those with limited mobility.

The new garden is operated by CFI in partnership with Integrated Services, which is opening the Mary Hill Center. Some help in the form of construction of a shed, accessible beds and a sign board was given by students from Tri-County Career Center.

Kari Boyle, Creating Healthy Communities coordinator, noted that the shed was created from an old shed and refurbished using recycled materials, and that the accessible beds are also made out of recycled materials. She said the goal is to build a lasting partnership with Tri-County Career Center.

A portion of funding for the project came through donations to CFI, and a grant of $1,729 from the Rocky Community Involvement Fund helped fund garden maintenance, including purchasing a new lawn mower. Creating Healthy Communities, a program through the Athens County Health Department, also contributed financially as it partnered on the project.

“We’re really excited to be able to offer space for the community to have to grow their own healthy foods, and community members of all abilities too,” said Gassaway. “We’re working on getting accessible tools, and handicap parking spaces.”

CFI is also planning to collaborate with individuals served by Integrate Athens, a new division of the Athens County Board of Developmental Disabilities, focused on “promoting and enhancing integration and inclusion efforts” for individuals with developmental disabilities. The goal is to go on some site visits with Integrate Athens to get input on what could be done to further facilitate accessibility.

Boyle noted that CFI is also seeking ideas for a mural on the large white wall bordering the garden and parking lot. She said that they hope that it reflects the community.

“We’re also going to offer workshops here, and ways to get involved,” she said. “Keep your eyes peeled.”

Gassaway also noted that CFI is hoping to hold some therapeutic gardening classes with residents of the Mary Hill Center, and also with other groups that may be housed in the center.

There are some rules for the garden, with only organic gardening allowed in the space. The garden rules also stipulate that at least half of a plot must be used to grow food, and nothing illegal or poisonous can be grown.

Plots are currently available through contacting CFI, and cost $25, although the fee can be waived if the applicant is on a low income.

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ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Beacon School
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Becky Martin, Director of Educational Services
athenscbdd.org

Report to the Board
April 23, 2019

We were happy to recognize our paraprofessionals during National Paraprofessional's Day on Tuesday, April 2nd, with lunch catered from Miller's Chicken. Following lunch, there was an assembly to honor them with each classroom teacher making remarks about the important work they do. All paraprofessionals were presented with clay pots decorated by the students that contained seeds to plant and candy, along with a special poem.

The big news this month is Beacon's annual prom that was held on Friday, April 12th from 11:00-1:00. The theme this year was Enchanted Forest. Beacon students were joined by students and staff from most other districts in Athens County. There was a disc jockey, which made for a lot of dancing, along with plenty of food: pizza, fruits, veggies, and desserts. I would like to thank the Intermediate II classroom for the fantastic decorations and for planning the entire event. A special thanks to all other Beacon staff who worked to bring it all together. It was a wonderful day that our students will remember for years to come.

We are entering the first week of IEP's for Beacon students. Parents, District Representatives, specialized service personnel, and the classroom teachers meet each year to discuss student progress and to update the goals and objectives for the 2019-2020 school year.

On April 18th, we will celebrate spring with the help of students from Ohio University and Athens City High School as they complete their Service Learning Day project. We will have egg coloring, games in the gym, and we will wrap it up with an afternoon dance party. Thanks to all who helped make this day a special one for our students.

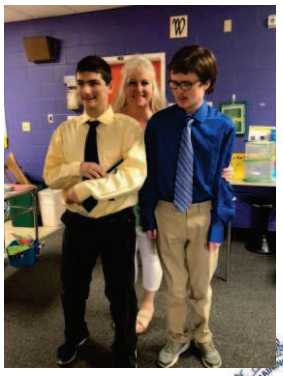
We are grateful to Sally Biancone for donating her time and materials needed to paint rocks. We will use the "Beacon Rocks" to beautify our entryway to celebrate Earth Day on April 22nd. Thank you, Sally! The students had a great time with this project!

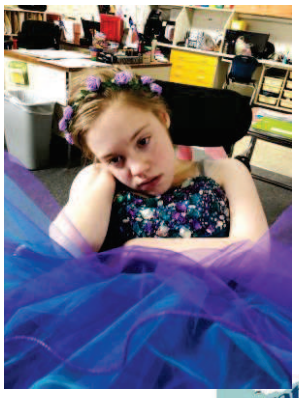
Special Olympics will take place at Alexander High School on Friday, April 26th. The parade begins around 8:30 followed by many events that occur all around the field. Special thanks to Susie Schroer for getting our Beacon students prepared for their individual events and to Ruth Robertson for helping coordinate the events for all participants.

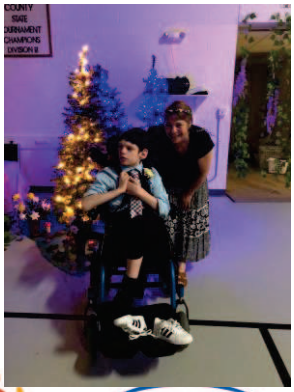
On April 29th, the preschool classroom will be taking a field trip to the Ohio Department of Transportation. They will get to see all the equipment used by the department, climb on the mountain of salt, and have a snack with their hosts. Following ODOT, they will enjoy lunch at Burger King and return to school around 12:30.

Sherow Foundation Assembly

2018-2019 Beacon Prom Enchanted Forest







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EARLY INTERVENTION Highlights for APRIL 2019 ACBDD Meeting

Caseload as of April 8, 2019: Total = **32** Additions = **1** Exits = **2**

Evaluations/Assessments for MARCH 2019

Eligibility Evaluations = **6**
Redeterminations = **0**
Physical Therapy evaluation only per request = **1**
Neonatal Behavioral Observation = **2**
Physical Therapy Consult = **1**

Trainings and/or Meetings Attended:
March 28, 2019: EI monthly update meeting with Becky Martin. Topics included: Hopewell Health Help Me Grow and EI changes (see below), PLAY Project Survey, Upcoming Trainings, Trauma Informed Care, Neonatal Abstinence Syndrome, PLAY Project Advanced Training, and Caseload numbers.

OTHER News:
Changes/updates at Hopewell Health Help Me Grow and Early Intervention:
New Service Coordinator = Kayla Sow (Kayla is also qualified to do evaluations).
New Occupational Therapist = Amber Perpich began March 4. Carla Boyle, previous Occupational Therapist, is moving out of state at the end of April.

New Speech Language Pathologist = Sierra Mayle to begin May 13. Katy Linscott, SLP, has moved into a supervisory/financial position for teams that Hopewell Health is overseeing in several other counties and will continue to do evaluations and carry a small caseload.
Previous Service Coordinator, Jennifer Cain, has moved into being the HMG Contract Manager and the Hopewell Health Early Intervention Coordinator and is working with the counties that are using the SOCOG as well as additional counties to expand EI teams in southern Ohio.
Current Service Coordinator, Anna Teske, has moved into the HMG Supervisor role and Mental Health Consultant and will continue to service coordinate.
Current Service Coordinator, Aimee Bond, has been service coordinating for her social work internship which will end in May and will return to her role as Hopewell Health Wellness Coordinator.

Athens County has a new DODD Early Intervention Consultant: Kelli Lanzot; (614)-466-4077; Kelli.Lanzot@dodd.ohio.gov

CONGRATULATIONS to Jodi Mitchell, Developmental Specialist, as she has completed her training for the Neonatal Behavioral Observation!!

Per the email Jodi received from Yvette Blanchard, trainer: *"I am so happy that you were able to complete your training, and you did such thorough and detailed work! Impressive. I am happy to know this tool serves your practice in early intervention."*

Jodi will be receiving her certificate soon.

Congratulations Jodi…a job well done!!

"Celebrating our Achievements:"

A mother shared with her Developmental Specialist: "When I began services I was skeptical about what you could teach me about *how to talk to my child* because I already knew how to talk to my child, but I ended up really learning a lot from you and what you had taught me really made a difference in my child's talking and MY talking!!"

Respectfully submitted,

Mary Ann Smathers, MA SpEd
Senior Developmental Specialist

Exhibit 16

Athens County Board of Developmental Disabilities
Business Manager's Report

April 23, 2019

Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of March 31, 2019. All schedules are reconciled with the Athens County Auditor's records as required by statute.

Revenue By Month 2019

401 General	Jan.	Feb.	Mar.	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Total
General Tax Beacon													0
Trailer Tax													0
Homestead & Rollback													0
Grants	251,017	138,262	112,039										501,318
Lunch Sales	727	1,046	462										2,234
Contract Services													
Other Receipts													0
Martin Match Receipts													0
Supported Living Subsidy	160,179												160,179
DODD TCM Match Transfer													0
Refunds		4,621											4,621
Reimbursements		4,108	2,122										6,230
Gifts & Donations			4,626										4,626
Other Non-Rev (Misc Rec)	953	876	8,699										10,528
Transfers In	-	-	-										
Fund Totals:	**412,876**	**148,912**	**127,947**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**689,736**
Revenue - Beac Cap Impr													
Fund Totals:	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:	**412,876**	**148,912**	**127,947**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**689,736**

Exhibit 16

Athens County Board of Developmental Disabilities
Business Manager's Report

Expenses By Month - 2019													
401 General	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**June**	**July**	**August**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Salaries	340,487	359,911	298,048										998,446
Health Insurance	219,958	109,345	19,344										348,647
Medicare	4,482	4,858	3,950										13,289
Workers Compensation			0										
PERS / STRS	47,242	46,402	45,640										139,284
Contract Services	145,791	26,388	22,526										194,705
Rentals	3,471	2,325	2,669										8,465
Non waiver Supported Living	15,670	6,142	10,537										32,349
Repairs / Maintenance	3,585	9,081	9,170										21,836
Supplies	15,644	10,500	6,901										33,045
Equipment	874	16,408	0										17,282
Other Expenses	16,964	13,542	1,717										32,223
Medicaid Match - TCM			0										
Family Support Services		4,183	3,665										7,848
Medicaid Waiver Match	613,362		0										613,362
Utilities	13,692	9,278	12,708										35,677
Fees-Settlement			0										
Advertising-Printing	697	3,424	1,105										5,226
Travel / Reimbursement	928	2,316	3,151										6,395
Election Expense													
Transfer Out													
Fund Totals:	**1,442,846**	**624,102**	**441,131**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,508,079**
Capital Improvements	13,522	4,318	27,175	0									45,015
Grand Total:	**1,456,368**	**628,419**	**468,306**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,553,094**

Exhibit 16

Athens County Board of Developmental Disabilities
Business Manager's Report

Revenue Levels Year-to-Date at 03/31/2019 (25.00% of YTD)

Line	Account		Budget	Actual 2018 YTD	Actual 2019 YTD	Percentage Collected
	General					
1	0085.410100	S31 - General Tax Beacon	6,739,565			0.00%
2	0085.410400	S32A - Trailer Tax	75,373			0.00%
3	0085.412100	S31A - Homestead & Rollback	589,652			
4	0085.412500	S33 - Grants	2,225,139	529,459	501,318	22.53%
5	0085.413110	S37 - Lunch Sales	6,500	2,201	2,234	34.37%
6	0085.413120	S38 - Contract Services				0.00%
7	0085.417100	S39 - Other Receipts	10,000			0.00%
8	0085.417110	Martin Match Receipts		12		
9	0085.417120	Supported Living Subsidy	594,225	161,161	160,179	26.96%
10	0085.417130	DODD TCM Match Transfer		648		
11	0085.417140	S40 - Refunds	409,257	197,127	4,621	1.13%
12	0085.417150	S41 - Reimbursements	35,000	4,653	6,230	17.80%
13	0085.417500	S35 - Gifts & Donations	15,000	2,317		0.00%
14	0085.417800	S43 - Other Non-Revenue (Misc Rec)	146,789	8,831	10,528	7.17%
15	0085.422100	S44 - Transfers In				
	Grand Totals:		**10,846,500**	**906,410**	**685,110**	

Exhibit 16

Athens County Board of Developmental Disabilities
Business Manager's Report

Expenditure Levels Year-to-Date at 03/31/2019 (25.00% of YTD)

Line	Account	Budget	Actual 2018 YTD	Actual 2019 YTD	Percentage Spent
	General				
1	4356.510200 Salaries	4,078,232	970,281	998,446	24.48%
2	4356.520150 Health Insurance	1,100,107	244,035	348,647	31.69%
3	4356.522100 Medicare	59,134	12,942	13,289	22.47%
4	4356.524100 Workers Compensation	40,594			0.00%
5	4356.525100 PERS / STRS	566,328	139,860	139,284	24.59%
6	4356.530100 Contract Services	965,000	263,913	194,705	20.18%
7	4356.530101 Rentals	27,935	18,670	8,465	30.30%
8	4356.530102 Non-Waiver Supported Living	248,746	39,120	32,349	13.00%
9	4356.530200 Repairs / Maintenance	27,262	5,811	21,836	80.10%
10	4356.540100 Supplies	201,622	47,778	33,045	16.39%
11	4356.550100 Equipment	40,000	12,788	17,282	43.20%
12	4356.560100 Other Expenses	110,000	44,141	32,223	29.29%
13	4356.560101 Medicaid Match - TCM	N/A	N/A		
14	4356.560102 Family Support Services	50,000	6,637	7,848	15.70%
15	4356.560103 Medicaid Waiver Match	2,849,450	511,372	613,362	21.53%
16	4356.560107 Utilities	94,733	33,266	35,677	37.66%
17	4356.560110 Fees-Settlement	169,099			0.00%
18	4356.560200 Advertising-Printing	34,128	4,859	5,226	15.31%
19	4356.560300 Travel / Reimbursement	27,578	9,296	6,395	23.19%
20	4356.560500 Election Expenses				
21	4356.580100 Transfer Out				
	Fund Total:	**10,689,948**	**2,364,768**	**2,508,079**	

Exhibit 16

Athens County Board of Developmental Disabilities
Business Manager's Report

2019	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Beg. Fund Balance	**3,462,069**	2,432,099	1,956,909	1,643,726	1,643,726	1,643,726	1,643,726	1,643,726	1,643,726	1,643,726	1,643,726	1,643,726
Revenues	412,876	148,912	127,947	0	0	0	0	0	0	0	0	0
Expenditures	(1,442,846)	(624,102)	(441,131)	0	0	0	0	0	0	0	0	0
Ending Fund Balance	**2,432,099**	**1,956,909**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**
Funds Transferred to Rsrve Fd												
Adjusted Ending Balance	**2,432,099**	**1,956,909**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**	**1,643,726**
Min Fund Bal. (@ 25%)	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487	2,672,487
Variance from Min Fd Bal	**(240,388)**	**(715,578)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**	**(1,028,761)**
Carryover Percentage	**22.75%**	**18.31%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**	**15.38%**

Fund Number, Name	Balance
01 General Fund	1,643,725.63
403 Supported Living Fund	14,078.96
015 Beacon Bond Fund	2,641.43
404 Capital Improvement Fund	923,347.79
All Funds	**2,583,793.81**

*Reserve account balance is $1,500,000 (not included in balance)

General Fund Balance Calculation	
Balance at 01/01/2019	**3,462,069.27**
Revenues	**689,735.61**
Expenditures	**(2,508,079.25)**
Balance at 03/31/2019	**1,643,725.63**

If you have any questions regarding this financial information please contact me via the information below

.*Budgeted expenditures of $10,689,948 x 25% = $2,672,487.

Stephen P. Kramer
Director of Finance and Operations, ACBDD
740-594-3539 ext. 224
skramer@athenscbdd.org

ACBDD - Transactions 03/16/2019 thru 04/15/2019

General

4356.520150 Health Insurance

Delta Dental of Ohio, Inc.	April, 2019 - Dental Insurance Premium	03/21/2019	$4,505.03
Peoples Insurance Agency, LLC	April, 2019 - HRA Admin fees	03/14/2019	$370.50
Peoples Insurance Agency, LLC	April, 2019 - HSA Admin Fees	03/14/2019	$15.00
Peoples Insurance Agency, LLC	Check Register dated 3/07/19 - HRA deductibles	03/07/2019	$7,340.25
Peoples Insurance Agency, LLC	Check Register dated 3/1/19 - HRA deductibles	03/01/2019	$376.91
Peoples Insurance Agency, LLC	Check Register dated 3/20/19 - HRA deductibles	03/20/2019	$483.14
TelaDoc Care, LLC	March, 2019 - TeleDoc Care Administration Fees	03/12/2019	$274.05
The Hartford Life & Accident Ins Co	January, 2019 - Life Insurance Premium	03/01/2019	$959.50
The Hartford Life & Accident Ins Co	February, 2019 - Life Insurance Premium	03/01/2019	$869.25
The Hartford Life & Accident Ins Co	March, 2019 - Life Insurance Premium	03/01/2019	$855.00
Vision Service Plan (OH)	January, February, March & April, 2019	03/22/2019	$3,295.84
	Health Insurance Total: 19,344.47		

4356.522100 Medicare

Athens County Auditor	2019 Medicare Contribution - March	03/15/2019	$3,949.99
	Medicare Total: 3,949.99		

4356.525100 PERS / STRS

Athens County Auditor	2019 PERS Contribution - March	03/15/2019	$45,640.20
	PERS / STRS Total: 45,640.20		

4356.530100 Contract Services

Aramark Dallas Lockbox	February, 2019 - Food Services Contract	03/04/2019	$5,876.43
BCI	February, 2019 - FBI/BCI webchecks	03/04/2019	$236.00
Biancone, Sally	March 19 & 21, 2019 - 8.5 hours of photos @ $25/hr - Disability Awareness, we	03/22/2019	$212.50
Biancone, Sally	February 25; March 1, 2 & 4, 2019 - 9.5 hrs of photos at @ $25/hr - award and	03/04/2019	$237.50
Biancone, Sally	March 8 and 11, 2019 - 8 hours of photos - March on Court Street @ $25/hr	03/12/2019	$200.00
Cintas Corporation	uniforms	03/26/2019	$32.63
Cintas Corporation	uniforms	03/05/2019	$28.40
Cintas Corporation	uniforms	03/05/2019	$28.40
Cintas Corporation	uniforms	03/18/2019	$28.40
Cintas Corporation	uniforms	03/19/2019	$28.40
Cintas Corporation	uniforms	03/01/2019	$28.40
Haynes Kessler Myers & Postalakis Incorporate	Professional/Legal Services for February, 2019	03/18/2019	$2,295.00
Intellinetics, Inc.	Professional Services for Intellivue Retrieval Issues	03/06/2019	$536.25
Medicaid Billing Solutions, Inc.	Medicaid billing for TCM services (FEB19B) - November & December 2018 plus	03/05/2019	$1,286.47
MS Accounting and Taxes Inc	February, 2019 - Atco/PersonnelPlus payroll services	03/06/2019	$302.50
Nagy PT, Adrienne	voiding check #747261 - Adrienne states that she did not receive this check	03/01/2019	-$2,537.50
Nagy PT, Adrienne	January, 2019 - PT Services - 3.75 hrs for Atco; 30 hours for EI; and 17 hrs for	03/01/2019	$2,537.50
Nagy PT, Adrienne	February, 2019 - 11.75 hrs of PT services for EI @ $50/hr	03/04/2019	$587.50
Southern Ohio Council of Governments	February, 2019 -77.83 MUI Investigative Agent Services @ $45/hr	03/26/2019	$3,502.35
Southern Ohio Council of Governments	January, 2019 - 76.92 hours of MUI Investigative Agent Services @ $45/hour	03/04/2019	$3,461.40
Time Warner	March, 2019 - Internet	03/11/2019	$3,042.29
Time Warner	February and March, 2019 - PersonnelPlus internet	03/11/2019	$575.00
	Contract Services Total: 22,525.82		

4356.530101 Rentals			
Athens Community Center	May 7, 2019 - rental of shelter house on Dairy Lane Park	03/25/2019	$30.00
B & C Communications	April, 2019	03/21/2019	$100.00
City of Athens	April, 2019 - Parking Garage rental 30 reserved	03/11/2019	$125.00
Pitney Bowes	PersonnelPlus postage meter rental from 4/4/19 to 7/3/19	03/18/2019	$313.65
Southeastern Ohio Management Company	April, 2019 - PersonnelPlus - 1002 East State Street Rent	03/01/2019	$2,100.00
	Rentals Total: 2,668.65		
4356.530102 Non-Waiver Supported Living			
Athens Metropolitan Housing	March, 2019 - Rent	03/08/2019	$289.00
Athens Metropolitan Housing	March, 2019 - Rent	03/12/2019	$433.00
Athens Metropolitan Housing	March, 2019 - Rent	03/05/2019	$424.00
Athens Metropolitan Housing	March, 2019 - Rent	03/05/2019	$293.82
Athens Metropolitan Housing	March, 2019 - Rent	03/05/2019	$298.00
Athens Metropolitan Housing	March, 2019 - Rent	03/05/2019	$309.00
Athens Metropolitan Housing	March, 2019 - Rent	03/05/2019	$321.00
Athens on Demand	391 ride tickets for 7 individuals from March 2019 - May 2019	03/06/2019	$782.00
Creative Foundations	ADS Services	03/26/2019	$76.96
Creative Foundations	ADS Services - February, 2019	03/26/2019	$424.75
Creative Foundations	February, 2019	03/26/2019	$740.49
Havar, Inc.	February, 2019	03/06/2019	$2,131.78
R.H.D.D., Inc.	February, 2019	03/19/2019	$1,925.90
R.H.D.D., Inc.	January, 2019	03/01/2019	$1,967.02
Ripple, Thomas E.	February 4 and 25, 2019 - two one hour house visits for massage therapy treat	03/05/2019	$120.00
	Non-Waiver Supported Living Total: 10,536.72		
4356.530200 Repairs / Maintenance			
Advanced Painting	painting walls, doors and frames at Beacon School	03/18/2019	$9,060.00
Ohio Pest Control	2/27/19 - Beacon	03/04/2019	$52.00
Ohio Pest Control	02/27/19 - Harper Street	03/04/2019	$58.00
	Repairs / Maintenance Total: 9,170.00		
4356.540100 Supplies			
4imprint, Inc.	200 adhesive cell phone wallets and imprinting - promotional/advertising for Dis	03/20/2019	$235.21
All American Trophies & Sports	15 uniform shirts - PersonnelPlus	03/07/2019	$150.00
C & E Stores (Athens)	building supplies - Beacon	03/19/2019	$3.58
C & E Stores (Athens)	building supplies - Harper Street	03/01/2019	$7.59
C & E Stores (Athens)	building supplies - Harper Street	03/07/2019	$6.97
C & E Stores (Athens)	building supplies - Beacon	03/01/2019	$16.98
C & E Stores (Athens)	building supplies - Beacon	03/25/2019	$32.04
Classic Solutions	building supplies - Beacon	03/25/2019	$64.17
Classic Solutions	building supplies - Beacon	03/04/2019	$76.94
Classic Solutions	building supplies - Beacon	03/21/2019	$355.14
Cline Welding Supply	pool supplies	03/25/2019	$439.00
DASH Medical Gloves, Inc.	10 cases of Dash Powder Free Exam Gloves - School	03/01/2019	$369.00
First National Bank Omaha	Food and Beverage Thickener Thick-IT 10 ounce unflavored ready to use	03/25/2019	$44.99
First National Bank Omaha	parts ordered from Door Motion Technologies - 3 Direct-Wire wallmount control	03/26/2019	$315.00
Johnstone Supply - Parkersburg	us motors 1864 and 5A capacitor - Beacon	03/21/2019	$100.67
Kline, Wesley A.	Reimbursement for purchase from SnapOn for misc fuses	03/08/2019	$20.00
Kroger - Columbus Customer Charges	supplies for staff development day	03/01/2019	$78.35

Lowe's Home Centers, Inc. (Athens)	building supplies - Beacon	03/19/2019	$52.78
McKesson Medical Surgical	medical supplies - Beacon	03/07/2019	$15.22
McKesson Medical Surgical	medical supplies - Beacon	03/07/2019	$22.28
Oriental Trading Company	bulk candy and toy chest prizes - items for Disability Awareness Festival for Pe	03/20/2019	$101.16
Poynter's Business Solutions	shipping charges for toner for PP copier	03/25/2019	$13.50
Poynter's Business Solutions	Shipping charge for toner - SSA	03/01/2019	$13.50
Randy V. Moore Petroleum Distribution LLC	158 gals of diesel delivered on 3/12/19 @ $2.68/gal	03/18/2019	$423.44
Randy V. Moore Petroleum Distribution LLC	30 gals of unleaded delivered on 3/12/19 @ $2.225/gal	03/18/2019	$66.75
Randy V. Moore Petroleum Distribution LLC	80 gals of unleaded delivered on 2/26/19 @ $2.145/gal	03/04/2019	$171.60
Randy V. Moore Petroleum Distribution LLC	138 gals of diesel delivered on 2/26/19 @ $2.68/gal	03/04/2019	$369.84
Randy V. Moore Petroleum Distribution LLC	89 gals of unleaded delivered on 3/5/19 @ $2.145/gal	03/11/2019	$190.91
Randy V. Moore Petroleum Distribution LLC	275 gals of diesel delivered on 3/5/19 @ $2.68/gal	03/11/2019	$737.00
Randy V. Moore Petroleum Distribution LLC	42 gals of diesel delivered on 3/19/19 @ $2.62/gal	03/25/2019	$110.04
Randy V. Moore Petroleum Distribution LLC	61 gals of unleaded delivered on 3/20/19 @ $2.315/gal	03/25/2019	$141.22
Staples Business Advantage	office supplies - PersonnelPlus	03/06/2019	$65.99
Staples Business Advantage	office supplies - PersonnelPlus	03/26/2019	$8.79
Staples Business Advantage	office supplies - PersonnelPlus	03/26/2019	$18.19
Staples Business Advantage	office supplies - PersonnelPlus	03/26/2019	$68.29
Staples Business Advantage	office supplies - PersonnelPlus	03/26/2019	$25.11
Staples Business Advantage	office supplies - PersonnelPlus - invoice #3407646945 for $303.69 less credit f	03/18/2019	$237.70
Synchrony Bank (Amazon)	4 Fujifilm instax mini instant film for Disability Awareness Fair	03/12/2019	$160.02
Synchrony Bank (Amazon)	two Crayola Tempera Washable paint - white, one Crayola big paint brushes, a	03/18/2019	$44.79
Synchrony Bank (Amazon)	one Crayola paint brushes 8 per package	03/18/2019	$5.17
Synchrony Bank (Amazon)	Chewy tubes supper tubes red teether	03/05/2019	$14.95
Synchrony Bank (Amazon)	Chewy Tubs P and Q, WineSpin 18 inch round tabletop color prize wheel and le	03/05/2019	$66.05
Synchrony Bank (Amazon)	9 Nature Gift Store 10 Live Caterpillars shipped now: Butterfly Kit refill - PreSch	03/25/2019	$150.60
Synchrony Bank (Amazon)	Blue Chip Medical Alternating Pressure Pad with pump, adjustable hospital gra	03/26/2019	$126.99
Synchrony Bank (Amazon)	Colorations plastic chubby paint brushes	03/26/2019	$19.02
Synchrony Bank (Amazon)	35 Premium Acrylic paint pens, double pack of both extra fine and medium tip f	03/01/2019	$29.99
Synchrony Bank (Amazon)	Hensinger head support black, medium	03/22/2019	$133.98
Synchrony Bank (Amazon)	two 35 foot Coax High Resolution Monitor VGA Cables	03/22/2019	$43.18
Synchrony Bank (Amazon)	Nightwolf 90 degree right angle l style vga male to female cable adapter, Single	03/22/2019	$73.23
Synchrony Bank (Amazon)	two Amazon Basics VGA to VGA cables and one three pack of Anker Powerline	03/05/2019	$43.97
Synchrony Bank (Amazon)	three PNY Pro Elite 512GB 400 MB/sec USB 3.0 premium flash drive	03/18/2019	$359.97
Uni-Select USA, Inc.	vehicle parts	03/04/2019	$8.25
Uni-Select USA, Inc.	vehicle parts	03/18/2019	$73.68
Uni-Select USA, Inc.	vehicle parts - #062551439 for $117.38 less credit of $39.93 on #062551557	03/01/2019	$77.45
UPS	shipping charges for speech communication device	03/05/2019	$5.22
Walmart Community/Synchrony Bank	supplies - Integrate Athens	03/14/2019	$212.94
Walmart Community/Synchrony Bank	supplies for Disability Awareness Festival on March 19th	03/25/2019	$82.89
	Supplies Total: 6,901.28		
4356.560100 Other Expenses			
Ambassador Laundries	dry clean 2 tablecloths for PersonnelPlus	03/20/2019	$25.90
APSE	Professional Membership	03/06/2019	$120.00
Deaf Services Center, Inc. & Interpreting Resou	3/8/19 - ASL Interpretation for March	03/26/2019	$399.84
Kroger - Columbus Customer Charges	food for Good Works event on 3/1/19	03/04/2019	$183.71
Kroger - Columbus Customer Charges	items for Disability Awareness Festival on March 19th	03/19/2019	$137.02

Kroger - Columbus Customer Charges	Flowers - Funeral Arrangement - former employee & current employee's mothe	03/05/2019	$47.00
Kroger - Columbus Customer Charges	food for school planning meeting	03/04/2019	$50.33
MD Computer Services, Inc.	9 x 12 Solid Walnut Plaque - with mounted Passion Works Flower and black sil	03/04/2019	$80.00
The P.L.A.Y. Project	Play Project Licensing yearly fee	03/01/2019	$513.00
Treasurer of State of Ohio	2/15/19 Water Tube inspection	03/01/2019	$53.25
Treasurer of State of Ohio	2/15/19 Cast Iron inspection	03/01/2019	$53.25
Treasurer of State of Ohio	2/15/19 Cast iron inspection	03/01/2019	$53.25
	Other Expenses Total: 1,716.55		
4356.560102 Family Support Services			
American Electric Power	Partial payment on AEP - family support services	03/20/2019	$393.52
American Electric Power	partial payment on electric bill - family support services	03/25/2019	$90.94
Athens City-County Hlth. Dpt.	application for certified birth certificate - family support services	03/18/2019	$22.00
City of Athens	bus pass - family support services	03/25/2019	$70.00
Columbia Gas	partial payment on gas - family support services	03/25/2019	$51.00
Grant, Tiffany	reimbursement for purchase from Walmart for versa black and 9.7 in ipad - fam	03/20/2019	$500.00
Hart, Rhonda	reimbursement for shoes purchased from shoes.com - family support services	03/18/2019	$139.05
Herff Jones, Inc.	unit (gown, cap, tassell) - family support services	03/07/2019	$40.00
McCain, Jason	Reimbursement for purchase from Walmart of training pants, bedwetting under	03/18/2019	$130.50
Synchrony Bank (Amazon)	Hot Sale! - 1-7T Baby boy letter t shirt tope and camouflage pants clothes - tod	03/04/2019	$11.57
Synchrony Bank (Amazon)	2 super friends spill proof, leakproof, breakproof spout sippy cups for boys, Wir	03/01/2019	$183.36
Synchrony Bank (Amazon)	two Dr. Brown's original nipples for premies, Dr. Brown Original Bottle Gift Sets	03/01/2019	$82.80
Synchrony Bank (Amazon)	B.U.M. Equipment Boys Water Shoes, black/red 5 M us toddler and Disney 4 pi	03/01/2019	$39.94
Synchrony Bank (Amazon)	K Lenovo tab 4 10 screen protector glass 9 h hardness scratch resistant screer	03/01/2019	$203.44
Synchrony Bank (Amazon)	LNGRY baby clothes, toddler baby boys summer dinosaur vest tank top and sh	03/01/2019	$10.58
Synchrony Bank (Amazon)	Bissell Turboclean Powerbrush pet upright carpet cleaner machine and carpet s	03/12/2019	$199.98
Synchrony Bank (Amazon)	ten packs of (11 Pack) Cockroach Traps Premium Non-Toxic Eco-Friendly - Sp	03/25/2019	$84.70
Synchrony Bank (Amazon)	one pair of Under Armour Boys' infant RN6 Sneaker Black - family support serv	03/25/2019	$29.14
Synchrony Bank (Amazon)	Writing Computer Desk Modern Simple Study Desk Industrial Style Folding Lap	03/25/2019	$52.98
Synchrony Bank (Amazon)	Dell Inspiron 3452 23.8 inch touchscreen all in one desktop, intell pentium J371	03/25/2019	$383.10
Synchrony Bank (Amazon)	Cosco Simple Fold High Chair - family support services	03/01/2019	$41.12
Synchrony Bank (Amazon)	4 different pairs of Fanteecy Clearance Sale Women Summer Casual Beach Sl	03/07/2019	$31.40
Synchrony Bank (Amazon)	ic bead vehicle maze puzzle for toddler, Alex toys little hands string a farm, Batl	03/08/2019	$102.04
Synchrony Bank (Amazon)	EasieEaters curved utensils right handed without shields - family support servic	03/08/2019	$14.71
Synchrony Bank (Amazon)	Bottom Buddy Toilet Tissue Wiping Aid - family support services	03/22/2019	$33.99
Synchrony Bank (Amazon)	er Classic x 5 set, Biubee 4 pack soft plush unicorn sleeping mask, Veterinary A	03/22/2019	$150.72
Synchrony Bank (Amazon)	th Emmet (The Lego Movie 2: Guide with Emmet minifigure), Pocket Genius: D	03/22/2019	$160.71
Walmart Community/Synchrony Bank	tub strips - family support services	03/25/2019	$2.97
Walmart Community/Synchrony Bank	microwave, trash can, toaster, glasses, cookware - family support services	03/25/2019	$230.60
Walmart Community/Synchrony Bank	clothing - family support services	03/14/2019	$178.55
	Family Support Services Total: 3,665.41		
4356.560107 Utilities			
American Electric Power	Bus Garage electric from 2/13/19 to 3/14/19	03/20/2019	$369.29
American Electric Power	8 Harper Street electric from 2/13/19 to 3/14/19	03/20/2019	$700.00
American Electric Power	Atco light from 1/23/19 to 2/20/19 and 2/21/19 to 02/22/19 - Final	03/01/2019	$10.49
American Electric Power	Atco electric from 1/23/19 to 2/22/19	03/08/2019	$291.70
American Electric Power	Beacon electric from 1/30/19 to 2/27/19	03/11/2019	$1,964.92
Athens-Hocking Co Recycling Centers, Inc	March, 2019 - SSA recycling	03/05/2019	$12.00

BFS Petroleum	700 gals of LP gas	03/18/2019	$1,404.12
City of Athens	Beacon water from 2/7/19 to 3/6/19 - 43,000 gals	03/15/2019	$514.80
Columbia Gas	Beacon gas from 1/12/19 to 2/11/19	03/18/2019	$878.67
Columbia Gas	Atco gas from 2/14/19-02/25/19 - final	03/01/2019	$1,142.04
Columbia Gas	PersonnelPlus gas from 2/14/19 to 3/15/19	03/20/2019	$132.93
Frontier	March, 2019 - Beacon Fax 740-593-3189	03/06/2019	$31.81
Frontier	March, 2019 - 740-0001 - Harper Street	03/06/2019	$32.01
Frontier	March, 2019 - SSA fax line 740-594-5048	03/06/2019	$34.00
Frontier	March, 2019 - PersonnelPlus 740-593-8236	03/06/2019	$42.30
Frontier	March, 2019 - MUI fax 740-592-1098 and Beacon alarm	03/11/2019	$120.47
Interstate Gas Co (IGS)	February, 2019 - Beacon gas	03/21/2019	$1,995.24
Le-Ax Water Dept.	Bus Garage water from 1/7/19 to 2/19/17 - 2000 gals	03/06/2019	$28.95
Shred-IT USA, LLC	2/21 and 3/4 - Beacon	03/21/2019	$214.92
The Plains Water & Sewer District	Harper Street water from 1/28/19 to 2/28/19 - 2700 gals	03/14/2019	$53.70
Verizon Wireless	February 8, 2019 to March 7, 2019	03/04/2019	$1,781.44
Waste Management	March, 2019 - Bus Garage	03/06/2019	$153.39
Waste Management	March, 2019 - Beacon	03/06/2019	$279.80
Waste Management	March, 2019 - Atco	03/06/2019	$518.61
	Utilities Total: 12,707.60		
4356.560200 Advertising-Printing			
4imprint, Inc.	200 flower seed packets and 250 pens and imprinting for Transition Fairs Festi	03/20/2019	$410.01
APG Media of Ohiom KKD	2/24/19 - Chamber Directory Add and Biz Review 2019 - advertising for Person	03/20/2019	$328.00
Kaeser & Blair, Inc./ZONEZ	2 deluxe mini retractor banner kits	03/22/2019	$167.00
Minuteman Press	500 Thank You Cards for PersonnelPlus	03/20/2019	$200.25
	Advertising-Printing Total: 1,105.26		
4356.560300 Travel / Reimbursement			
Friihauf, James B	Reimbursement for parking meters	03/06/2019	$4.75
Graham, Elizabeth	Travel 1/2/19 to 1/28/19	03/01/2019	$67.98
Hagen, Cale W.	Travel 3/4/19 to 3/15/19	03/15/2019	$178.64
Hagen, Cale W.	Travel 2/19/19 to 3/1/19	03/01/2019	$131.83
Hart, Jamie	Travel 2/4/19 to 2/27/19	03/20/2019	$119.94
Janes-Tinkham, Carol	Travel 2/8/19 to 3/22/19	03/22/2019	$70.06
McNelly, David R.	Travel 1/31/19 to 2/27/19	03/12/2019	$238.79
Medicaid Consulting Group,Inc.	2 Training Services SSA BootCamp Spring 2019	03/20/2019	$1,000.00
Mid East Ohio Regional Council d/b/a MEORC	1/24/19 - Delegated Nursing Training "Learning to Delegate Training"	03/01/2019	$200.00
Mitchell, Jodi	Travel 2/4/19 to 2/27/19	03/04/2019	$211.47
PAR	3/7/19 - registration fees for Amy Goldsberry - Transition	03/11/2019	$99.00
Sincoff, David	Travel 12/18/18 to 01/25/19	03/06/2019	$132.60
Smathers, Mary Ann	Travel 2/4/19 to 2/28/19	03/04/2019	$282.58
Swackhamer, Jerry W.	Travel 1/9/19 to 3/19/19	03/20/2019	$97.90
Via Quest Nursing Services	Megan Stack - July 23 & 24, 2019 - Train the Trainer Program for Medication A	03/21/2019	$150.00
Zielinksi, Raymond Scott	Travel 2/26 & 2/27/2019	03/22/2019	$165.88
	Travel / Reimbursement Total: 3,151.42		
	Voucher Count: 201	**General Total:**	**$143,083.37**
Capital Improvement			
Brown, Autumn	Reimbursement for purchase from Menard in Lancaster for 12 foot Jamocha cc	03/25/2019	$218.00

Pad Door Systems, Inc.	Gym Doors at Beacon	03/04/2019	$3,494.31
Performance Signs	50% deposit for Items on Estimate Number 10973 - items include awning and l	03/04/2019	$1,752.50
	Capital Improvements Total: 5,464.81		
		Grand Totals:	**$148,548.18**

Athens County Board of Developmental Disabilities

Board Submission by Richard Suehrstedt
Area of Supervision: Service and Support Administration
April 23, 2019

Department Highlights:

- March 27 – SSA Dept. attended the SSA Forum in Columbus. Director Davis presented his future vision including initiatives to simplify the system such as a standardized state-wide ISP and assessments, improve wages for DSP's and a commitment to continue the Technology First initiatives.
- SSA's Bethany Rivera and Stephanie Kendrick staffed the SSA table at the Disability Awareness Event and provided some sensory experiences for children as well as information about the SSA Dept. They also represented us at KidFest on April 13.
- Bethany Rivera and Davey McNelly are completing Level 2 Good Life training and will be sharing their knowledge with the rest of the SSA Dept. The focus is on improving the lives of people with developmental disabilities by becoming more trauma sensitive and by promoting GoodLife principles in the workplace.
- Dick is continuing to enhance collaboration with the mental health agencies through regular meetings to establish relationships, develop problem-solving strategies and seek opportunities for training and shared learning.
- April 10 – Case management SSA's attended a presentation from Samantha Gress on homelessness for youth ages 18-24. Resources were identified and several case scenarios reviewed.
- Transitional Waiting List Update:
    - Transitional Waiting List Start (9/1/2018) – 221
    - Transitional Waiting List 4/15/19 - 144
    - Completed WL Assessments 4/15/19 80*
        - *Note that some WL assessments were completed several times for the same individual d/t change in status; other individuals not on the original transitional waiting list requested assessment.

March Data

Individuals Receiving SSA Services	**390**
Eligibility Referrals	**9**
# Determined Eligible	**2**
Annual ISP's Completed	**39**
ISP Addendums and Revisions	**18**
Waiver Enrollments (IOW)	**1 (State Funded Waiver from Self to IOW)**
Waiver Enrollments (LV1W)	**0**
Waiver Enrollments (SELF)	**0**
Total Enrolled (LV1W)	**50**
Total Enrolled (IOW)	**155**
Total Enrolled (SELF)	**6**
# Agency providers	**29**
# Independent Providers	**45**

PersonnelPlus

A program of the Athens County Board of Developmental Disabilities

*We are Local*We are Nonprofit*We are Community*

March 2019

5 New Jobs In March

Job Development

Angela Carter
Job Developer

March is over and warmer weather is on its way. The days are getting longer and the job gains seem to be flowing.

On 03/07/19, we supported Jason as he began his orientation at Walmart. Jason accepted a job in the Lawn and Garden Department. He started well over minimum wage and did not require on the job supports to learn his job. This is Jason's first community job and he is looking forward to earning an income.

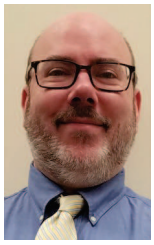
Nathen interviewed at Steak n' Shake which is a new partnership for PersonnelPlus. He was offered a position as a dishwasher and started his job on 3/13/19. Nathen received on the job supports to help learn his job, and he fit in very well with the other staff and members of management at the restaurant.

Dylan was offered a job at Walmart as well in the Lawn and Garden Department. He did very well in his interview and the manager who interviewed him complimented him on how well he did. He started his job there on 03/28/19 and was able to complete his orientation and training without the help of a job coach.

On 03/28/19, Kyle went to a meeting at Quidel where they offered him a job as a package specialist. Kyle was very excited to start his job and will be working great hours that work very well with his lifestyle.

March was a very busy month for our job seekers and employee development team. We are looking forward to even more placements throughout the month of April as we continue to move forward through the year.

March roared in as it does sometimes. Referrals continue to come in and we continue to support recently placed employees.



Marcus Dobro
Job Developer

PersonnelPlus placed Debbie at a local health care facility. Debbie met the 90 day employment goal at Hickory Creek Nursing Center as a Dietary Assistant.

Another placement was Sadie. We have seen tremendous growth in Sadie mostly due to her previous job at the Kid's Place, where she learned the value of being part of a team. She is training to be a housekeeper at the Hampton Inn where another previous candidate has found success as well. Sadie is working part time learning how to use the transit buses to help with her independence. Congratulations, Sadie!

Training Updates

Heather Clemons
Training Coord.

Community Based Assessment- One Community Based assessment was completed at Piggly Wiggly.

Job Tryout- One job tryout was completed at Quidel. The individual was hired and will begin On the Job Supports services in April.

On the Job Support- One person received On the Job Supports for their new job at Steak 'n Shake.

Personal Adjustment- A Personal Adjustment was completed with an individual. Appropriate work behavior was the topic of the Personal Adjustment.

Employee Development- Employee Development was completed with multiple job seekers. Applications were submitted at The Athens Messenger, Kroger, PetSmart, McDonalds, Big Lots, Ohio University and Sonic. A job trainer meets with each of the job seekers weekly to assist them with their job searches. The trainer assists job seekers with completing applications both on line and in the community, conducted mock interviews and research possible area job opportunities.

Sue Orth
Training Coord.

PersonnelPlus Places More Emphasis on Transition Services for Board Enrollees

PersonnelPlus provided Career Exploration to 3 individuals in March and has 3 additional students in process for the Month of April. Career Exploration uses a self-assessment that allows the participant to learn about their interests, skills and abilities. Some of the areas that the participant will look at include: requirements of the job, labor market information, salary, education requirements and more. The individual may participate in informational interviews with employees of the company and possibly trying the type of work for a moment or two. At the end, staff should be able to help the individual draft an employment goal.

Sites visited include Shoe Sensation, The Infinity Salon, Goodwill, and Coonskin Crossing.

PersonnelPlus staff, Angela Carter and Amy Fronek with the IHOP mascot at IHOP National Free Pancake Day-Flip it Forward for Kids on March 12th.

2019 Disability Awareness Festival

Employment Support

Jona Moberg
Employment Support Coord.

March was National Disabilities Awareness month and there were so many great activities going on locally and statewide. PersonnelPlus was involved in several different events throughout the month. The PersonnelPlus Advocacy and Advisory Council participated in two particular events, the Developmental Disabilities Awareness Day at the Ohio Statehouse in Columbus and the Disabilities Awareness Festival at the Athens Community Center.

On March 5th the council traveled to Columbus for the DD Advocacy and Awareness Day. The council was able to be at the Statehouse where Governor Mike DeWine, as well as DODD Director Jeff Davis and OOD Director Kevin Miller spoke. The council members also met with an aide from Rep. Jay Edwards office in a private meeting. The council members spoke about their jobs. They also spoke about different concerns, especially about transportation. A lack of public or reliable transportation has a negative impact particularly on people with disabilities and their ability to get jobs in the community.

On March 19th the PPAAC council participated in the Disabilities Awareness Festival at the Athens Community Center where the council had a booth displaying pictures from past events, membership information and of course yummy treats!

The PPAAC has been active since 2000 and is comprised of people with disabilities who are enrolled in the ACBDD and who have jobs in the community. The PPAAC has a long history that began in 1992 under the guidance of former employees Steve Koch and Jeff Bierlein. The purpose of the council is to provide advocacy opportunities for employment by individuals successfully employed in the community. Over the years, the council members have spoken to civic organizations, peer groups and Ohio University classes and attended numerous state and local functions regarding employment.

Currently, the council has 5 members. Sue Orth and I recently became advisors. The council is currently planning some different ways to advocate for supported employment as well as working in an advisory role. The council meets every 2nd Monday of the month at the PersonnelPlus office. Keep an eye out for future events, including a pancake breakfast fundraiser in June!

Grant Davis, Assistant to State Rep Jay Edwards, joined PPAAC members Sarina Winner, Sylvia Fields and Dale Ellis. Also joining PPAAC members is Dara Walburn, State Advocacy Council member.

2019 March on Court Street for Disability Awareness on March 8th

Employment Options Division

ACBDD TRANSITION SERVICES

Amy Goldsberry
Transition Coord.

We are happy to announce that Amy, her husband Dustin and daughter Saylor, welcomed a new addition to the family!

Jonah Craig Goldsberry joined the family on April 5th, a few weeks a head of his due date. The family is doing great, and we congratulate them on this very joyous occasion!

During Amy's absence, please contact Doug Mitchell at the Employment Options office.

Disability Awareness Festival

Employment Options Director, Doug Mitchell, and Transition Coordinator, Amy Goldsberry, at the 2019 Disability Awareness Festival on March 19th.

Tri-County Career Center

On March 29th, Amy Goldsberry, Employment Options Transition Coordinator, and Angela Carter, PersonnelPlus Job Developer, attended and were available for questions at Tri-County Career Center's Future Fair that was held at the center.

Section 1: Jobs

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
New Hires	2	1	5									
Total number jobs filled	2	1	5									
Total number of individuals employed in the community	88	86	90									
Job tryouts for month	0	0	1									
Job offers to Job Seekers	1	1	5									
Job offers accepted by Job Seekers	1	1	5									
Jobs placed and lost since January 1, 2018	0	0	0									
Jobs lost due to termination since January 1, 2018	2	1	0									
Job losses regardless of year placed or reason (not counted above)	2	3	1									
Number of individuals receiving active Job Development Services (an active job search in place)	16	19	14									
Temporary Summer Youth Employment	0	0	0									

Section 2: Internships/Community Based Assessments

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total Number of individuals receiving OOD assessments; CBA, CX, Job Coaching, On the Job Supports, Activities of Daily Living, etc.	4	4	3									

Section 3: Atco or Other Day Habilitation Centers

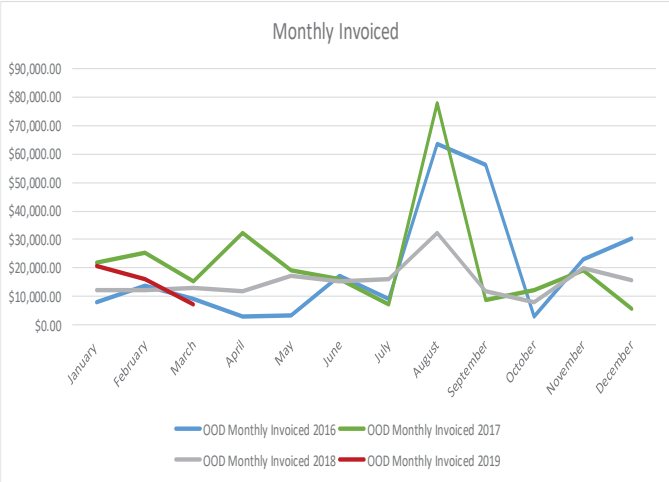
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of Atco or other Day Hab. Individuals referred to PersonnelPlus to actively seek employment (OOD) for the month	0	1	1									
Total number of Atco or other Day Hab. Individuals PersonnelPlus has obtained jobs for in 2019	0	0	0									

Section 4: Total Services Provided

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total number of individuals receiving Community Employment Services via PersonnelPlus	108	109	107									

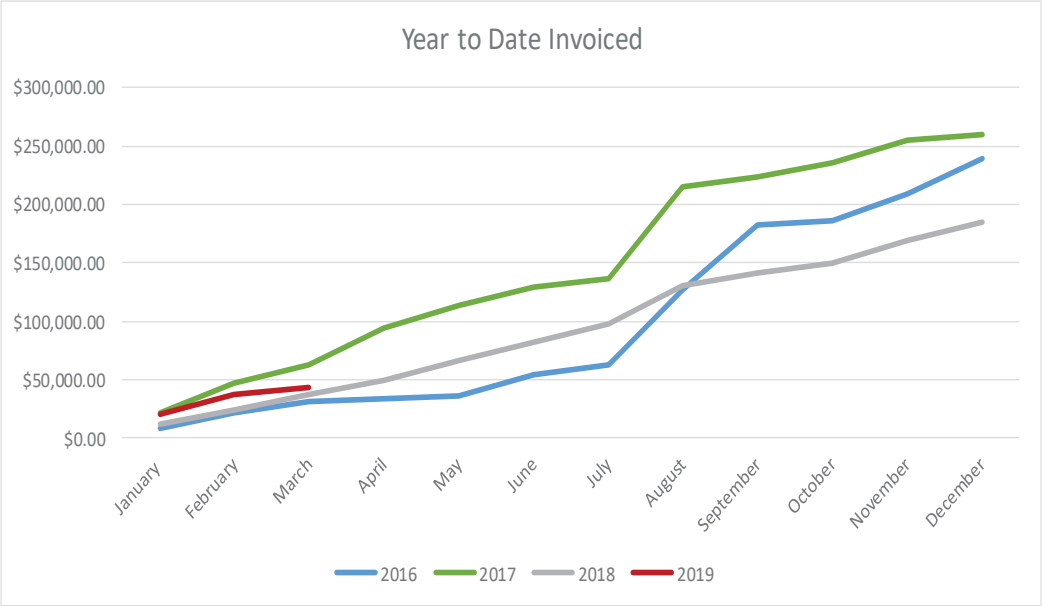
OOD Monthly Invoiced

	2016	2017	2018	2019
January	$7,959.78	$21,806.38	$12,181.55	$20,751.61
February	$13,747.26	$25,294.16	$11,981.65	$16,110.63
March	$9,215.70	$15,314.77	$13,008.25	$7,008.40
April	$2,706.00	$32,256.81	$11,776.00	
May	$3,138.44	$18,921.12	$16,979.40	
June	$17,212.52	$16,119.53	$15,293.25	
July	$9,143.73	$6,999.90	$15,869.29	
August	$63,705.90	$78,035.70	$32,111.79	
September	$56,143.40	$8,486.82	$11,920.20	
October	$2,915.36	$12,148.36	$7,745.24	
November	$22,954.87	$19,197.44	$19,855.56	
December	$30,169.72	$5,402.65	$15,492.71	



Year to Date Invoiced

	2016	2017	2018	2019
January	$7,959.78	$21,806.38	$12,181.55	$20,751.61
February	$21,707.04	$47,100.54	$24,163.20	$36,862.24
March	$30,922.74	$62,415.31	$37,171.45	$43,870.64
April	$33,628.74	$94,672.12	$48,947.45	
May	$36,767.18	$113,593.24	$66,769.85	
June	$53,979.74	$129,712.77	$82,063.10	
July	$63,123.47	$136,712.67	$97,932.39	
August	$126,829.37	$214,748.37	$130,038.18	
September	$182,972.77	$223,235.19	$141,958.38	
October	$185,888.13	$235,383.55	$149,703.62	
November	$208,843.00	$254,580.99	$169,559.18	
December	$239,012.72	$259,983.64	$185,051.89	



Integrate Athens Office gets new look!

The new sign and awning help people locate our office.

Integrate Athens holds an open house, sharing our new office and all we are doing with the community.

May 8th Athens Connects

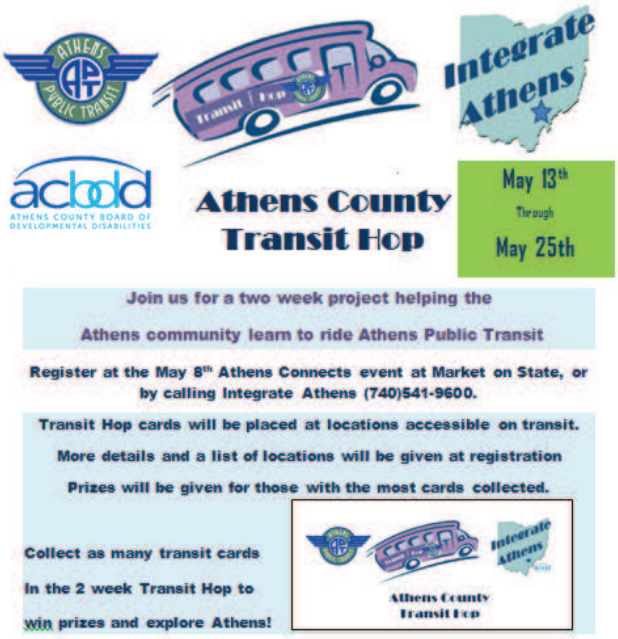
First-ever community connection day at Market On State

Athens Connects is a partnership of the Athens County Board of DD Office of Integrate Athens, Employment Options, Market on State, and other community partners. Our hope is to share all of the amazing opportunities available in Athens with everyone we serve and the community as a whole at this fully inclusive event.

Exhibit 19

Integrate Athens Board Report April 2019

Integrate Athens and HAPCAP host a Transit Hop- Public Transit Awareness Event



Mark your calendars

And learn to ride

The City Transit!

Integrate Athens is partnering with HAPCAP to offer free rides for the two weeks in May, the idea is to help people we serve and the whole community become aware of where our transit can take them and how to use the transit for more community exploration.

Transit Training with Brittany Anderson

On April 9th our Integrate Athens team ventured out on our public transit to get others excite to learn about transit! The bus drivers were super helpful. Brittany Anderson volunteered to be our transit trainer. She taught us everything we needed to know. She helped us visit PersonnelPlus and Passion Works. We ate and shopped uptown and then went to our SSA's office in The Plains. It was a super fun, educational experience, and we are excited about the upcoming transit hop.

Exhibit 19

Integrate Athens Board Report April 2019

ADVOCACY EMPOWER HOUR

The Integrate Athens Advocates attended the Ohio Legislative Advocacy Day on in Groveport on April 5th. Our team was able to speak out about the importance of more transportation options. Legislators shared that the budget for transportation has been approved to increase from $30 million in the past to $70 million for the whole state.

FOOD FOR THOUGHT

This month at our Food For Thought meet up, Kari Boyle, Coordinator of Creating Healthy Communities with the Athens County Health Department and Community Food Innitiatives. They offer our day habs and others we serve the following opportunities:

1.) Starting later in May, the Chesterhill Produce Auction is a location CFI collects and purchases donations for our community food pantries. It is a fun place to hang out and perhaps a Day hab can take a group to enjoy the auction, buy at the auction, and then help bring the food back to our area for sorting and distribution. Email donationstation@communityfoodinitiatives.org to connect and find how you can help.

2.) CFI also collects donations at the farmers market on Saturday's and also on Wednesday's in peek seasons. Saturday would be a great time for a person and their DSP to volunteer if they were interested and Wednesdays would be a fun small group project to help CFI out. Email Susie at donationstation@communityfoodinitiatives.org to connect and find how you can help.

3.) CFI can also help you become a mobile distribution unit for produce using one of your vans. Trimble is in need of this! I was thinking perhaps an NMT van going that way could plan to get food at noon or so, take the items to Trimble for distribution, and people you transport could help with distribution before they are taken home. Or, you can just do it during the day as a project as well.

4.) Like to garden? Get a spot at the Athens or Nelsonville Community Gardens. Enjoy your produce, or grow for the CFI donation to food pantries (they recommend sweet potatoes, green beans, but whatever you like to grow is fine with them!). Email molly@communityfoodinitiatives.org for more information.

5.) Kari Boyle is the Coordinator for the Health Departments Creating Healthy Communities Grant. They are helping to make all of Athens County healthier and are especially focused on accessibility. At this time, they are specifically working to make Nelsonville's old park accessible and used more to help our community become more active. Email Kari or me for more details: kboyle@health.athens.oh.us or abrown@athenscbdd.org.

6.) CFI and the Creating Healthy Communities committee are in the planning stages for a mural at the Nelsonville Community Garden on a large concrete retaining wall. If you are interested in getting involved in this project, email donationstation@communityfoodinitiatives.org or kboyle@health.athens.oh.us to be linked in to the project.

Positive Culture Committee

As part of the strategic plan, we will continue to build a positive culture in the workplace using our Good Life tools. Autumn has worked with managers to identify one member from each department, who will meet monthly and help share a learning experience that relates to helping the ACBDD support a positive culture and ensure the people we serve are treated with dignity, respect, and compassion.

Feel free to stop in Integrate Athens for our events and activities!

We would love to tell you more about what we are working on.

Exhibit 20

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

April 2019

Currently, there are 24 open MUI investigations, 20 of which are new for the month of April (filed after 3/8/2019). Below is a breakdown of those 24 cases by type of investigation.

Type of investigation	Number of cases	New in April
Verbal abuse	5	4
Neglect	2	2
Physical abuse	2	2
Unanticipated hospitalization	5	5
Missing individual	2	2
Misappropriation	4	3
Significant injury	1	0
Unapproved behavioral support	1	1
Sexual Abuse	1	0
Peer-to-Peer	1	1

Scott Zielinski
ACBDD MUI Coordinator

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

ACBDD - Administration
Kevin Davis, Superintendent

Human Resources Board Report

April 2019
Gwen Brooks, Director of Human Resources

The purpose of the Human Resources (HR) report is to share HR metrics and information that may be helpful in guiding strategic decisions by the Board. Please let me know if there is other data you are interested in seeing related to our human resources.

February/March Activity Updates

- One position filled:
  - Substitute RN at Beacon School – Catherine Fischer
- Staff engagement survey was administered as reported in February. Results will be reported by MEORC in April.
- Participated in first OACB Region IV HR Network meeting February 27; attended by HR representatives from nine counties.
- All-staff in-service training day planned for May 7, 2019.

March/April Activity Updates

- One position filled with internal transfer:
  - UI/MUI Compliance Coordinator – Scott Zielinski
- Active search underway for Medicaid Services Manager to replace Scott Zielinski.
- Participated in Tri-County Career Fair March 29 with Tina Wilson of Integrate Athens to represent the ACBDD and career opportunities in the developmental disabilities field.
- Staff engagement survey was administered as reported in February. Resulting report is attached. The management team is developing plans to address some targeted areas for staff engagement improvements. The report will be shared with staff at the staff in-service event May 7.
- All-staff in-service training day planned for May 7, 2019.

Human Resources Board Report Summary
April 23, 2019

	January 2019	February 2019	March 2019	April 2019	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	**2019 Averages**
STAFF COUNT	**93**	**89**	**90**	**89**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**90.3**
Full-time	70	67	67	67									67.8
Part-time	10	10	10	10									10.0
Substitute	13	12	13	12									12.5
													2019 Totals
SEPARATIONS	**10**	**5**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**16**
Voluntary	5	2	0	1									8
Involuntary	5	3	0	0									8
NEW HIRES	**0**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**
Full-time	0	1	0	0									1
Part-time	0	0	0	0									0
Substitute	0	0	1	0									1
GRIEVANCES IN PROGRESS	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	1
ABEA In Progress	0	0	0	0									0
Arbitration	0	0	0	0									0
ABEA Resolved	**0**	**0**	**0**	**0**									**0**
PGO In Progress	0	0	1	0									1
Arbitration	0	0	0	0									0
PGO Resolved	**0**	**0**	**0**	**1**									**1**
Teamsters In Progress	0	0	1	0									1
Arbitration	0	0	0	0									0
Teamsters Resolved	**0**	**0**	**1**	**0**									**1**
Workers Comp Claims	**1**	**2**	0	0	0	0	0	0	0	0	0	0	**3**

Staff Count April 2019

Row Labels	FT	PT	SUB	Grand Total
Admin-Beacon	7			7
Admin Support	1			1
Administration	6			6
Beacon	22	2	9	33
Admin Support	1			1
Administration	1			1
Certification for EI	2			2
Dept. of Ed.	17	2	9	28
Facilities	1			1
Employment Options	9			9
Admin Support	2			2
Administration	1			1
Adult Services	6			6
Integrate Athens-Lavelle	3		1	4
Administration	1			1
Adult Services	2		1	3
Lavelle Rd	5	8	2	15
Administration	1			1
Facilities	2	3		5
Transportation	2	5	2	9
SSA-Harper	21			21
Admin Support	2			2
Administration	2			2
Adult Services	1			1
Case Management	16			16
Grand Total	**67**	**10**	**12**	**89**

Salary Continuation Plan

Row Labels	Salary & Health Continuation
ATCO	3
Administration	2
Adult Services	1
Grand Total	**3**

Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Dr. Kevin Davis, Superintendent
athenscbdd.org

Butch Withem

Facility\Transportation Director

April 15, 2019

Last month, we reported we have had a total of seven two-hour delays and five snow days. I am happy to report this month that those totals have not increased. This means we will still need to extend our school calendar to make up two days at this point.

We hope that the ACBDD members were satisfied with the upgrades to Integrate Athens space at Lavelle Rd. I did not hear any complaints, so I will assume everyone was satisfied.

We traveled to Pike County JVS to retrieve Buster the yellow school bus once again for the DD festival in March. We made the necessary repairs to present Buster at the festival again this year. As always, the younger visitors got a kick out of Buster the yellow school bus. We plan to take Buster to Beacon as well.

We completed a major painting project at Beacon over Spring break this year. We contracted with Advanced Painting to paint the hallways and cafeteria area at Beacon.

We are anticipating delivery of our new school bus very soon. The bus is built and will be shipped to Ohio soon. We will then install radio and video surveillance equipment in anticipation of service in our fleet. Again, we want to thank the ACBDD for its commitment to maintain our fleet of vehicles in order to provide quality transportation to the individuals we serve.

We are happy to report that all ACBDD buses are inspected for the 2019\2020 school year. Wes and Jeff deserve a high five for that accomplishment.