

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, June 26, 2018 – 6:00 P.M.
801 W. Union Street Athens, OH, 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Margaret Demko, Board President, called the meeting to order at 6:02 p.m.
2. Arian Smedley did roll call.

ALLEN	Present
BOND	Absent
DEMKO	Present
HUTZEL	Present
JOLLEY	Present (arrived by 6:05)
OESTRIKE	Present
OLIVER	Present

(No roll call necessary) Administrative Staff in Attendance:

Dr. Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Richard Suehrstedt	Director of Service & Support
Doug Mitchell	Director of Employment Options
Robert Withem	Director of Transportation & Facilities
Autumn Brown	ATCO Transition Manager
Arian Smedley	Executive Assistant to the Superintendent

*See sign-in sheet for full list of attendees.

3. Hutzel read the Mission Statement.
4. Oliver motioned to approve the amended agenda.

Discussion: Demko explained she would like to add to the agenda an Ethics Committee meeting, a Harper Street discussion, and an Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

MOTION#:	06-26-01
MOTION:	OLIVER
SECOND:	OESTRIKE
AYES:	ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES:	YES

5. New Business:

- a. The full board, serving as the Ethics Committee, walked through the Checklist for Review of Direct Services Contracts. They determined no conflict of interest exists related to this contract.

Discussion: Dr. Davis explained the three-person Ethics Committee was not able to convene for this situation because one person had to abstain and another person was absent. The full board is permitted to act as the Ethics Committee.

- b. Dr. Allen motioned to approve the revised figures for the Harper Street building renovations, in the amount of \$142,559 (Handout).

Discussion: Dr. Davis explained he was presenting very new information, which he provided as a handout. He presented updated figures for the Harper Street building renovations. These updated figures take into account newly discovered (and necessary) upgrades and the required prevailing wage. The impact of these items resulted in cost increases. He requested the board approve increasing the previously approved \$90,000 (minus furniture) for renovations to \$142,559 (including furniture).

MOTION#: 06-26-02
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, DEMKO, JOLLEY, OESTRIKE, OLIVER
ABSTAIN: HUTZEL
CARRIES: YES

- c. Members reviewed the ATCO Board Meeting Minutes from May 22, 2018, joint ATCO/ACBDD meeting. (Exhibit 1, Pages 1-2).
- d. Oestrike motioned to approve May 22, 2018, Regular Board Meeting Minutes (Exhibit 2, Pages 3-9).

MOTION#: 06-26-03
MOTION: OESTRIKE
SECOND: ALLEN
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- e. Members reviewed and discussed draft proposal for the creation of Integrate Athens, ACBDD's community outreach division (Exhibit 3, Page 10). Dr. Davis stated the document in the board packet is in rough draft form. He added this division will coordinate things like FANs, bowling, cooking classes, movie night, yoga, etc. He asked for questions and feedback. Board members had no questions or feedback. He added board members will be asked to approve the final version at the next board meeting.
- f. Oliver motioned to approve re-hiring Connie Davis as Part-time Nurse for Beacon school for the 2018-19 school year (Exhibit 4, Pages 11-14).

MOTION#: 06-26-04
MOTION: OLIVER
SECOND: HUTZEL
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- g. Dr. Jolley motioned to approve contract with Richelle Frabotta for specialized sexuality education services, pending Prosecuting Attorney's approval (Exhibit 5, Pages 15-16).

MOTION#: 06-26-05
MOTION: JOLLEY
SECOND: ALLEN
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- h. Oestrike motioned to approve contract with Jake Washburn for video production services for the 2018 Personnel *Plus* Employer/Employee Gala, pending Prosecuting Attorney's approval (Exhibit 6, Pages 17-18).

MOTION#: 06-26-06
MOTION: OESTRIKE
SECOND: OLIVER
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- i. Hutzel motioned to approve participating in Ohio Department of Education (ODE) Title 6.B Transition Grant for State FY 19 to receive available funds (Exhibit 7, Page 19), and in ODE's Early Childhood Special Education Grant for State FY 19 to receive available funds (Exhibit 7, Page 19).

MOTION#: 06-26-07
MOTION: HUTZEL
SECOND: ALLEN
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- j. Dr. Allen motioned to approve contract with Hylant Insurance for property, violence, auto and liability insurance, for period of one year beginning July 1, 2018 (Exhibit 8, Pages 20-37).

MOTION#: 06-26-08
MOTION: ALLEN
SECOND: OESTRIKE
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

- k. The board members had requested additional conversation about Passion Works. Board members expressed their desire to have a positive working relationship with Passion Works. Dr. Davis stated the board has one and outlined a few examples: He recently participated in Cookies and Canvas at the studio, the board collaborated recently on the Pride Parade in Athens, PW's direct-line staff are in constant communication with board staff, etc. He added the board will continue to have a positive working relationship, so long as Passion Works is interested in working together in a constructed and positive manner. Board members expressed no further concerns.
 - l. Notes on future Board Meetings:
 - i. July – Canceled
 - ii. August – Location: 8 Harper Street, The Plains
 - iii. October – Location: Baker Center Room 235; Day: Wed., Oct. 24; Time: 4 p.m.
6. Board Reports:
- a. Superintendent, Dr. Kevin Davis (Exhibit 9, Pages 38-47). Report stands. He had two new items to share. The teacher who was recently disciplined received a three-day unpaid suspension. He also passed out the 2017 Annual Report.
 - b. Director of Education, Becky Martin (Exhibit 10, Pages 48-50). Report stands. She had one new item to share. She announced the school will have three new teachers next school year. Two of them were already familiar with our school, as they have worked with Beacon as student teachers.
 - c. Director of Finance and Operations, Steve Kramer (Exhibit 11, Pages 51-60). Report stands.
 - d. Director of Service and Support, Richard Suehrstedt (Exhibit 12, Pages 61-62). Report stands.
 - e. Director of Employment Options, Doug Mitchell (Exhibit 13, Pages 63-67). Report stands. He had a few new items to share. He updated the board on the PPAAC picnic, the new OOD program, and the upcoming PersonnelPlus Gala.
 - f. ATCO Transition Manager, Autumn Brown (Exhibit 14, Pages 68-70). Report stands. She had one new item to share. She and David McNelley will be presenting to the statewide SSA Forum about the Good Life pilot project.
 - g. MUI Coordinator, Beth Atherton (Exhibit 15, Page 71). Report stands.
 - h. Director of Human Resources, Gwen Brooks (Handout). Report stands.
 - i. Director of Facilities and Transportation, Butch Withem (Exhibit 16, Page 72). Report stands. He added the parking lot extension will be bid out, and so the board will see a call for bids published in the papers.
7. No comments from Visitors relative to the agenda.
 8. No comments from Unions relative to the agenda.
 9. No comments from the board.
 10. Dr. Allen motioned to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

MOTION#: 06-26-09
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

11. Dr. Allen motioned to return from Executive Session.

MOTION#: 06-26-10
MOTION: ALLEN
SECOND: JOLLEY
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

12. Oestrike motioned to approve adding 40 hours of vacation to the Superintendent's contract, extend the Superintendent's contract to November 2022, and to change the title of the Executive Assistant to the Superintendent to Assistant Superintendent, effective immediately.

MOTION#: 06-26-11
MOTION: OESTRIKE
SECOND: ALLEN
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES

13. Dr. Jolley motioned to adjourn.

MOTION#: 06-26-12
MOTION: JOLLEY
SECOND: OLIVER
AYES: ALLEN, DEMKO, HUTZEL, JOLLEY, OESTRIKE, OLIVER
CARRIES: YES