

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Organizational Board Meeting Minutes  
Tuesday, Jan. 23<sup>rd</sup>, 2018 – 6:00 P.M.  
801 W. Union St., Athens, OH 45701

**The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.**

1. Margaret Demko called the meeting to order at 6:05 p.m.
2. Arian Smedley did Roll Call.

|        |         |
|--------|---------|
| ALLEN  | Absent  |
| BOND   | Present |
| DEMKO  | Present |
| HUTZEL | Present |
| JOLLEY | Present |

(No roll call necessary) Administrative Staff in Attendance:

|                    |   |
|--------------------|---|
| Kevin Davis        | Superintendent                            |
| Becky Martin       | Director of Education                     |
| Steve Kramer       | Director of Finance                       |
| Gwen Brooks        | Director of Human Resources               |
| Richard Suehrstedt | Director of SSA                           |
| Doug Mitchell      | Director of Employment Options            |
| Autumn Brown       | ATCO Transition Manager                   |
| Katie Evens        | Medicaid Manager                          |
| Arian Smedley      | Executive Assistant to the Superintendent |

\*See sign-in sheet for full list of attendees.

3. Dr. Jolley read the Mission Statement.
4. Dr. Jolley made motion to approve Agenda.

MOTION#: 01-23-01  
MOTION: JOLLEY  
SECOND: HUTZEL  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

5. Demko announced the reappointments of Dr. Leonard Allen and Pam Bond, each term effective January 1, 2018, through December 31, 2021. There was brief discussion on status of new board members.
6. All board members read aloud the Oath of Office in unison, and then signed the document. Board members then completed the Declaration and Ethics Statement.
7. Election of Officers:

Board members agreed to combine items 7a, 7b, and 7c into one motion.

Dr. Jolley made motion to extend the current slate of officers by nominating Demko as President, Hutzel as Vice President, and Bond as Secretary.

MOTION#: 01-23-02  
MOTION: JOLLEY  
SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

8. Committee Assignments:

With two new board members joining the board soon, the board agreed to postpone this vote.

Hutzel made motion to table items 8a and 8b until next month (Exhibit 7, Page 56 & Exhibit 8, Page 57).

MOTION#: 01-23-03  
MOTION: HUTZEL  
SECOND: BOND  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

9. Dr. Jolley made motion to approve the board meeting calendar as recommended on the fourth Tuesday of each month at 6:00 p.m., or as noted (Exhibit 9, Page 58).

MOTION#: 01-23-04  
MOTION: JOLLEY  
SECOND: HUTZEL  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

10. Bond made motion to approve the board training schedule as recommended (Exhibit 10, Page 59).

MOTION#: 01-23-05  
MOTION: BOND  
SECOND: JOLLEY  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

11. Dr. Jolley made motion to approve to provide public notice of all board meetings as required by ORC 121.22. Notice shall be provided through local media, posted at all ACBDD office locations, and the ACBDD website.

MOTION#: 01-23-06  
MOTION: JOLLEY  
SECOND: BOND

AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

12. Bond made motion to adjourn the organizational meeting at 6:17 p.m.

MOTION#: 01-23-07  
MOTION: BOND  
SECOND: JOLLEY  
AYES: BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES