Athens County Board
of Developmental Disabilities
Building on Abilities

BOARD MEETING

September 27, 2016

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Agenda
Tuesday, September 27, 2016 – 6:00 P.M.
801 W. Union St., Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.

1. Call to Order – Margaret Demko, Board President.
2. Roll Call –Ruth Robertson.
3. Reading of Mission Statement.
4. Motion to approve Agenda.
5. New Business:
    a. Motion to approve August 23, 2016 Regular Meeting Board Minutes. (Exhibit 1, Pages 1-4).
    b. First Reading of Administrative Policy 60 Medication. (Exhibit 2, Pages 5-6).
    c. Motion to approve contract with the Athens-Meigs Educational Service Center to provide Occupational Therapy Services for the 2016-17 school year. (Exhibit 3, Page 7).
    d. Motion to approve contract with Buckeye Community Service for Hartman Road effective November 1, 2016 through October 31, 2017. (Exhibit 4, Pages 8-17).
    e. Motion to approve contract with Washington County DD/VRP3 contract effective October 1, 2016 through September 30, 2017 pending Prosecuting Attorney approval. (Exhibit 5, Page 18).
    f. Motion to approve short term admission contract with GDC. (Exhibit 6, Page 19).
    g. Motion to approve contract to partner with COMcorps to have Americorps staff member work with SSA Department on FANs Program from September 15, 2016 until July 31, 2017 for a total of 1700 hours of service for total compensation of $6,902.24. (Exhibit 7, Pages 20-35).
    h. Motion to approve the purchase of annual flood insurance for ATCO through Flood Simple Insurance. (Exhibit 8, Page 36).
    i. Motion to Amend PGO Contract Article 31-Wages and Appendix A effective September 8, 2016. (Exhibit 9, Pages 37-39).
    j. Motion to approve hiring a part-time nurse for up to 15 hours per week for Beacon School for the remainder of 2016-17 school year due to the high number of delegated nursing issues. (Exhibit 10, Pages 40-41).
    k. Motion to approve raising the LPN Substitute Nursing pay to $16.00 per hour and RN Substitute Nursing pay to $20.00 per hour. (Exhibit 11, Page 42).
    l. Motion to enter into agreement with the Southern Ohio Council of Government to provide service and support administration duties for one individual with extensive needs as per attached agreement. (Exhibit 12, Pages 43-46).

6. Old Business:
    a. Katie Evans update on waiting list study and survey. (Exhibit 13, Pages 47-52).

7. Board Reports:
    a. Superintendent, Kevin Davis. (Exhibit 14, Pages 53-67).
    b. Director of Educational Services, Becky Martin. (Exhibit 15, Pages 68-71).
    c. Director of Finance and Operations, Steve Kramer. (Exhibit 16, Pages 72-76 Exhibit 17, Pages 77-82).
    d. Director of Service and Support, Dennis Lehman. (Exhibit 18, Pages 83-84).
    e. Director of Employment Options, Doug Mitchell. (Exhibit 19, Pages 85-89).
    f. ATCO Transition Manager, Autumn Brown. (Exhibit 20, Pages 90-94 Exhibit 21, Pages 95-99).
    g. Director of Facilities and Transportation, Butch Withem. (Exhibit 22, Page 100).

8. Comments from Visitors relative to the agenda.

9. Comments from Unions relative to the agenda.

10. Comments from the Board.

11. Motion to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, and legal matters.

12. Motion to return from Executive Session.

13. Motion to adjourn.

Exhibit 1

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Minutes
Tuesday, August 23, 2016 – 6:00 P.M.
801 W. Union Street, Athens, OH 45701

The Mission of the Athens County Board of Developmental Disabilities is to encourage integration and independence by fostering partnerships, utilizing available resources, and advocating for individual rights.

Draft Until Board Approved

1. Margaret Demko called meeting to order at 6:08 p.m.
2. Ruth Robertson did roll call

ALLEN	**Present**
BOND	**Present**
DEFOREST	**Late**
DEMKO	**Present**
HUTZEL	**Absent**
JOLLEY	**Present**
MILLER	**Present**

Staff in Attendance:

Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance & Operations
Mark Cullison	Director of Adult Services
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Ruth Robertson	Executive Assistant to Superintendent
Carol Janes-Tinkham	Business Clerk/Administrative Assistant
Katie Evans	Medicaid Manager
Joanne Heinzman	Nursing Supervisor
Gwen Brooks	Human Resource Director
Lyn Justis	ABEA Union Representative

3. Reading of Mission Statement. By: MILLER

4. Motion to approve Agenda.

MOTION#	**08-23-01**
MOTION:	**BOND**
SECOND:	**JOLLEY**
AYES:	**ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER**
CARRIES:	**YES**

5. New Business:
   a. Motion to approve July 26, 2016 Regular Meeting Board Minutes. (Exhibit 1, pages 1-4).

MOTION# 08-23-02
MOTION: MILLER
SECOND: ALLEN
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

   b. Motion to approve Administrative Policy 23 Delegating Nursing (Pages 5-18).

MOTION# 08-23-03
MOTION: MILLER
SECOND: ALLEN
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

   c. Motion to approve Title XX Grant with Ohio Department of Disabilities for one year beginning October 1, 2016.

MOTION# 08-23-04
MOTION: JOLLEY
SECOND: MILLER
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

   d. Motion to approve scheduling November and December Board Meeting dates.

      Discussion was had that there would not be a November Board Meeting since it would fall during the week of Thanksgiving. There will be one combined meeting for November and December on Tuesday, December 6, 2016.

MOTION# 08-23-05
MOTION: BOND
SECOND: ALLEN
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

6. Board Reports:
   a. Superintendent, Kevin Davis. (Exhibit 3, Pages 19-26). Kevin gave an update that the property at 8155 ST. RT. 56 officially belongs to the ACBDD. Kevin handed out a drawing of changes he would like to see made to the property. The changes included removable post to be placed in the circle area to keep traffic out, create a driveway, adding additional parking, putting up a sign at the end of driveway stating who we are. Kevin asked that there be a motion made to hire an architect to help develop those plans so they could put the changes out for bid.

Motion to approve hiring an architect to help develop plans for changes to the property purchased at 8155 ST. RT. 56.

MOTION# 08-23-06
MOTION: MILLER
SECOND: JOLLEY
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

Kevin stated that an error had been made at the last month's board meeting. It was stated that the funds for the playground were coming from the Marjorie Sherow fund. The funds are actually coming from the Estate of Yvonne Emerson in the name of "Marjorie Sherow First Teacher Memorial Fund."

b. Director of Educational Services, Becky Martin (Exhibit 4, pages 27-28). Report Stands.

c. Director of Finance and Operations, Steve Kramer. (Exhibit 5, Pages 29-33 Exhibit 6, pages 34-39). Discussion was had about how FSS money is being allocated and possibly coming up with an allocation and award date cutoff. Steve was asked to submit more information at either the September or October Board Meeting.

d. Director of Service and Support, Dennis Lehman. (Exhibit7, Pages 40-43). Report Stands.

e. Director of PersonnelPlus, Doug Mitchell (Exhibit 8, Pages 44-48). Doug presented a flyer to everyone about Saving the Date for the PersonnelPlus Employer/Employee Gala which will be held on October 26, 2016. Kevin asked Doug if all the consumers attending the Gala had to pay the $25.00 fee. Doug stated that they did and that PersonnelPlus tried to help consumers with the cost. Kevin suggested that possibly the ACBDD could help cover some of the cost for just the consumers who would be attending the Gala.

Motion to approve that the ACBDD will reimburse PersonnelPlus $20.00 for every consumer that attends the PersonnelPlus Employer/Employee Gala on October 26, 2016.

MOTION# 08-23-07
MOTION: MILLER
SECOND: BOND
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

f. ATCO Transition Manager, Autumn Brown (Exhibit 9, Pages 49-55). Report Stands.

g. Director of Facilities and Transportation, Butch Withem. (Exhibit 10, Pages 56-57). Butch updated that the equipment for the Young Adult Playground had been ordered and should be in around the first of October and would take two to three days to complete the installation.

7. Comments from Visitors relative to the agenda

8. Comments from Unions relative to the agenda.

9. Comments from Board

   a. Pam Bond mentioned that she had attended the Parade of the Hills and walked in the parade with athletes from the bowling team who attended the Special Olympics Summer Games. Margaret Demko said it was great to see us represented. Pam also mention that she had spoken with Mark Cullison about having them attend the Albany Fair Parade on Sunday, September 11th and possibly being able to have a float or a wagon that they could ride on.

10. Motion to enter into executive session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, promotion, demotion, or compensation of public employee or official and for preparing for or conducting, or reviewing collective bargaining strategy. 6:53p.m.

MOTION# 08-23-08
MOTION: JOLLEY
SECOND: BOND
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

11. Motion to return from executive session 7:22 p.m.

MOTION# 08-23-09
MOTION: BOND
SECOND: DEFOREST
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

12. Motion to adjourn at 7:22 p.m.

MOTION# 08-23-10
MOTION: BOND
SECOND: JOLLEY
AYES: ALLEN, BOND, DEFOREST, DEMKO, JOLLEY, MILLER
CARRIES: YES

Exhibit 2

Manual: Admin
Adopted:
Revised: 4/22/03, 3/20/07, 9/21/16
Effective: 4/22/03, 3/20/07

60. MEDICATION POLICY

The following policy is in effect for any enrollee taking medication during program hours or activities.

In order for prescription medications to be given, the completed "Medication Administration Consent Form" must be signed by a physician and the parent/guardian/provider.

All medication shall be secured in a locked cabinet at the nurse's station and removed only by designated ~~nursing~~ staff or otherwise approved by the ATCO Team (which includes the RN) and specified in the ISP.

The nurse must receive the medication in its original container with the label from the pharmacy in place stating the following information:

1. Enrollee's name
2. Name of drug
3. Correct dosage
4. Time due
5. Date prescribed

(All of the above information is stated on a prescription label)

Empty medication bottles will be sent home when additional medication is needed. Out-dated medication will be disposed of properly.

*Parents are responsible to bring student medications to school and give them to the nurse or Principal.

*The nurse will notify the parent one week prior to the student needing refills so the parent can plan ahead if transportation is an issue for the family.

*If the parent fails to deliver the medications to school, then Director Of Transportation will be notified and the student will not be picked up.

To ensure the safety of all individuals, please observe the following guidelines.

Parents/guardians/providers are encouraged to notify the nurse directly if there are any charges in the medication. For example:

- New medication
- A change in dose or time
- If a medicine has been stopped

~~Medications should be given to the driver or hand delivered to staff.~~

Bus drivers are prohibited from accepting and transporting medications. All medications will need to be brought in by providers/family.

Please contact the Director of Nursing at 592-6659 for further information.

Exhibit 3

SERVICE AGREEMENT

BETWEEN
ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
AND
ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

This service agreement is between the Athens-Meigs Educational Service Center, hereinafter (AMESC) and the ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES, hereinafter (ACBDD). This agreement is effective for the 2016-17 school year.

The AMESC agrees to provide Occupational Therapy Services to students attending Beacon School. The ACBDD will provide space, materials and completed copies of student's IEP. Provisions will be made to provide therapy services in coordination with services being provided to other students throughout the Athens Meigs Educational Service Center coverage area. The (AMESC) will work in consultation with the staff at Beacon School to coordinate therapy services. Said services shall include, but may not be limited to the following:

- Screening and implementation of a therapy plan.
- Consultation and development of the IEP plan.
- Medicaid Billing, if appropriate and permissible.

In consideration for the abovementioned services, ACBDD agrees to pay to AMESC the amount of $45,000.00 for therapy services provided for up to 30 students.

It is further agreed that adjustments to said contract amount will be made based on the method currently used and agreed upon by the respective school districts covered by the Athens-Meigs Educational Service Center. It is also agreed that cost of said services will be reconciled at the end of the fiscal year and an appropriated amount either refunded or billed to the ACBDD. The invoice shall be paid within 30 days of receipt.

The AMESC will be responsible for the wages, compensation and employee benefits of the employee(s) who will be providing services. The AMESC will serve as an independent contractor.

Either party may terminate this contract for any cause by giving written notice by regular United States Mail to the other party thirty (30) days prior to the said termination date. In the event either party terminates this contract it shall not relieve either party of its obligation in the fee agreement portion on this contact.

Correspondence pertaining to this agreement shall be sent to the following:

If to AMESC: Athens-Meigs Educational Service Center
21 Birge Drive
Chauncey, OH 45719
ATTN: Mr. Rick Edwards

If to ACBDD: ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
801 W. Union Street
Athens, OH 45701
ATTN: Becky Martin

Athens-Meigs Educational Service Center — Date: 8-30-16

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES — Date: 8.30.16

APPROVED AS TO FORM:
KELLER J. BLACKBURN,
Athens County Prosecuting Attorney

Exhibit 4

CONTRACT FOR ADULT SERVICES

BETWEEN

BUCKEYE COMMUNITY SERVICES' HARTMAN ROAD HOME

AND THE

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Article 1. Preliminary Recitals

1.1 **Contract** This contract is entered into by and between Buckeye Community Services' Hartman Rd. Home hereinafter "the ICF/IID" and the Athens County Board of Developmental Disabilities, hereinafter the "DD Board". The parties entering into this contract in consideration of the provisions of the contract and mutual covenants and promises set forth herein.

1.2 **Term**

The term of this contract is from November 1, 2016 through October 31, 2017, unless either party terminates the contract in accordance with Article 8.

Article 2. Definitions

2.1 **Applicable Law** means those federal, state, and local laws and regulations, which govern the conduct of the parties involved in this contract.

2.2 **Applicable Requirements** includes all of the following to the extent that any of these requirements govern the conduct of the parties to this contract:

2.2.1 Applicable law,

2.2.2. Guidelines from CMS, ODJFS, ODH, and ODDD, which require compliance by the parties,

2.2.3 the requirements of this contract.

2.3 **C.F.R.** means the Code of Federal Regulations.

2.4 **Individual** means a person eligible to be served under this contract.

2.5 **Individual Program Plan (IPP)** means a plan for individual services developed in accordance with 42 C.F.R. 483.440(c)(1)

2.6 **Contract** shall mean this agreement and any and all attachments hereto which are incorporated herein as if fully rewritten.

2.7 **HIPAA** means the Health Insurance Portability and Accountability Act of 1996 codified in 42 U.S.C.1320 –1320d-8.

2.8 **Interdisciplinary Team (IDT)** means the team required to develop IPPs under 42 C.F.R. 483.440(c)

2.9 **Minimum Necessary** means the minimum amount of protected health information necessary to achieve the purpose of the use or disclosure as set forth more fully in HIPAA.

2.10 **O.A.C.** refers to the Ohio Administrative Code and any amendment made effective during the term of this contract.

2.11 **O.R.C.** refer to the Ohio Revised Code and any amendment made effective during the term of this contract.

2.12 **PHI** means Protected health Information as defined by HIPAA at 45 C.F.R. 160.103 as amended.

2.13 **U.S.C.** means the United States Code

Article 3. Duties Applicable to Both Parties

3.1 **General Requirements** The parties shall perform their respective duties under this contract in accordance with applicable requirements.

3.2 **Independent Parties** Each party is a fully independent and autonomous contractor and retains the ultimate responsibility for the care and treatment provided by such party to individuals under this contract.

3.3 **Non-Discrimination** Both parties shall prohibit discrimination on the basis of race, ethnicity, age, color, religion, sex, national origin, sexual or affectional orientation, disability, economic circumstance, HIV infection, AIDS-related complex or AIDS, and veteran status.

3.4 **Access to Information and Premises**

3.4.1 Each party shall, upon request, or as required by applicable requirements, and to the extent permitted by applicable requirements, provide the other party with such information as is reasonably necessary to permit each party to carry out its duties under applicable requirements and to monitor compliance with the terms of this Contract.

3.4.2 Each party shall, upon request, or as required by applicable requirements, and to the extent permitted by applicable requirements, provide the other party with access to the premises and staff as is reasonably necessary to permit each party to carry out its duties under applicable requirements and to monitor compliance with the terms of this contract.

3.5 **Monitoring** Each party shall cooperate with the other party in all monitoring activities required under applicable requirements, including, but not limited to program reviews, Medicaid compliance reviews, audits and other fiscal monitoring.

3.6 Unusual or Major Unusual Incidents The parties agree to comply with applicable requirements relating to unusual and major unusual incidents in the protection of the health and welfare of individuals served under this contract. Each party agrees to notify the other of all significant incidents involving the individuals, which include but are not limited to, notifying the other party in the event of unusual incidents, major unusual incidents, injuries of unknown origin, allegations of abuse, neglect, misappropriation of property, and/or death. The DD Board shall provide the ICF/IID with the necessary telephone and/or facsimile numbers for their compliance with this provision. If such an event occurs during the time while the individual is in the care of the DD Board, the DD Board agrees to immediately notify the ICF/IID administrator or designee, the individual's parent, and/or legal guardian. The ICF/IID shall provide the DD Board with the necessary telephone and/or facsimile numbers for their compliance with this provision.

3.7 HIPAA Compliance

3.7.1 The parties shall cooperate in operationalizing requirements imposed upon them by HIPAA. Each party shall take necessary reasonable steps to comply with HIPAA requirements, including, but not limited to, the steps set forth in this section 3.7.

3.7.2 If one of the parties agrees to use or disclose protected health information on behalf of the other party, both parties will enter into a business associate agreement prior to such use or disclosure. The elements of such agreements shall conform to HIPAA requirements.

3.7.3 The parties shall cooperate in determining how information will be transmitted to conform with requirements related to electronic data interchange (EDI). If necessary, the parties will enter into a Trading Partner Agreement which defines the duties of the parties for the EDI transmissions.

3.7.4 The parties shall cooperate in assessing joint security issues in order to allow the parties to conform to security requirements. If necessary, the parties will enter into appropriate agreements in accordance with HIPAA requirements which will address joint security issues.

3.7.5 Any uses or disclosures of PHI will be made in accordance with the HIPAA regulations and when applicable, any stricter or more stringent requirements of other federal or state law will be adhered to by the parties.

3.7.6 Requests for and disclosures of PHI will comply with the minimum necessary standard as required by the HIPAA regulations.

3.8 Intake and Admissions

3.8.1 The DD Board shall not serve any individual who is not eligible for services from the DD Board under applicable requirements.

3.8.2 Prior to initiation of services, the ICF/IID shall provide the DD Board with the following information:

a. A complete and current referral packet.
b. Such additional information on an individual as the DD Board may request prior to the initiation of services.

3.8.3 The ICF/IID shall notify the DD Board of all meetings of the Interdisciplinary Team (IDT) involving individuals either being served or for whom services are being requested under this contract. The DD Board shall not serve any individual if the DD Board has either

not been notified of a meeting of the IDT or if the DD Board has been prevented from attending such meeting.

a. Once notified, the DD Board shall make staff available for meetings of the staff of the ICF/IID reviewing services for an individual being served or for who services are being requested under this contract. When reasonable written advance notice has been given to the DD Board, and none of their employees are able to attend such meetings, then the DD Board agrees to abide by the decisions made by those members of the IDT attending the meetings.

3.8.4 The DD Board shall make an admissions decision with thirty (30) days after receipt of documents required under section 3.8.2 and participation in meetings as required in section 3.8.3.

3.8.5 The DD Board may accept individuals for the ICF/IID to extent permitted by and in accordance with applicable requirements, including, but not limited to, the availability of adequate resources as defined by applicable law.

Article 4. Duties of the ICF/IID

4.1 General

4.1.1 The ICF/IID shall be responsible to carry out all obligations of the ICF/IID as set forth in applicable law, except to the extent that any obligation has been explicitly covered under this contract.

4.1.2 Any delegation of any obligation of the ICF/IID to the DD Board under this contract shall not alter the duty of the ICF/IID to meet all requirements of applicable law.

4.1.3 Nothing in the contract shall be interpreted to impose requirements on the ICF/IID other than those which are explicitly set forth in this contract.

4.1.4 Nothing in the contract shall be interpreted to prevent the ICF/IID from seeking services for an individual from a party other than the DD Board if the IDT determines that the services provided by the DD Board do not meet the identified needs of the individual and/or applicable rules, regulations, or laws.

4.2 Adequate Documentation The ICF/IID shall provide the DD Board with all current and complete information reasonably related to the condition of individuals served or seeking services under this contract. Such information shall be supplemented in a timely manner.

4.3 Development of Individual Program Plans (IPP) The ICF/IID shall:

4.3.1 Give prior notice within a reasonable time to the DD Board of all meetings of the IDT during which IPPs of individuals served under this contract are being reviewed.

4.3.2 Permit the DD Board to participate in all meetings of the IDT related to persons being served under this contract for purposes of addressing adult day programming needs, or for whom the ICF/IID is requesting such services.

4.3.3 The QMRP of the ICF/IID shall ensure that all applicable functional assessments are completed for any participating individuals for whom the DD Board provides services in accordance with applicable federal and state laws and regulations.

4.3.4 The QMRP of the ICF/IID shall ensure that each individual has a single IPP which conforms with the applicable requirements under federal and state laws and regulations and which defines which services are required to be provided to the individual. The IPP shall define those services listed in the IPP which shall be the responsibility of the ICF/IID and the services which shall be the responsibility of the DD Board under this contract.

4.3.5 The QMRP of the ICF/IID shall notify the DD Board as soon as possible of any needed program changes or changes in the condition of the participating individual which may affect the individual's participation in the services provided by the DD Board.

4.4 Participation with DD Board. The ICF/IID, once notified, shall make staff available for meetings of the staff of the DD Board reviewing services provided under this contract.

4.5 Payment The ICF/IID shall pay for services provided under this contract in accordance with the requirements of Article 6.

4.5.1 The ICF/IID agrees to pay and the DD Board agrees to accept as full payment for services, the rate agreed upon in this contract. In no event shall the ICF/IID be required to pay the DD Board an amount in excess of the daily rate for such services that the ICF/IID has agreed to pay under this contract.

4.6 Behavior Intervention The ICF/IID shall:

4.6.1 Give prior notice within a reasonable time to the DD Board of all meetings related to the development, implementation and/or modification of behavior intervention plans affecting individuals served under this contract.

4.6.2 Permit the DD Board to participate in all meetings of the ICF/IID Staff related to the development, implementation, and/or modification of behavior \ intervention plans affecting individuals served under this contract, of for whom the ICF/IID is requesting services.

4.6.3 Provide necessary staff to attend meetings held by the DD Board related to the development, implementation and/or modification of behavior intervention for persons being served under this contract, or for who the ICF/IID is requesting services.

4.7 Nursing In the event a participating individual requires medication or other specialized nursing or medical care, the ICF/IID shall:

4.7.1 Provide all records and other information as necessary to inform the DD Board about the nature and extent of the medical problem and to enable the DD Board to manage the problem during the time it is providing services to the individual.

4.7.2 Provide such medication, equipment, etc. as needed during the time the individual is receiving services from the DD Board.

Article 5. Duties of the DD Board

5.1 General Nothing is this contract shall be interpreted to require the DD Board to serve an individual who is not eligible for services from the DD Board or to provide services when adequate resources are not available.

5.2 Establishment of Capacity

5.2.1 The DD Board has established the capacity for adult services in accordance with the resolutions of the DD Board based on available resources.

5.2.2 In consideration for additional resources provided by the ICF/IID, as set forth in this contract, the DD Board shall use up to up to 4 slots for individuals from within the adult services program as each such slot shall provide 235 days of adult services. The DD Board shall maintain these slots exclusively for individuals referred under this contract.

a. Except as stated in section 5.2.2c, the ICF/IID shall pay for each slot maintained by the DD Board for individuals residing in the ICF/IID under this section. The County Board of DD will bill for each individual contracted, based on their attendance.

b. In the event that such a slot becomes vacant, the ICF/IID may refer another individual in accordance with section 3.8.

c. When there is a vacancy at the ICF/IID for which the ICF/IID is unable to receive Medicaid payment and the individual who created such vacancy occupied a slot under this contract, the DD Board will not charge the ICF/IID for such a slot until the vacancy is filled.

5.3 Services The DD Board shall provide the following services to individuals referred by the ICF/IID and accepted by the DD Board:

5.3.1 Adult Activities

The DD Board shall provide adult activities in accordance with each individual's IPP developed in accordance with this contract.

a. The DD Board shall, during the term of this contract, provide the services in accordance with applicable federal and state laws, and regulations and shall perform the administrative, documentation, record-keeping, reporting, and other duties reasonably related to the provision of the services which the ICF/IID and /or federal and state laws and regulations may reasonably require from time to time.

b. The DD Board shall, during the term of this contract, provide services consisting of needed interventions and services, which include a program of specialized and generic training, treatment, health services, and related services, in sufficient number and frequency to support the achievement of the objectives identified in each participating individual's IPP as well as services ensuring as much self determination and independence as possible. The DD Board shall not be required to render therapy services for which no funding is available through Medicaid or ODDD system.

c. The DD Board shall provide documentation and any other information necessary to

permit the ICF/IID to complete any Plan of Correction in response to a Statement of Deficiency under the terms of this contract and in accordance with the participating individuals' IPPs.

d. The DD Board shall notify the QMRP of the ICF/IID as soon as possible of any needed program changes or changes in the condition of the participating individual which may affect the IPP.

e. The DD Board understands and fully agrees that no changes to a participating individual's IPP shall be made without the written authorization of the QMRP of the ICF/DD.

f. The DD Board shall ensure that for any participating individuals all applicable assessments are completed for the services the DD Board provides and that the assessments are in accordance with applicable federal and state laws and regulations.

g. Once notified, the DD Board shall make staff available for meetings of the staff of the ICF/IID reviewing services for an individual being served or for who services are being requested under this contract. When reasonable advance written notice has been given to the DD Board and none of their employees are available for such meetings, the DD Board agrees to abide by the decisions made by those members of the IDT attending the meetings.

5.3.2 Transportation

The DD Board shall provide transportation to and from ATCO for all individuals receiving services under this contract. The DD Board shall provide sufficient staff with sufficient qualifications to supervise the individuals during any transportation provided pursuant to this contract and any applicable rules, regulations, or laws.

5.3.3 Nursing/Delegated Nursing

a. The DD Board shall provide nursing or delegated nursing services in accordance with applicable requirements.

b. The DD Board shall store, maintain, and administer medication for the participating individuals in accordance with the rules and regulations of delegated nursing.

5.3.4 Behavior Intervention

The DD Board shall provide behavior intervention services in accordance with applicable requirements.

5.4 Staff

5.4.1 The DD Board shall employ and schedule staff in sufficient numbers and with sufficient academic background and/or experience, to meet the training, health, safety, and social and personal needs of residents as such needs are mutually agreed upon by the parties and as required under applicable requirements.

5.4.2 In the event that the DD Board determines that the needs of an individual served under this contract cannot be met within available resources, including, but not limited to available staff,

the DD Board shall notify the ICF/IID in writing. The parties shall meet to arrange for such additional resources as may be required to serve such individual. In the event that the parties cannot agree on additional resources required to provide services to the individual, the DD Board may initiate procedures to remove said individual from the program in accordance with applicable requirements.

5.5 Documentation The DD Board shall provide documentation of services provided by the DD Board under this contract in accordance with forms and standards prescribed by the ICF/IID.

5.6 Due Process The DD Board shall ensure that due process is provided, to the extent required by applicable requirements, to individuals being served by the DD Board under this contract.

Article 6. Payment

6.1 The ICF/IID shall pay the DD Board a rate of $53.00 per day not to exceed 285 days for up to 4 slots allocated to the ICF/IID, as set forth in section 5.2.2.

6.1.1 The ICF/IID agrees to pay and the DD Board agrees to accept as full payment for services, the rate agreed upon in this contract. In no event shall the ICF/IID be required to pay the DD Board an amount in excess of the daily rate for such services that the ICF/IID has agreed to pay under this contract

6.1.2 The DD Board shall bill the ICF/IID on a monthly basis for its provision of the services to participating individuals in accordance with the daily rate established herein. The ICF/IID shall deliver payment to the DD Board within thirty (30) days of the ICF/IID's receipt of the invoice, provided that the ICF/IID has been reimbursed under Medicaid for the ICF/IID services it provides to the participating individuals.

6.1.3 The DD Board shall submit claims for services to the ICF/IID no more than forty-five (45) days after the end of the calendar year in which the services were provided. All claims received by the ICF/IID after this date shall be denied. The DD Board understands and agrees that this deadline is necessary to ensure the ICF/IID's timely preparation of its annual cost report.

Article 7. Conflict Resolution

Except as stated in 8.2, in the event of a conflict related to the terms or implementation of this contract, the parties shall follow the procedures in O.A.C. 5123:2-1-12.

Article 8. Modification, Termination

8.1 Modifications This contract, including, without limitation, the term, may be modified by the mutual consent of the parties in writing.

8.2 Termination This contract may be terminated, with or without cause, by either party provided that the party seeking termination gives written notice of the intent to terminate this contract not less than 30 days prior to the proposed date of termination. Termination by either party under this section 8.2 shall not be subject to Article 7.

Article 9. Miscellaneous

9.1 **Attachments** The attachments are hereby incorporated as part of this contract. In the event that any section of any attachment is inconsistent with any requirement of this contract, the terms of this contract shall be binding on the parties.

9.2 **Entire Agreement** It is acknowledged by the parties hereto that this contract supersedes any and all previous written or oral agreements between the parties concerning the subject matter of this contract.

9.3 **Severability** Should any portion of this contract be deemed unenforceable by any administrative or judicial officer or tribunal of competent jurisdiction, the balance of this contract shall remain in full force and effect unless revised or terminated pursuant to Article 8 of this contract.

9.4 **Notices** All notices, requests and approvals shall be made in writing and shall be deemed to have been properly given if and when personally delivered or sent, postage prepaid, by certified mail.

9.5 **Governing Law** This contract shall be governed by and interpreted in accordance with the laws of the State of Ohio.

9.6 **Captions** The paragraph captions and headings in this contract are inserted solely for the convenience of the parties and shall not affect the interpretation or construction of this contract or any of the terms of this contract.

9.7 **Waiver** The waiver of breach of any term of this contract shall not be interpreted as waiver of any other term of this contract.

SIGNATURES:

On behalf of the ICF/IID: _____ Date: 8/30/16

On behalf of the DD Board: _____ Date: 8/30/16

APPROVED AS TO FORM:

_____ 8/24/16

Keller J. Blackburn
Athens County Prosecuting Attorney

Date

Buckeye Community Services
Census Sheet

Location/Home_____ Daily Census for the Month of _____

Client's Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Paid	Total Workshop

Notes:

Coding Key - Medicaid Group Homes

* **Send the ORIGINAL to the Business Office by the 5th day following the end of the month.**

A - Admitted
D - Day of Discharge from the program
X - Present in the Home **and not** attending workshop. (Must be ***at least*** 8 hours from 12:00 AM - 11:59 PM)
T - Therapeutic Leave Day (Family visit, camp, non-staffed vacation)
H - Hospitalization Day

Coding Key - Waiver Sites

* **Fax or send a copy of the census sheet on the 16th of each month to the Business Office.**
* **Send the ORIGINAL to the Business Office with timesheets the 1st day following the end of the month.**

A - Admitted
D - Day of Discharge from the program
X - Present in the Home (Must be ***at least*** 15 Minutes from 12:00 AM - 11:59 PM)

Revised 6/15/2009

Exhibit 5

ACBDD and WCBDD Vocational Rehabilitation Public and Private Partnership Agreement
Opportunities for Ohioans with Disabilities Grant
October 1, 2016 – September 30, 2017

The Athens County Board of Developmental Disabilities (ACBDD) will contribute up to $100,000 towards the match for the 2016-2017 annual Opportunities for Ohioans with Disabilities Grant (OOD) awarded to the Washington County Board of Developmental Disabilities (WCBDD). The WCBDD is also contributing up to $100,000 of funds toward the cost of match. In exchange for this match money, the ACBDD will have access to funds, as outlined in the approved OOD budget. The case service dollars that are received for authorized services will be used to offset the costs of staffing needed to provide the requested services and to meet the needs of individuals with disabilities.

The WCBDD will be responsible for providing the required staff to manage this project, including the Project Supervisor and Grants Manager, Project Coordinator and Project Support Staff. The contribution for these services made by the ACBDD from the OOD grant is outlined in the approved budget. These positions will process the required OOD paperwork and authorizations, complete required OOD reports and provide project oversight.

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

By: _____

Date: _____

WASHINGTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

By: _____

Date: _____

APPROVED AS TO FORM:

_____
KELLER J. BLACKBURN,
Athens County Prosecuting Attorney

Exhibit 6

Ohio | Department of Developmental Disabilities

GALLIPOLIS DEVELOPMENTAL CENTER

John R. Kasich, Governor
John L. Martin, Director
Margaret Mossbarger, Superintendent

September 6, 2016

Kevin Davis, Superintendent
Athens County Board of DD
801 West Union Street
Athens, Ohio 45701

RE: Short-Term Admission of [redacted]

Dear Mr. Davis:

This letter is sent to confirm our recent conversation with you or your staff regarding temporary services for [redacted] and will be made an addendum to the Short-Term Admission Agreement between the Athens County Board of Developmental Disabilities (Board) and the Ohio Department of Developmental Disabilities (DODD). It is our understanding that [redacted] is in temporary need of placement services while the Board secures an alternative placement for him, which is expected to occur by December 30, 2016

The Gallipolis Developmental Center (GDC) agrees to voluntarily admit [redacted] to provide short-term stabilization services. In order to serve [redacted] to the best of our ability, it will be necessary for you to provide us with all pertinent documentation/records that address his history and needs (i.e., programmatic, vocational, psychological, psychiatric, medical, etc.). Our team will conduct a comprehensive functional assessment to determine [redacted] behavioral, psychiatric, medical, and active treatment needs. Upon completion of the evaluation we will provide a written assessment to the Board including recommendations on future residential plans for [redacted]

If [redacted] is currently enrolled on a waiver, the Board agrees to complete the ***Notification of Individual Change in Status*** (NICS) suspension/restart form and submit it in CRM on/or before the date of admission to the DC. The system will not allow suspension of a waiver for longer than 90 days; therefore, if the individual is at a DC longer than 90 they will be dis-enrolled from the waiver. The Board will need to submit a NICS for disenrollment, along with uploading the supporting documentation in CRM. When [redacted] is ready to leave the center, the CB agrees to reenroll [redacted] on a waiver funded by Athens County Board of DD. Individuals ready to leave the DC meet emergency criteria per OAC 5123:2-1-08; therefore, re-enrollment onto a waiver should not be an obstacle in moving back to the community. The Board agrees to submit a PICT with the emergency date, request for emergency allocation to **waivercapacity-support@dodd.Ohio.gov** and an ICF/DC to waiver NICS form in CRM to reenroll [redacted] back onto waiver services. The Board will continue to pay state match for the stay at the DC after dis-enrollment from the waiver.

The Board will pay for services that GDC provides to [redacted] as specified in the Short-Term Admission Agreement between the Board and the DODD. Our per diem cost of care is $674.30. Our current state match percentage is 37.64%. If either of these amounts should change while [redacted] is a resident of GDC, this letter agreement shall be amended to reflect the new amount and the effective date of the change. The Board will continue to aggressively seek an alternative placement or maintain previous living arrangement for [redacted] while he is living at GDC.

After carefully reviewing the above agreement, please sign two copies of this letter to signify that the agreement is acceptable to the Board and return them to me. I will sign and return one original copy for your records. In the event you have any questions and/or need any further information, please do not hesitate to contact me.

Sincerely,

X_____
Margaret Mossbarger, Superintendent

X_____
Kevin Davis, Superintendent

APPROVED AS TO FORM:
X_____
Keller J. Blackburn, Prosecuting Attorney Date

CC: Ginnie Whisman, Deputy Director, Division of Developmental Centers, DODD
Sam Jeyandran, Fiscal Administrator, DODD

COMCorps Partner Site Cooperative Agreement

Ohio University Heritage College of Osteopathic Medicine
Community Health Programs (OUHCOM CHP)

SERVE OHIO
Ohio Commission on Service and Volunteerism

August 1, 2016 – June 15, 2017

Partner Organization _____

Site Supervisor _____ E-Mail _____

Site Address _____

Phone _____ Fax _____

Site Supervisor Responsibilities:

1) Give permission to COMCorps to conduct a background check on site supervisor consisting of: confirming and retaining identity on a government photo id, completing a nationwide name-based check of the National Sex Offender Public Website (NSOPW), completing FBI and Ohio BCI (and possibly state equivalent) fingerprint-based background checks when needed.

2) Commit 7% (12 hours per month) to on-site collaboration, supervision and mentoring full time COMCorps member and record time in OnCorps online when requested.

3) Review member timesheets every two weeks for accuracy and electronically approve within 3 days after reporting period ends.

4) Orient member to work site, staff, and organizations mission and structure.

5) Provide COMCorps, upon request, with relevant data, regarding the activities and performance of the member.

6) Facilitate the completion of goals and performance measures for COMCorps and the member.

7) Attend three required site supervisor meetings. Site supervisor orientation in August, training with members in November, and a supervisor only meeting in February. Other supervisor training meetings will be available however optional.

8) Complete a minimum of two member evaluations and one program evaluation plus two scheduled site reviews during the program year.

9) Maintain regular communication with COMCorps program staff to facilitate the fulfillment of member development, program goals and performance measures.

10) Ensure member has adequate and appropriate activities, projects and service opportunities that reflect performance measures to fulfill the completion of service hour requirements listed below:

Full Time: 1700 hours within 10.5 months for an average of 75 hours per timesheet (biweekly) or 162 hours/month. Please note this does not account for sick days, vacation, bad weather, etc. Member should serve close to a 40 hour week consistently to account for this.

11) Review the site supervisor orientation materials and other correspondence such as the COMCorps newsletters, emails, meeting minutes and monthly calendars.

12) Provide on-site trainings as necessary.

13) Enforce AmeriCorps and site policies regarding confidentiality, work ethic, etc.

14) Provide a supportive environment to foster member development. This includes: site supervisor being accessible to member, site supervisor and member working collaboratively on projects, adequate work space, storage space, and computer access with log-in and password.

15) If performance issues arise, the site supervisor will notify COMCorps program staff immediately so both parties can provide guidance, or when necessary disciplinary action following AmeriCorps corrective action plan.

16) Release members from site activities for COMCorps trainings, meetings, health screenings and health education presentations that are required in order to meet performance measures of the grant. These include: providing health screenings and health education, at many schools and partner agencies throughout the year.

17) Enforce all AmeriCorps Terms and Conditions (https://egrants.cns.gov/termsandconditions/Final2016AmeriCorpsTC20160511.pdf) (https://egrants.cns.gov/termsandconditions/FinalGeneralTermsandConditions20151201.pdf) (http://www.serveohio.org/wp-content/uploads/2016/07/OASTC-2016-2017.pdf)

Monitor member's attendance and immediately notify COMCorps program staff if member is not maintaining agreed upon schedule and hour commitment.

Scope of COMCorps Duties and Responsibilities

COMCorps shall:

Work with partner organization to hire, train, and retain a member applicable to the position. COMCorps will use its best efforts to train members both during the initial orientation/training program and during member meetings.

Scope of Partner Organization Duties and Responsibilities

Partner Organization shall:

1) Accept from COMCorps information regarding potential members, evaluate their suitability for the position in good faith and after evaluating a reasonable number of members, use its best efforts to select a member for the position for the term within the specified time frame.

2) If applicable, share organizational resources (contracts, information, documents, etc.) in good faith to help member's performance which is focused on community service and improvement in partnership with community-based organization(s), and which would otherwise be available pursuant to the Freedom of Information Act.

3) Use best judgement and share agency rules and regulations with placed member and COMCorps staff where applicable regarding other members at your agency, volunteers, future recruits, etc. Host sites will receive notice of any background checks that have hits unidentified on any COMCorps members. If your agency has a problem with any checks, alert COMCorps staff and steps will be taken to not have that member serve at your agency. The only people who COMCorps screens are the members themselves, it is the site responsibility to alert the member to any agency rules or regulations on bringing others to the agency.

4) Provide COMCorps and member with a clear position description for the position during partner organization's search and placement process and be responsible for on-site trainings.

5) Acknowledge support from AmeriCorps in member activities and publications. Publications created by members must be consistent with the purposes of the grant and must include the AmeriCorps and ServeOhio logo.

6) Allow for the use of taking pictures of members while in service at the site to help with the impact of service through the use of pictures. Please initial below which is allowable:

a. __ You can photograph anything while the member is in service

b. __ You can photograph anyone who has signed a release with our agency. You will be covered under our release.

c. __ You can photograph anything and use only with permission of

_____ (insert agency employee representative)

d. __ You do not have permission to photograph anything due to _____ _____ (insert agency policy which would prohibit the use of pictures).

Scope of Member Duties and Responsibilities

Members should not be used to replace regular staff positions. They are to be used to develop new initiatives or expand current services. The majority of the member's time should be spent at the site providing service to meet the needs of the site and the COMCorps' performance objectives.

AmeriCorps members may not raise funds for his or her living allowance, raise funds for an organization's operating expenses or endowment or write grant applications for AmeriCorps funding or for any other funding provided by the Corporation for National and Community Service, or any other federal agency. An AmeriCorps member may spend no more than ten percent of his or her originally agreed-upon term of service performing fundraising activities.

☐ (Initial) If a member is going to be engaged in grant writing prior approval must be granted by COMCorps program staff prior to service work on it. This is to ensure it is an appropriate use of AmeriCorps member time and that it complies with the provisions.

☐ (Initial) If a member is going to be written into a grant, prior approval must be granted by COMCorps program staff prior to grant submittal to ensure it is an appropriate use of AmeriCorps scope and appropriate funding.

☐ (Initial) If a member is going to be employed by their host site, prior approval must be granted by COMCorps program staff and ServeOhio staff. This is not an encouraged practice as it does present legal and perceived conflicts.

Performance measures and acceptable activities are: providing health screenings, health education, and access to healthy food access; member development trainings and volunteer recruitment. Members are also required to provide services such as screenings and health presentations at many schools and partner agencies throughout the year. Site partners will be provided advance notification of these activities.

Member Prohibited Activities

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities:

a. Attempting to influence legislation;
b. Organizing or engaging in protests, petitions, boycotts, or strikes;
c. Assisting, promoting, or deterring union organizing;
d. Impairing existing contracts for services or collective bargaining agreements;
e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
h. Providing a direct benefit to
    i. A business organized for profit;
    ii. A labor union;
    iii. A partisan political organization
    iv. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
    v. An organization engaged in the religious activities described above, unless CNCS assistance is not used to support those religious activities;
i. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
j. Providing abortion services or referrals for receipt of such services; and
k. Such other activities as CNCS may prohibit.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing so.

Travel

The AmeriCorps grant provides limited funds for travel reimbursement for member participation in COMCorps initiated health screenings, health education programs and member trainings. If your agency provides reimbursement for member service, please coordinate this process with your member. All sites, please be mindful and considerate to minimize travel requirements for your member.

Members are not to transport children or clients in their personal vehicles or company vehicles. Exceptions will be made if after discussion with COMCorps Program Staff travel is appropriate and if the partner site will maintain and provide proof of commercial general and automobile liability insurance coverage naming the "State of Ohio and Ohio University" as an additional insured. For those sites with agency vehicles driven by COMCorps members, evidence of commercial automobile liability insurance must be received by COMCorps and Ohio University must approve member use before use. Policies must be updated and reviewed every year.

Fiscal Responsibilities

Partner organization is financially responsible for retaining a member for the term and partner organization's signing of this agreement shall serve as partner organization's valid, written and binding obligation.

Each site will be billed for their portion of each member, $6902.24 for 1700 hours of service for a full time member. Payment is due upon receipt of the invoice. If other payment terms are preferred; please email Michelle Allison at the address below to discuss options. This amount may be amended pending grant approval by the Corporation for National Service and ServeOhio, Ohio's commission on service and volunteerism.

Checks should be made payable to:
Ohio University

Send to:
Ohio University
Grants and Contract Accounting
Attn: Linda Sheets
280 WUSOC
1 Ohio University
Athens, Ohio 45701

Fiscal Questions: Michelle Allison at shockey@ohio.edu or (740) 593-1870

Additional Agreements of the Parties

Non-Exclusive Agreement

OUHCOM CHP, COMCorps and partner organization understand that this agreement is non-exclusive, and that each of them may enter into a similar arrangement with other organizations.

Incorporation

The partner organization agrees to be bound by the terms of the Corporation for National and Community Service Grant to OUHCOM CHP site, as applicable to the partner organization.

Monitoring Visits, Requests for Additional information, and the Maintenance of Records

In addition to any other evaluation reports taken by Ohio University or COMCorps, during the course of the program, Ohio University or COMCorps, may elect, during regular business hours, to make unannounced visits to the site of the program or to any location where records pertaining to the program may be found. Partner organization shall comply with any reasonable request made by Ohio University or COMCorps, for additional information, clarification or documentation on the program, whether in connection with any evaluation or reports, monitoring visits, or otherwise. Partner organization shall at all times maintain appropriate records pertaining to the program at a location that will afford Ohio University or COMCorps, reasonable access thereto during a monitoring visit.

Evaluation

Partner organization shall participate as necessary with all COMCorps site or COMCorps evaluation programs and projects. This includes, but is not limited to, defining and gathering specific data required, including reporting procedures, quality control, analysis and interpretation, and other elements necessary and appropriate for the evaluation of the Program.

Return of Unused Funds

Partner Organization shall, upon valid removal of any member from its organization before the end of the term or upon termination of this agreement before the end of the term, be reimbursed for any partner match fund paid in advance covering services not provided due to member removal.

Nondiscrimination

In carrying out its part of the program, partner organization shall not discriminate against any member or program applicant because of race, color, religion, sex, sexual orientation, national origin, disability or any other characteristic protected by local, State or Federal law. Partner organization shall take affirmative action to ensure that applicants are treated during the program without regard to their race, color, religion, sex, national origin, sexual orientation, disability or any other characteristic protected by local, State or Federal law and eliminate the effects of past discrimination.

Reasonable Accommodations and Accessibility

Partner Organization will operate its program so that it is readily accessible to and usable by any member who may suffer from a disability and it will operate the program in compliance with the Americans with Disabilities Act and its implementing regulations.

Non-displacement

Partner Organization shall not displace any volunteer, employee or position, including partial displacement such as through a reduction in hours, wages or employment benefits, as a result of the assistance available to the partner organization through any member.

Grievance Procedure for Members

The member understands that the program has a grievance procedure to resolve disputes concerning the member's suspension, dismissal, service evaluation, or proposed service assignment.

The member understands that, as a participant of the program, he/she may file a grievance in accordance with the program's grievance procedure as stated in the separate grievance procedure.

Ohio AmeriCorps Grievance Procedure
(Program Level)

In the event that informal efforts to resolve disputes are unsuccessful, AmeriCorps members, labor unions, and other interested individuals may seek resolution through the following grievance procedures. These procedures are intended to apply to service-related issues, such as assignments, evaluations, suspensions, or release for cause, as well as issues related to non-selection of members, displacement of employees, duplication of services by an AmeriCorps sub-grantee, and other issues related to the AmeriCorps project.

There are 3 forms of resolution at the sub-grantee level to concerns raised:

- Informal efforts: program level discussion. The Ohio Commission on Service and Volunteerism strongly recommends this as the first step prior to proceeding to filing an Informal Grievance or a Formal Grievance. This includes the aggrieved party bringing their concerns to the AmeriCorps Program Coordinator/Director to allow for open communication and early resolution to concerns.
- Informal grievance resolution.
- Formal grievance resolution

Informal Grievance Resolution.

To begin the Informal Grievance Resolution, the aggrieved party must complete an Ohio AmeriCorps Grievance Form provided by the program, on which they indicate that they would like to proceed with an Informal Grievance, and submit the form to the Program Coordinator/Director or their designee.

The Informal Grievance Procedure consists of the aggrieved party indicating that they seek resolution of a grievance through alternative means of dispute resolution (ADR) such as mediation or facilitation. The aggrieved party must file a request for ADR proceedings within **45 calendar days of the date of the alleged occurrence.** At the initial session of the ADR proceedings, the party must be advised in writing of the right to file a Formal Grievance and the right to Arbitration. If the matter is resolved in ADR, and a written agreement is reached, the party will agree to forego filing a Formal Grievance on the matter under consideration. If ADR is instituted, the process must be aided by a neutral party who, with respect to the issue in controversy, functions specifically to aid the parties in resolving the matter through a mutually achieved and acceptable written agreement. The neutral party may not compel a resolution. Proceedings before the neutral party

must be informal, and the rules of evidence will not apply. With the exception of a written and agreed-upon ADR, the proceeding must be confidential. Any decision by the neutral party is advisory and is not binding unless both parties agree. If the Informal Grievance is not resolved within 30 calendar days of initiation, the neutral party again must inform the aggrieved party of his or her right to file a Formal Grievance.

Formal grievance proceeding.

To begin the Formal Grievance Resolution, the aggrieved party must complete an Ohio AmeriCorps Grievance Form provided by the program, on which they indicate that they would like to proceed with a Formal Grievance and submit the form to the Program Coordinator/Director or their designee.

Except for a grievance that alleges fraud or criminal activity, **a Formal Grievance must be filed no later than one year after the date of the alleged occurrence**.

A formal hearing must be conducted no later than 30 calendar days after the filing of such grievance. The formal hearing must allow the aggrieved party to present their case to the hearing body in person, unless the aggrieved party waives that right. A decision by the hearing body on any such filed Formal Grievance must be made no later than 60 days after filing, and both parties must be notified of the findings in writing.

In the event an aggrieved party files a Formal Grievance after participating in an Informal Dispute Resolution process, the neutral party may not participate in the Formal Grievance proceeding. In addition, no communication or proceeding of the Informal Dispute Resolution process may be referred to or introduced into evidence at a Formal Grievance or Arbitration Proceeding.

If there is an adverse decision by the hearing body against the party who filed the Formal Grievance, or no decision has been reached by the hearing body after 60 calendar days after the filing of a Formal Grievance, the aggrieved party may submit the Formal Grievance to Binding Arbitration before a qualified arbitrator who is jointly selected and who is independent of the interested parties. The aggrieved party must submit the request for Binding Arbitration on the Ohio AmeriCorps Grievance Form to the Program Director or the designee. If the parties cannot agree on an arbitrator, within 15 calendar days after receiving a request from one of the parties, the Corporation will appoint an arbitrator from a list of qualified arbitrators.

An Arbitration Proceeding must be held no later than 45 days after the request for Arbitration, or if the Corporation appoints the arbitrator, the proceeding must occur no later than 30 calendar days after the arbitrator's appointment. The arbitrator must make a decision no later than 30 calendar days after the date the Arbitration Proceeding begins and notify both parties in writing of their decision.

In accordance with 42 U.S.C. 12636(f) (4) (D), the cost of the Arbitration Proceeding must be divided evenly between the parties to the arbitration unless the party requesting a Formal Grievance proceeding prevails. If the grievant prevails, the sub-grantee must pay the total cost of the proceeding and reasonable attorney's fees of the prevailing party incurred in connection with the ADR Proceeding.

Pursuant to 42 U.S.C.12636(f)(7), a suit to enforce an arbitration award may be brought in any federal district court having jurisdiction over the parties without regard to the amount in controversy or citizenship.

[If a grievance is filed regarding a proposed placement of a member in a Program or project, such a placement must not be made unless the placement is consistent with the resolution of the grievance. Remedies for such a grievance may include prohibition of a placement of a member.

In grievance cases where there is a violation of non-duplication or non-displacement requirements and the employer of the displaced employee is the sub-grantee:

a. Reinstatement of the employee to the position he or she held prior to the displacement;

b. Payment of lost wages and benefits;

c. Re-establishment of other relevant terms, conditions and privileges of employment; and
d. Any other equitable relief that is necessary to correct any violation of the non-duplication or non-displacement requirements or to make thedisplaced employee whole.]

Escalated Grievance
If the program is no longer in existence, or if the program has not followed the program level Grievance Policy, the aggrieved party may proceed with filing an Escalated Grievance to the Ohio Commission on Service and Volunteerism.
This is done by submitting a written request on the Ohio AmeriCorps Grievance Form (completed in blue ink) along with copies of all documentation of steps and findings taken thus far at the sub-grantee level. This written request should be mailed to:

The Ohio Commission on Service and Volunteerism
Attn: Executive Director

30 East Broad Street, Suite 2487
Columbus, OH 43215

Termination

This Agreement shall terminate upon the expiration of the term following the commencement of service with partner organization of a member, and may be terminated:

1) At any time by COMCorps Program if COMCorps reasonably determines that a partner site organization has been involved in any illegal, improper or similar act, which may adversely affect the COMCorps Program.

2) At any time by COMCorps Program if, in the reasonable judgment of COMCorps the partner site organization changes its mission.

3) By either Party at any time upon material breach of this agreement by the other Party.

4) In the event that the COMCorps Program suffers a loss of funds necessary to fund in full or in part the terms of this Agreement.

5) As the remedy for grievance as provided under above stated grievance procedures.

6) Upon COMCorps Programs release of the member from the program for cause or personal reasons.

7) By partner organization if it is not satisfied with the performance of member, provided reasonable corrective action steps have been taken with COMCorps Program and member.

Each of the parties represents and warrants that it has all necessary power and authority to enter into this agreement, that its execution thereof has been duly and validly authorized by all necessary parties. This agreement constitutes a valid and binding obligation on its part, enforceable against it in accordance with the terms hereof.

This agreement contains the entire understanding between the parties hereto, supersedes any prior written or oral agreement or writing signed by the parties hereto or by operation of law; provided, however, that COMCorps may from time to time modify the provisions of the COMCorps

Site Partner and the Member policies. Any modifications shall be considered to be incorporated into, and be part of, this Agreement, as fully as if set forth herein and the Agreement shall continue in full force and effect.

Program Questions: Lauren Borovicka 740-593-2293 borovick@ohio.edu

Agreement Signature

As an administrator of the partner site, I accept the above responsibilities required to participate as a program site for the AmeriCorps Program, COMCorps for Operational Grant Year running from August 1, 2016 – June 15, 2017 upon receipt of the grant award by OUHCOM CHP.

I accept supervision and payment responsibilities for:

_____ One full time member

_____ Two full time members

_____ Three full time members

Partner Site OFFICIAL

Print name and title _____ Date_____

Signature_____

Site Supervisor Signature (if different than above) _____

Ohio University AmeriCorps Program OFFICIAL
Mo Valentine, Assistant Vice President for Research

Signature_____ Date_____

COMCorps

GOAL
Reduce or maintain childhood obesity rates

MISSION
Increase access to:

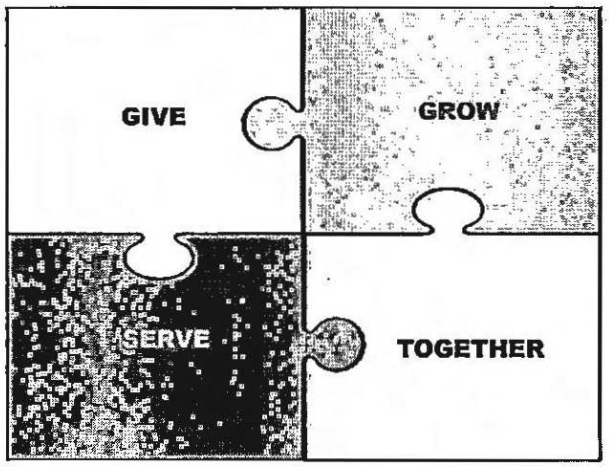
- Evidence-based nutrition education
- Healthy fresh food
- Healthy and accessible physical activity
- Preventative and primary health care services

HOW
24 AmeriCorps members in Athens and Washington County serve a 10.5 or 12 month term packed with 1,700 hours of life-changing experience serving others.

Partnering with 19 schools and community agencies members will link organizations and resources to streamline delivery of programs.

Members will engage an additional 700 volunteers with 6,000 hours of volunteer service.

WHO
Alexander Local Schools
Amesville Elementary
Athens City-County Health Department
Athens County Children Services
Athens City Schools
Big Brothers Big Sisters
Community Food Initiatives
Community Health Programs
Coolville Elementary
Diabetes Institute
Federal Hocking Middle & High School
Live Healthy Appalachia
Marietta College Office of Civic Engagement
Marietta YMCA
Nelsonville-York City Schools
OSU Extension of Washington County
Rural Action
Trimble Local School District
Washington County Health Department



Contact:
Eric Long, Member Coordinator
longe@ohio.edu
(740) 593-0171
Facebook: COMCorps, an AmeriCorps Program

FUNDED BY local partners and

SERVE OHIO
Ohio Commission on Service and Volunteerism

OHIO UNIVERSITY
Heritage College of Osteopathic Medicine

1. Position Description for Friends, Allies, and Neighbors (FANs) Coordinator position:

Position Overview:

a. Help organize and improve FANs database on an ongoing basis (10%)

b. Assist with helping people with Intellectual and Developmental Disabilities meet people in the community to become friends and find volunteer opportunities and/or clubs that match their interests through (50%):

1. coordinating with SSAs, individuals, and team to identify interests
2. setting up networking events and small group meet ups
3. setting up volunteer opportunities for individuals served by the County Board
4. referring individuals to clubs and groups already meeting in the community
5. going with individuals (as needed) to facilitate new connections

c. Develop new community supports by meeting people in the community, presenting to OU students and other civic groups (targeting interests of persons served), providing social media videos and pictures and promotional materials to attract new FANs. Map results into database. (30%)

d. Follow up with people who have become friends or joined clubs/groups to evaluate program and provide feedback to County Board staff and FANs Core Group (5%)

e. Hold monthly meetings with FANs CORE Group (a committee of volunteers that helps make connections in the community) to identify outcomes for FANs and coordinates to help troubleshoot issues (5%)

Outcomes of position:

a. Help 60 individuals served make connections with new friends/clubs/groups/ongoing volunteer experiences
b. Post weekly to social media websites with successful new connections
c. Put out quarterly 2 page newsletter detailing work
d. Grow CORE group to 8 committed members who meet monthly
e. Grow database from 150 people to 500 people surveyed
f. Develop post-survey to measure satisfaction with FANs program

Qualifications and Experience:

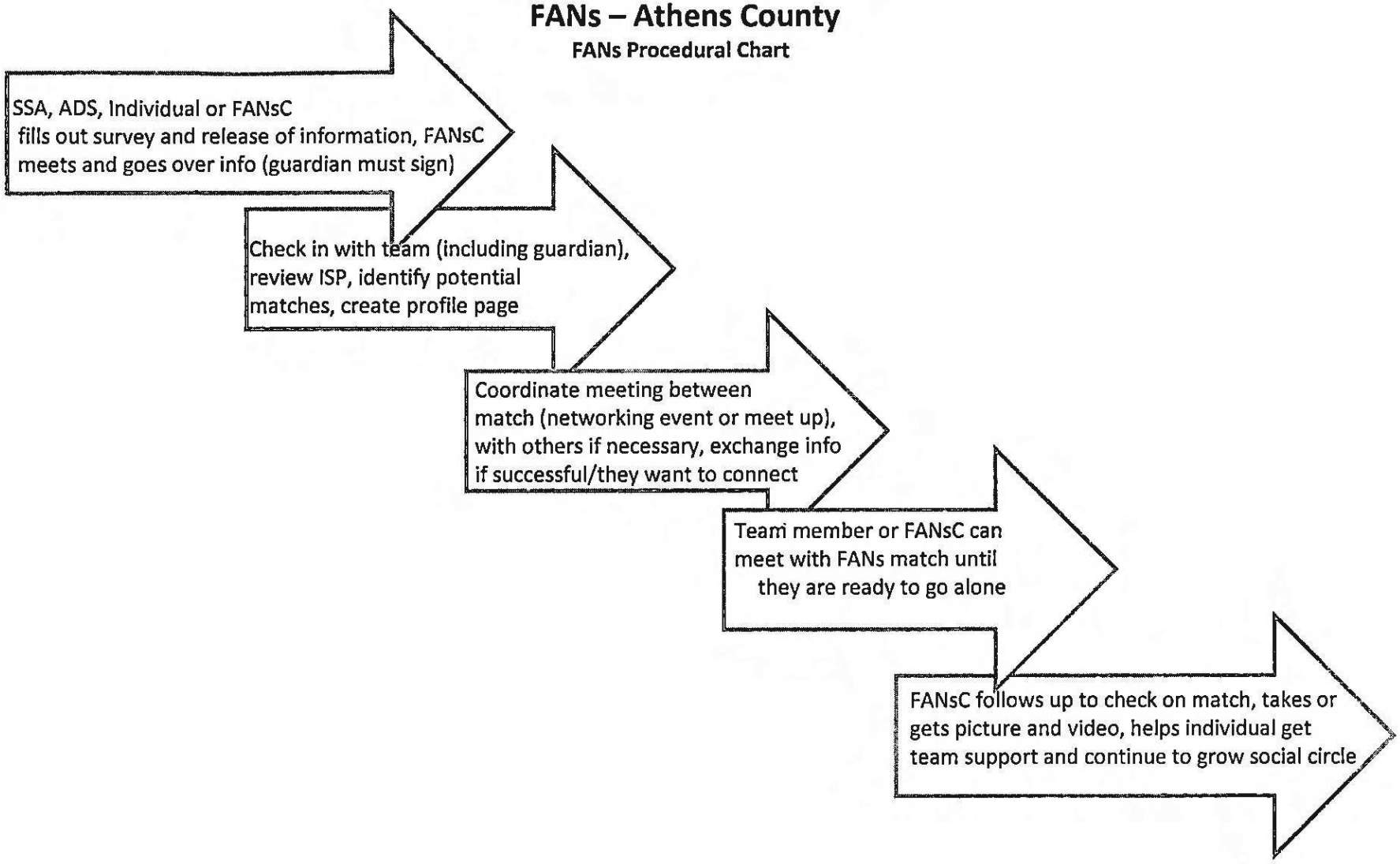
Best candidate would have:

a. experience with people with developmental disabilities
b. connections in Athens and surrounding counties
c. be knowledgeable of clubs and activities
d. be willing to make connections and network

e. College diploma in marketing, social work, or related field
f. SSA certification or potential SSA certification
g. have strong organizational skills
h. good self-starting abilities

FANs – Athens County

FANs Procedural Chart



FANS—ATHENS COUNTY

FRIENDS, ALLIES AND NEIGHBORS (FANS) OF ATHENS COUNTY

September 2016 **Volume 1, Issue 1**

SPECIAL POINTS OF INTEREST:

- **How can YOU get involved in FANs**
- **How did FANs get started?**
- **Our success stories**
- **What are people doing together?**
- **What's next?**
- **Fill out a survey!**
- **Check out Facebook for more info—FANs-Athens County**

INSIDE THIS ISSUE:

Why We need Friends	1
Fundraising team	1
Why FANs?	2
Successful Connect	2
Wendy and Gloria	2
Dan and Barry	2
Dawn and Dawn	2

WHY WE NEED FRIENDS

FANs (Friends, Allies, and Neighbors)—Athens County began as a concept to connect people with disabilities to their community. After a series of listening and learning sessions, a grassroots pilot program started by people served by the County Board of Developmental Disabilities (DD), community leaders, Ohio University representatives, providers to people with DD, and County Board staff formed FANs. Being an unaffiliated group or volunteers, the core FANs program could quickly adapt and expand.

We set a goal to help connect 30 people to friends, volunteer opportunities, and community groups, and we've met that goal over the course of a year. They've developed friendships on their own terms. Some examples of what people are doing together include : going to OU games, fishing, canoeing, biking, board games, art-making, going to clubs and advocacy events, and volunteering together.

FANs has also helped people with DD find volunteer opportunities and become less segregated from the rest of the community.

Too often, people with disabilities aren't able to make connections because they don't have opportunities to make friends. By providing space and opportunities for people to meet, exchange information, and become friends, we break down many of the barriers people face.

Want to join us?

Email at fan@athenscbdd.org for more information.

Noah, Dale, and Barry meet for their weekly dinner. This week, they tried Indian food.

THANKS TO OUR FANS FUNDRAISING TEAM

FANs would like to thank our donors to various projects and the Core FANs group, which makes decisions about how FANs operates. Lisa Simpson of HAVAR, Heather Buckley of Echoing Meadows, Dale Ellis, Barry Oches, "Shady" Dan Schoonover, Autumn Brown of ATCO, David McNelly and Beth Graham of the ACBDD SSA Department, and Jesse Stock of ATCO/Athens Foundation all deserve special recognition in getting FANs off the ground.

Donors from the fundraising team to help a ramp included: Barry Tadlock, Marjorie Dewert , Dr. Vincent Nerone, and Anita James so far.

Wendy volunteers at Beacon School with Gloria Whipple, former Physical Education teacher. She continues to volunteer in the Preschool classroom.

WHY FANS

We have found that those who are the most successful at making a good life are people who have friends, neighbors, and family who help them achieve their goals and where they can support others as well. After all, that is what a community is. But many people with disabilities live and work in segregated settings where all they know are staff.

By helping people expand their circle of support, FANs enhance both their own lives by making a new friend, but also the community, by adding another person to the vibrant and rich community that is Athens. We are all valuable and have a lot to offer. By helping people connect to others with the same interests, FANs helps people get connected to communities where they can make a significant impact.

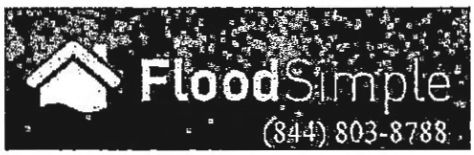
"Through FANs, I've learned how to speak up and make new friends instead of being lonely or stuck at home," says Dale Ellis, FANs co-founder, volunteer at the Laurels Nursing Home, and person who receives services through the County Board.

SUCCESSFUL CONNECTIONS

Barry and Dan at the Athena Grand Movie Theatre in Athens. Barry and Dan go to ball games and movies together about once a month, and enjoy each others company.

Dawn H and Dawn D meet once a month at Dawn's house to practice healthy cooking together and get to know each other. Both have enjoyed adding a new friend to their lives.

Become a FAN! Go to our Facebook page at www.facebook.com/FANsAthens for more information or to fill out a survey of interests so that we can begin to connect you with a new friend. You may also email us directly at FAN@athenscbdd.org or call David at 740-592-6006 ext 241.



Invoice

Invoice: APPFL009936
Total Amount Due: **$1,452.50**

Date of Application **
09/15/2016

Stephen Kramer
21 S. Campbell St.
Athens, OH 45701

FOR QUESTIONS CONTACT AGENT BELOW:
FloodSimple Insurance Services
Stephen Schramke
113 Cherry St, Suite 22340
Seattle, WA 98104-2205
844-803-8788

Flood Insurance New Business Application Invoice

Policy Effective From: 09/25/2016 **To:** 09/25/2017

Property Address:
21 S. Campbell St. Athens, OH 45701

A Flood Insurance Policy Quote has been requested from FloodSimple Insurance Services. If in agreement with the following application information, please pay the total Premium Due indicated below, within 10 days of the Invoice Due Date *, in order to obtain the requested effective date of the policy. If the total payment is not received according to the terms stated above, the effective date of the policy will be changed to the date received or the application may be voided.

This application becomes invalid and the offer herein unredeemable 30 days from the Date of Application ** displayed above. This application also becomes void the date a moratorium, due to flooding, is placed on the state or area of the said property.

The policy effective date will be contingent upon premium submitted to the Private Placement Insurance Company compliant with company guidelines.

Please use **PAYMENT COUPON BELOW** and write Application Number on your check.

Please **REFERENCE APPLICATION NUMBER ON CHECK:**

Insured: Stephen Kramer ***Invoice Due Date :** 09/25/2016

Annual Premium: $1,252.50
Agency Fee (One-Time): $200.00

Total Amount Due: $1,452.50

Make Check Payable and Remit to: FloodSimple Insurance Services
113 Cherry St., Suite 22340
Seattle, WA 98104-2205

THE ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
AND
THE PROFESSIONALS GUILD OF OHIO

Date Proposed August 26, 2016
Proposal # #3

ARTICLE 31 - WAGES

A. Employees who have been employed by the Board for more than eighteen (18) consecutive years will receive an annual longevity bonus equal to one percent (1%) of her/his salary during the contract period.

B. Upon initial hire, an employee shall be placed on the wage scale designated for the employees' experience/degree. In no case shall an internal applicant be placed on a step for which the rate of pay is lower than his/her current rate. When the employee satisfactorily completes probation, and that date of completion is six (6) months or greater from the contract anniversary date of September 8th, the employee shall receive a step increase of two and one-half percent (2.5%). Thereafter employees shall be advanced one (1) pay step (two and one-half percent 2.5% increase) each year on the contract anniversary date of September 8th.

C. Employees, required by the Employer to be on-call and carry a pager, shall be paid fifty dollars ($50.00) per day for Saturdays, Sundays, and holidays. Such payments shall be made and accepted as remuneration for carrying the pager. Employees responding to telephone emergencies shall be compensated at the employee's regular hourly rate (or at the overtime rate, in accordance with this Agreement).

D. Employees who are on-call and are required to respond to an emergency that requires the employee to go on-site shall be paid as follows:

1. If the employee is called back for less than two (2) hours, the employee shall receive a minimum of two (2) hours pay at the employee's regular hourly rate. (The overtime provisions are applicable in accordance with this Agreement as well.)

2. For purposes of this section, an employee is "called back" when the employee, because of the nature of the emergency, must travel onsite from home or other location, to the Employer's office, client's home, or other location to successfully resolve the emergency.

3. An employee, who is not on-call but who is called back into work shall be compensated according to **D**. of this Article.

E. SSAs do not perform UI/MUI responsibilities but will notify UI/MUI Coordinator or designee.

Appendix A
Effective September 8, 2016

Step	BA	MA	Nurse AS	Nurse BA
NH	19.1084	21.1738	19.1084	21.1738
0	19.5984	21.7167	19.5984	21.7167
1	20.0883	22.2597	20.0883	22.2597
2	20.5906	22.8162	20.5906	22.8162
3	21.1053	23.3866	21.1053	23.3866
4	21.6329	23.9712	21.6329	23.9712
5	22.1739	24.5705	22.1739	24.5705
6	22.7281	25.1848	22.7281	25.1848
7	23.2963	25.8144	23.2963	25.8144
8	23.8787	26.4597	23.8787	26.4597
9	24.4756	27.1212	24.4756	27.1212
10	25.0876	27.7993	25.0876	27.7993
11	25.7147	28.4943	25.7147	28.4943
12	26.3577	29.2066	26.3577	29.2066
13	27.0166	29.9367	27.0166	29.9367
14	27.6920	30.6852	27.6920	30.6852
15	28.3843	31.4523	28.3843	31.4523
16	29.0940	32.2386	29.0940	32.2386
17	29.8213	33.0446	29.8213	33.0446
18	30.5669	33.8707	30.5669	33.8707

Next Year's Rates Effective September 8, 2017

Step	BA	MA	Nurse AS	Nurse BA
NH	19.5861	21.7031	19.5861	21.7031
0	20.0884	22.2597	20.0884	22.2597
1	20.5905	22.8162	20.5905	22.8162
2	21.1054	23.3866	21.1054	23.3866
3	21.6329	23.9712	21.6329	23.9712
4	22.1737	24.5705	22.1737	24.5705
5	22.7282	25.1847	22.7282	25.1847
6	23.2963	25.8144	23.2963	25.8144
7	23.8787	26.4598	23.8787	26.4598
8	24.4756	27.1212	24.4756	27.1212
9	25.0875	27.7993	25.0875	27.7993
10	25.7148	28.4943	25.7148	28.4943
11	26.3576	29.2066	26.3576	29.2066
12	27.0166	29.9367	27.0166	29.9367
13	27.6920	30.6852	27.6920	30.6852
14	28.3843	31.4523	28.3843	31.4523
15	29.0939	32.2386	29.0939	32.2386

16	29.8213	33.0446	29.8213	33.0446
17	30.5668	33.8707	30.5668	33.8707
18	31.3311	34.7175	31.3311	34.7175

The Board will roll the three percent (3%) increase given to bargaining unit members in January 2016, to the salary base on the BA, MA, Nurse AS, and Nurse BA. Further, effective September 8, 2016, the Board will raise the above salary schedule an additional two percent (2%) to the BA, MA, Nurse AS, and Nurse BA salary schedules. The BA+23 salary schedule will be deleted effective September 8, 2016.

The Board will grant an increase of two and one-half percent (2.5%) to the salary schedule that was effective September 8, 2016, to become effective September 8, 2017.

Any employee who is receiving an hourly rate of pay greater than the salary schedule listed in Appendix A will be red-circled and receive the pay increase specified herein.

DATE SIGNED: _____

FOR THE UNION: FOR THE EMPLOYER:

_____ _____

_____ _____

_____ _____

Revised 09/21/16 8:32 AM

Athens County Board of DD **POSITION** **DESCRIPTION**	AGENCY Athens County Board of DD DIVISION OR INSTITUTION Beacon School UNIT OR OFFICE Nursing
( ) State Agency (X) County Agency ( ) New Position ( ) Change	COUNTY OF EMPLOYMENT Athens
Usual Working Title of Position School Nurse	Position No. and Title of Immediate Supervisor Principal

Normal Working Hours (Explain unusual or rotating shift)

Monday - Friday, 15 hours per week, (9:00 am-12:00 pm), 196 days/year

Job Description and Work Characteristics

%	Job Duties	Minimum Acceptable Characteristics
	The School Nurse reports directly to the Principal with clinical oversight from the Director of Nursing and duties are:	Current licensure as a registered nurse through the Ohio State Board of Nursing
60%	Provides professional nursing care and health care services to students enrolled in Beacon School.	Experience in pediatrics and/or DD programs preferred.
20%	Prepares and maintains documentation, both written and electronic, of health files and medical records of all students enrolled in the school.	Excellent medical care knowledge and application for students.
10%	Ensures appropriate communication regarding professional medical services	Strong organizational skills
5%	Provides/presents educational health information/training to students, staff, and families.	Knowledge of Board policies, procedures and mission preferred.
3%	Participates in in-service training, staff and program meetings as requested by supervisor.	Valid driver's license and access to automobile preferred
2%	Performs other related duties as assigned, represent and participate in professional organizations.	

WORK CONDITIONS – The majority of work hours are spent at 801 West Union St. The employee may be involved in incidents requiring physical intervention and assistance to assure the safety of the enrollees. Intervention is inherent to this job. Intervention will occasionally result in bruises, scrapes, etc. to the employee. Working conditions may exist that are not such as normally exist in the occupation of a public employee. These conditions may include exposure to blood borne pathogens, communicable disease, potentially infectious materials, and/or aggressive behavior. As necessary, the employee shall comply with safety rules established for the purpose of fulfilling compliance with Ohio Employment Risk Reduction Standards, Rules, or Orders through the utilization of protective equipment and decontamination techniques. **Probationary period – 180 days.**

List Position Numbers and Class Titles of positions supervised. If more than eight, list totals only.	SIGNATURE OF SUPERINTENDENT DATE SIGNATURE OF EMPLOYEE DATE

MEDICATION LIST FOR 2016-2017 SCHOOL YEAR – updated 09/20/16

Time Given	Skill	Approx. Time Needed
0830	PO Med	10 min
0840	PO Med	15 min
0900(T-F)	G-tube(meal)	20+ min
0915	G-tube(supplement)	20 min
0925(M,W,Th,F)	G-tube (meds)	20 min
0935	G-tube(supplement)	15 min
0950	PO med	10 min
1000	G-tube (supplement)	15 min
1110	G-tube (supp. & med)	20 min.
1125	PO med	5 min
1130 (T-F)	G-tube(meal)	20+ min
1145(M,W,Th,F)	G-tube (meds)	20 min
1155	PO med	15 min
1200	PO med	15 min
1210	PO med	5 min
1220	G-tube (supplement)	15 min
1230(M,W,Th,F)	Dressing change (sterile)	20 min
1245	PO med	10 min
1250	G-tube (supplement)	15 min
1300	G-tube(supplement)	20 min
1330	G-tube (water)	10 min
Total Hours		5hrs 15 min

Exhibit 11

Recommended Starting Rate increase for Substitute LPN and RN

Position	Avg Minimum Actual Rate of County Boards	Athens Rate	Difference	Recommended Rate Change
Substitute LPN	$16.74	$14.50	-$2.24	$16.00
Substitute RN	$21.17	$17.00	-$4.17	$20.00

Service and Support Administration Attachment

SERVICE AND SUPPORT ADMINISTRATION

SOC shall provide the following services in accordance with SOC's policies and procedures and in cooperation with the County Board of Developmental Disabilities (County Board).

I. Service and Support Administration

- SSA Services to be provided in accordance with OAC 5123: 2-1-1
- Information, referral and linkage
- Eligibility determination and assessment
- Individual Service Plan development and revision
- Assistance in provider selection and accessing services
- Coordination and monitoring of services
- Quality assurance of services provided to individuals and families
- Crisis Intervention
- Offer resources, suggestions, and technical assistance.
- Assist providers and County Board with corrections and compliance issues as necessary.
- Provide follow-up as required.
- SOC will follow procedures related to accepting complaints and conducting investigations according to OAC 5123:2-6-07.
- Meet with DODD, ODJFS, and CMS as required during Quality Assurance Reviews, Audit, Provider Compliance, and Accreditation reviews.

II. Reporting and Filing

- Maintain files and manage caseload in accordance with the contracting CB preferences.
- Complete and provide targeted case management documentation in accordance with contracting CB preferences.
- All records pertaining the provision of SSA services will be maintained by the contracting CB.

III. Payment for Services

- The Board will be invoiced at least a quarterly basis for Service and Support services based upon an hourly rate of $45 and .54 per mile.
- Any additional software, equipment, specialized training, etc. deemed necessary by the County Board will be billed to the County Board.
- CB to retain all TCM reimbursement.

Amendment to the CB/COG Contract

The Southern Ohio Council of Governments will provide SERVICE AND SUPPORT ADMINISTRATION SERVICES to the ATHENS County Board of Developmental Disabilities. This change will be an amendment to the current contract in effect through December 31, 2016, which states, "This contract shall be amended or modified by the mutual agreement of the parties in writing. Such written modification shall be attached to and incorporated in that contract."

This letter, once signed, shall serve as our written mutual amendment to the existing contract.

Details:

Number of hours: up to 10 per week

Cost per hour: $45

Mileage: $.54

Other details: SSA coverage to be provided, as needed. Services may be terminated by either party at any time. Billing to occur monthly.
TCM will be submitted to County Board.

Superintendent	Date	Amy Cartwright	Date

DRAFT MOU

This Memorandum of Understanding (MOU) between the Professional Guild of Ohio (PGO) and the Athens County Board of Developmental Disabilities (ACBDD) is to address Article 38 – Subcontracting. While it is not the normal method of delivering Service and Support Administration (SSA) services that the ACBDD wishes to employ to carry out the mission of the ACBDD; and it is not the intention of ACBDD to subcontract with the intention of reducing work hours or wages of any bargaining unit member. ACBDD and PGO representatives realize that in certain circumstances the normal method of delivering SSA services may become too complex to allow a SSA to carry out the assigned duties of their caseload and meet the needs of an extremely demanding, time consuming case and allow adequate time to provide the proper service to the other people on their caseload.

ACBDD with input from PGO representatives has determined that it is necessary to subcontract with SOCOG to provide SSA service for one individual in order to maintain flexibility to provide continuous services to meet the needs of this one individual. Therefore the ACBDD will contract with SOCOG to provide SSA services including but not limited to the following; discovery activities (assessment), plan development, plan revisions, incorporating approved behavioral strategies into the plan, monitor progress of outcomes, maintain communication with all team members including the individual, his chosen representative, and providers. TCM will be entered into ACBDD's Gatekeeper program and the contracted SSA will a productivity rate of at least 60%. The Contracted SSA will be reimbursed at the IRS approved rate per mile for actual miles while on official county business, when using their personal vehicle except for travel between ACBDD locations, which will be paid per chart below.

Between the Lavelle Road and Atco,	3.1 miles;
Between Beacon and Atco	3.6 miles;
Between the Lavelle Road and Beacon	1.7 miles;
Between the Lavelle Road and Personnel Plus	3.3 miles;
Between Beacon and Personnel Plus	4.6 miles;
Between Atco and Personnel Plus	5.3 miles;
Between Lavelle Road and Passion Works	2.5 miles;
Between Beacon and Passion Works	3.4 miles;
Between Atco and Passion Works	.5 miles;
and Between Personnel Plus and Passion Works	5.8
mile	

The SSA department in collaboration with management will review current policy and procedures to determine the best options available to avoid this type of hostile working environment from escalating in the future. Together we will determine signs that denote which actionable policies to follow to stop such cases from continuing when it is not helpful to the individual we serve or productive for the team.

We will develop a procedure designating what policies, therefore, steps to follow when a situation occurs. SSAs will be trained on the policies and procedures available to them to assist with such circumstances.

This MOU is to ensure that this contract is not intended by ACBDD to be precedent setting or to result in further action that will erode the PGO unit in any way.

Signatures and Date:

PGO:	ACBDD:
PGO Representative:	Superintendent:
PGO Officer:	SSA Director:
PGO Officer:	SSA Manager:

ACBDD- Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Kevin Davis, Superintendent
athenscbdd.org

To Whom It May Concern:

Athens County Board of Developmental Disabilities has a waiting list of approximately 200 individuals who do not currently have a waiver. You are on this list.

In order to better forecast and plan for future waivers, we are collecting information related to the unmet needs of individuals like you on the wait list. Enclosed with this letter you will find a survey and return envelope.

Please complete the survey and return to us no later than (DATE).

If you need assistance completing the survey please contact NAME-NUMBER.

Thank you for your participation!

ACBDD

ACBDD Wait List Survey

Thank you for giving us the opportunity to serve you better. Please take a few minutes to tell us about your current and future unmet needs by completing this survey.

By unmet needs we mean an area(s) that requires paid or unpaid help that you are not currently receiving or anticipate you will need in the future.

If you need assistance completing this survey, please contact: NAME-NUMBER

Date

Individuals Name

Phone Number You Can Be Reached At

Birthday (DD/MM/YYYY)

Name of Any Persons Helping You Complete this Survey

Part One: Current Unmet Needs

1. Do you have a current unmet need for any of the following services related to doing something during the day? Check all that apply.

- ☐ No (skip to number 2)
- ☐ school (elementary or highschool)
- ☐ employment
- ☐ job training
- ☐ social or recreational activities
- ☐ volunteer work
- ☐ college or skilled vocation training

2. Do you have an unmet need for any of the following services related to medical care? Check all that apply.

- ☐ No (skip to number 3)
- ☐ finding a therapist (physical, occupational or speech)
- ☐ finding a medical care provider
- ☐ finding a mental health provider
- ☐ help filling or paying for prescriptions
- ☐ obtaining Medicaid or other private insurance

3. Do you have an unmet need for any of the following services related to having a place to stay? Check all that apply.

- ☐ No (skip to number 4)
- ☐ finding an apartment or house of your own
- ☐ finding a housemate to live with

4. Do you have an unmet need for any of the following services related to transportation? Check all that apply.

- ☐ No (skip to number 5)
- ☐ learning to access transportation independently (bus, cab)
- ☐ someone to take you to and from work or day program
- ☐ someone to take you to and from doctor's appointments, grocery shopping or other places in your community
- ☐ equipping a van for wheelchair accessibility
- ☐ equipping a vehicle with adapted controls

5. Do you have an unmet need in having someone who can help you with daily activities such as going to the bathroom, cooking a meal, grocery shopping, getting dressed? Choose one.

- ☐ No (skip to number 7)
- ☐ Yes

6. How many hours per week do you have an unmet need for someone who can help you with daily activities such as going to the bathroom, cooking a meal, grocery shopping, getting dressed? Write your answer in below.

7. Do you have a current unmet need for your caregiver to have a break from taking care of you? Choose one.

- ☐ No
- ☐ Yes

8. Do you have a current unmet need(s) that have not already been identified?

- ☐ No
- ☐ Yes

If Yes, please write the need(s) in below.

9. Of all the unmet needs you have indicated in Question 1 - 8, which is the most important to you? Write in your answer below.

Part Two: Future Unmet Needs

10. Do you anticipate any short-term needs (between 1 and 5 years from now)? Choose all that apply.

- ☐ No (skip to question 11)
- ☐ something to do during the day
- ☐ medical care
- ☐ a place to stay
- ☐ transportation
- ☐ help with daily activities
- ☐ a break for my caregiver
- ☐ other

11. Do you anticipate any long-term needs (more than 5 years from now)? Choose all that apply.

- ☐ No (skip to question 12)
- ☐ something to do during the day
- ☐ medical care
- ☐ a place to stay
- ☐ transportation
- ☐ help with daily activities
- ☐ a break for my caregiver
- ☐ other _____

Part Three: Primary Caregiver Information

12. Do you have a primary caregiver (someone who regularly takes care of you and accepts responsibility for your daily needs)?

- ☐ No (skip to number 18)
- ☐ Yes

13. How is your primary caregiver related to you?

- ☐ parent
- ☐ grandparent
- ☐ sibling
- ☐ other family
- ☐ friend
- ☐ paid staff (skip to number 18)

14. How old is your primary caregiver?

- ☐ under 25 years
- ☐ 26 - 35 years
- ☐ 36 - 45 years
- ☐ 46 - 55 years
- ☐ 56 - 65 years
- ☐ over 65 years

15. Does your primary caregiver live with you?

- ☐ Yes
- ☐ No

16. How much longer is your primary caregiver able to provide care?

- ☐ 0 to 1 years
- ☐ 1 to 5 years (skip to number 18)
- ☐ More than 5 years (skip to number 18)

17. Which of the following reasons is your primary caregiver no longer able to provide care?

- ☐ age of caregiver
- ☐ medical issue or illness of caregiver
- ☐ safety issues related to taking care of you
- ☐ Other _____

Part Four: General Information

18. How did you find out about waiver services? (Choose One)

- ☐ county board staff
- ☐ doctor or medical professional
- ☐ Help me Grow or Early Intervention
- ☐ pre-school or school
- ☐ family or friends
- ☐ I don't remember
- ☐ Other _____

19. What health insurance do you currently have?

- ☐ None
- ☐ Private Health Insurance
- ☐ Medicaid
- ☐ Medicare
- ☐ Other _____

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

ACBDD - Administration
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Kevin Davis, Superintendent
athenscbdd.org

September 2016 Board Report
Kevin Davis, Superintendent

- Property Update – We have had the property in front of Beacon surveyed. We are in the beginning stages of working with the architect on planning the driveway and parking area.
- Sign Update – ***see attached***. One estimate given from local business, we are seeking additional to compare.
- Leadership Meetings – Leadership meetings (with senior management) were held on August 24, 31, and September 14, 21.
- All Managers' meetings – All managers' meeting (with any staff who has management responsibilities) was held on September 7. These are held on the first Wednesday of the month 8-10 am. In the meeting, Kevin Davis led a discussion and exercise on accountability and confronting difficult tasks.
- Ohio Association Of County Boards – ***Articles attached***
- Family Children First Council executive meeting – was cancelled for September.
- ATCO Board meeting – was cancelled for September.
- Labor Management meeting with ABEA on Thursday, September 22, 2016.
- We had an IBB (interest based bargaining) training on Tuesday, September 27 from 8-noon. With the ABE negotiations upcoming, we are exploring the possibility of using this format for the negotiations.
- We received notice from PGO (Professionals Guild of Ohio) as their intent to re-open negotiations as allowed by contract for wages in the second year of their current contract. We have had two rounds of negotiations (7.27.2016

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and 8.9.2016) and had a mediation session on 8.23.16. We were able to reach an agreement with help from mediation. The union has ratified and the Board will vote on the agreement on September 27, 2016. I would like to thank the union representation for their assistance throughout this process.

- The Athens County Singers will be traveling to Sandusky, Ohio for a presentation at the American Music Therapy Conference on Saturday, November 12, 2016. We are helping sponsor the event.
- On August 2, 2016, Becky, Butch and I met with the family of Marjorie Sherow to discuss the new playground plans. The family wanted it to be pointed out that the funds for the project were not coming from Marjorie Sherow, but were coming from the estate of Yvonne Emerson in the name of the "Marjorie Sherow First Teacher Memorial Fund."
  The equipment has been ordered, and will be here the first of October.
  A planning committee is working on the dedication ceremony.
- We have received and accepted an offer of assistance from a Master of Public Administration student. She is going to help assist the county board in doing a survey regarding the employment first initiate and where we stand in progressing. This will be part of her coursework.
- We had an initial planning meeting with representatives from Kids on Campus on September 20, 2016. We are exploring the possibility of partnering with Kids on Campus for an afterschool or summer programs for the youth served by the County Board.

Athens County Board of DD
Beacon School
WELCOME
BACK STUDENTS
82°
12:35

In the news

Driver suspended after woman with autism is left on bus for 4 hours

Source: WSYX/ABC6
Published Monday, September 19, 2016
by Michele Newell

LANCASTER, Ohio (WSYX/WTTE) — For Christina Carabin, there are too many unanswered questions about what happened to her daughter last week.

"Please, tell the truth and let us know what happened to her. She doesn't deserve this," said Christina Carabin, who says her daughter was left on a hot bus for four hours.

Carabin is sending a desperate plea to the driver who picked her daughter up last Thursday morning.

"Alisha cannot express her basic needs. She can't come to you and say 'I'm hungry,'" said Carabin.

Alisha Lower has autism and cannot express herself verbally. She was supposed to be at the Fairfield County Developmental Disabilities Opportunity Center last Thursday.

"She sits in the very front seat right behind the driver," said Carabin.

Carabin says her daughter fell asleep on the bus. She says a staff member got everyone else off the bus, then came back out to get Alisha, but the bus was gone.

"Unfortunately, the worker did not make sure that Alisha made it to the room that she spends her day in," said Carabin.

Fairfield County Developmental Disability officials say their staff does attendance checks at 10:00 a.m. That's around the time they say they noticed Alisha wasn't at the Opportunity Center.

They say they tried to call Alisha's group home, but didn't get an answer and couldn't leave a voice message because there wasn't an answering machine to do so.

"How do I feel? So many emotions. First and foremost heartbreak for Alisha," said Jeff Lower -- Alisha's father.

According to the police report, no one knew where Alisha was until four hours after she was picked up. Carabin says the driver dropped the bus off at the parking lot and never noticed Alisha was on it.

"She had been left on the van all day and it was 80 degrees outside, she was basically held prisoner on that van for 4 hours," said Carabin.

Christina says her daughter was pale when she saw her and drank 4 bottles of liquids. She was taken to the hospital and appeared to be okay, but it's the unknown of what happened during those four hours that has Alisha's family fighting for justice.

"Fairfield DD [Developmental Disabilities] takes the health and safety of every individual whom we serve very seriously. The incident that occurred on 9/8/16 is currently under internal investigation and we are working with Lancaster Public Transit and Lancaster city officials as they perform their own investigation," said Temple Custer Montanez, the Director of Marketing and Community Relations for Fairfield County Board of Developmental Disabilities.

Lancaster-Fairfield Public Transit officials released this statement about the inicdent:

Lancaster-Fairfield Public Transit offers our sincere apologies to the family and we are so thankful that the individual is okay. We are working diligently with the Lancaster Police Department, the City of Lancaster Administration, and the Fairfield County Board of Developmental Disabilities on the investigation of this incident.

Ride Right is the company that provides the drivers to Lancaster-Fairfield Public Transit. Ride Right officials say the driver has been suspended and they have policies in place for drivers to check buses for passengers.

They say they're reviewing all their policies now to make sure the driver followed them during the day of the incident.

This article has been reproduced for educational purposes only and appeared from WSYX/ABC6. The original story can be found at: http://abc6onyourside.com/news/local/driver-suspended-after-woman-with-autism-is-left-on-bus-for-4-hours

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Our Mission

To support County Boards of Developmental Disabilities in providing services and supports to people with developmental disabilities.

Our Address

73 East Wilson Bridge Rd
Suite B1
Worthington, Ohio 43085
614-431-0616

In the news

Commissioners send GDC layoff concerns to Kasich

Source: Gallipolis Daily Tribune
Published Monday, September 5, 2016
by Dean Wright

GALLIPOLIS — The Gallia County Board of Commissioners recently drafted a letter challenging Ohio Gov. John Kasich to sit with Gallia elected leaders, Gallipolis Developmental Center leaders and families of clients at the Gallipolis Developmental Center in an effort to discuss the long-term effects laying off 32 full-time employees from the facility.

Commission President Harold Montgomery, vice president David Smith and commissioner Brent Saunders announced their surprise at the layoff decision and how the notification disconcerted them as to the future of the GDC campus.

"With these impending layoffs, the Gallipolis Developmental Center will have lost nearly 150 employees since the facility began downsizing in 2010," the commissioners stated in the letter. "Employment opportunities in the southern Ohio region are scarce. The continued downsizing of GDC not only strains an already struggling local economy, making it harder for these displaced workers and their families to make ends meet, but will negatively impact services and care for an already vulnerable population."

Commissioners shared their concern with the governor about the remaining 53 clients in the facility and how their care would be met considering the layoffs.

"Residential care options in this area are limited and the GDC serves as a catchment area for the entire southeastern Ohio region," the commissioners stated. "Any elimination of services provided by this facility will create hardships for families and clients throughout this entire region."

The decision to layoff roughly 32 full-time employees came Aug. 26 from the Ohio Department of Developmental Disabilities. John Martin, director of ODDD, said that of the 32 jobs being removed, 18 part-time positions were being created.

State Rep. Ryan Smith came out last week and condemned the announcement. One client family has announced their intention to keep their son in GDC, even if he was the "last person out the door," in a letter to the editor published in the Daily Tribune. Union representatives of workers at the GDC intend to gather and measure their options while courting community support for jobs, clients and the future of the center.

State members of the Ohio Department of Developmental Disabilities said it was a difficult decision to let employees go, but the layoffs were being made in an attempt to streamline worker count to client needs. Martin said the department would do what it could to assist workers in finding work through job fairs and other like initiatives.

Dean Wright can be reached at 740-446-2342, ext. 2103.

This article has been reproduced for educational purposes only and appeared in the Gallipolis Daily Tribune. The original story can be found at: https://mydailytribune.com/news/9253/commissioners-send-gdc-layoff-concerns-to-kasich

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Ohio Association of County Boards
Serving People with Developmental Disabilities

In the news

Kyle gets upgraded playground

Source: Troy Daily News
Published Wednesday, September 14, 2016
by Melody Vallieu

TROY — Recess will mean a little more to students at Kyle Elementary this year thanks to a local organization.

On Wednesday, the Kiwanis Club of Troy officially dedicated $45,000 worth of playground equipment to the city school.

"We are super excited about having a new playground here at Kyle," said Matt Dillon, Kyle principal. "And we're grateful to Kiwanis for their support in making it so have this new opportunity for our children."

Jennifer Honeyman, president of the Kiwanis Club of Troy, said funds for the large donation were made possible through the sale of some land previously donated to the organization. She said the land was used and maintained as a park/campground for many years, but the cost to maintain the property became too much and the decision to sell the property was made.

"Just recently we felt we needed to reinvest the funds into the community," Honeyman said.

Which began the fun part — deciding how they would donate the money.

"We challenged all of our members to come up with different ideas of how to use the funds and then we voted on them," she said.

The Kyle Elementary playground was one of three projects approved. The other two were a donation to the Miracle League ball field and monies to help create an Aktion Club for Miami County, which is a branch of Kiwanis specially for individuals with developmental disabilities.

Honeyman said the equipment purchased was a joint venture with Troy City Schools. The funds were used to replace the existing equipment that was wearing out. She said members did have input on the equipment and the equipment carries the Kiwanis International logo.

"In many ways it's like Kyle got a face lift, and it's not only for our Kyle students, but for the community, and it's been great," Dillon said.

Honeyman said members hope that students and other community members enjoy the equipment for years to come.

"Our hopes are for a safe place for kids to play — not only during the school day — but after," said Honeyman, who said the Troy Kiwanis supports the community yearly with projects that are geared towards children.

The Kiwanis Club of Troy was chartered on Nov. 14, 1923, and its motto is "Serving the children of the world." The organization currently has approximately 70 members and continues to grow, Honeyman said.

"We always are looking to add more new members bring in new ideas and fellowship into our club," she said.

If anyone would be interested in learning more about the work of the Troy Kiwanis, they can find them on Facebook at Kiwanis Club of Troy, OH or on their website at www.kiwanisclubof troy.com] www.kiwanisclubof troy.com.

Weekly meetings are held at noon on Wednesdays at the Troy Country Club.

"Come on out and try a meeting and see if it's a fit," Honeyman encouraged.

Dillon said the students are already making good use of the new items.

"Our kids, from day one, have continued to be glued to the new playground equipment, so it's been fantastic," he said.

Troy Kiwanis donates $45,000 for equipment

Reach Melody Vallieu at mvallieu@civitasmedia.com.

This article has been reproduced for educational purposes only and appeared in the Troy Daily News. The original story can be found at: https://tdn-net.com/news/14379/kyle-gets-upgraded-playground

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Ohio Association of County Boards
Serving People with Developmental Disabilities

Wednesday, September 14, 2016 - 9:46am

In the news

DD/PerCo services to split by 2018

Source: Perry County Tribune
Published Tuesday, August 23, 2016
by Bill Rockwell

Perry County Board of Developmental Disabilities (DD) and PerCo, a branch of the organization that provides employment and other opportunities will eventually become separate entities.

The U.S. Department of Justice has recommended the separation of DD groups and service organizations across the country as a civil rights issue under the American with Disabilities Rights of 1990. Separating services and any potential conflict of interests.

The PCBDD approved the transition at their Aug. 8 meeting and informed county commissioners of the transition plan last week. "The goal is for individuals served by PerCo to not notice the change in services," said DD Superintendent Dave Couch. "We want this to go as smoothly as possible and nobody should be able to notice a huge change, operation-wise."

Jay Barnhart, PerCo Executive Director, says the change will affect all 88 counties across the state. PerCo will go private starting January 2018, Barnhart says similar programs in nearby Athens and Morgan Counties are expected to transition by 2020.

Funding will shift after the transition, currently DD bills Medicaid for services provided at PerCo, that will change after the switch with PerCo handling its own billing.

"We are already doing the things (as recommended by the D.O.J.)," Barnhart said at the meeting with commissioners. "The important thing is that we can make this transition and not interrupt services."

Also at the regular meeting with county commissioners, the board signed an ODOT contract amendment in the amount of $60,000 to purchase MARC's Radios for Transit vans.

The board also entered into an agreement with NRC Engineering in the amount of $46,000 for engineering services as part of the JFS building roof replacement project.

http://www.perrytribune.com/news/article_169e7149-cead-5db0-9113-1d2e70598a4b.html

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Our Mission

To support County Boards of Developmental Disabilities in providing services and supports to people with developmental disabilities.

Our Address

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Worthington, Ohio 43085
614-431-0616

Corporate Web Design by Admin eSolutions

HEALTH & HUMAN SERVICES

3 Courts Slap Florida for Refusing to Help Disabled People

BY TRIBUNE NEWS SERVICE | SEPTEMBER 6, 2016

By Carol Marbin Miller and Alex Harris

Since turning 3, Marco Tapie has never gone more than a few days without a seizure; savage, sustained, unceasing seizures that sometimes left him bruised and bloodied.

They also left him intellectually disabled, the result of trauma to his developing brain.

Tapie's mother, Maria Garaitonandia, asked state disability administrators two years ago for help in caring for Tapie, now 23, and too strapping for his mother to control him when his rare form of epilepsy sends him into paroxysms of unintended motion. The Agency for Persons with Disabilities refused, saying the young man failed to meet eligibility for a program that serves disabled Floridians in their homes or communities.

But late last month, a Miami appeals court said the disabilities agency, or APD, cherry-picked diagnostic tests in an effort to avoid caring for Tapie, and ordered the state to enroll him into its community-based care program.

It's a hollow victory: Tapie will join at least 20,578 Floridians on a wait list for the program. Unless he can convince disability administrators he is in crisis -- meaning he is in danger or homeless, or about to become so -- he's likely to wait years before he will receive any help from the state.

Last month, Tapie was among three Floridians with whom state judges or hearing officers sided in disputes over eligibility for services in the state's disability program. In all three cases, the agency spent thousands of dollars fighting to avoid spending anything on behalf of a Floridian who is disabled. In all three cases, a legal opinion said the agency was wrong to do so.

Statewide, APD will spend $427,334 this budget year in salaries for eight attorneys

who fight appeals of disabled people who have been rejected.

"We are a miserly state," said Paolo Annino, who directs the Florida State University law school's Children's Advocacy Clinic, which represented one of the three, a disabled foster child. "There are people on the wait list who will probably die before they receive any actual services. Once you are on the wait list, it's for a long, long time."

APD was embroiled in a similar dispute this summer with an autistic man, Arnaldo Rios, who languished for five weeks in a psychiatric hospital after he watched his caregiver get wounded by a North Miami police sniper. Rios' lawyer says the agency has failed to develop adequate services in South Florida for people with autism who are difficult to manage. Absent any other option, Rios was transferred late last month to a Central Florida facility with a long history of abusing and neglecting its residents -- one the state is trying to shut down.

We are a miserly state. There are people on the wait list who will probably die before they receive any actual services. Once you are on the wait list, it's for a long, long time. Paolo Annino, who heads the Florida State University law school's Children's Advocacy Clinic

Since 2012, the disabilities agency has elevated 6,000 Floridians from its community-based care wait list. The 6,000 brought to 32,958 the number of people in the state who are enrolled, said APD's director, Barbara Palmer.

Florida near the bottom

Palmer said her agency "will be complying with the courts' orders to support these three individuals." She added: "While APD will continue to follow the law, we will also review our eligibility approval process to make sure we are serving Floridians to the highest standards."

"The Agency for Persons with Disabilities is fully committed to assisting Floridians with developmental disabilities so they can lead healthy, independent lives," Palmer said. "Each of these cases is unique and undergoes extensive review processes to ensure the agency follows legislative guidelines while using our resources in the most efficient and helpful manner."

APD's overall budget is $1.3 billion, and the lion's share, $1.1 billion, is spent on services for Floridians hoping to avoid more costly institutionalization. In the 2016 budget year, administrators were able to add 2,083 people into the program.

Despite the new enrollments, Florida remains one of the stingiest states in the nation for spending on citizens who are disabled and want to avoid living in institutions. A research project at the University of Colorado called The State of The States in Developmental Disabilities ranks Florida near the bottom for its fiscal effort on behalf of disabled people.

Nevada spent $1.46 per $1,000 of average personal income on community programs for disabled people in 2013 -- the most recent year data was available. Florida spent one cent more than Texas, or $1.67 per $1,000 of average personal income. David Braddock, chairman of the cognitive disability program in Colorado's Department of Psychiatry, said the two states were essentially tied at second-to-last for adjusted community spending.

Two states, New York and Maine, spent more than five times as much as Florida, the University of Colorado reported. The District of Columbia and 15 states -- including Indiana, Iowa, Louisiana, Massachusetts, Minnesota, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, Vermont, West Virgnia and Wisconsin -- spent three times as much as Florida, adjusted for state income.

20,578 Number of people on the wait list for Florida's community-based care program

"You would expect those with greater wealth to spend more on people with developmental disabilities," Braddock said. "If they don't, that should be brought out into the sunshine."

FSU's Annino said that while Florida's spending has remained flat, demand for the program has been increasing. The Centers for Disease Control and Prevention reported in 2007 that one in every 150 children was on the autism spectrum. By 2014, the number of children with autism more than doubled to one in every 68. The incidence rate for boys is particularly tragic, with one out of every 42 being diagnosed, the CDC reported.

"The Agency for Persons with Disabilities is responsible for caring for Floridians who are developmentally disabled," Annino said. "And what's happening is that they're turning off the spigot and routinely denying applications."

The three rulings released last month suggest the state is using the eligibility process as the faucet.

A crash in the bedroom

Maria Garaitonandia and her daughter were talking in her bedroom when they heard the crash.

Down the hall in the bathroom, she found her son, Marco, sprawled on the ground, convulsing. The shower was still running and the walls were spattered with blood. She dropped to the ground and wrapped her son's head in a towel as his long legs kicked wildly.

"I remember thinking, if he breaks a toe, so be it," Garaitonandia said. "But I'm not letting go of his head."

While her daughter called 911, Garaitonandia held her six-foot-tall son down. His seizure lasted eight minutes, and when it subsided, her jeans were soaked in blood. Doctors closed the gash in his head with six staples, before she took her son home.

Only about 5 percent of the people diagnosed with childhood epilepsy have Lennox-Gastaut syndrome, Tapie's diagnosis. The syndrome is devastating. It causes multiple types of seizures that are nearly intractable, and often is associated with mental retardation. The condition is incurable.

At the awful peak of Tapie's condition, he suffered 70 grand mal seizures each month -- or about two each day. When Tapie is convulsing, there is little anyone can do to stanch the seizure.

Doctors had told Garaitonandia early on that the epileptic seizures would exact a horrible toll, and that her son likely would suffer from permanent cognitive impairments. But it wasn't until Tapie was a teenager that his mom was able to get a reliable diagnosis. Though Garaitonandia is a U.S. citizen, she had been living in Mexico with her husband, Tapie's father. When Tapie was 14, she took the boy to Philadelphia to try a new diet and treatments.

The diet didn't work, but Garaitonandia returned to Mexico with a crushing new diagnosis: Tapie, his two front teeth chipped from violent convulsions, had mental retardation in addition to the seizure disorder, and would benefit from a specialized curriculum that would allow him to learn at his own pace. The 2007 evaluation would prove to be crucial nearly a decade later when Garaitonandia was seeking help from Florida disability administrators.

In 2014, Garaitonandia permanently moved her two children to Miami in search of better care and insurance that would cover her son long-term.

She reapplied for Social Security and Medicaid, the state's public insurer for the needy, while Tapie attended his senior year at Miami Coral Park Senior High School. The school once again tested the then-21-year-old; his IQ was 61, a result that comported with Tapie's earlier diagnosis of mental retardation.

Garaitonandia's lawyer, Stephanie Langer, said Tapie is "exactly what APD is designed to protect. They can avoid a group home and keep him independent his whole life."

But when Garaitonandia asked for her son to be enrolled in Florida's community-based program for people with developmental disabilities, APD said no.

In eligibility papers, and then through two separate hearings -- a Miami appeals court panel praised Garaitonandia for presenting her case to an administrative judge "in a polite and effective" manner -- agency administrators said Tapie had not been diagnosed with mental retardation until after his 18th birthday, which meant he failed to meet one of the criteria for enrollment.

Decade-long wait

Miami's Third District Court of Appeal said that APD had dismissed the 2007 written report of Tapie's neurologist at Children's Hospital of Philadelphia that diagnosed the boy as having "chronic [brain disease] resulting in mental retardation." What's more, the appeals court panel wrote, APD's decision was rendered by an agency employee who never met Tapie, and " did not contradict any of the assessment reports and testimony by medical professionals" who had.

Garaitonandia's lawyer, Stephanie Langer, said Tapie is 'exactly what APD is designed to protect. They can avoid a group home and keep him independent his whole life.'

The appeals court ordered that APD "grant [Tapie's] application for benefits" under the state's community-based care program. As a practical matter, that entitles Tapie only to be placed on the state's waiting list.

It could be 10 to 15 years before his name gets called for government assistance, Langer said.

APD, Langer said, "fought to stop him from getting on the wait list. This is just the beginning."

After two decades of experimenting with medication, implanted devices and special treatments, Tapie is down to about 15 seizures each month, mostly at night. Garaitonandia sleeps with her door open so she can hear the telltale gasps.

"That's what it's like for families of disabled people," Langer said. "Everyone is living under this umbrella of stress that's unimaginable."

Sometimes, if the shuttle carrying him home from his graphic design classes takes too long, Tapie nods off. Then Garaitonandia gets the same call from 911 letting her know her son seized again. It reminds her of the bad days, when he seized so hard he hurt himself.

"I would see that and a little piece of me would die," she said.

She wonders what the future holds; what will become of her son when there's no family left to care for him?

"You want to drape yourself over your child like a blanket to kind of protect them," she said, "but you can't."

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Tribune News Service |

0 comments

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Beacon School
801 West Union Street - Athens, Ohio 45701
Phone: 740-594-3539 - Fax: 740-593-3189
Becky Martin, Director of Educational Services
athenscbdd.org

September 2016 Board Report for Beacon School
Becky Martin, Director of Education

- Beacon School recently received 55 crocheted sensory blankets from an organization located in East Tennessee called "Stitches of Love." To show our appreciation we will be accepting donations of yarn to return to the organization so they can continue their projects for other schools and hospitals. Each classroom will also be making a thank you card to send with the yarn. A very special thank you goes out to the Szostek family for making the connection to this wonderful organization and receiving the donations on behalf of Beacon School.

- The school recently held a classroom contest to name our school newsletter. Each classroom submitted a name and the winner was chosen by votes from other building staff. We would like to congratulate the Primary I classroom for providing the winning entry, "Speakin' About Beacon." The class will receive a pizza party for their winning submission.

- The Primary 1 classroom has enjoyed their weekly field trips to Hocking College Equine Program to do equine assisted activities with trained therapy horses. Some of the activities include grooming, leading and decorating the horses. As part of the programming, the horses have been trained to kick a ball back to the group of students and the students in turn are rolling the ball to the horse in a soccer-like game. Tami Harter, PATH Certified Instructor, hopes to expand the program to the entire school. Plans have been discussed regarding Hocking College coming to Beacon with the horses in order to have participation for all students in small sessions.

- Our students will have the opportunity again this year to walk to Morrison-Gordon Elementary on a weekly basis to visit the school library. While they are there the librarian will read them a story and let the students select a book to bring back to school for the teacher to read throughout the week. We are appreciative to be provided with this inclusion opportunity.

- We have started the art program through VSA Ohio, The State Organization on Arts and Disability. Barbara Ery is our resident artist and is at the school on Thursday and Friday mornings. She has a lot of great lessons planned for our students this year. We discussed the possibility of taking a picture of the mural in the cafeteria, mounting and framing it and then changing it each year. We could then display the pictures from previous years in the cafeteria. Besides the mural, I hear there may be a quilt in the works as well. We are certainly happy to have her back in the building and working with our students again this year.

- The Climate Committee met for the first time on August 31st. I am pleased to report that almost the entire staff came to the meeting. It was decided that the 3rd Friday of the month would be designated as "Fun Friday." For September, the committee chose to hold "Silly Hat Day." The students, staff and families were very receptive to the idea and almost every student participated. Other upcoming events from the committee include a Fall Field Day on October 7th and Halloween party on October 28th.

- Grandparents Day will be observed on Thursday, September 22nd at 1 o'clock. The Grandparents will have the opportunity to tour the classroom and to make a picture frame with their grandchild. Pictures will be taken in the cafeteria and mounted in the frame for a keepsake from the event. Refreshments will be served. Thanks to Megan Stack and Cindy Johnston for organizing the event and to Kylee Swingle for securing refreshments.

- The entire school will be taking a field trip to Libby's Pumpkin Patch in Albany Friday, October 21st. The children will receive a pumpkin, participate in games and take a hay ride. Refreshments of cider, donuts and pumpkin ice cream will be enjoyed by all.

- All County Board teaching staff participated in an ODE required training regarding the policy on Positive Behavior Supports, Restraints and Seclusion on Wednesday, September 20th. Thanks to David Sincoff for facilitating this training.

- Pete the Cat – The community has really taken an interest in hosting Pete the Cat. He can be seen at schools and businesses throughout Athens. Pete recently traveled from Beacon to Athens Early Learning Center to visit the preschool students, and is currently hanging out at Athens County Children's Services building. We are certainly proud of Pete and the great job he is doing encouraging children throughout Athens to develop a love for reading!

EARLY INTERVENTION Highlights
SEPTEMBER 2016 Board Meeting

Mary Ann Smathers

CASELOAD: TOTAL = 36 ADDITIONS = 2 EXITS = 5

REFERRALS for Eligibility Evaluation and Assessments = 8

THANK YOU to Kendall Lehrman-Dearing, Speech Language Pathologist for summer EI Speech Language services:

Evaluation and Assessments = 19
Follow-ups: Home Visits = 4
Consultative meetings = 3
Team Staffings = 3

Senior DS, Mary Ann Smathers, assisted more with Help Me Grow evaluations and Individual Family Service Plans while one Service Coordinator was on maternity leave and another was off due to a death in the family.

EI Program forms have been revised and/or eliminated based on feedback from DODD/HMG Consultant Tiffany Madden.

EI Fiscal Report Webinar attended by Mary Ann on 8-16-16 and results shared with Becky & Kevin.

EI staff attended Team Staffing on 8-26-16.
The next team meetings will be held: Sept 23, Oct 7 & Oct 21.

EI monthly update meeting with Mary Ann, Becky and Kevin was held on 8-26-16.

HMG EI experienced 2 resignations: Evaluator/Service Coordinator & Central Intake positions.

We are currently exploring joint central intake with Hocking County.

EI will now be able to access the services of Marsha Willan, PT, for children who are experiencing sensory integration issues.

Mary Ann has been reviewing and preparing for accreditation.

*Athens County now has an entire EI team (SC; DS; PT; OT; SLP) who will be participating in the training by Drs. Sheldon & Rush: Implementation of Evidence-Based Practices in Early Intervention on October 11 & 12.

* Mary Ann & Becky will attend the Ohio Association of Services for Children, EI Regional Meeting to be held Sept 26.

Exhibit 16
Athens County Board of Developmental Disabilities
Business Manager's Report

September 27, 2016

Notice to the Board and Stakeholders:

The following schedules detail financial performance of the Athens County Board of DD as of August 31, 2016. All schedules are reconciled with the Athens County Auditor's records as required by statute.

Revenue By Month 2016

401 General	Jan.	Feb.	Mar.	Apr	May	June	July	August	Sept	Oct	Nov	Dec	Total
General Tax Beacon				3,658,906									3,658,906
Trailer Tax						60,244							60,244
Homestead & Rollback						298,006							298,006
Grants	134,369	388,304	156,351	404,835	51,445	123,173	265,863	124,401					1,648,741
Lunch Sales	397	737	802	970		655		747					4,308
Contract Services		29,485		2,493			11,544						43,522
Other Receipts													-
Martin Match Receipts		1,441	23	49		1,245	643						3,401
Supported Living Subsidy		164,616		166,139			163,471						494,226
DODD TCM Match Transfer				1,701		190	127						2,017
Refunds		100,702	282,019		11,506	236		167,832					562,295
Reimbursements	4,018	2,205	2,006	4,503	207	4,611	2,832	265					20,648
Gifts & Donations	38			1,670	353								2,061
Other Non-Rev (Misc Rec)	300	1,320	1,378	741,416	4,038	802	830	1,127					751,211
Transfers In													-
Fund Totals:	**139,123**	**688,810**	**442,578**	**4,982,682**	**67,549**	**489,163**	**445,310**	**294,371**	**0**	**0**	**0**	**0**	**7,549,585**
Revenue - Beac Cap Impr													
Fund Totals:	0	0	0	0	0	0	0	0	0	0	0	0	
Grand Total:	**139,123**	**688,810**	**442,578**	**4,982,682**	**67,549**	**489,163**	**445,310**	**294,371**	**0**	**0**	**0**	**0**	**7,549,585**

Exhibit 16
Athens County Board of Developmental Disabilities
Business Manager's Report

Expenses By Month - 2016

401 General	Jan.	Feb.	Mar.	Apr.	May	June	July	August	Sept	Oct	Nov	Dec	Total
Salaries	255,165	255,045	258,099	263,547	286,533	431,063	282,873	290,502					2,322,827
Health Insurance	7,408	15,896	336,881	52,130	79,224	29,089	104,344	154,330					779,302
Medicare	3,388	3,448	3,489	3,570	6,072	3,739	3,817	3,921					31,443
Workers Compensation				47,338	34,453		0	0					81,791
PERS / STRS	35,696	36,430	36,762	36,531	54,982	42,618	39,747	39,732					322,498
Contract Services	126,694	65,317	66,701	118,030	70,932	48,355	71,968	56,068					624,066
Rentals	4,997	4,516	4,395	4,084	4,729	4,615	522	4,699					32,557
Non waiver Supported Living	23,029	23,258	17,643	38,122	21,255	38,309	33,548	19,388					214,551
Repairs / Maintenance	10,386	7,518	478	7,312	7,165	6,669	4,991	4,483					49,002
Supplies	11,353	26,756	14,407	13,631	16,666	12,246	9,113	22,293					126,465
Equipment		8,391	9,260	2,780	1,500	4,448	1,429	5,072					32,880
Other Expenses	3,642	13,033	455	747,665	3,392	982	34,633	4,871					808,673
Medicaid Match - TCM							0	0					
Family Support Services	351	874	1,906	3,455	4,148	6,255	6,453	4,895					28,337
Medicaid Waiver Match	634,220			634,220			608,293	0					1,876,733
Utilities	1,660	9,827	7,755	8,754	8,297	6,407	8,697	11,353					62,750
Fees-Settlement				83,673		12,292	0	0					95,965
Advertising-Printing	1,386	1,517	1,260	5,153	5,953	964	1,078	2,753					20,065
Travel / Reimbursement	993	869	905	3,154	3,663	4,414	2,878	3,167					20,043
Election Expense								0					
Transfer Out								0					
Fund Totals:	**1,120,369**	**472,697**	**760,396**	**2,073,148**	**608,964**	**652,465**	**1,214,384**	**627,527**	**0**	**0**	**0**	**0**	**7,529,949**
Capital Improvements			30,000	20,000	10,000		125,000	2,307					187,307
Grand Total:	**1,120,369**	**472,697**	**790,396**	**2,093,148**	**618,964**	**652,465**	**1,339,384**	**629,834**	**0**	**0**	**0**	**0**	**7,717,256**

Fund Number, Name	Balance
401 General Fund	$3,729,350.56
403 Supported Living Fund	$14,078.96
015 Beacon Bond Fund	$2,634.61
404 Capital Improvement Fund	$1,165,829.12
All Funds	**$4,911,893.25**

Exhibit 16

Athens County Board of Developmental Disabilities

Business Manager's Report

Revenue Levels Year-to-Date at 08/31/2016 (67% of the year)

Line	Account		Budget	Actual 2015 YTD	Actual 2016 YTD	Percentage Collected
	General					
1	0085.410100	S31 - General Tax Beacon	6,065,608	3,497,647	3,658,906	60%
2	0085.410400	S32A - Trailer Tax	81,288	56,335	60,244	74%
3	0085.412100	S31A - Homestead & Rollback	611,916	299,774	298,006	49%
4	0085.412500	S33 - Grants	2,733,173	1,556,651	1,648,741	60%
5	0085.413110	S37 - Lunch Sales	6,500	4,558	4,308	66%
6	0085.413120	S38 - Contract Services	5,000	11,393	43,522	870%
7	0085.417100	S39 - Other Receipts	20,000	34,310		0%
8	0085.417110	Martin Match Receipts	10,000	21,029	3,401	34%
9	0085.417120	Supported Living Subsidy	609,107	496,267	494,226	81%
10	0085.417130	DODD TCM Match Transfer	-	53,825	2,017	
11	0085.417140	S40 - Refunds	265,000	6,185	562,295	212%
12	0085.417150	S41 - Reimbursements	35,000	313,803	20,648	59%
13	0085.417500	S35 - Gifts & Donations	5,000	41,849	2,061	41%
14	0085.417800	S43 - Other Non-Revenue (Misc Rec)	10,000	42,255	751,211	7512%
15	0085.422100	S44 - Transfers In				0%
	Grand Totals:		**10,457,592**	**6,435,882**	**7,549,585**	

Exhibit 16

Athens County Board of Developmental Disabilities

Business Manager's Report

Expenditure Levels Year-to-Date at 08/31/2016 (67% of the year)

Line	Account	Budget	Actual 2015 YTD	Actual 2016 YTD	Percentage Spent
	General				
1	4356.510200 Salaries	3,418,779	2,216,127	2,322,827	68%
2	4356.520150 Health Insurance	1,087,559	704,113	779,302	72%
3	4356.522100 Medicare	49,572	28,883	31,443	63%
4	4356.524100 Workers Compensation	81,791	114,512	81,791	100%
5	4356.525100 PERS / STRS	468,129	307,329	322,498	69%
6	4356.530100 Contract Services	700,000	506,802	624,066	89%
7	4356.530101 Rentals	60,000	37,326	32,557	54%
8	4356.530102 Non-Waiver Supported Living	500,000	301,729	214,551	43%
9	4356.530200 Repairs / Maintenance	60,000	41,901	49,002	82%
10	4356.540100 Supplies	185,000	103,130	126,465	68%
11	4356.550100 Equipment	15,000	13,506	32,880	219%
12	4356.560100 Other Expenses	95,000	51,253	808,673	851%
13	4356.560101 Medicaid Match - TCM				
14	4356.560102 Family Support Services	50,000	17,313	28,337	57%
15	4356.560103 Medicaid Waiver Match	3,426,391	1,954,610	1,876,733	55%
16	4356.560107 Utilities	119,198	74,599	62,750	53%
17	4356.560110 Fees-Settlement	159,121	90,477	95,965	60%
18	4356.560200 Advertising-Printing	20,000	6,406	20,065	100%
19	4356.560300 Travel / Reimbursement	30,000	18,666	20,043	67%
20	4356.560500 Election Expenses		1,011		
21	4356.580100 Transfer Out				
	Fund Total:	**10,525,540**	**6,589,692**	**7,529,949**	

Exhibit 16

Athens County Board of Developmental Disabilities

Business Manager's Report

2016	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Beg. Fund Balance	3,709,716	1,228,470	1,444,582	1,126,765	4,036,299	3,494,884	3,331,582	2,562,508	2,229,352	2,229,352	2,229,352	2,229,352
Revenues	139,123	688,810	442,578	4,982,682	67,549	489,163	445,310	294,371				
Expenditures	(1,120,369)	(472,697)	(760,396)	(2,073,148)	(608,964)	(652,465)	(1,214,384)	(627,527)				
Ending Fund Balance	**2,728,470**	**1,444,582**	**1,126,765**	**4,036,299**	**3,494,884**	**3,331,582**	**2,562,508**	**2,229,352**	**2,229,352**	**2,229,352**	**2,229,352**	**2,229,352**
Funds Transferred to Rsrve Fd	1,500,000											
Adjusted Ending Balance	**1,228,470**	**1,444,582**	**1,126,765**	**4,036,299**	**3,494,884**	**3,331,582**	**2,562,508**	**2,229,352**	**2,229,352**	**2,229,352**	**2,229,352**	**2,229,352**
Min Fund Bal. (@ 25%)	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385	2,631,385
Min Fund Bal. (@ 12%)	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693	1,315,693
Variance from Min Fd Bal	**(87,223)**	**128,890**	**(188,928)**	**2,720,606**	**2,179,191**	**2,015,890**	**1,246,816**	**913,660**	**913,660**	**913,660**	**913,660**	**913,660**
Carryover Percentage	**11.67%**	**13.72%**	**10.71%**	**38.35%**	**33.20%**	**31.65%**	**24.35%**	**21.18%**				

If you have any questions regarding this financial information please contact me via the information below.

Stephen P. Kramer
Director of Finance and Operations, ACBDD
740-594-3539 ext. 224
skramer@athenscbdd.org

4356.520150 Health Insurance			
American United Life Insurance Company	September, 2016 - Life Insurance Premium	08/26/2016	$1,464.75
Medical Mutual of Ohio	October, 2016 - Vision Insurance Premium	09/01/2016	$1,006.45
Patrick Benefits Administrators	HRA deductibles	09/01/2016	$1,565.93
Patrick Benefits Administrators	HRA deductibles	09/06/2016	$5,736.76
Patrick Benefits Administrators	HRA deductibles	08/19/2016	$1,649.07
Patrick Benefits Administrators	October, 2016 -HRA Participants	09/09/2016	$364.00
U. S. Bank Institutional Custody Services	September, 2016 - Health Insurance Premiums	08/19/2016	$63,277.14
	Health Insurance Total: 75,064.10		
4356.522100 Medicare			
Athens County Auditor	August, 2016 - Medicare Contributions	08/23/2016	$3,920.58
	Medicare Total: 3,920.58		
4356.525100 PERS / STRS			
Athens County Auditor	August, 2016 - STRS & OPERS	08/25/2016	$38,924.02
	PERS / STRS Total: 38,924.02		
4356.530100 Contract Services			
AF-CADRE	Summer Camp Director Salary	08/17/2016	$2,500.00
Atco, Inc.	August, 2016 - Consumer Scanning - 103.50 hrs @ $11/hr	09/06/2016	$1,138.50
Atco, Inc.	August, 2016 -Front office support - 109.50 hrs @ $11/hr	09/06/2016	$1,204.50
Atco, Inc.	Jul-16	08/17/2016	$9.04
Atco, Inc.	July, 2016 - Production Aide - 140 hrs @ $10.46/hr and 23 hrs @ $10/hr; and Payroll Clerk 60 hrs @ $15.0	08/17/2016	$2,703.04
Atco, Inc.	08/2016 - Consumer wages 558 hrs of Summer Youth, 40 hours of transition and 60 hours of adult wages @	09/07/2016	$5,862.78
Atco, Inc.	August, 2016 - Job Trainers - 86 hrs for Medicaid; 37 hrs for Non Funded; 15 hrs of VRP3 Transition; 135.2	09/07/2016	$13,814.38
Athens County Commissioners	2016 State Audit on fund 401	09/01/2016	$11,859.15
Balch, Freda	Auugst 1-31, 2016 - 26 trips of transporting Atco consumer	09/08/2016	$145.60
BCI	August, 2016 - BCI & FBI webchecks	09/06/2016	$662.00
Blaugrund Kessler Myers & Postalakis	Professional Services from 8/2/16 to 8/24/16	09/06/2016	$940.00
Career Connections, Inc.	Permanent placement - Human Resource Manager	08/17/2016	$4,331.25
Cross Management	August, 2016 - Human Resource Contract	09/07/2016	$2,125.87
Holzer Clinic, LLC	DOT physicals on - all $35 each	09/14/2016	$245.00
Holzer Clinic, LLC	Employee Physicals - $54; $72, $54; $72; and $72	09/13/2016	$324.00
Holzer Clinic, LLC	DOT physicals on	08/17/2016	$158.00
Medicaid Billing Solutions, Inc.	Medicaid billing for TCM services February 2016 (JUL16C) and March 2016 (AUG15C)	08/24/2016	$2,085.22
Nagy PT, Adrienne	August, 2016 - PT Services - Beacon 20.75 hrs; EI 17 hrs; and Atco .75 hours @ 50/hr	09/01/2016	$1,925.00
Passion Works Studio	Third Quarter Art Programming	09/06/2016	$11,250.00
Southern Ohio Council of Governments	July, 2016 - MUI Investigative Agent Services - 153.43 hours @ $42/hr	08/23/2016	$6,444.06
The Healthy Edge, LLC	9/9/16 - Drug Test	09/13/2016	$38.00
The Healthy Edge, LLC	7/12/2016 - Drug Test	08/17/2016	$38.00
Time Warner	September, 2016 - Atco cable	09/13/2016	$78.40
Time Warner	September, 2016 - Internet	09/06/2016	$3,348.00
	Contract Services Total: 73,229.79		
4356.530101 Rentals			
Atco, Inc.	September, 2016 - Passion Works Rent	09/06/2016	$4,084.10
B & C Communications	September, 2016	08/19/2016	$100.00
Pitney Bowes	ADM postage meter rental from 8/30/16 to 9/29/16	09/06/2016	$211.00
	Rentals Total: 4,395.10		
4356.530102 Non-Waiver Supported Living			
Able Rentals	August, 2016 - Rent - roommate	09/08/2016	$325.00
Able Rentals	Septmeber, 2016 - Rent - roommate	09/08/2016	$325.00
Athens Metropolitan Housing	August, 2016 - rent	09/02/2016	$309.00

Athens Metropolitan Housing	August, 2016 - Rent	09/02/2016	$302.00
Athens Metropolitan Housing	September, 2016 - rent	09/09/2016	$302.00
Athens Metropolitan Housing	September, 2016 - rent	09/09/2016	$309.00
Budget Pest Control %Thomas Bailey	first treatment for bed bugs and roaches	09/14/2016	$175.00
Budget Pest Control %Thomas Bailey	Treatment for dust mites at 9033 Lavelle Road	09/14/2016	$115.00
Fang Services, LLC	September, 2016 - Rent	09/02/2016	$510.00
Mollica,Gall, Sloan & Sillery Co, L.P.A.	8/30/16 - legal services	09/15/2016	$175.00
R.H.D.D., Inc.	April, 2016 to July, 2016 - $7387.21 and $1817.71	09/01/2016	$9,204.92
Ripple, Thomas E.	August 7, 14 & 28, 2016 - three one hour massage treatments	09/08/2016	$180.00
SOAR (Southern Ohio Adventures Recreation)	April 17-23rd - hospital stay	08/19/2016	$3,025.00
Treasurer of State, %OH Dept of MR/DD	August, 2016 - GDC	09/02/2016	$7,868.11
	Non-Waiver Supported Living Total: 23,125.03		
4356.530200 Repairs / Maintenance			
Pidcock Glass Company	bronze tempered glass - r&r - Beacon	08/17/2016	$477.29
Budget Pest Control %Thomas Bailey	treatment for dust mites at Bus Garage	09/01/2016	$115.00
Dowler, Robert Jr.	5 mfd capacitor - service call - Bus Garage	08/23/2016	$110.00
Montle, David	5/18/16 - Labor to connect 3 phones to system @ Atco and phones; labor to reprogram two exts (222 & 234	08/22/2016	$360.00
NOE Office Equipment	School copier from 8/4/16 to 9/3/16	09/09/2016	$45.82
Ohio Pest Control	8/29/2016 - Atco	09/01/2016	$43.00
Ohio Pest Control	08/29/2016 - Beacon	09/01/2016	$49.00
Rosenberger, Joel	floor patch at Beacon School Kitchen around draing	08/23/2016	$125.00
Time Clock Plus	support incident	09/14/2016	$77.00
	Repairs / Maintenance Total: 1,402.11		
4356.540100 Supplies			
Pidcock Glass Company	plexiglass - Beacon	09/08/2016	$31.39
4imprint, Inc.	250 bandage dispenser - Personnel Plus	08/17/2016	$266.90
All American Trophies & Sports	six plaques - Personnel Plus	09/01/2016	$48.00
All American Trophies & Sports	Summer Youth TShirts - Personnel Plus	08/25/2016	$507.00
All American Trophies & Sports	Special Olympics shirts	08/19/2016	$208.50
All American Trophies & Sports	golf and tshirts with logo - Personnel Plus	08/25/2016	$99.00
American National Red Cross	12 Adult and Pediatric First Aid/CDPR/AED with Anaphylaxis and Epinephrine Auto-Injector Review - class t	09/01/2016	$228.00
American National Red Cross	5 students for adult and pediatric first aid/CPR/AED with Anaphylaxis and Epinephrine auto-injector review	08/22/2016	$95.00
Atco Employee Council	reimbursement for purchase from Krogers for picnic supplies on 8/12	09/01/2016	$101.31
C & E Stores	Frig Slide in range - Beacon	08/22/2016	$629.99
C & E Stores	building supplies - Beacon	08/17/2016	$12.57
Classic Solutions	building supplies - Atco	09/01/2016	$273.35
Classic Solutions	building supplies - Beacon	09/01/2016	$37.14
Classic Solutions	building supplies - Beacon	09/01/2016	$36.42
Classic Solutions	building supplies - Atco	09/15/2016	$144.12
Classic Solutions	building supplies - Atco	09/15/2016	$22.10
Classic Solutions	building supplies - Atco	08/25/2016	$440.08
Classic Solutions	building supplies - Atco	09/06/2016	$45.04
Classic Solutions	building supplies - Atco	09/06/2016	$37.14
Cleveland Tank & Supply, Inc.	60 gal rectangular steel tank for Thomas School Bus disel tank	09/01/2016	$724.00
DASH Medical Gloves, Inc.	18 cases of DASH Powder Free Vinyl Gloves - Beacon	08/18/2016	$664.20
Don Wood Automotive	vehicle part	08/17/2016	$99.99
Economy Supply	building supplies - Beacon	08/17/2016	$38.60
Economy Supply	building supplies - Beacon	08/17/2016	$23.58
Economy Supply	building supplies - Beacon	08/17/2016	$38.88
Economy Supply	building supplies - Beacon	08/17/2016	$6.90
Economy Supply	biulding supplies - Beacon	08/17/2016	$54.05
Economy Supply	credit on return of building supplies - Beacon	08/17/2016	-$11.30

Economy Supply	building supplies - Beacon	08/17/2016	$3.80
Interstate Batteries	SLA0905	09/01/2016	$8.45
Kroger - Columbus Customer Charges	food purchase for Atco picnic on 8/12	09/01/2016	$48.28
Kroger - Columbus Customer Charges	ballons and weights for Open House on August 16	08/19/2016	$36.00
Lowe's Home Centers, Inc. (Athens)	aluminum blind - Beacon	09/15/2016	$59.80
Lowe's Home Centers, Inc. (Athens)	range hood - Beacon	08/23/2016	$246.05
Minuteman Press	500 business cards for Butch Withem	08/25/2016	$42.00
Modern Data Products	office supplies - Adm	09/08/2016	$111.12
Modern Data Products	program supplies - Beacon	09/08/2016	$157.77
Moore Medical Supply	medical supplies - Atco	09/08/2016	$23.97
Moore Medical Supply	medical supplies - Beacon	08/24/2016	$294.13
Pitney Bowes	red ink cartridge for postage meter at SSA office	08/24/2016	$110.98
Randy V. Moore Petroleum Distribution LLC	234 gals of unleaded delivered on 8/23/16 @ $1.975/gal	09/01/2016	$462.15
Randy V. Moore Petroleum Distribution LLC	223 gals fo diesel delivered on 8/23/16 @ $2.06/gal	09/01/2016	$479.98
Randy V. Moore Petroleum Distribution LLC	222 gals of diesel delivered on 9/6/16 @ $1.96/gal	09/15/2016	$435.12
Randy V. Moore Petroleum Distribution LLC	186 gals of unleaded delivered on 9/6/16 @ $1.855/gal	09/15/2016	$345.03
Randy V. Moore Petroleum Distribution LLC	358 gals of unleaded delivered on 8/16/16 @ $1.915/gal	08/22/2016	$685.57
Randy V. Moore Petroleum Distribution LLC	316 gals of diesel delivered on 8/16/16 @ $1.94/gal	08/22/2016	$613.04
Randy V. Moore Petroleum Distribution LLC	354 gals of diesel delivered on 8/30/16 @ $2.06/gal	09/06/2016	$729.24
Randy V. Moore Petroleum Distribution LLC	175 gals of unleaded delivered on 8/30/16 @ $1.975/gal	09/06/2016	$345.63
Staples Business Advantage	lanford poster frame - Personnel Plus	09/14/2016	$35.99
Staples Business Advantage	binder clips and clip mini binders - Personnel Plus	09/14/2016	$2.80
Staples Business Advantage	name plate - Personnel Plus	09/01/2016	$32.50
Staples Business Advantage	name plate - Personnel Plus	09/01/2016	$32.50
Staples Business Advantage	name plate - Personnel Plus	09/01/2016	$32.50
Staples Business Advantage	Brother toner - VPR3	09/01/2016	$199.14
Staples Business Advantage	office supplies - Personnel Plus	08/17/2016	$255.58
Staples Business Advantage	office supplies - Personnel Plus	08/22/2016	$35.49
Staples Business Advantage	office supplies - Personnel Pus	08/22/2016	$5.70
State Electric Supply	building supplies - Beacon	08/19/2016	$3.78
State Electric Supply	building supplies - Beacon	08/19/2016	$75.65
Supply Post Business Products	12 pocket display - SSA	09/09/2016	$170.73
Synchrony Bank (Amazon)	Half pencils with erasers - Beacon	09/01/2016	$9.95
Synchrony Bank (Amazon)	Fujifilm Instax mini instant film twin pack and creative bluetooth - Beacon	09/13/2016	$63.57
Synchrony Bank (Amazon)	Brother TN 750 High Yield Toner Cartridge	09/01/2016	$83.99
Synchrony Bank (Amazon)	two ACER G247HYL widescreen monitors, Surface Pen for Surface pro and Surface Pro 2 tablet touch scre	09/01/2016	$325.96
Synchrony Bank (Amazon)	Dr. Seuss Cat in the Hat Juggling on Ball - Nursing/Beacon	08/17/2016	$62.00
Synchrony Bank (Amazon)	Trend Lab Dr. Seuss Wall Cloc, removable wall decorations, and Eureka Cat in the Hat blue deco trim - Nur	08/17/2016	$49.43
Synchrony Bank (Amazon)	Dr. Seuss One Fish Two Fish Red Fish Blue Fish wall quote art decal - Beacon Nursing	08/17/2016	$27.99
Synchrony Bank (Amazon)	two Acer widescreen monitors (Rector), Brother high yield toner cartridge - SSA; and two wireless mice - Bu	08/17/2016	$365.76
Synchrony Bank (Amazon)	Pure Acoustics Portable Bluetook speaker wireless PA system - Atco	09/14/2016	$169.99
Synchrony Bank (Amazon)	YSIM clip on fan rechrageable battery fan - Beacon Nursing	09/01/2016	$22.99
Synchrony Bank (Amazon)	4 chew stixx oral crew - Beacon	09/01/2016	$31.76
Synchrony Bank (Amazon)	Chewy Tubes P and Q and chewy tube yellow - Beacon	09/01/2016	$28.29
Synchrony Bank (Amazon)	ARK Textured grabbers, knobby texture chewy tube green, weighted lizard and weighted snack - Beacon/De	09/01/2016	$107.97
Synchrony Bank (Amazon)	senso band wearble fidgets and tactile tiger chewable armband - Beacon	09/01/2016	$48.38
Synchrony Bank (Amazon)	Creative D80 wireless bluetooth speakers - Beacon	08/19/2016	$24.29
Synchrony Bank (Amazon)	SHHORS Unisex's Colorful LED digitial with calendar and chronograph and alarm wrist -Beacon	09/01/2016	$55.92
Synchrony Bank (Amazon)	Angry Birds Movie, Mac & Cheese (I can read level 1), Unisame colorful 6ft 2 meter rugged nylon braided, L	09/01/2016	$139.54
Taylor Motors	vehicle part	08/17/2016	$7.82
Teacher Created Resources, Inc.	How Am I Doing Today Mini Bulle - Beacon	09/06/2016	$33.95
Uni-Select USA, Inc.	vehicle parts	09/15/2016	$14.22

Uni-Select USA, Inc.	vehicle parts	09/15/2016	$947.75
Uni-Select USA, Inc.	vehicle parts - credit	09/15/2016	-$947.75
Uni-Select USA, Inc.	vehicle parts	09/13/2016	$18.32
Uni-Select USA, Inc.	vehicle parts	09/13/2016	$59.82
Uni-Select USA, Inc.	vehicle parts	09/13/2016	$181.13
Uni-Select USA, Inc.	vehicle parts	09/13/2016	$12.55
Uni-Select USA, Inc.	vehicle parts (credit)	09/13/2016	-$181.13
Video Communications	How to Safely Evacuate a Special Needs Bus video	09/15/2016	$175.15
Warehouse Tire	tire dismount	08/24/2016	$30.49
	Supplies Total: 12,992.32		
4356.550100 Equipment			
Discount School Supply	4 wheelchair accessible desk - Young Adult class	09/01/2016	$635.96
Discount School Supply	4 wheelchair accessible desks - Young Adult	09/01/2016	$635.96
	Equipment Total: 1,271.92		
4356.560100 Other Expenses			
Athens Area Chamber of Commerce	two steak fry & auction dinners	09/01/2016	$100.00
Athens County Recorder's Office	voided check #601715 - this fee was included in another check	08/19/2016	-$28.00
Kroger - Columbus Customer Charges	supplies for Beacon open house on 8/16	08/18/2016	$89.65
Ohio Dept of DD - Broad Street	Three year renewal fee for Application ID: 55088; Contract #0500014; Medicaid #0961562	08/22/2016	$1,600.00
Robertson, Ruth A.	reimbursement for supplies for Beacon open house on August 16th	08/18/2016	$14.00
Treasurer of State, %OH Dept of MR/DD	CY11 M CRS - Cost settlement	08/18/2016	$3,134.27
	Other Expenses Total: 4,909.92		
4356.560102 Family Support Services			
American Electric Power	Past due bill - to prevent electric from being turned off - family support services	09/14/2016	$162.94
Boudinot, David	reimbursement for purchase from Best Buy for a wireless router - BALANCE OF ALLOTMENT	09/12/2016	$141.69
Budget Pest Control %Thomas Bailey	First treatment for bed bugs and fleas -	08/22/2016	$125.00
Fouty, Betty	reimbursement for food for special diets - BALANCE OF ALLOTMENT	09/06/2016	$155.90
Hanger Prosthetics & Orthotics	custom fit plastic - BALANCE OF ALLOTMENT - family support services	09/06/2016	$361.99
Harrison & Company	jumbo foam dominos, basic skills board, smart toss bean bag, and shut the box - family support services (D	09/09/2016	$114.96
Hart, Jamie	reimbursement for application fee for housing - family support services	09/13/2016	$25.00
Martindale, Lisa	reimbursement for purchases from Amazon for Fire Kids Edition Table and learning resources - family supp	09/06/2016	$138.01
Natural Freedom, LLC	August 8 & 22 with Physical Therapist and August 1 and 29 without Physical Therapist - BALANCE OF ALL	09/06/2016	$180.00
Natural Freedom, LLC	August 4, 11 and 19,2016 - family support services	09/06/2016	$120.00
R.H.D.D., Inc.	July 13 to 27, 2016 - supported living	08/22/2016	$197.50
R.H.D.D., Inc.	July 13 to 27, 2016 - supported living	08/22/2016	$197.50
Synchrony Bank (Amazon)	Bubbas super strength commercial enzyme cleaner - family support services	09/13/2016	$39.97
Synchrony Bank (Amazon)	weighted lizard - family support services	09/13/2016	$36.00
Synchrony Bank (Amazon)	Flexzion 2 Person folding tent single Layer for Outdoor sports camping - family support services	09/01/2016	$78.22
Synchrony Bank (Amazon)	3 pack - dentrust 3-sided toothbrush - family support services	08/19/2016	$16.97
Synchrony Bank (Amazon)	KidKraft waterfall mountain train set and table - family support services	08/19/2016	$163.39
Synchrony Bank (Amazon)	Multriculturalism and the Criminal Justice System book - family support services	09/09/2016	$88.92
TFH	catch and count magentic fishing game, monkey balance board, teddy wear, and wobble ball - familly suppo	09/01/2016	$172.50
VRI - Valued Relationships, Inc.	one month of emergency response monitoring - family support services	09/07/2016	$50.00
WalMart (Athens Store)	work clothing - family support services	09/13/2016	$152.53
WalMart (Athens Store)	computer desk - balance of alotment - family support services	08/29/2016	$186.03
WalMart (Athens Store)	school clothing and supplies - family support services	08/29/2016	$155.82
WalMart (Athens Store)	clothing - family support services	09/01/2016	$268.96
WalMart (Athens Store)	five boxes of pull ups - family support services	08/17/2016	$99.85
WalMart (Athens Store)	school clothes and supplies - family support services	08/17/2016	$213.67
	Family Support Services Total: 3,643.32		
4356.560107 Utilities			
American Electric Power	Beacon electric from 7/28/16 to 8/26/16	09/01/2016	$1,351.24

American Electric Power	8 Harper Street electric form 7/14/16 to 8/12/16	08/17/2016	$97.81
American Electric Power	8 Harper Street electric from 8/12/16 to 9/12/16	09/15/2016	$181.86
American Electric Power	Bus Garage electric from 7/15/16 to 8/15/16	08/19/2016	$198.64
American Electric Power	Passion Works - 20 E. State electric from 7/22/16 to 8/22/16	08/25/2016	$89.00
American Electric Power	Passion Work s- 22 E. State electric from 7/22/16 to 8/22/16	08/25/2016	$154.69
American Electric Power	Atco light from 7/21/16 to 8/19/16	08/24/2016	$10.02
American Electric Power	Atco electric from 7/21/16 to 8/18/16	08/24/2016	$813.51
AT & T Mobility	cell phones from Butch 7/23/16 to 8/22/16	09/06/2016	$53.36
BFS Petroleum	600 gals of LP at $.74/gal	08/23/2016	$444.00
BFS Petroleum	credit from statement	09/08/2016	-$2.18
BFS Petroleum	LP gas	09/08/2016	$12.00
City of Athens	Atco water from 7/19/16 to 8/16/16 - 15,000 gals	09/01/2016	$172.27
City of Athens	Beacon water from 8/2/16 to 9/7/16 - 32,000 gals	09/15/2016	$332.27
City of Athens	Passion Works water from 7/12/16 to 8/10/16	08/19/2016	$68.69
Columbia Gas	Atco, Inc. - gas from 7/14/16 to 8/12/16	08/17/2016	$327.00
Columbia Gas	Passion Works - 20 E. State gas from 8/12/16 to 9/13/16	09/15/2016	$26.73
Columbia Gas	Atco - gas from 8/12/16 to 9/13/16	09/15/2016	$327.00
Direct Energy Business, LLC	Passion Works - 22 E. State electric from 7/22/16 to 8/22/16	09/01/2016	$217.09
Direct Energy Business, LLC	Passion Works - 22 E. State electric from 7/22/16 to 8/22/16	09/01/2016	$417.62
Direct Energy Business, LLC	Atco electric from 7/21/16 to 8/18./16	09/01/2016	$988.28
Direct Energy Business, LLC	8 Harper Street electric from 7/14/16 to 8/12/16	08/22/2016	$179.24
Direct Energy Business, LLC	Bus Garage electric from 7/15/16 to 8/15/16	08/25/2016	$255.05
Direct Energy Business, LLC	8 Harper Street electric from 7/12/16 to 8/10/16	08/22/2016	$2.22
Direct Energy Business, LLC	Beacon electric from 7/28/16 to 8/26/16	09/06/2016	$1,794.14
Frontier	September, 2016 - Personnel Plus	09/08/2016	$151.28
Frontier	September, 2016 - Beacon	09/08/2016	$207.93
Frontier	September, 2016 - Atco	09/08/2016	$233.48
Frontier	September, 2016 - Passion Works	09/08/2016	$85.76
Interstate Gas Co (IGS)	July, 2016 - Beacon	08/17/2016	$309.74
Le-Ax Water Dept.	Bus Garage water from 7/13/16 to 8/11/16 - 4,000 gals	09/01/2016	$44.70
Le-Ax Water Dept.	8155 State Route 56 - 7/21/16 to 8/10/16	09/01/2016	$12.80
Le-Ax Water Dept.	8155 State Route 56 water from 7/21/16 to 8/19/16	09/01/2016	$18.56
The Plains Water & Sewer District	6 Harper Street water from 7/27/16 to 8/29/16 - 2200 gals	09/13/2016	$37.66
Waste Management	September, 2016 - Beacon	09/01/2016	$184.91
Waste Management	September, 2016 - Bus Garage	09/01/2016	$122.53
Waste Management	September, 2016 - Atco	09/01/2016	$371.59
	Utilities Total: 10,372.29		
4356.560200 Advertising-Printing			
APG Media of Ohio	Advertising for Bus Driver and various positions in August	09/13/2016	$1,253.00
APG Media of Ohio	Advertising for positions in August - Sub Nurses, Bus Drivers, Mechanic, Custodial Worker	09/13/2016	$888.28
Athens High School Boosters	Personnel Plus video board advertising	08/25/2016	$200.00
MD Computer Services, Inc.	Logo Banner for ACBDD	09/06/2016	$79.95
MD Computer Services, Inc.	ACBDD Banner	08/22/2016	$81.20
Minuteman Press	200 newsletters - July 2016 -Personnel Plus	08/25/2016	$124.00
Minuteman Press	1,000 pocket folders - printed folders for businesses and clients - Personnel Plus	08/25/2016	$1,440.00
	Advertising-Printing Total: 4,066.43		
4356.560300 Travel / Reimbursement			
Backus, Barry R.	Travel 07/14/16 to 08/12/16	08/17/2016	$44.77
Bogatay, Lindsey	Travel 08/02/16 to 08/31/2016	09/01/2016	$308.45
Carlson, Kathleen	Travel 08/01/16 to 08/30/16 - SSA	09/08/2016	$167.45
Casey, Margaret	Travel 05/16/16 to 05/31/16	08/17/2016	$44.39
Hagen, Cale W.	Travel 8/24/16 to 8/31/16	09/01/2016	$150.55

Hagen, Cale W.	Travel 6/14/16	08/24/2016	$63.27
Lehman, Dennis	Travel 8/17/16 to 8/30/16 - SSA	09/09/2016	$198.94
McNelly, David R.	Travel 08/02/16 to 08/30/16	09/01/2016	$242.68
Mid East Ohio Regional Council d/b/a MEORC	Imagine Training for SSA series - June-September, 2016	09/14/2016	$135.00
Mitchell, Jodi	Travel 08/08/16 to 8/31/16	09/15/2016	$203.80
Pike Co. Joint Vocational School	September 9, 2016 - A Reasonable Suspicion Drug and Alcohol Training for two transportation supervisors	08/25/2016	$90.00
Smathers, Mary Ann	Travel 8/1/16 to 8/30/16	09/01/2016	$204.53
Swackhamer, Jerry W.	Travel 06/28/16 to 08/15/16	08/17/2016	$200.02
	Travel / Reimbursement Total: 2,056.35		

7809.550100 Capital Improvements

Carter Lumber	cabinet, sink, faucet, countertop, knobs - Beacon Teacher Lounge update	08/17/2016	$1,716.52
	Capital Improvements Total: 1,716.52		

Grand Totals: $261,089.80

Exhibit 18

Athens County Board of Developmental Disabilities

Board Submission by Dennis Lehman
Area of Supervision: Service and Support Administration
September 27, 2016

Intro of highlights:

- We had the opportunity to send two staff, Kathleen Carlson and Lindsey Bogatay, to Washington DC for a three day Academy sponsored by the National Wraparound Implementation Center in partnership with the National Wraparound Initiative. This is the second annual National Wraparound Implementation Academy. The academy will provide individuals in key wraparound roles with opportunities to learn from the field's foremost experts in Wraparound and systems care. This is an opportunity for Kathleen and Lindsey to build new skills and acquire information and tools that they can utilize here in Athens as they work with other local agencies to serve these at risk children and their families. Many of the children we have referred to the Athens County Family and Children First Council are on their caseloads and serve as the team facilitator for the team meetings for wraparound services for these children. This opportunity was funded by a grant through the Athens County Family and Children First Council's ENGAGE program. This training will help our staff participate with other local agencies to provide community based services and supports for children and youth with mental health challenges and their families, to help them function better at home, in school, at work, in the community and throughout life. The grant provides for 100% registration fee = $450.00 per person, 100% hotel costs= 2 people per room for three nights, and a travel stipend of $250.00 per person. The Athens County ENGAGE program serves 25 at risk youth ages 14 – 24, who are at risk of involvement with one or more of the following: homelessness, Juvenile Court, Substance Abuse, Mental Health or Child Welfare. Approximately 12 staff from various county agencies attended from Integrated Services, Hopewell Health Care, Athens County Children's Services, Health Recovery Services, and FCFC along with our two SSAs.

- We are actively contacting families who have sons/daughters on the waiting list for the state funded waivers we have received. The challenge is to find providers for the Personal Assistance service on the SELF waiver since the rate is considerably lower than the Homemaker/Personal Care rate for the IO and Level-1 waivers. This has been an issue all over the state. We are also looking for two adults whose families would be willing to become Adult Family Living/Shared Living service providers on the IO waiver.

- DODD is providing numerous webinars this fall, 20 plus between September 19 and January 4. These webinars, live chats and technical assistance are related to the proposed modified HCBS waiver adult day services. The webinars will include training on how the modifications have impacted the adult day services and the live chats will provide opportunities to ask questions related to the application changes.

Issues to be shared:

- With the increase emphasis on finding employment options for people eligible for services from ACBDD we are finding increasing funding issues, for example, a young woman recently started a job in food industry, which she likes very much and her employer likes her. She currently has a job coach for four hours a week, the entire part time position she works and she attends two Adult Day Programs two days each all of which cannot be funded by her waiver due to not having enough waiver funds in her ADS budget. She is likely going to need job coaching for an extended time, maybe as long as a year and wants to continue attending ADSs for four days per week. This will exhaust her Adult Days Service budget of $9,480.00 by the end of October and her span doesn't end until April of 2017 so she will go approximately half a year with no waiver funding for these services. If she were asked to make a choice between working and attending ADS; she would quit her job, even though she likes her job rather than ADS because that is where her friends attend. If she chose to not attend ADS then she would have to stay home and that would require more homemaker/personal care hours which is more costly than attending the ADS. The dilemma for the Board is will we commit to employment for individuals even though it may cost the Board more to be compliant with the Employment First Initiative, which states that every person with developmental disabilities can and should work as we can discover employment options to match their interest and skills.

- As I reported in my August Report we are working through a difficult set of circumstances that has caused us to explore contracting with the SOCOG to provide SSA service for one individual. The chosen representative is not satisfied with the current state of service delivery and collaboration among local providers including SSA service and has been very time consuming to complete the SSA functions for this individual. The PGO contract permits the Board to subcontract in order to maintain flexibility to provide continuous services to meet the needs of consumers and address the mandates required by state and federal statutes. We have met with the PGO representatives and offered to enter into a Memorandum of Understanding (MOU) to demonstrate that we are not intending to erode the unit by subcontracting this one case. A MOU was written and the PGO representatives presented it to their membership and it was approved by a majority of 12 to 3 vote in favor. If the board approves this MOU we will move forward with having SOCOG providing the SSA service to this one individual. The Chosen Representative is in favor of working with SOCOG because he has a favorable relationship with SOCOG for payee services for his son and believes this will be a similar experience for them.

- Our Board hosted a training on September 21, with Thomas Hess, from DODD Employment First Division. The training was geared for SSAs and we extended an invitation to Agency Providers and SSA Departments from several other County Boards. The training was on the Opportunities for Ohioan's with Disabilities and DODD Employment First Partnership, regarding who and how people should be referred for employment services through the Employment First program.

Exhibit 19

PersonnelPlus
Employment Services
Still the one in Athens County after 30 years!

PersonnelPlus Employment Services
Board Report
For August 2016

Job Development

Jona Moberg
Job Developer

New Hire For August at Taco Bell

PersonnelPlus assisted a former Summer Youth Employment trainee and current Athens High School Student with getting hired at Taco Bell in Athens. While PersonnelPlus has not traditionally placed individuals with disabilities in jobs while they are still in high school, OOD/VRP3 is placing more focus on assisting individuals with employment at a younger age. This new job placement will assist the Taco Bell team 15 to 20 hours per week with food prep, cashiering, and as a Dining Room Attendant. Appreciation is extending to Aaron Romero, VRP3, for his support of the individual and guidance to PersonnelPlus.

Job Developer, Jona Moberg, is the direct link to our business partners. Jona meets with businesses and job seekers regularly while making contact with new or prospective businesses. Currently The Athens Messenger, Texas Roadhouse and Taco Bell have been working with our job seekers and we have two individuals who have been offered positons and two others we hope to announce very soon. Sweet Arts Bakery and Ohio University Inn and Conference center have been also been supportive and we are encouraged that we can have a stronger connection with them in the future.

Jobs Placed by PersonnelPlus in 2016

1. Shawna Stump State Farm Insurance
2. Larry's Dawg House
3. Atco/Passion Works
4. Kroger of Athens
5. Little Caesar's Pizza
6. Brenen's Coffee and Café
7. Monticello Apartments
8. Taco Bell

PersonnelPlus Awards and Recognition Event Slated for Wednesday, October 26, 2016

Once every two years PersonnelPlus highlights the businesses and individuals employed there that were placed by PersonnelPlus's assistance. The event will be held on Wednesday, October 26, 2016 at Ohio University in Nelson Commons with the doors opening a 5:00 p.m. Please plan to attend this very special community event. Tickets will be available at PersonnelPlus.

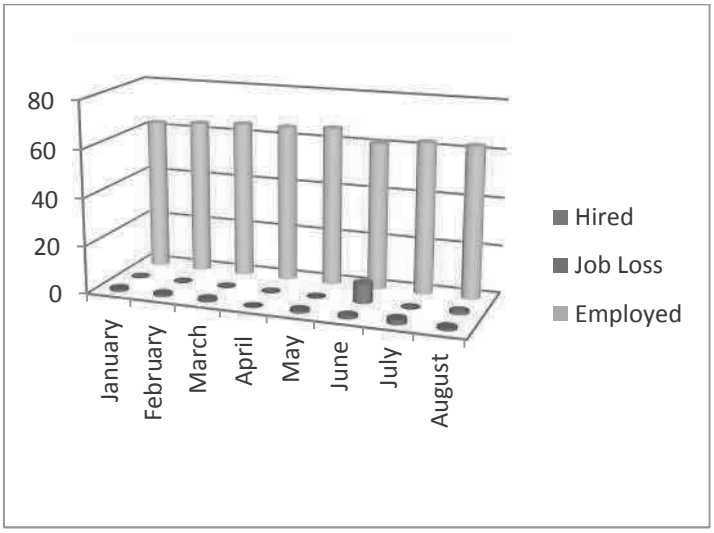
Training

Job Training Coordinator Heather Clemons

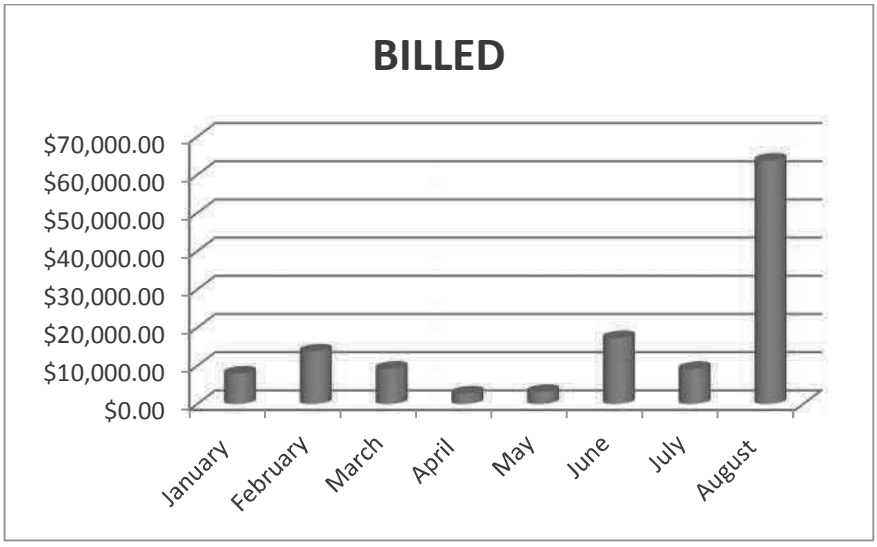
The PersonnelPlus Training Department was busy with exciting things happening this month. We wrapped up the Summer Youth Employment Program August 11th. The student workers all seemed to enjoy working and many of them will be an asset to local businesses in the future. The PersonnelPlus Department received new referrals from both the BVR Office on Columbus Road and the Athens County Board of DD & Washington County Board of DD VRP3 Contract Services with OOD to extend new services to these students beyond the Summer Youth Employment Program. Additionally, we provided Community Based Employment Assessments for 6 job seekers. The business partners included Athens City School District, Holiday Inn, Kroger of Athens, The Recycling Center, WASCO, and Kroger in Trimble. We appreciate the support of these businesses. Four intakes were done for new job seekers who will begin services next month. Finally, we did employee development with 10 job seekers. A job trainer met with each of these people weekly to assist them in their job search. The trainer's help individuals fill out applications both on line and in the community, conduct mock interviews and research possible job opportunities.

Section 1: Jobs	
New hires in August 2016	1
Total number of jobs filled as of January 1, 2016	8
Total number of individuals employed in the community	63
Job Tryouts for August 2016	0
Job offers to job seekers	1
Job offers accepted by job seekers	1
Job losses in August 2016	0
Total job losses due to termination as of January 2016	1
Total job losses as of January 1, 2016 (8 due to Atco ending Janitorial Jobs)	9
Number of individuals receiving active Job Development Services (an active job search in place)	12
Section 2: Internships	
Total number of individuals receiving BVR assessments; CBA, CX, Etc.	17
Section 3: Atco or other Day Habilitation Centers	
Total number of Atco or other Day Hab. individuals referred to PersonnelPlus to actively seek employment (BVR)	0
Total number of Atco or other Day Habilitation individuals PersonnelPlus has obtained jobs for in 2016	1
Section 4: Total Services Provided	
Total # of individuals receiving Community Employment Services via PersonnelPlus	92

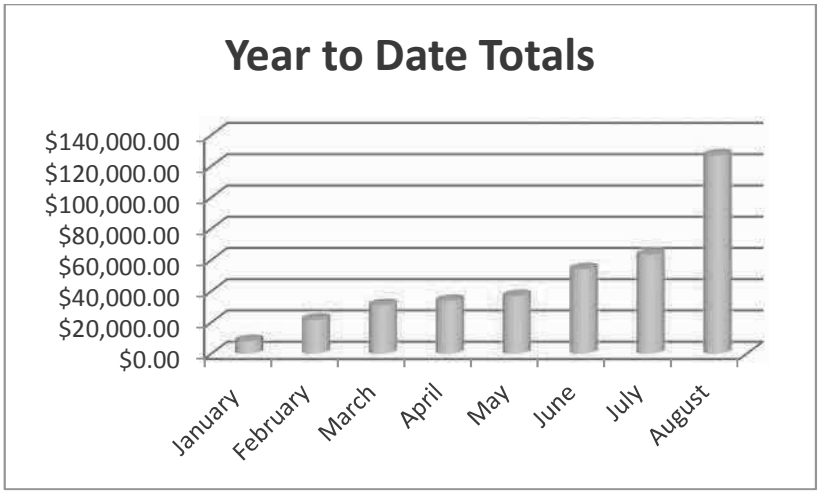
	Hired	Job Loss	Employed
January	1	0	63
February	1	0	64
March	1	0	65
April	0	0	65
May	1	0	66
June	1	8	61
July	2	0	63
August	1	1	63



OOD/VRP3 Revenue	
	Billed
January	$7,959.78
February	$13,747.26
March	$9,215.70
April	$2,706.00
May	$3,138.44
June	$17,212.52
July	$9,143.73
August	$63,705.90



	Year to Date Totals
January	$7,959.78
February	$21,707.04
March	$30,922.74
April	$33,628.74
May	$36,767.18
June	$53,979.74
July	$63,123.47
August	$126,829.37



Athens County Board of DD
Employment Options Division
Board Report For August 2016

Understanding VRP3

VRP3 (OOD Contract Services) with the Athens/Washington County Board of DD

History
VRP3, now referred to as OOD Contract Services, is a collaborative effort of the Athens County Board of DD and the Washington County Board of DD that originated around 2009. The two county boards came together to apply for a Vocational Rehabilitation Public Private Partnership (VRP3) grant program from the Opportunities for Ohioans with Disabilities (OOD). It is funded by OOD with match dollars from both county boards.

Purpose of Grant
The goal for the Athens County Board of DD is to expand employment options for transition youth (ages 14-22) and individuals with developmental disabilities.

How it Operates
The Washington County Board of DD provides the project management and support for this VRP3 and meets with staff of OOD to review progress.

How it's Funded
The Athens and the Washington County Boards of Developmental Disabilities contribute local dollars and OOD matches those dollars with federal funds. This helps the Athens County Board of DD maximize more money for Athens County to serve individuals with the most severe disabilities.

How Athens County Individuals with Disabilities are referred
Referrals are submitted to the Athens and Washington County Board of DD's VRP3 partnership to Aaron.Romero@ood.ohio.gov with the exception of Employment First referrals. Referrals to VRP3 do not prevent individuals from free choice of provider. VRP3 is a contract of the OOD. As long as individuals applying for VRP3 services meet OOD Eligibility Requirements, they do not need to be an enrollee of the Athens County Board of DD.

For more Information
For more information, you may call the Athens County Board of DD's Employment Option's Director, Douglas Mitchell at 740-592-3416 or email dmitchell@athenscbdd.org.

Employment Options School to Work Transition Services

Jordan Pepper
Transition
Coordinator

As the Summer Youth Employment Program wraps up for 2016, Transition Coordinator Jordan Pepper is compiling reports for each participant. Reports are submitted to the referral source (BVR, VRP3) and contain detailed information about each participant's daily progress, attendance, any barriers to success, and also contain a summary and recommendations for the next step. We look forward to seeing these students progress on their road to employment.

The Transition Coordinator begins the school year working with students and families with a fresh new approach. Jordan Pepper has been moved to the newly formed Athens County Board of DD's Employment Options Division. This change will more easily allow Jordan to assist any school or family with a student with a disability enrolled in area schools with their transition needs regardless of what employment vendor they may or may not be using. Jordan's plans for this year are two-fold, first educating school districts and families and individuals how she can assist them and secondly working with staff at Beacon School. Jordan and her Director, Doug Mitchell met with Beacon school staff to discuss how Jordan can assist the school with the coordination and implementation of employment training services. Jordan will have a caseload of individuals that she will work with in conjunction with their teachers and families. Jordan will be working with the students one-on-one each week, to make and work toward a goal for employment or other activities after graduation. For more information, contact Jordan at Employment Options at 740-592-6659.

Employment Navigation Meeting

Doug Mitchell, Director of Employment Options, Dennis Lehman, Director of SSA and Tristan Lawrence, SSA Manager, met with David Mitchell of MEORC who is serving as representative of the Employment Navigation Team in the Southeast region. The project is designed to assist with improving access to employment options and increase the knowledge and expertise necessary to initiate successful coordination of employment options for job-seekers desiring employment. This appears to be one area that the Athens County Board Employment Options Division is well advanced in and is already doing in most capacities. The position would represent the Athens County Board of DD by assisting Job Seekers with Developmental Disabilities and their families by acting as a resource and a guide to available employment resources. The position would provide a menu of services available in their local communities and assist with how to access those that best meet the Job Seeker's needs.

Athens County Board of DD Employment Options Division Hosts Employment First Presentation

The Athens County Board of DD Employment Options Division will be hosting DODD Training in Athens. The partnership between Employment First (DODD) and the Opportunities for Ohioan with Disabilities (OOD) called the Employment First Partnership will be presenting a training specifically for the Athens County Board of DD SSA's and Employment Options staff, PersonnelPlus and invited guest.

Wednesday September 21, 2016
Athens County Shrine Club
50 Connett Road, The Plains, Ohio 45730
Time: 11-1
Speaker, Thomas Hess, Department of DD, Employment First

Because of limited seating, please RSVP to Karen Hynes at 740-592-3416 or khynes@athenscbdd.org.

Exhibit 20

ATCO ADULT SERVICES BOARD REPORT

PROVIDED TO YOU BY THE ATCO MANAGEMENT TEAM

AUTUMN BROWN , MARK CULLISON, LAURIE GREGG, AND JOANNE HEINZMAN

DATES TO REMEMBER

Healthy Potluck 3rd Wednesday of the month
Yoga with Paul Richard Every Monday 6-8 pm
Movie Night 2nd Tuesday of Month
Rec Night Bowling: every Tuesday
League Bowling: every Wednesday
9/30 Columbus Zoo
9/19-10/28 Court St Pumpkin sales (days & times will vary)
9/28 Live Healthy Appalachia (every 4th Wednesday of the Month)
10/6 OU Volleyball Game
1**0/8** Indian Mound Festival Choir Concert AND Homecoming Parade
10/14 Ash Cave
10/ 20 Circleville Pumpkin Show
10/21 Halloween Dance
10/22 Special Olympics
11/1 ATCO Transition Forum

Adult Services: (Mark Cullison, Atco Director)

- Another successful fundraiser. The fairy garden auction and sloppy joe lunch on September 2 raised over almost $500. Thank you to everyone who participated

- The ATCO wood working class is currently making these great bird feeders. We would love to make one for you. Let us know and we will be happy to make one for you and we can paint it with any custom colors you.

- Preparations are being made for ATCO Idol in early December. The folks are currently picking their songs and beginning practice. Final dates, times, and venue will be decided soon and we'll be sure to let you know

On Sept 30th we will be saying goodbye to Sandy Conner. Sandy has been an adult services aide for many years and truly cares deeply about the people we serve. She will be greatly missed. Good Luck Sandy.

Exhibit 20

Important Adult Services Updates

Important changes to rate structure for Adult Day Services and Community Employment. Will change the way providers bill for services.

Modifications for the Ohio HCBS adult day and employment services have been made to support employment and community engagement. These are based on:

Through these services, individuals can:

- **Have stronger community connections**
- **Develop their abilities**
- **Improve their health**
- **Enhance the quality of their life**
- **Increase their self-esteem**
- **Expand their natural supports**
- **These services are now even more individualized and tied to specific, person-centered outcomes.**

- **What are the characteristics of a "good outcome"?**
- **Person-centered**
  - **What is important to me?**
  - **What is important for me?**
  - **Important to and important for are in balance**
  - **Informed decision making**
- **Describes the results of services that the person wants to achieve**
- **Individualized**
- **Informed by strengths and interests of the individual**
- **Reflects access to the community**
- **Should be evident throughout the types of activities completed**
- ***For employment services, outcomes should:***
- **Demonstrate progress toward competitive, integrated employment**
- **OR include opportunities for career development or advancement**
- ***With person centered planning, similar services may look different for each individual.**
-
- **Adult Day and Employment Services modifications reflect individual outcomes by offering greater flexibility.**

Services can be…

- In the community
- In a building
- Combination of multiple places
- Can happen on weekends
- Can happen in evenings

Services are not…

- Limited to facilities
- Limited to daytime hours
- Limited to week days

Rate Add-ons

Rate add-ons have been developed to support community based services. There are three different types of add-ons: medical assistance, behavioral support, and community integration. Medical and behavioral add-ons are automatically applied if an individual receives this support with Home and Personal Care (HPC). Community integration eligibility is based on provider qualifications and group sizes of four or less. All rate add-ons are only used if billing in quarter hour increments.
While medical and behavioral add-ons apply to all services, community integration only applies to services that are not solely community based. See chart below.

	Behavioral Support	Medical Assistance	Community Integration
Career Planning	X	X	
Vocational Habilitation	X	X	X
Adult Day Supports	X	X	X
Group Employment Supports	X	X	

Individual Employment Supports	X	X

Community Inclusion:(Nancy Epling)

Now that we have caught up with summer festivities and we are getting in the groove of the school year it is time to plan ahead! I am in the process of putting together some trips in the next couple of months and wanted to confirm these dates with everyone. I am also including Athens County Community Singers concerts on this list. Atco Staff will be assisting with these events and I have sent out information to everyone asking for them to check which Thank you J

9/14 Swimming at Strouds (w/ Gloria Wipple Lifeguard)
9/17 Sue & Cressie small group to Dayton Music Art & Film Festival
9/30 Columbus Zoo
9/19-10/28 Court St Pumpkin sales (days & times will vary) TBA
9/28 Live Healthy Appalachia (every 4th Wednesday of the Month)
10/6 OU Volleyball Game
10/8 Indian Mound Festival Choir Concert AND Homecoming Parade
10/14 Ash Cave
10/19 or 20 Emily to Circleville Pumpkin Show
10/21 Halloween Dance
10/22 & 23 Special Olympics
10/26 Live Healthy Appalachia
10/28 Athens Ghost Tour
11/1 Valley Gem Boat Ride
11/7 OU Basketball Game
11/11 Veteran's Day Parade
11/12 American Music Therapy Assoc. Performance (Sandusky)
11/18 ATCO and friends go to the movies
11/23 Live Healthy Appalachia
11/? Thanksgiving dinner
11/22 OU Football Game
12/2 Holiday Shopping
12/3 Kimes Nursing Home Choir Performance
12/6 Holiday Shopping
12/8 Hickory Creek Nursing Home Choir Performance
12/9 Lindley Inn Nursing Home Choir Performance
12/10 Athens Art Guild Choir Performance
12/14 Echoing Connections Choir Performance
12/16 The Laurels Nursing Home Choir Performance
12/17 Market on State St Choir Performance
12/19 Annual Xmas Choir Concert at Arts West—7:00pm Concert.
12/22 Holiday Party

Exhibit 20

****Thanksgiving Dinner (lunch) has not been scheduled yet**

Nursing: (Joanne Heinzman, ACBDD Direct of Nursing)
On October 6th the Athens Health Department will be at ATCO and Beacon to administer flu shots. We are grateful for their support and providing this service for us.

Passion Works Updates:(Autumn Brown, Atco Transition Manager)
Passion Works Welcomes Jacob Gilmore to our team, he is a part-time, temporary position to help cover store hours, help with production and be available to sub for other staff when they request time off.
The studio is working on Masks for a Halloween Sale, and will be partnering with Atco at their Pumpkin Sale Uptown Athens on Fridays near the Athens Courthouse. We are in the process

Spotlight:

Tina Wilson, has been with Atco for two years, and is employed as an Integrated Outcomes Coordinator. Prior to working at Atco Tina spent many years working for PersonnelPlus as a Job Trainer and is very passionate about the work she does with those we serve.
Tina has been working on at Atco is assisting individuals on her caseload in acquiring adapted communication devices to assist with their communication needs. She partners with OU Speech professionals and sets up appointments, navigates any issues and Tina has been learning how to use the devices and advocating for our Team to develop a way to support the usage of these devices and to teach other staff and families how to support integrating them into their daily lives. Communication can be such a barrier in our lives and Tina is truly making a difference.
As a member of the Atco Transition Committee Tina volunteers and steps up for extra projects that will support the transition process as individuals make new choices. She has been instrumental in developing the Transition Portfolios and openly helps update and prepare then. As a strong advocate for those she serves she helps people be known for their abilities and who they are. Sarina Winner shared this about Tina "Tina helps me, she cares about me, and she is always there for me. She always makes me feel good and pushes me to be an advocate for myself and my friends."

Photo is Tina Wilson and Dan Schoonover using his new IPAD device.

Atco Transition Update (Autumn Brown, Atco Transition Manager)

Please see attached note home to individuals and their families sharing a detailed update about the transition.
Employment First Focus: Doug Mitchell has been working with us to improve our approach at providing options for referrals to career exploration and employment. It is crucial our methods calling with Employment First, and it is key to providing quality outcomes for those we serve.

Day Hab Visits: The months of September, October, and November will kick off establishing regular visits to day hab options. Each individual will be offered the opportunity to see all their options

Exhibit 20

Transition Class Focus: Class has been focused on visits and tours of day habs, the class worked to develop a form that will help each person make notes about their tours, likes, dislikes, and concerns.

November 1st Next Open Forum 6pm Atco Cafeteria

Exhibit 21

Atco Adult Services
21 South Campbell Street - Athens, Ohio 45701
Phone: 740-592-6659 - Fax: 740-594-7814
athenscbdd.org

September 13, 2016

Atco enrollees, families, and guardians,

It has been a busy summer of great activities within our community, and we have been busy learning and planning for upcoming transitions. We have been having a weekly class on Monday's at 1pm learning about our options from employment, to community, to other day habs.

We have been identifying great ways to ensure everyone has the opportunities available to visit the other available day habs and that we have a way to track and communicate the outcomes of those visits. We will be using our transition portfolios as a team of staff to make sure we help the individuals and their staff supports compare and contrast the choices available, by making notes to share in ISP meetings or even more frequently as requested. I have attached a few samples from the portfolios to show you how we are using a person centered approach to guide the transition process. We are making sure that the individual has understanding of the transition process and the choices available, by documenting the process well to verify that they are making informed choices, made with knowledge and advocacy for the individual as guides throughout the process. This will also support families and guardians who help make good decisions and choices that will be about what makes the individual happy, safe, and will help them achieve their hopes, dreams and outcomes.
As we move toward making new choices we are working to assist our available day habs in ensuring they are prepared and ready for providing quality services that are integrated and developed around person-centered approaches in regard to services offered.

Attached you will find an update of how we will be working with individuals and their ISP teams to identify future outcomes that will make each person's transition successful and identify timelines that fit the individual, their family, and assessing their individualized concerns.

Thanks for taking the time to read this update I look forward to discussing your transition needs when the time comes.

Autumn Brown

Atco Transition Manager

Cc: Dennis Lehman-SSA Director,
Tristan Lawrence-SSA Manager,
Doug Mitchell Employment Options Director

ATCO TRANSITION OPPORTUNITIES

ACBDD – Administration
Beacon School and MUI Dept.
801 West Union Street
Athens, Ohio 45701
Phone: 740-594-3539
Fax: 740-593-3189
athenscbdd.org

Atco Adult Services
21 South Campbell Street
Athens, Ohio 45701
Phone: 740-592-6659
Fax: 740-594-7814
atcoinc.org

Passion Works Studio
20 East State Street
Athens, Ohio 45701
Phone; 740-592-3673
Fax: 740-592-4260
passionworks.org

PersonnelPlus
8 Harper Street
The Plains, OH 45780
Phone; 740-592-3416
Fax: 740-593-8236
personnelplus.org

Service & Support Admin.,
Transportation Services
9033 Lavelle Road
Athens, Ohio 45701
Phone: 740-592-6006
Fax: 740-594-5048

ACBDD is an equal opportunity employer and provider of services

Exhibit 21

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Atco Adult Services
21 South Campbell Street - Athens, Ohio 45701
Phone: 740-592-6659 - Fax: 740-594-7814
athenscbdd.org

The priority for Ohio's future Adult Day services is to continue to promote person-centered planning, community access, and community employment options. Meaning, the team from county board, to the community, families, and guardians, as well as advocates, we must work hard to ensure people with developmental disabilities have access and supports for the target areas and benefits of adult services include:

- Creating opportunities to develop individual abilities
- Making stronger community connections
- Improving earnings and employment benefits
- Improving health
- Enhancing quality of life
- Increasing self-esteem
- Expanding natural supports

The many options available to explore and consider:

As we work through this three year plan from current year through December 31, 2018 we are working to educate and introduce many new opportunities that promote employment, community integrations, and identifying the best means for each individual to enhance their lives with new choices and experiences. This is not a process we must rush through, it is about identifying concerns, interests and goals, supporting individuals and their families as needed, through a very thoughtful and person centered process. In life, we all face changes we don't always want, but together our team of Atco staff, a process incorporating Employment First, and community partners, along with Service and Support Specialists; all working to support people through this process making it a positive experience which will result in good things for Athens County and all those we serve.

Employment First

In regards to choices it is so important that along with all other choices the opportunity to explore your path to employment. The job exploration process has many built in supports where you can explore opportunities and learn new skills. The choices are all yours but going through this process can really open you and your team up to seeing so many more skills, abilities and potential that can roll over into community opportunities as well as paid work**.**

Exhibit 21

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athenscbdd.org

If you are interested in exploring your job skills and career opportunities simply contact your SSA and ask to be referred for employment opportunities.

Community Opportunities:

Within our Athens County community there is a multitude of agencies, organizations, clubs, community volunteer opportunities that could be an enjoyable connection and fit your interests and needs as you explore ways you can be a part of your community. These could include: senior group activities, volunteering, knitting clubs, exercise groups, book clubs, political campaigns, mall walking groups, social clubs, civic organizations or projects, animal shelter volunteering, volunteering for social service organizations to help others, gardening groups, volunteering at food pantries or thrift stores that help others.

There are also some opportunities for us to find FANS (Friends, Allies, Neighbors) volunteers to support people in some of these opportunities depending on needs and times available.

If you have specific ideas or are curious about these opportunities please let Atco staff or your SSA know and we can work to find opportunities specific to your interests and future outcomes.

Day Hab Options

Starting in mid-September, Atco will be adjusting our classes and module schedules to accommodate groups of 3-5 individuals to visit day habs, as they schedule times and events for us to attend and at the request of families and individuals who are very interested in specific day habs for specific reasons. It is an educational setting and ensures people are making their own decisions to the best of their ability. If most people attend events at each day hab, they'll truly know what the day hab is like and what they have to offer**.** On occasion visits like this can be confusing and cause some upset, we will be working with each individual who needs added supports to identify the best way for the team to support them in learning and making choices.

If there are any concerns or special requests please feel free to share that information with your Integrated Outcomes Coordinator (Hab Spec) Jack Wilson or Tina Wilson.

Exhibit 21

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Atco Adult Services
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The current day habs available to us include:

-Building Bridges
-Echoing Connections
-Expanding Your Horizons
-Goodwill
-Inclusions in Pomeroy
-RHDD Alternatives
-*Passion Works Studio* read below**
-Sechkar, Doanville Group
-Sechkar, Elm Rock Studio Group

Note: There are other Day hab opportunities potentially being developed, as well as in neighboring counties and we are open to working with anyone interested in providing quality services to those served in our county.

The following Day Habs are in Vinton County, but are interested in providing services to individuals in Athens County.
-Soars, McArthur, Ohio
-Vinton Industries in McArthur, Ohio

**The Passion Works Art Studio is also in process of developing its transition plan, individuals attending Passion Works will be maintaining their schedules through the transition and once Passion Works has finalized a plan for transition we will be detailing how people can potentially increase services as well as likely accept new enrollment. If this is something you would like to explore for future options it is important to share that with your Service and Support Specialist for them to make note. We will be including some Friday Passion Works activities in the studio for anyone interested in learning more about Passion Works as a day hab opportunity.*

These day hab visits will be ongoing through the transition and we will adapt them to accommodate schedules if you work or only attend certain days; we will be working with individuals through their ISP process to help them learn about in order to choose opportunities which are meaningful and supportive of their goals and outcomes as they plan for their future. At this time, we will be partnering with some of the day habs to join in activities at Atco, and at the listed day habs, in an effort to help everyone meet staff and peers, to learn what they offer and decide if it is of interest to the individuals we serve. These details will be logged in their Transition Portfolio, and shared with the team supporting each individual through their transition.

Exhibit 21

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It is important to remember we have developed tools and methods to support people in their transitions, however, these tools and methods are meant as a guide, not a mandated activity. We will work hard to advocate for people and their needs as they begin to venture into exploring their options.

Any Questions or Concerns feel free to call or email me anytime.

We will be scheduling the next Atco Transition Forum for Tuesday November 1st at 6pm in the Atco Cafeteria. We will be answering any questions, taking comments, and updating everyone on the progress and planning that has occurred.

Autumn Brown
Atco Transition Manager
Athens County Board of DD
abrown@athenscbdd.org
(740)856-8539
(740)592-6659 x230

Exhibit 22

Athens County Board of Developmental Disabilities

Board Submission by Butch Withem
Area of Supervision: Facility \ Transportation
September 14, 2016

Intro of highlights:

We have met with the architect to discuss the initial designs for the new entrance to Beacon School, which will be through 8155 S.R.56. The design includes clearing and grading the entire lot. Concrete parking spaces will be designed along the side adjacent to Athens City School lot. The new entrance will be in the same area where the existing drive is located. We have met with Performance Signs to discuss possibilities for a new sign, which will be addressed by the Superintendent. We had the property surveyed by a local surveyor, and we may have a plat and description available for our meeting.

Issues to share:

We reported last month that our vehicle mechanic had resigned and we were hopeful we could find a credible replacement with the necessary skills for the position. I am happy to report that we have hired Wesley Kline effective 9-26-2016. Wesley has worked for the Franklin County Board of DD for the past 7.5 years. Wesley is the am mechanic for 155 yellow school buses and is very familiar with all aspects school bus transportation. We are very pleased to announce this addition to our staff.

We interviewed two applicants for the FT Bus driver and plan to hire one, who will be available to drive 10-3-2016. We hired a FT Custodial worker (Ashley Rice) who will start on 9-26-16. We are in the process of interviewing applicants for a FT Van Driver and hope we can report more positive feedback at the September meeting.

Other:

Again we want to thank the ACBDD for approving our request for approval to purchase a van for our fleet. We are continuing the search until we find the vehicle we need, wherever that vehicle may be.

The playground equipment for Beacon School is scheduled to be shipped on 9-30-26 and delivered the first week of October and installed shortly after delivery. We are looking forward to this addition to our playground at the school. We will be scheduling a ribbon cutting soon after the installation is complete.

We still have two 2008 Sprinter Vans out of service due to an air bag recall. I have been checking with FYDA Freightliner for the past 5 months, to learn of a possible date when parts are available for the repair. According to the dealer the designs are not completed to allow for manufacturing of the parts to complete the repairs.