

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
Board Meeting Minutes  
Tuesday, May 23 2017 – 6:00 P.M.  
21 S. Campbell Street, Athens, OH 45701

**The Mission of the Athens County Board of Developmental Disabilities is to enhance the quality of life for individuals by encouraging integration and independence, fostering partnerships, and advocating for individual rights.**

1. Margaret Demko called meeting to order at 6:03 p.m.
2. Ruth Robertson did roll call.

ALLEN	Present
BOND	Present
DEFOREST	Absent
DEMKO	Present
HUTZEL	Present
JOLLEY	Present
MILLER	Absent

Staff in Attendance:

Kevin Davis	Superintendent
Becky Martin	Director of Education
Steve Kramer	Director of Finance
Doug Mitchell	Director of Employment Options
Autumn Brown	ATCO Transition Manager
Mark Cullison	Adult Service Director
Dick Suehrstedt	Director of Service and Support
Gwen Brooks	Human Resource Manager
Butch Withem	Facilities and Transportation Manager
Ruth Robertson	Executive Assistant to Superintendent
Katie Evans	Medicaid Manager
Carol Janes-Tinkham	Business Clerk

\*See sign-in sheet for full list of attendees.

3. Mission Statement was read by Margaret Hutzel
4. Motion to approve Agenda.

MOTION#:	05-23-01
MOTION:	JOLLEY
SECOND:	ALLEN
AYES:	ALLEN, BOND, DEMKO, HUTZEL, JOLLEY
CARRIES:	YES

5. New Business:

a. Motion to approve April 25, 2017 Regular Board Meeting Minutes.  
(Exhibit 1, Pages 1-5).

MOTION#: 05-23-02  
MOTION: HUTZEL  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

6. Motion to approve rehiring Connie Davis a Part-time Nurse for Beacon School for the 2017-18 school year (Exhibit 2, Pages 6).

MOTION# 05-23-03  
MOTION: JOLLEY  
SECOND: BOND  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

7. Motion to approve short term admission contract with GDC. (Exhibit 3, Page 7).

MOTION#: 05-23-04  
MOTION: HUTZEL  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

8. Motion to approve contract with Cross Management beginning July 1, 2017 through June 30, 2018. (Exhibit 4, Page 8-12).

MOTION#: 05-23-05  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

9. Motion to approve 2017 Family and Children First Council contract beginning July 1, 2017 until June 30, 2018, pending Prosecuting Attorney approval.  
(Exhibit 5, Pages 13-17).

MOTION#: 05-23-06  
MOTION: ALLEN  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

10. Discussion of hiring temporary clerical support for SSA Department.

Kevin updated the board that we have hired a person from Career Connections for ninety days to provide clerical support to the SSA Department and the Transportation Department. Kevin stated that he and Dick would review the situation after the ninety day period was up. If further discussion was needed about hiring someone on a permanent basis they would report back to the board.

11. Discussion of Adaptive Physical Education Instructor. Kevin asked that this item be moved until after executive session.

12. Motion to amend the agenda to move item g until after executive session.

MOTION#: 05-23-07  
MOTION: ALLEN  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

13. Discussion of Tax Levy. Steve presented information on taking all of our levies and combining them into one continuous levy to be placed on the ballot to be renewed in the fall election. There will be no new additional taxes to voters and the rate will stay the same. If we do the continuous levy the funds we receive will remain constant and we would not have to go back to the tax payers. The language on the ballot would need to change since it currently states that the levy funds are used for the operation and maintenance of ATCO and Beacon School. The language would need to be changed to reflect a renewal of tax for the benefit of the County of Athens for the purpose of the maintenance and operations of program and services of the Athens County Board of DD.

Motion to adopted and enact the proposed levy plan.

MOTION#: 05-23-08  
MOTION: HUTZEL  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

14. Board Reports:

- a. Superintendent, Kevin Davis. (Exhibit 6, Pages 18-22). Report Stands.
- b. Director of Education, Becky Martin. (Exhibit 7, Pages 23-25).  
Becky stated that Johnathan Roy had been hired as the new Intermediate II Teacher.
- c. Director of Finance and Operations, Steve Kramer. (Exhibit 8, Pages 26-30), (Exhibit 9, Pages 31-37). Report Stands.
- d. Director of Service and Support, Richard Suehrstedt. (Exhibit 10, Pages 38).  
Dick updated the board on the AMHA property at Garfield Place. This is the property that has an efficiency apartment that will be used for emergency housing. Dick stated the apartment needs furnished and the estimated cost would be around \$5,000.00. The board was fine with Dick going ahead and furnishing the apartment.
- e. Director of Employment Options, Doug Mitchell. (Exhibit 11, Pages 39-44).  
Report Stands.

- f. ATCO Transition Manager, Autumn Brown. (Exhibit 12, Pages 45-48). Report Stands.
- g. Gwen Brooks, Director of Human Resources. (Exhibit 13, Pages 49-51). Report Stands.
- h. Director of Facilities and Transportation, Butch Withem. (Exhibit 14, Pages 52). Report Stands.

15. Comments from Visitors relative to the agenda.

Mark Cullison invited everyone to purchase a ticket and attend the Reverse Drawing that is happening on June 3<sup>rd</sup> at the Glouster Eagles. Proceeds from the event go to the athletes that participate in Special Olympics Summer Games.

16. Comments from Unions relative to the agenda.

17. Comments from the board.

Margaret Demko mentioned that on May 19<sup>th</sup> she and two others presented to the legislative staffers in Columbus of the topic of the three different types of waivers.

18. Motion to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee or official and per ORC 121.22 (G) (2) to consider the purchase of property for public purpose.

MOTION#: 05-23-09  
MOTION: JOLLEY  
SECOND: ALLEN  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

Entered into executive session at 6:48 p.m.

19. Motion to return from Executive Session

MOTION#: 05-23-10  
MOTION: HUTZEL  
SECOND: JOLLEY  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

Returned from executive session at 7:02 p.m.

20. Motions from Executive Session.

Motion to approve the Superintendent to post the Adaptive PE Position.

MOTION#: 05-23-11  
MOTION: ALLEN  
SECOND: BOND  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

21. Motion to adjourn.

MOTION#: 05-23-12  
MOTION: BOND  
SECOND: HUTZEL  
AYES: ALLEN, BOND, DEMKO, HUTZEL, JOLLEY  
CARRIES: YES

Meeting adjourned at 7:04 p.m.