

ATHENS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Board Meeting Agenda
Tuesday, March 25, 2014–6:00 P.M.
801 W. Union St., Athens, OH 45701

1. Call to Order – J. Day
2. Roll Call – S. Biancone
3. Approval of Agenda
4. Mission Statement (Exhibit 1, Page 1)
5. Minutes of the Previous Meeting
 - a. February 25, 2014 Regular Session Meeting (Exhibit 2, Page 3)
6. Business Manager’s Report: Revenue and Expenditures (Exhibit 3, Page 9)
 - a. Vouchers for reporting period of March 1-25, 2014 (Exhibit 4, Page 11)
7. New Business
 - a. Approval to revise position description for Fiscal Operations/Administrative Specialist (Exhibit 5, Page 21)
 - b. Approval to revise position description for Director of Adult Programs (Exhibit 6, Page 23)
 - c. Approval to revise position description for Business Manager (Exhibit 7, Page 25)
 - d. Approval of a new position description for Administrative Assistant, which will replace Secretary and part-time Administrative Assistant UI/MUI position descriptions (Exhibit 8, Page 26)
 - e. Approval to renew employment contract with Amy Little for period of one year, beginning July 11, 2014 (Exhibit 9, Page 29)
 - f. Approval to renew employment contract with Lia Silver for period of one year, beginning June 24, 2014 (Exhibit 10, Page 34)
 - g. Approval to revise Personnel Policy Manual - Introduction (Exhibit 11, Page 39)
 - h. Approval to revise Personnel Policy 10.5 Protection of Whistleblowers (Exhibit 12, Page 40)
 - i. Approval of new Administrative Policy 68 Student Physical Activity and Nutrition (Exhibit 13, Page 42)
8. Old Business
9. Superintendent and Managers’ Reports (Exhibit 14, Page 49)
10. Comments from Visitors Relative to the Agenda
11. Comments from the Unions Relative to the Agenda
12. Comments from the Board
13. Adjournment